



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
Monday, September 16, 2024, 9:30 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

Victor Valley Transit Authority Board of Directors

James Noble, Chair, City of Barstow
Liz Becerra, Vice-Chair, City of Victorville
Larry Bird, Director, City of City of Hesperia
Paul Cook, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Joy Jeannette, Director, City of Adelanto
Curt Emick, Director, Town of Apple Valley

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x102, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda will be available and posted: Friday, September 6, 2024.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 **Item #1: Minutes from the Regular Meeting of The Board of Directors Conducted on July 15, 2024.**
Recommendation: Move for approval.
Presented by: None.

Pg. 17 **Item #2: Warrants, June and July 2024.**
Recommendation: Move for approval.
Presented by: None.

REPORTS

Pg. 27 **Item #3: Management Reports – Verbal Report from Chief Executive Officer.**
Recommendation: Information item only.
Presented by: Nancie Goff, CEO.

Pg. 47 **Item #4: Transit Operations Division, Victor Valley Detail Report.**
Recommendation: Information item only.
Presented by: VVTA Transit Operations Division Victor Valley Detail.

ACTION ITEMS

Pg. 53 **Item #5: VVTA Procurement Policy Updates.**
Recommendation: Approve amendments to the VVTA Procurement Policy Manual.
Presented by: Christine Plasting, Procurement Manager.

- Pg. 105 **Item #6: Update of the Public Transportation Agency Safety Plan (PTASP).**
Recommendation: Approve Update of the Public Transportation Agency Safety Plan (PTASP).
Presented by: Rod Goldman, Director of Operations.
- Pg. 139 **Item #7: Update of the VVTA Passenger Code of Conduct.**
Recommendation: Approve Update of the VVTA Passenger Code of Conduct.
Presented by: Rod Goldman, Director of Operations.
- Pg. 153 **Item #8: VVTA IFB 2024-07 Fuel Delivery and Cardlock Service System.**
Recommendation: Award IFB 2024-07 to Pinnacle Petroleum, Huntington Beach for the Unleaded Fuel Deliveries, not to exceed \$454,684.87, and to