



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
Monday, April 21, 2025, 9:30 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

Victor Valley Transit Authority Board of Directors

James Noble, Chair, City of Barstow
Liz Becerra, Vice-Chair, City of Victorville
Allison Lee, Director, City of City of Hesperia
Paul Cook, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Gabriel Reyes, Director, City of Adelanto
Curt Emick, Director, Town of Apple Valley

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to people with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x102, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda will be available and posted: Friday, April 11, 2025.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items on the agenda, not on the agenda, or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes from Regular Meeting of The Board of Directors Conducted March 17, 2025.***

Recommendation: Move for approval.

Presented by: None.

Pg. 19 ***Item #2: Warrants, February 2025.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 25 ***Item #3: Management Reports – Verbal Report from Chief Executive Officer.***

Recommendation: Information item only.

Presented by: Nancie Goff, CEO.

Pg. 37 ***Item #4: Transit Operations Division, Victor Valley Detail Report.***

Recommendation: Information item only.

Presented by: VVTA Transit Operations Division Victor Valley Detail.

ACTION ITEMS

Pg. 41 ***Item #5: Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2024-25 Fiscal Year Allocations.***

Recommendation: Adopt Resolution 25-01 authorizing the filing of Low Carbon Transit Operations Program (LCTOP) allocation requests, authorized agent forms, and certification and assurances.

Presented by: Marie Downing, Grants Manager.

- Pg. 49 **Item #6: Release of RFP 2025-07 Mobile Hydrogen Fueling Solution.**
Recommendation: Approve the release of RFP 2025-08 Mobile Hydrogen Fueling Solution.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 53 **Item #7: Merit Increase for the VVTA CEO Effective April 1, 2025.**
Recommendation: Adjust the CEO's contracted rate to reflect the Board approved amount of a merit increase of Five (5) percent as of April 1, 2025.
Presented by: Adam Ebright, County Counsel.
- Pg. 57 **Item #8: Closed Session**
BOARD BUSINESS
Conference with Legal Counsel – Exposure to Litigation per Government Code Section 54956.9(d).
Presented by: Adam Ebright, County Counsel.

BOARD OF DIRECTORS COMMENTS

CORRESPONDENCE AND PRESS CLIPS

DATE OF NEXT MEETING

Monday, May 19, 2025, at 9:30 AM
At Barstow City Council Chambers
220 East Mountain View Street
Barstow, CA 92311

ADJOURNMENT

Victor Valley Transit Acronym List
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ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
BABA	Build America, Buy America
BAFO	Best and Final Offer
BEB	Battery Electric Bus
BOE	Board of Equalization
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CFP	Call for Projects
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
DAC	Disadvantaged Communities
DBE	Disadvantaged Business Enterprise
DBELO	Disadvantaged Business Enterprise Liaison Officer
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FAST	Fixing America's Surface Transportation ACT
FCEB	Fuel Cell Electric Bus (Hydrogen)
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
HVIP	Hybrid and Zero-Emission Truck and Bus Voucher Incentive Program.
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
IJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation Systems
JPA	Joint Powers Authority
LAP	Language Assistance Plan
LCFS	Low Carbon Fuel Standard
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design
LEP	Limited English Proficiency

Victor Valley Transit Acronym List

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LTF	Local Transportation Fund
MaaS	Mobility-as-a-Service
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Program
NEPA	National Environmental Policy Act of 1969
NOFO	Notice of Funding Opportunity
NTD	National Transit Database
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PCA	Personal Care Attendant
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account.
POP	Program of Projects
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SaaS	Software as a Service
SBCTA	San Bernardino County Transportation Authority (formerly SANBAG)
SCAG	Southern California Association of Governments
SGIP	Self-Generation Incentive Program
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TNC	Transportation Network Company
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TRIP	Transportation Reimbursement Incentive Program
TSP	Transit Signal Priority
TSSSDRA	Transit System Safety, Security and Disaster Response Account
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
VOMS	Vehicles Operated in Maximum Service
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTA) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTA) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTA Administrative offices, and the Victorville, Hesperia, Barstow and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTA Administrative offices located at 17150 Smoke Tree Street, Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items exclude members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTA's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTA meetings. Your cooperation is appreciated!

VICTOR VALLEY TRANSIT AUTHORITY

MISSION STATEMENT

**Our mission is to serve the
community with excellent
public transportation
services in terms of quality,
efficiency, and
responsiveness.**

Quality

To increase ridership and community support by exceeding expectations.

Efficiency

To maintain an efficient operation that represents a highly-valued service.

Responsiveness

To provide services and facilities which are responsive to the needs of the community.

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**AGENDA ITEM
ONE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Minutes from the Regular Meeting of the Board of Directors Conducted on March 17, 2025.

SUMMARY STATEMENT

The following are copies of the minutes from the Regular Meeting of the Board of Directors conducted on March 17, 2025.

RECOMMENDED ACTION

Move for approval.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Debi Albin, Clerk of the Board	N/A	April 21, 2025	1

**VICTOR VALLEY TRANSIT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**March 17, 2025
MINUTES**

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:31a.m. by Chair Noble.

ROLL CALL

Board Members Present: Chair James Noble
Vice-Chair Liz Becerra
Director Allison Lee
Director Gabriel Reyes
Director Curt Emick
Alternate Director Kim Mesen
Alternate Director Sam Shoup

Staff Members Present:

Nancie Goff, VVTA	Chris Ackerman, VVTA
Rod Goldman, VVTA	Crescencio Ortega, Keolis
Adam Ebright, County Counsel	Lisa Arellano, Keolis
Maged Azer, VVTA	Shelly Cable, VVTA
Christine Plasting, VVTA	Simon DeMuri, Sheriff's Transit Division
Bryan Torres Ayala, VVTA	Julie Ryan, Town of Apple Valley
Sandy Martinez, VVTA	Nicole Soto, SBCTA
Brandon Johnson, VVTA	Sylvia Abadeer, VVTA
Jonathan McDowell, Keolis	Richard Montgomery, VVTA
Juan Robinson, City of Victorville	Michelle Morris, VVTA
Nancy Strickert, SBCTA	Megan Christian, VVTA
Angelina Calderon, Keolis	Willie Perez, Keolis
Dustin Strandberg, VVTA	Angelina Calderon, Keolis
Jeff Guidry, Keolis	Mike New, Sherrif's Transit Division
Debi Albin, VVTA	Marc Elliott, VVTA
Tisha Lopez, VVTA	Marisela Padilla, Keolis

PLEDGE OF ALLEGIANCE

Chair Noble led the audience in the pledge of allegiance.

ANNOUNCEMENTS

Ms. Goff introduced Ms. Sylvia Abadeer as HR Specialist. This is a new position added to this budget year. Ms. Abadeer comes with a master's degree in human resources and years of experience with a variety of HR responsibilities, Ms. Goff added.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. **Minutes from the Regular Meeting of the Board of Directors Conducted February 18, 2025.**
Recommendation: Move for approval.
Presented by: None.
2. **Warrants, January 2025.**
Recommendation: Move for approval.
Presented by: None.

A MOTION WAS MADE BY Vice-Chair Becerra to approve the Consent Calendar and Seconded by Director Reyes. Alternate-Director Shoup and Director Emick abstained from the minutes. The motion passed favorably 5-2.

REPORTS

3. **Management Reports for Hesperia and Barstow Divisions – Verbal Report from Chief Executive Officer.**
Recommendation: Information item only.
Presented by: Nancie Goff, CEO.

Ms. Goff shared that March 18, 2025, is National Transit Employees Appreciation Day; VVTA and Keolis will be honoring our workforce with a celebration including cake, decorations and promotional items.

Next month, April 26th, is VVTA's annual Earth Day celebration, Ms. Goff said. There will be a trash pickup around the Hesperia yard and the Barstow Transfer Center at Barstow City Hall. Volunteers will receive a commemorative T-shirt, snacks and souvenirs.

Ms. Goff wanted to share three (3) new bills that have been introduced to the State senate. SB 394 this bill would provide transit agencies with new statutory tools for keeping operators and passengers safe. SB 419 is the Hydrogen Fuel Sales Tax Exemption, which would implement a sales and use tax exemption for the sale and consumption of hydrogen. Lastly, SB 752, which would extend the partial sale and use tax exemption for zero-emission buses from January 2026 to January 2028.

You will notice on page 29 that the Motor Bus ridership is up 10%, Ms. Goff pointed out, Commuter bus is down 10% and Demand Response is almost flat with a 4% decrease.

4. Victor Valley Transit Authority Sheriff's Division Unit Verbal Report.

Recommendation: Information item only.

Presented by: VVTA, Sheriff Division Unit.

Sgt. DeMuri stated that there were 550 public contacts, 13 criminal complaints and 8 arrests. There were also 22 uniformed bus rides. One incident was a person trying to pass a fraudulent check drawn on VVTA and no funds were lost. Sgt. DeMuri shared that an observant bus operator noticed a man at the Hesperia post office that appeared to be disoriented and called for assistance. Deputy James responded to the location and discovered that the man had traveled from Arizona and had been missing for two weeks. He was reunited with his family, safe.

5. Mid-Year Budget Review FY2024-2025

Recommendation: Receive and File.

Presented by: Maged Azer, Chief Financial Officer.

Mr. Azer shared that the summary page outlines the Operating Revenue and Operating Expenses Budget vs. Actuals for the first six months (July–December) and the projected figures for the full 12-month fiscal year. Mr. Azer briefly touched on each of the following:

For Operating Revenue: The estimated Operating Revenue Budget for FY 2024-2025 is \$3,421,970. Actual Revenue for the first six months (July–December 2024) is \$2,088,393, which represents 61% of the budget, exceeding projections by approximately 11% at mid-year.

The increase in revenue is primarily due to \$120,000 in LCTOP funds from SBCTA supporting free rides for K-12 students, increased CNG fuel sales at VVTA's public stations and the increase in bank interest rates. The projected total Operating Revenue for the full fiscal year is expected to exceed the budget by approximately \$735,000 (22%).

For the Operating Expenses (Fixed Routes, ADA, and County Routes): Estimated Budget: \$46 million. Actual Expenses for the first six months were \$21.7 million (47% of budget), which is 3% below the projected mid-year budget. Projected full-year expenses are expected to be \$3.1 million (7%) below budget, due to three main items: The budget was based on the maximum allowable fixed and variable costs under the new five-year contract with Keolis, effective July 1, 2024, estimates for service hours were derived from the COA five-year study, leading to conservative financial planning and the delayed onboarding of two additional officers under the Sheriff contract.

Other Program Expenses:

- Micro-Link: Mid-year expenses are at 33% of the budget.
- Vanpool: Mid-year expenses stand at 51%, with full-year projections expected to align with the estimated budget.

- Administration: Mid-year expenses are at 49%, projected to end the year 12% below budget.
- Facilities: Mid-year expenses are at 52%, with a projected year-end variance of 15% below budget
- For the CTSA Programs: Mid-year expenses are at 43%.

The projected total Operating Expenses for the full fiscal year are expected to be \$3.6 million or (6.8%) below budget. At the end the Mid-Year Budget and the projected out for the full fiscal year 2024-2025 show that VVTA is in healthy financial shape. The annual net revenue / expense forecast is projected to end the year at a surplus of \$4.3M.

ACTION ITEMS

6. **Reject All Proposals Received and Cancel RFP 2025-02 and Approve Release of RFP 2025-06 Transit Advertising Services.**
Recommendation: Reject all proposals received – 2025-02 and approve the release of RFP 2025-06.
Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting shared that just before the February Board meeting, VVTA received a formal RFP Protest from one of the proposers. After discussion with staff and County Counsel, VVTA staff recommend that all proposals be rejected, and the RFP be cancelled.

Additionally, staff recommend the VVTA Board of Directors approve the release of RFP 2025-06 Transit Advertising. This RFP includes some minor changes in the document, as well as changes to the Evaluation, Negotiation, and Selection section of the RFP document.

A MOTION WAS MADE BY Director Reyes to approve the recommended action and **Seconded by** Vice-Chair Becerra. The motion passed unanimously.

7. **Release of RFP 2025-07 Professional Engineering Services for Building Modifications for Hydrogen Fuel Cell Buses.**
Recommendation: Approve the release of RFP 2025-07 Professional Engineering Services for Building Modifications for Hydrogen Fuel Cell Buses.
Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting stated that the hydrogen fuel cell buses on order are expected to arrive by the end of 2025, VVTA needs to ensure its facilities are properly equipped to work on these hydrogen vehicles. In order that VVTA can safely store, maintain, fuel, and operate FCEBs, its facility must be evaluated by professional engineering services, and as necessary, facility upgrades and modifications, and specific safety-related improvements must be made before vehicles can be worked on in the garage.

This project is to provide VVTA with professional engineering services to evaluate and upgrade its maintenance facility, fuel island, steam bay, and bus wash for hydrogen fuel cell buses.

A MOTION WAS MADE BY Alternate Director Mesen to approve the recommended action and **Seconded** by Alternate-Director Shoup. The motion passed unanimously.

8. **Notice of Completion for the Barstow LCNG Station Backup Generator.**
Recommendation: Approve the Notice of Completion for the Installation of the Backup Generator at the VVTA LCNG Station in Barstow.
Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting shared that the project has been satisfactorily completed in the amount of \$496,932.00 and the final inspection occurred on March 4, 2025. Thirty (30) days after the recordation of the Notice of Completion, VVTA will release the final retention monies withheld on this project, provided that there are no claims or unreleased liens against the contract. After the filing of the Notice of Completion, the warranty period shall begin on equipment installed in the facility.

A MOTION WAS MADE BY Chair Noble to approve the recommended action and **Seconded** by Director Lee. The motion passed unanimously.

9. **Closed Session**
BOARD BUSINESS
Closed Session.
Personnel Matters - Government Code Section 54957(b)(1) – Public Employee.

Open Closed Session: 9:59 am

Close Closed Session: 10:33 am

There is no reportable action at this time.

BOARD OF DIRECTORS COMMENTS

The Board welcomed Ms. Abadeer to the agency. Additionally, they all wished to thank staff for all their hard work and dedication. Director Emick and Alternate-Director Shoup thanked the SBCOSD for their efforts to keep the public safe.

DATE OF NEXT MEETING

The next Board meeting will be on Monday, April 21, 2025, at 9:30 am at Victor Valley Transit Authority, 17150 Smoke Tree Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned at 10:40 am.

APPROVED: _____
James Noble, Chair

ATTEST: _____
Debi Albin, Clerk of the Board

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**AGENDA ITEM
TWO**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Payrolls and Warrants for February 2025.

SUMMARY STATEMENT

The following registers of Payrolls and Warrants have been audited as required by Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

Agency's Gross Payroll for Administrative Employees

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
02/07/2025	\$140,714.55	02/25-PR084
02/21/2025	\$140,076.47	02/25-PR085
Total Payroll	\$280,791.02	

Agency's Register of Warrants

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
02/06/2025	\$3,236,715.44	1675-1693	AP-02-2025
02/12/2025	\$107,261.41	1694-1718	AP-02-2025
02/20/2025	\$395,648.77	1719-1729	AP-02-2025
02/27/2025	\$401,149.55	1730-1749	AP-02-2025
	\$4,140,775.17		

RECOMMENDED ACTION

Approve VVTA's expenditures for February 2025.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Maged Azer, CFO	\$4,421,556.19	April 21, 2025	2

Victor Valley Transit Authority

February 01, 2025 - February 28, 2025

Check Number	Vendor	Date	Amount
1675	BROADLUX	2/6/2025	\$21,380.00
1676	Consolidated Press LLC	2/6/2025	\$5,368.75
1677	Diamond Environmental Services	2/6/2025	\$783.11
1678	EDISON - BEB	2/6/2025	\$7,172.31
1679	Executive Advertising	2/6/2025	\$7,404.52
1680	HIDESERTCOM HI-Desert Communications	2/6/2025	\$1,308.00
1681	INTER	2/6/2025	\$42,438.25
1682	KONICA	2/6/2025	\$1,334.85
1683	RING	2/6/2025	\$2,587.44
1684	ROTARY Rotary Club Of Victorville	2/6/2025	\$171.67
1685	SHRED	2/6/2025	\$90.00
1686	Sonic Systems, Inc.	2/6/2025	\$8,950.00
1687	STATEFUND State Compensation Insurance Fund	2/6/2025	\$2,423.50
1688	VERIZONCONNECT	2/6/2025	\$1,119.82
1689	EDISON - ADM	2/6/2025	\$8,721.99
1690	Edison - CNG	2/6/2025	\$16,585.95
1691	SYNC	2/6/2025	\$36,540.00
1692	Verizon Lines	2/6/2025	\$6,489.61
1693	CTE	2/6/2025	\$9,500.00
00000166/1	Keolis	2/7/2025	\$692,146.97
00000165/1	Keolis	2/7/2025	\$2,364,198.70
00000167/1	Elizabeth Becerra	2/10/2025	\$200.00
00000167/2	James Noble	2/10/2025	\$200.00
00000167/3	Kimberly Mesen	2/10/2025	\$200.00
00000167/4	Maged Azer	2/10/2025	\$495.16
00000167/5	PERMA	2/10/2025	\$1,155.00
00000167/6	Samuel Shoup	2/10/2025	\$200.00
00000167/7	SYNC	2/10/2025	\$36,540.00
00000167/8	ZMission Data Network (US) Inc.	2/10/2025	\$11,520.00
1694	ADA RIDE	2/12/2025	\$4,221.00
1695	ASSET	2/12/2025	\$5,890.81
1696	AVCOM	2/12/2025	\$300.00
1697	Blinds Express, Inc.	2/12/2025	\$842.47
1698	Charter - ADMIN	2/12/2025	\$96.76
1699	Charter - BU	2/12/2025	\$1,099.00
1700	Charter - CNG	2/12/2025	\$166.16
1701	Charter - DSTFIBER	2/12/2025	\$749.00
1702	Charter - FIBER	2/12/2025	\$1,649.00
1703	Charter - FIBERBAT	2/12/2025	\$820.00
1704	Charter - SEC	2/12/2025	\$329.98

1705	Charter - TV	2/12/2025	\$216.73
1706	Charter - WEB	2/12/2025	\$269.98
1707	CITY OF BARSTOW - Utility Billing	2/12/2025	\$415.15
1708	CLEAN	2/12/2025	\$18,831.18
1709	EDISON - ADM	2/12/2025	\$1,431.23
1710	Edison - D St. Unit 4	2/12/2025	\$305.04
1711	HIDESERTALARM	2/12/2025	\$196.20
1712	High Desert Lock & Safe	2/12/2025	\$38.43
1713	MBE	2/12/2025	\$1,605.00
1714	SDRMA	2/12/2025	\$3,354.99
1715	SWG-ADM	2/12/2025	\$1,779.76
1716	SWG-MAINT	2/12/2025	\$9,057.09
1717	SWG-WASH	2/12/2025	\$2,276.29
1718	TRITON	2/12/2025	\$810.00
00000168/1	SBC-Sheriff	2/14/2025	\$165,475.00
00000168/2	TRANSTRACK	2/14/2025	\$1,688.00
00000168/3	TYPESETGO	2/14/2025	\$60.34
1719	BEARVALLEY	2/20/2025	\$196.83
1720	BECKOIL	2/20/2025	\$5,181.64
1721	CLEAN	2/20/2025	\$8,123.97
1722	EDISON - BAT	2/20/2025	\$3,288.24
1723	Edison - BEB-BAT	2/20/2025	\$6,870.10
1724	EDISON - CNGBAT	2/20/2025	\$8,117.93
1725	PINN	2/20/2025	\$28,196.06
1726	SanBernLegal	2/20/2025	\$717.50
1727	SWG-CNG	2/20/2025	\$165,928.61
1728	VERIZONCONNECT	2/20/2025	\$1,119.82
1729	City Of Victorville - Trash/Water	2/20/2025	\$684.73
00000170/1	MZT	2/21/2025	\$77,125.55
00000171/1	Fluxx Labs, Inc.	2/26/2025	\$39,000.00
00000172/1	FAIRVIEW	2/27/2025	\$36,540.94
1730	Allied Universal Security Services	2/27/2025	\$9,456.47
1731	Amazon Business	2/27/2025	\$5,463.24
1732	AVCOM	2/27/2025	\$195.00
1733	AVR AVR Vanpool	2/27/2025	\$3,563.00
1734	BECKOIL	2/27/2025	\$221.00
1735	BONNIE	2/27/2025	\$1,442.16
1736	Capitol GCS	2/27/2025	\$600.00
1737	CLEAN	2/27/2025	\$8,828.09
1738	COMMUTE Commute With Enterprise	2/27/2025	\$124,200.00
1739	FRONTIER2	2/27/2025	\$79.81
1740	Gabe Gandara	2/27/2025	\$1,000.00
1741	INTER	2/27/2025	\$43,186.11
1742	Letter Publications	2/27/2025	\$349.00
1743	LOOMIS	2/27/2025	\$1,140.67
1744	PETCAM	2/27/2025	\$7,850.00
1745	SWG - GENBAT	2/27/2025	\$36.00

1746	SWG-DST	2/27/2025	\$386.50
1747	SWGAs-BAT	2/27/2025	\$5,120.59
1748	SWGAsBAT - CNG	2/27/2025	\$35,238.92
1749	West Coast Fleet Services, Inc.	2/27/2025	\$126.50
Totals			\$4,140,775.17

**AGENDA ITEM
THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Management reports.

SUMMARY STATEMENT

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- Keolis invoices for February 2025.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Monthly ADA Denial Report.
- Monthly Road Call Report.
- Keolis On Time Performance Report.

RECOMMENDED ACTION

Information items only.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, CEO	N/A	April 21, 2025	3



Keolis Transit Services
 17150 Smoke Tree St.
 Hesperia Calif. 92345

INVOICE NO. 0060267-IN

BILL TO Victor Valley Transit Authority
 17150 Smoke Tree St.
 Hesperia, CA 92345

 Attention: Mrs. Nancie Goff
 Chief Executive Officer

DATE 3/12/2025

CONTRACT NAME:
 Victor Valley Transit

MONTH February 2025 **BILLING PERIOD** 02/01/2025 - 02/28/2025

	Budgeted Revenue hours	Actual Revenue hours	Variance in Missed Service	Budgeted Revenue Hour Expense	Actual Revenue Hour Expense	Allocated Fixed Cost	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3,257.80	2,889.47		\$285,155.23	\$252,914.90	\$141,252.07	(\$32,240.34)	\$2,423,837.01	\$2,123,164.82	(\$300,672.18)
Subscription	910.00	1,396.13		\$79,652.30	\$122,203.13	\$68,250.02	\$42,550.83	\$657,120.97	\$786,432.95	\$129,311.98
Microlink	1,280.40	1,081.51		\$112,073.41	\$94,664.26	\$52,869.65	(\$17,409.15)	\$798,235.97	\$640,144.99	(\$158,090.98)
Regional Fixed Rt	11,504.50	10,688.33	(92.11)	\$993,068.44	\$922,616.65	\$515,278.13	(\$70,451.79)	\$7,895,576.46	\$7,558,929.34	(\$336,647.12)
Route 15	698.50	640.39	(3.49)	\$60,294.52	\$55,278.46	\$30,872.83	(\$5,016.06)	\$504,502.43	\$473,235.59	(\$31,266.84)
Fort Irwin	459.20	457.73	(2.27)	\$37,851.86	\$37,730.68	\$21,072.45	(\$121.17)	\$312,276.17	\$316,579.00	\$4,302.84
SUBTOTALS	\$18,110.40	\$17,153.55	-\$97.87	\$1,568,095.76	\$1,485,408.08	\$829,595.15	-\$82,687.68	\$12,591,549.00	\$11,898,486.70	-\$693,062.30

TOTAL INVOICE \$2,315,003.23

Please REMIT TO:
 Keolis Transit Services, LLC
 53 State Street, 11th Floor
 Boston, MA 02109
 ARDept@keolisna.com

Manager's Signature and Business Phone



INVOICE NO. 0060268-IN

Keolis Transit Services
17150 Smoke Tree St.
Hesperia Calif. 92345

BILL TO

Victor Valley Transit Authority
17150 Smoke Tree St.
Hesperia, CA 92345

DATE

3/12/2025

CONTRACT NAME:
Victor Valley Transit

Attention: Mrs. Nancie Goff
Chief Executive Officer

MONTH February 2025

BILLING PERIOD 02/01/2025 - 02/28/2025

	Budgeted Revenue hours	Actual Revenue hours	Variance in Missed Service	Budgeted Revenue Hour Expense	Actual Revenue Hour Expense	Allocated Fixed Cost	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
County	1,526.30	1,464.20	(18.36)	\$131,750.22	\$126,389.74	70,588.22	(\$5,360.47)	\$1,179,674.15	\$1,155,692.73	(\$23,981.42)
Barstow-Fixed Route	1,960.00	1,931.16	(1.00)	\$169,187.20	\$166,697.73	93,100.09	(\$2,489.47)	\$1,357,382.00	\$1,345,004.57	(\$12,377.44)
Barstow-County	1,068.00	1,056.60	(2.68)	\$92,189.76	\$91,205.71	50,938.07	(\$984.05)	\$670,999.02	\$667,465.95	(\$3,533.07)
Barstow-DAR	400.20	492.39		\$35,029.51	\$43,099.30	24,070.81	\$8,069.80	\$297,759.55	\$334,025.61	\$36,266.05
SUBTOTALS	4,954.50	4,944.35	(22.04)	\$428,156.68	\$427,392.49	238,697.19	-\$764.19	\$3,505,814.73	\$3,502,188.85	-\$3,625.87

TOTAL INVOICE

\$666,089.68

Please REMIT TO:
Keolis Transit Services, LLC
53 State Street, 11th Floor
Boston, MA 02109
ARDept@keolisna.com

Manager's Signature and Business Phone



FY 2025 -- Monthly Performance Statistics by Mode
Systemwide Summary
All Routes

Performance Statistics for February

Mode	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Bus (Motorbus)	86,309	15,725.7	\$2,688,807	\$62,498	5.5	\$31.15	\$170.98	\$0.72	\$3.97	2.32%
Commuter Bus	2,540	457.7	\$100,137	\$30,447	5.5	\$39.42	\$218.77	\$11.99	\$66.52	30.41%
Demand Response	11,101	6,054.3	\$951,882	\$17,325	1.8	\$85.75	\$157.22	\$1.56	\$2.86	1.82%
System Total	99,950	22,237.7	\$3,740,827	\$110,270	4.5	\$37.43	\$168.22	\$1.10	\$4.96	2.95%

30



Monthly Ridership Report

February, FY 2025

Bus (Motorbus), Commuter Bus, Demand Response Only

Total (All Day Types)

Mode	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Bus (Motorbus)	75,647	86,309	4.9	5.4	3.91%	2.32%
Commuter Bus	2,738	2,540	5.7	5.5	30.56%	30.41%
Demand Response	11,686	11,101	2.3	1.8	9.57%	1.82%
System Total	90,071	99,950	4.3	4.4	6.04%	2.95%

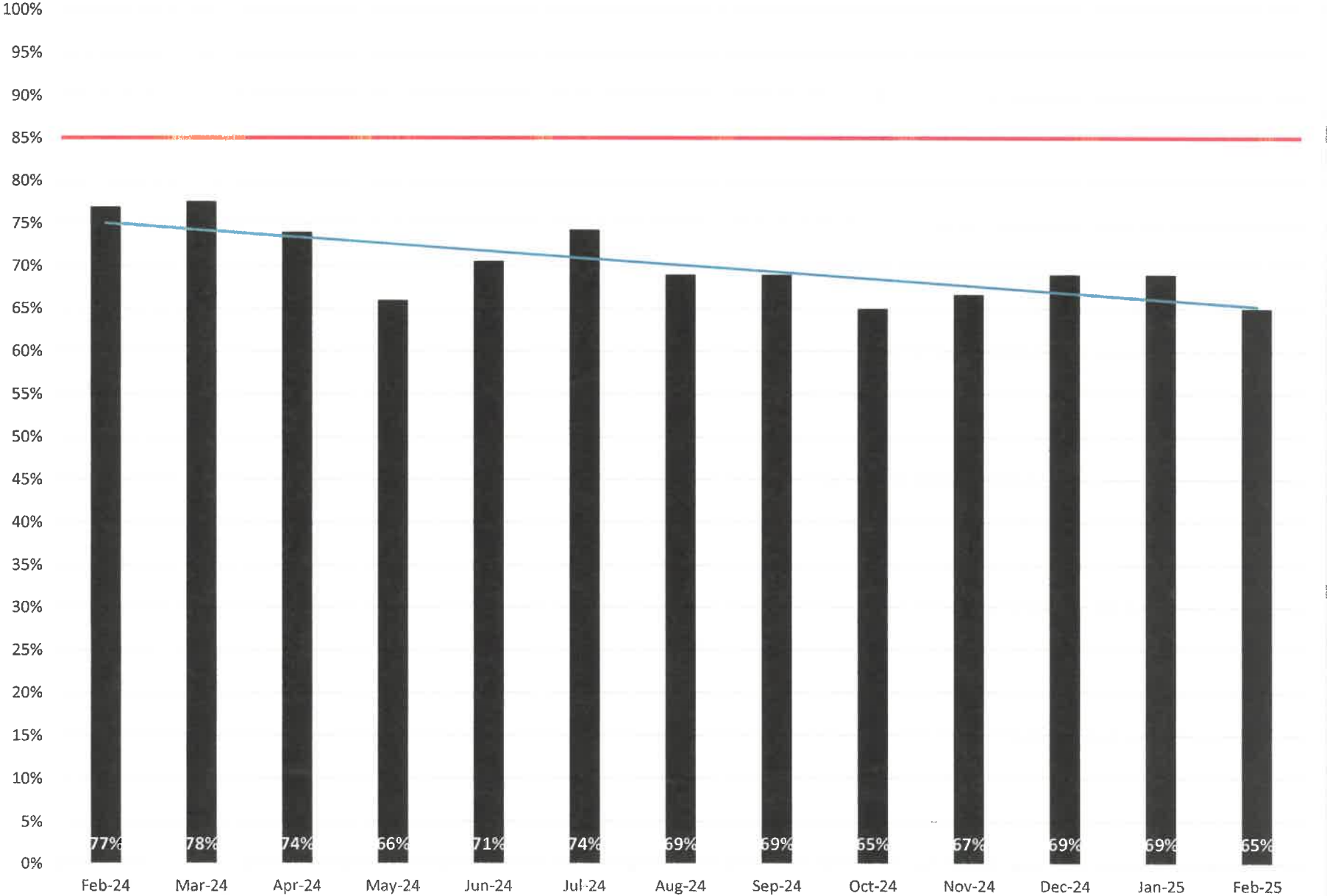
FEBRUARY
Major and Non-Major
Miles Between Road Calls

Total Miles	FY 2024	FY 2025
Demand Response	67,909	66,009
Commuter Bus	18,809	17,750
Motor Bus	274,834	276,066
Total Miles	361,552	359,825

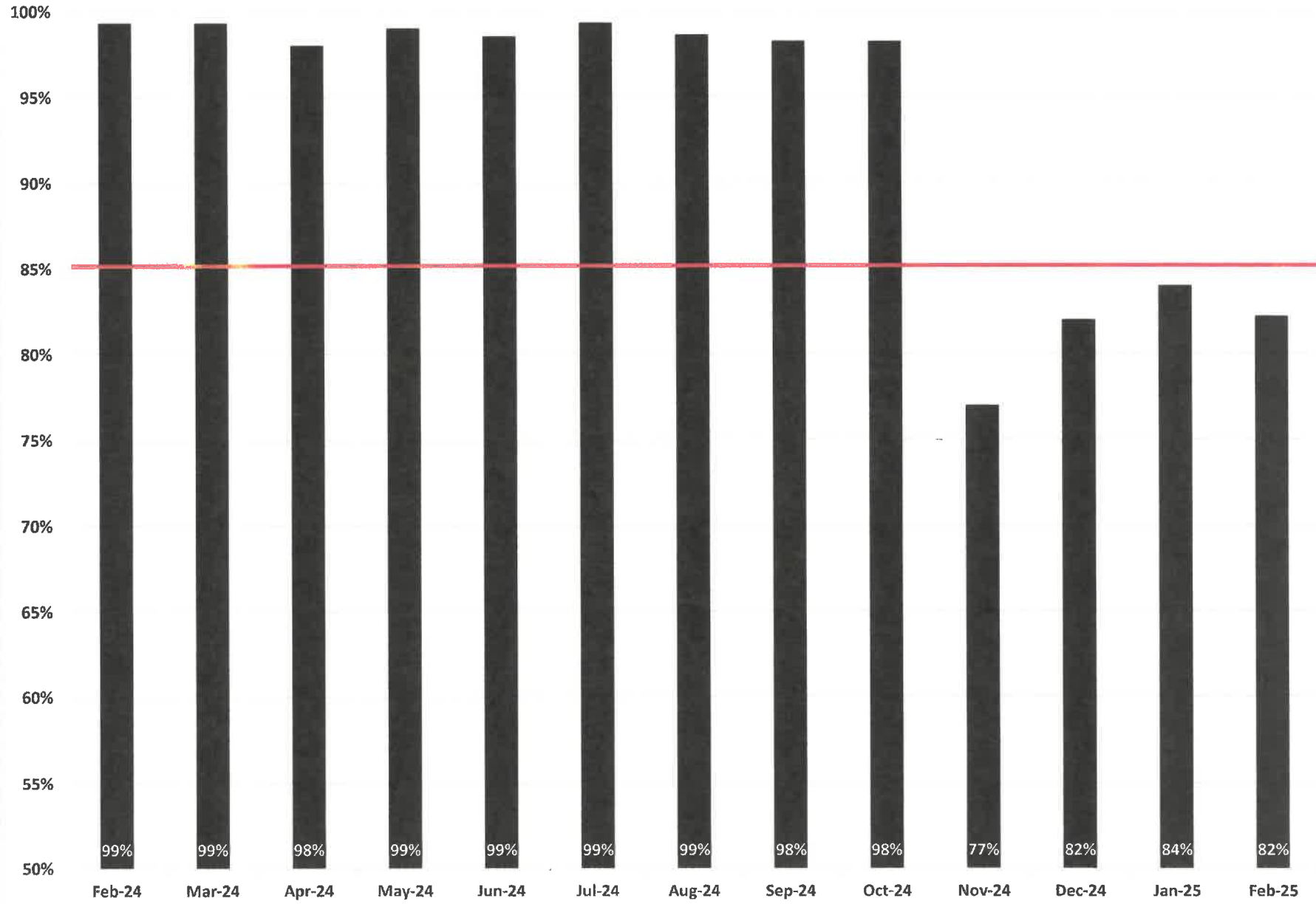
Total Road Calls	FY 2024	FY 2025
Demand Response	6	4
Commuter Bus	2	2
Motor Bus	32	37
Total Road Calls	40	43

Miles Between Road Calls	FY 2024	FY 2025
Demand Response	11,318	16,502
Commuter Bus	17,752	8,875
Motor Bus	8,589	7,461
Total System	37,659	32,838

OTP - Fixed Route



OTP - Direct Access



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**AGENDA ITEM
FOUR**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Transit Operations Division, Victor Valley Detail Report.

SUMMARY STATEMENT

At this time, a representative of the VVTA Transit Operations Division, Victor Valley Detail will present highlights and statistics from the last month.

RECOMMENDED ACTION

Information item only.

PRESENTED BY VVTA	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Transit Operations Division Unit	N/A	April 21, 2025	4

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**AGENDA ITEM
FIVE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2024-25 Fiscal Year Allocations.

SUMMARY STATEMENT

The Low Carbon Transit Operations Program (LCTOP) is one of several programs funded as part of 2014-15 State of California budget (by Senate Bills 852 and 862) which have a goal of reduced greenhouse gas emissions and achievement of other benefits. VVTA is eligible to apply for \$81,463 (operator PUC 99314) allocation and \$1,247,571 (population PUC 99313) funding from the FY 2022-23 apportionments. The key LCTOP objectives are to provide operating and capital assistance for transit agencies to 1) reduce greenhouse gas emissions, 2) improve mobility and 3) prioritize service to disadvantaged communities. Eligible transit project types have been categorized by CA DOT to assist with the Green House Gas reductions calculations.

VVTA will submit allocation requests for the funding of four (4) projects. The first project continues the approved project from previous cycles. The Fare Media Subsidy project is intended to provide subsidized transportation services to eligible non-profit, human and social service agencies to serve individuals with disabilities, seniors, and low-income individuals.

The second project utilizes LCTOP funds to purchase four (4) fuel cell electric buses (FCEBs), which will replace four compressed natural gas (CNG) buses that have exceeded their useful life. This purchase supports the deployment of cleaner, zero-emission vehicles in Disadvantaged Community (DAC) areas. Funding from the FY 2024–2025 Low Carbon Transit Operations Program (LCTOP) will serve as part of the local match for this project.

Continued

RECOMMENDED ACTION

Adopt Resolution 25-01 authorizing the filing of Low Carbon Transit Operations Program (LCTOP) allocation requests, authorized agent forms, and certification and assurances.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Marie Downing, Grants Manager	\$1,329,034 in LCTOP Capital & Operating Revenue	April 21, 2025	5

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2024-25 Fiscal Year Allocations.

SUMMARY STATEMENT

The third project will offer free transit to students K-12. This program authorizes students enrolled in school the opportunity to ride Victor Valley Transit Fixed and County Routes fare-free by simply presenting their current student ID to the bus operator upon boarding.

The fourth project will offer free rides on special days such as Cinco de Mayo, National Bike to Work Day, Dump the Pump day, and future free days.

In addition to the allocation request submittals, VVTA needs to submit several supporting documents to be approved by the Board. These include Resolution # 25-01, an authorized agent form, as well as the standard certifications and assurances.



FY 2024-2025 LCTOP Authorized Agent

AS THE Board Chair
(Chief Executive Officer/Director/President/Secretary)

OF THE Victor Valley Transit Authority
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Local Assistance. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Nancie Goff, CEO OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

James Noble Board Chair
(Print Name) (Title)

(Signature)

Approved this 21 day of April, 2025

RESOLUTION #25-01

AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

FOR THE FOLLOWING PROJECT(S):

- Fare Media Subsidy
- Purchase Fuel Cell Electric Buses (FCEB)
- Free Fare for K-12 and
- Free Fare on Special Days

WHEREAS, the Victor Valley Transit Authority (VVTA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the VVTA wishes to delegate authorization to execute these documents and any amendments thereto to Nancie Goff, Executive Director; and

WHEREAS, VVTA wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the VVTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Nancie Goff, Executive Director, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of VVTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2024-2025 LCTOP funds:

(Continued to next page)

1. Project Name: Fare Subsidy Program
Amount of LCTOP funds requested: \$40,000.
Short description of project: With LCTOP funds, VVTA will collaborate with non-profit, human, and social service agencies to provide subsidized transportation services to seniors, individuals with disabilities, and the low-income population.
Benefit to Priority Populations: This project will benefit a disadvantaged community as well as a low-income community.
Amount to benefit Priority Populations: \$40,000
Contributing Sponsors: SBCTA

2. Project Name: Purchase Fuel Cell Electric Bus
Amount of LCTOP Funds Requested Total: \$1,119,034
Short description of project: LCTOP funds will be used towards the purchase of four (4) fuel cell electric buses (FCEBs), which will replace four compressed natural gas (CNG) buses that have exceeded their useful life. This purchase supports the deployment of cleaner, zero-emission vehicles in Disadvantaged Community (DAC) areas. Funding from the FY 2024–2025 Low Carbon Transit Operations Program (LCTOP) will serve as part of the local match for this project
Benefit to Priority Populations: This project will benefit a disadvantaged community as well as a low-income community.

3. Project Name: Free Fare for K-12
Amount of LCTOP Funds Requested: \$120,000
Short description of project: With LCTOP funds, VVTA will offer free transit to students K-12. This program authorizes students enrolled in school the opportunity to ride Victor Valley Transit Fixed and County Routes fare-free by simply presenting their current student ID to the bus operator upon boarding.
Benefit to Priority Populations: This project will benefit a disadvantaged community as well as a low-income community.
Amount to benefit Priority Populations: \$120,000
Contributing Sponsor: SBCTA

4. Project Name: Free Fare on Special Days
Amount of LCTOP Funds Requested: \$50,000
Short description of project: With LCTOP funds, VVTA will offer free rides on special days such as Cinco de Mayo, National Bike to Work day, Dump the Pump day, and future free days.
Benefit to Priority Populations: This project will benefit a disadvantaged community as well as a low-income community.
Amount of LCTOP Funds Requested: \$50,000
Contributing Sponsor: SBCTA

(Continued to next page)

PASSED, APPROVED AND ADOPTED THIS 21st. DAY OF April 2025.

AGENCY BOARD DESIGNEE:

BY: _____
James Noble, VVTA Board Chair

ATTEST: _____
Debi Albin, Clerk of the Board

**AGENDA ITEM
SIX**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Release of RFP 2025-07 Mobile Hydrogen Fueling Solution.

SUMMARY STATEMENT

Due to delays with VVTA's Hesperia Hydrogen Fueling Station as mentioned in change order request for Contract 2020-10 Amendment No. 2, Trillium Energy Services, LLC approved by the Board of Directors in January 2025, the station is no longer expected to be commissioned and ready to be used for the 13 FCEBs that are scheduled for delivery in Q4 of 2025.

As such VVTA will need a temporary/mobile hydrogen fueling solution in order to fuel its buses expected at the end of 2025. VVTA will also utilize the temporary/mobile fueling solution as a backup for the permanent station that is expected to be completed in July 2026. The mobile fueling solution will include design, build (as needed), permitting, equipment, and fuel supply for 1 year with 1 option year.

Per procurement policy 1020.2.1.2 – Staff is required to request approval of the release of RFP's that are within the Formal Procurement Process.

Staff recommend that the Board of Directors approve the release of RFP 2025-08 Mobile Hydrogen Fueling Solution.

RECOMMENDED ACTION

Approve the release of RFP 2025-08 Mobile Hydrogen Fueling Solution.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting Procurement Manager	None	April 21, 2025	6

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**AGENDA ITEM
SEVEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Merit Increase for the VVTA CEO Effective April 1, 2025.

SUMMARY STATEMENT

On March 17, 2025, in closed session, the Board approved a merit increase of five (5) percent for outstanding duties performed as expressed in the CEO's 2025 annual evaluation, effective April 1st, 2025, the start date of the third year of the 5 years contract.

The evaluation of the CEO was completed on March 17, 2025, pursuant to *Section 9* of the employment contract. This action provides for the adjustment as written in the CEO's contract.

No changes are recommended for the CEO's employment contract which runs through 2028.

RECOMMENDED ACTION

Adjust the CEO's contracted rate to reflect the Board approved amount of a merit increase of Five (5) percent as of April 1, 2025.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Adam Ebright County Counsel	\$1,075/month	April 21, 2025	7

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**AGENDA ITEM
EIGHT**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Closed Session.

SUMMARY STATEMENT

Closed Session.

BOARD BUSINESS

Conference with Legal Counsel – Exposure to Litigation per Government Code Section 54956.9(d).

RECOMMENDED ACTION

N/A.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff CEO	N/A	April 21, 2025	8

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**CORRESPONDENCE
/PRESS CLIPS**

HAPPY 2ND ANNIVERSARY!

MAR 2025

RAMS MONTHLY



Empowering Generation Alpha Through Early Learning

Culturally Diverse Future Leaders – and the VVC Educators Shaping Their Journey



STORIES OF STUDENT SUCCESS AND LEARNING AT VICTOR VALLEY COLLEGE

Preschool
Education Month
2

Dr. Walden Op-Ed
4

Building Futures
5

ALSO IN THIS ISSUE
Happy 2nd Birthday
RAMS Monthly!!

VVC Receives Donation of Four Buses from VVTA for Transportation Training Facility

Victor Valley College (VVC) is proud to announce the donation of four buses from the Victor Valley Transit Authority (VVTA), marking a significant step forward in the college's efforts to expand its transportation education programs. The buses will be used to establish a new transportation operations training area on VVC's lower main campus, furthering the college's vision of becoming a premier transportation education hub for the High Desert region.

VVTA, a public transportation agency serving the High Desert region of Southern California, is committed to providing safe, reliable, and sustainable transportation options for local residents. By offering bus service to areas throughout San Bernardino County, VVTA plays a crucial role in connecting communities and improving the region's transportation infrastructure. Their donation of these buses underscores their continued dedication to community growth and workforce development, particularly in the transportation industry.

The donated buses will be used to create a hands-on training facility located near VVC's solar fields and river walk, providing students with practical, real-world experience in the fields of transportation, logistics, and fleet operations. As the demand for skilled professionals in the transportation sector continues to grow, this training facility will ensure that VVC students are well-equipped to pursue careers in the industry.

The addition of these buses is part of a larger effort to address the need for workforce development in the transportation field, an area that is critical to the region's economic growth. With its focus on providing students with the necessary skills and knowledge to excel in transportation and related industries, VVC continues to play a key role in shaping the future workforce for the High Desert and beyond.

VVC's transportation education initiative aligns with the college's commitment to providing high-quality, career-focused education and training opportunities. The new training facility will not only offer hands-on experience but will also support VVC's long-term goal of preparing students for success in the ever-evolving transportation industry.

The college extends its deepest gratitude to the VVTA for their generous donation, which will have a lasting impact on the future of VVC students and the local workforce.



BUSLINE

Home Magazine Features Products Vehicle Showcases Resources Women to Recognize in Business

Home » News & Headlines » College Foundation Receives Bus Donation From Victor Valley Transit Authority

College Foundation Receives Bus Donation From Victor Valley Transit Authority

March 24, 2025 | News & Headlines

The Victor Valley College (VVC) Foundation recently accepted the donation of four retired buses from the Victor Valley (CA) Transit Authority (VVTA) for use in Victor Valley College programs.

The buses were presented by VVTA Procurement Specialist Andrea McDonald and accepted by Foundation President Kirsten Acosta, alongside VVTA CEO Nancie Goff, Director of Operations Rod Goldman, Chief Maintenance Officer Dustin Strandberg, and other representatives from both Victor Valley College and VVTA.

This contribution will aid in the foundation of a new transportation operations training area on the college's lower main campus. This initiative aligns with VVC's long-term vision of becoming the High Desert region's premier transportation education hub.

The donated buses will be utilized at future hands-on training facilities near VVC's campus solar fields and river walk, providing students with practical experience in transportation, logistics, and fleet operations. The project is a direct response to the growing demand for skilled professionals in the transportation sector, ensuring that students are well-equipped for future careers in the industry.

By integrating these buses into training programs, VVC aims to offer a robust curriculum that includes hands-on learning with real vehicles, industry-relevant coursework, and potential partnerships with transit agencies and employers.

For more information about VVC's CTE and Non-Credit programs or to discuss partnership opportunities, visit <https://www.vvc.edu/career-technical-education>.



Shown, left to right, are Victor Valley College Foundation President Kirsten Acosta and Victor Valley Transit Authority CEO Nancie Goff. (Photo courtesy of Victor Valley Transit Authority)

TransitCheck™

INTEGRATED FLEET MANAGEMENT

Victor Valley Transit Authority - Leveraging TransitCheck to the Fullest

Revecorp enjoys a long-term relationship with Victor Valley Transit Authority (VVTA). TransitCheck® was deployed in 2018 by VVTA as an electronic version of daily bus reports, and VVTA has used the system consistently since its initial deployment. VVTA's fleet includes 74 fixed-route and commuter buses, along with 54 demand-response and microtransit vehicles. VVTA uses a contracted company to operate its services and maintain vehicles and assets. The agency has two facilities, one located in Hesperia and another in Barstow, California, where the vehicles are housed, dispatched, fueled, and maintained.

VVTA leverages many features of TransitCheck. Since deploying TransitCheck as VVTA's Daily Bus Report system, VVTA has expanded its use of the system over the years to leverage more than just Pre/Post Trip Inspections. VVTA's Chief Maintenance Officer, Dustin Strandberg, has outlined a few applications on how VVTA utilizes TransitCheck.



Project Oversight

VVTA recently had a retrofit project to replace its fleet's onboard modems and antennae with updated 5G models. To manage the effort and oversee the installation contractor, VVTA created a post-installation inspection template that checked the installation workmanship, wiring, antenna placement, and complete operability of the systems. Problems noted during the inspection were added as punch list items to be addressed by the installation contractor. When the punch list items had been rectified, a record of the correction was facilitated by a repair-only inspection, and the inspection was used as a sign-off for the vehicle installation. The fundamental project goal was to document and provide critical oversight of the project to ensure a high-quality installation and that operation was fully verified before VVTA accepted the work, and a vehicle was returned to service.

Here is a sample of a post-installation report that resulted in a Pass/Warn result

Passing Items

- ✓ INTERIOR:Antenna Installation
- ✓ INTERIOR:Antenna Removal
- ✓ INTERIOR:Power Installation
- ✓ INTERIOR:Power Removal

Warning Items

- * INTERIOR:Modem *Note: 2 SAFETYVISION EQUIPMENT STRAPPED TO WIRING BUNDLE?*

Details on the inspection report point out the unsatisfactory situation with "Safety Vision Equipment strapped to wiring bundle."

Inspection Order	Location	Item Name	Criteria?	Observed Value	Outcome	Recorded Timestamp	Time Delta (Seconds)	GPS Coordinates	Inspector Notes
1	Interior	Antenna Installation	🔍	SATISFACTORY	PASS	2024-12-20 11:36 AM	3		-
2	Interior	Antenna Removal	🔍	SATISFACTORY	PASS	2024-12-20 11:36 AM	2		-
3	Interior	Modem	🔍	UNSATISFACTORY	PASSWARN	2024-12-20 11:36 AM	2	34.4244148,-117.2903243	2 SAFETYVISION EQUIPMENT STRAPPED TO WIRING BUNDLE?
4	Interior	Power Installation	🔍	SATISFACTORY	PASS	2024-12-20 11:38 AM	124	34.4243962,-117.2903306	-

This embedded photo backs up the observation



Find Out More

Quality Assurance Inspection

VVTA uses a process that leverages TransitCheck’s Inspection Item and Template functionality for additional quality assurance in their maintenance department. Since VVTA staff can create and edit Inspection Templates and Items, they can design a streamlined inspection tailored for quality assurance audits. This functionality provides for continuous improvement of the actual inspection with defect identification and corresponding correction. Below are two operation areas where VVTA applies this process: Preventative Maintenance & Road Failure.

After a mechanic’s Preventive Maintenance Inspection (PMI) is performed and all PMI-related repairs are completed on a bus, a shift supervisor performs another quality assurance inspection using TransitCheck to augment the original PMI by verifying that there are no missed defects and that all defects have been properly repaired. This process documents the original PMI effort and the corrections or improvements needed. With the mechanic’s PMI and then the maintenance supervisor’s follow-up PMI in the form of a quality assurance inspection, VVTA can improve the actual PMI process because oversight by a maintenance supervisor of repairs ensures they are made properly, along with the validation provided by a second set of eyes.

The PMI Quality Assurance Inspection has 20 items. Below is part of the inspection report where inspection item #7 is failing. That line is highlighted in red and includes the inspector’s notes, a link to a picture documenting the situation, and further details.

6	Underhood	Oil Analysis Compliance		PASS	PASS	2024-11-01 02:59 AM	9	34.4242913,-117.2902094	-
7	Underhood	Engine Compartment Condition		FAIL	FAIL	2024-11-01 03:00 AM	49	34.4243317,-117.2902405	1. HYDRAULIC RESERVOIR LEAKING 2. COOLANT LEAK AT THE SURGE TANK CAP
8	Exterior	Steering and Suspension		PASS	PASS	2024-11-01 03:00 AM	9	34.4243317,-117.2902405	-



Additionally, this same QA inspection is used after a mechanical road failure. This inspection helps identify the root cause of the failure and documents any additional damage or issues to the surrounding areas and connected systems. This inspection is paired with a service failure QA TransitForm in TransitCheck, which helps identify repeat issues using historical data by requiring the supervisor or technician to input recent history on similar items. This assists with identifying the root cause of a failure.

QA inspections are used to document the quality of a technician's inspection and repairs. This process drives technician and supervisor accountability while also pinpointing the need for additional technician training.

[Need More Information? Learn More](#)

Cleanliness Bus Inspection

Management and supervisors use this inspection for proper vehicle cleanliness oversight. This ensures that cleanliness requirements are being met. It is used by bus cleaners and fuelers to ensure that all areas are cleaned while reporting issues and defects found on buses to

maintenance staff for repair. With this, VVTA is certain the bus is not only safe for service but is also clean. The inspection results are either pass or fail. A failure means that somewhere, the organization did not get this task performed correctly (such as cleaning the floor on the bus) or that there is a mechanical issue that needs to be addressed. Both situations need to be rectified before the vehicle can be placed into service. The tool has step-by-step inspections and allows the staff to take pictures so proper documentation is created.

Here is the entire inspection report where there was 1 Warn and 2 Fail Items

Passing Items

- | | | |
|---|--|---|
| ✓ REAR:Hubodometer Reading (115703) | ✓ INTERIOR:DIRTY SEATS | ✓ INTERIOR:Seats - Support |
| ✓ INTERIOR:Seats - Torn | ✓ INTERIOR:Seats - Wall Rails | ✓ INTERIOR:Seats - Debris |
| ✓ INTERIOR:Driver Area - Dash Dusty | ✓ INTERIOR:Driver Area - Under Driver Seat | ✓ INTERIOR:Driver Area - Farebox |
| ✓ RIGHT:Windows - Right Interior | ✓ LEFT:Windows - Left Interior | ✓ EXTERIOR:Windows - Outside All |
| ✓ INTERIOR:Walls - Above Windows | ✓ INTERIOR:Walls - Below Windows | ✓ INTERIOR:Walls - Rear |
| ✓ INTERIOR:Railings - Horizontal | ✓ INTERIOR:Railings - Vertical | ✓ INTERIOR:Air Conditioning Horizontal Vent |
| ✓ INTERIOR:Air Conditioning Rear Return Ven | ✓ INTERIOR:HEATER | ✓ INTERIOR:Floors - Dirty |
| ✓ INTERIOR:Wheelchair Lift/Ramp Area Track | ✓ INTERIOR:Wheelchair Lift/Ramp Area | ✓ FRONT:Destination Sign Front |
| ✓ REAR:Rear Destination Sign | ✓ RIGHT:Side Destination Sign | ✓ INTERIOR:Vertical Stop Request Strips |
| ✓ INTERIOR:Front Ceiling Hatch | ✓ INTERIOR:Horizontal Stop Request Strips | ✓ INTERIOR:Rear Ceiling Hatch |
| ✓ EXTERIOR:Exterior - Rims | ✓ EXTERIOR:All Exterior | ✓ EXTERIOR:Exterior Light Covers |
| ✓ INTERIOR:Window Tracks | ✓ FRONT:Bike Rack | ✓ INTERIOR:Tracks Over the Window |
| ✓ RIGHT:Door Glass Front/Rear | ✓ RIGHT:Door Touch Bars | ✓ RIGHT:Door Rubber |
| ✓ RTREAR:Rear Door | ✓ RTFRONT:Front Doors | ✓ INTERIOR:Door Camera |
| ✓ INTERIOR:Graffiti Seats | ✓ INTERIOR:Graffiti Windows | ✓ INTERIOR:Graffiti Walls |
| ✓ INT-&-EXT:Other | ✓ INTERIOR:CAR CARDS | ✓ UNDERHOOD:Oil Level |
| ✓ UNDERHOOD:Water Coolant | ✓ EXTERIOR:Water / Oil Leaks | |

Warning Items

- * INTERIOR:Driver Area - Trash Note: NA

Failing Items

- x INTERIOR:Driver Area - Behind Driver Note: NA
- x INTERIOR:Windows - Front Interior Note: no comment provided.

This is another view of the inspection results available to management highlighting the warning and the failure

Inspection Order	Location	Item Name	Criteria?	Observed Value	Outcome	Recorded Timestamp	Time Delta (Seconds)	GPS Coordinates	Inspector Notes
1	Rear of Vehicle	Hubodometer Reading	Q	115703	PASS	2024-10-12 01:05 AM	9	34.4246355,-117.2897805	-
2	Interior	DIRTY SEATS	Q	SATISFACTORY	PASS	2024-10-12 01:05 AM	38	34.4246611,-117.2897919	-
3	Interior	Seats - Support	Q	SATISFACTORY	PASS	2024-10-12 01:05 AM	3	34.4246677,-117.2898008	-
4	Interior	Seats - Wall Rails	Q	SATISFACTORY	PASS	2024-10-12 01:05 AM	2	34.4246696,-117.2898054	-
6	Interior	Seats - Tom	Q	SATISFACTORY	PASS	2024-10-12 01:05 AM	11	34.4246764,-117.2898242	-
6	Interior	Seats - Debris	Q	SATISFACTORY	PASS	2024-10-12 01:06 AM	7	34.4246768,-117.2898299	-
7	Interior	Driver Area - Dash Dusty	Q	SATISFACTORY	PASS	2024-10-12 01:06 AM	11	34.4246666,-117.289828	-
8	Interior	Driver Area - Trash	Q	UNSATISFACTORY	PASS/WRN	2024-10-12 01:06 AM	9	34.4246611,-117.289833	NA
9	Interior	Driver Area - Under Driver Seat	Q	SATISFACTORY	PASS	2024-10-12 01:06 AM	7	34.4246441,-117.2898103	-
10	Interior	Driver Area - Farebox	Q	SATISFACTORY	PASS	2024-10-12 01:06 AM	1	34.4246453,-117.2898101	-
11	Interior	Driver Area - Behind Driver	Q	OUT OF SERVICE	FAIL	2024-10-12 01:06 AM	12	34.4246453,-117.2898101	NA
12	Left Side	Windows - Left Interior	Q	SATISFACTORY	PASS	2024-10-12 01:06 AM	2	34.4246539,-117.289812	-

Showing failing Driver Area



TransitForms - Request for Purchase

TransitForms is an optional feature of TransitCheck that converts a paper form into a digital equivalent. Customers can create, edit, or modify their forms for specific purposes. In this case, VVTA created this TransitForm so technicians can request parts. A TransitForm can have fields set as mandatory or set to accept multiple kinds of input. A major benefit of this digital form is real-time distribution (by e-mail and/or text) to an individual or a group of individuals. TransitCheck archives all completed TransitForms and their distribution, which is important for tracking.

At VVTA, technicians use the Request for Purchase TransitForm to submit parts requests (part requisition) to the parts department. Technicians can take pictures of what part is needed, provide part numbers or serial numbers, and provide a detailed description of the part(s) needed. The parts department can review the inquiries and add notes if any additional information may be needed. The parts department then utilizes this request to order parts as necessary for the specified vehicle, multiple vehicles, or simply to replenish inventory. The Parts department can reference previous purchase requests for future transactions and record keeping.

Quantity

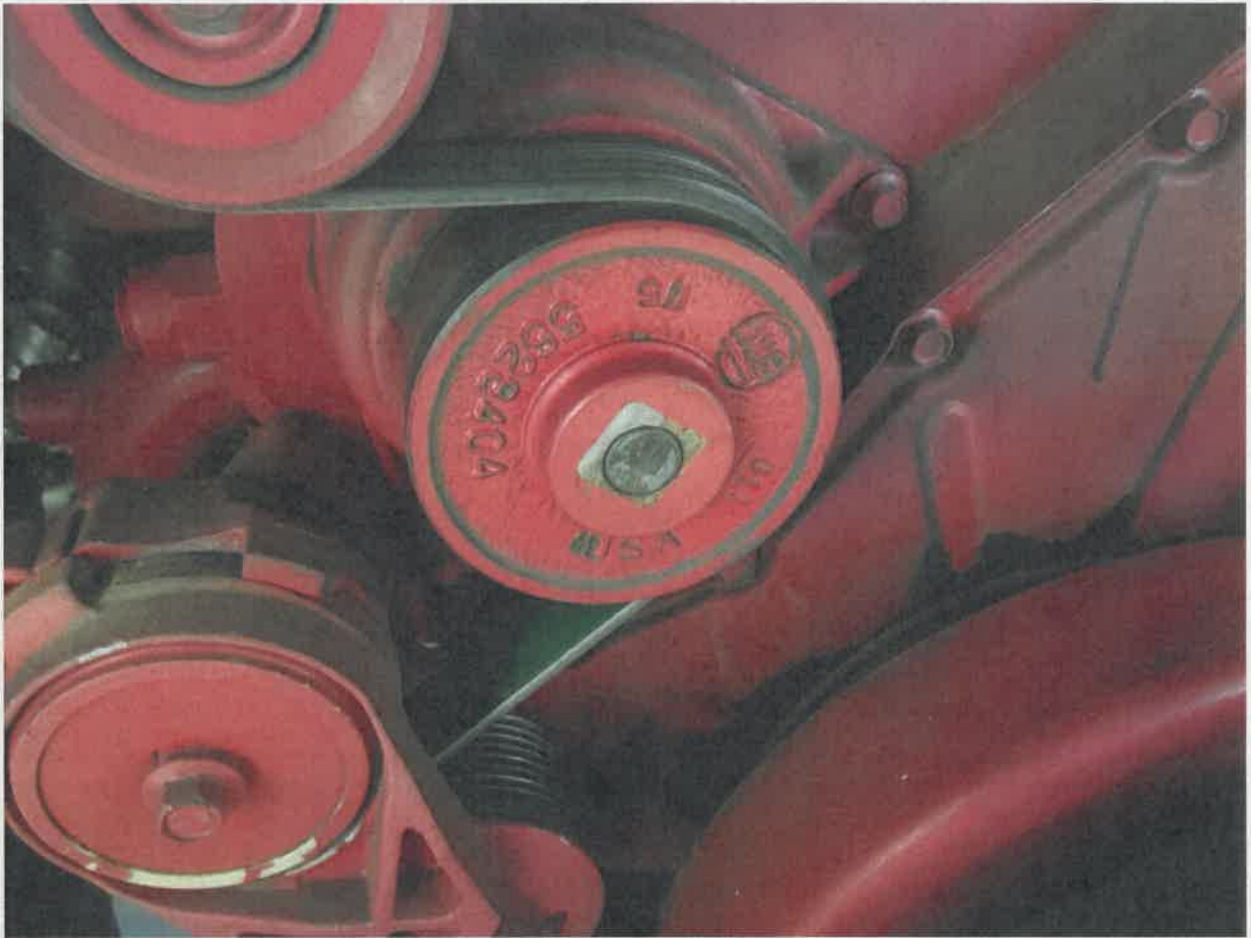
1

Part Number

6410397

Description

WATER PUMP SEE PICTURE 3 BOLT



Facilities Oversight Inspection

TransitCheck allows VVTA's system administrators to limit access to specific areas on the TransitCheck portal that are pertinent only to a specific function. The VVTA portal dashboard summarizes what needs attention and automatically updates when repairs are made.

VVTA facility technicians use the Facilities Oversight Inspection to oversee its contracted facilities maintenance staff by performing additional quality assurance audits on the facility's PMIs and associated repairs. This allows VVTA staff to notify the contractor of any defects found that need to be addressed. Defects found in all inspections, including the facilities oversight inspection, go into the contractor's TransitCheck dashboard and maintenance issues screen for follow-up. This ensures that the contractor does not need a different system to view VVTA's Facilities Oversight defects.



Last week, Mona Babauta, CEO of SunLine Transit Agency, had the honor of participating in a powerful discussion at the WTS (Women's Transportation Seminar) luncheon in San Bernardino regarding Public Transportation Innovations.

Alongside Nancie Goff, CEO of Victor Valley Transit, and Nicole Soto, Multimodal Mobility Programs Administrator for Transit and Rail at the San Bernardino County Transportation Authority, Mona shared her insights on driving innovation, overcoming challenges, and crafting effective messaging in public transit.

A huge thank you to WTS for your incredible work in advancing women in transportation! Events like these are essential for fostering meaningful conversations and progress within our industry.

Victor Valley Transit Authority

WTS Inland Empire

San Bernardino County Transportation Authority - SBCTA

#WomenInTransit #Innovation #Leadership #PublicTransportation



WOMEN'S
TRANSPORTATION
SEMINAR

How VVTA has enhanced its zero emission vehicle operations with ZeroMission's integrated data platform

Victor Valley Transit Authority (VVTA), is a U.S. public transit agency providing fixed route and paratransit services to the high desert communities in Southern California with 1.45M in annual ridership.

As part of its effort to transition to a 100% zero emission fleet, VVTA has purchased and deployed 12 battery electric buses and 142 60kW DC charging stations into its fleet and facilities. As part of introducing these new technologies, VVTA needed a strategy to mitigate risk to its services caused by potential service disruptions, reduced efficiency, and difficulty meeting its sustainability goals.

Victor Valley Transit Buses

Using ZeroMission's Real-Time Monitoring Alerts

To mitigate these risks, VVTA needed an integrated software to focus on the following key challenges:

- Bring key operational information from across vehicles, chargers and dispatch into a centralized dashboard.
- Monitor and ensure successful charging events for its electric buses.
- Track real-time vehicle performance to maintain service schedules.
- Assess operational performance with systemwide analytics.

To address these challenges, VVTA partnered with ZeroMission to provide its integrated data platform and operational monitoring system. This led to the following outcomes and key results.

Integrating the key data

At the start, ZeroMission focused on integrating available bus telematics, charging station and dispatch systems into one platform. Thereby providing VVTA and its staff with a central dashboard by which to monitor electric bus operations and charging, and to create the information framework to support monitoring, tracking and reporting.

- Multi- site operational management: seeing separate depots within one instance and tracking vehicle and charging use across both
- Vehicle integration: tracking all vehicles, states of charge, location history and comprehensive
- Charging system: monitoring charging status, charging events and tracking issues with session acceptance and utilization
- Dispatch system integration: intaking daily vehicle schedule requirements including each vehicles plan in terms of distance and time

VVTA has a central dashboard

where they monitor its network of vehicle and charging operations with personalized environments for each of the 2 depots it operates from: Hesperia and Bartsow

Monitoring Charging Events

VVTA operates their electric buses in daily fixed route service, where their vehicles start and return to the depot at scheduled times. Upon return to the depot in the afternoon, charging events would commonly fail or not occur. The result being buses not charged as required and not ready for next day service.

Using ZeroMission's real time monitoring and alerts, VVTA was able to visualize both the bus and charging activity centrally and to leverage alerts to notify relevant operations and maintenances teams when charging events were not happening to plan. This increased the overall success rate of charging events and lead to key operational insights that helped all VVTA stakeholders better manage charging operations.

- Integrating all charging systems
- Monitoring live status, events and utilization
- Generating alerts & notifications when charging systems fail
- Tracking supplier performance

Tracking real-time vehicle performance

A common challenge for many pilot and early stage electric vehicle deployments, is educating the operational stakeholders on how to interpret the state of charge (SOC) displayed from the vehicle.

At the request of VVTA, ZeroMission was able to work with the bus supplier to identify data from the telematics system that would be useful to informing VVTA when corrective maintenance issues were leading to disruption in service. This visibility provided the VVTA team the needed information, when buses seemingly did not have enough SOC to start or complete service, to determine whether to stick to the plan or return them to depot and avoiding costly road service calls.

Fleet Management Dashboard

*With Live view of vehicle on their
route*

Assessing operational performance

For the first time, VVTA was able to access systemwide reports and insights as it relates to its electric bus operations. Through this framework unique insights were generated that helped VVTA identify and correct operational issues. For example, we were able to identify that several buses were commonly coming back to the depot, with auxiliaries being left on, and creating an excessive idling scenario.

The excessive draw down on the battery is a costly but easily avoidable issue with the right monitoring framework. As ZeroMission adds the ability to identify and alert on this behavior VVTA expects to reduce its occurrence through real time reaction and work force education.

Dustin Strandberg, VVTA's
Chief Maintenance Officer,

*demonstrating the ZeroMission
system on display in the vehicle
maintenance shop*

Overall Satisfaction

VVTA's Chief Maintenance Officer, Dustin Strandberg, had the following to say about the use of the software: "ZeroMission has been instrumental in our transition to an electric fleet. Their solution ensures our buses stay charged, stay on the road, and stay reliable for our community. We are excited to continue in our cooperation as we continue to introduce more zero emission vehicles into our fleet and operation."

ZeroMission continues to partner with VVTA, providing ongoing support to help scale and optimize their electric vehicle operations.

VVTA - Electric Buses - Electric Fleets - EV Fleet Management

< How Mercury & ZeroMission's partnered to deliver a comprehensive electric vehicle and charging system suitability assessment for one of the U.S. largest water utilities, Golden State Water Company

Identifying and Avoiding Costly Mistakes in Electric Vehicle Rollouts >

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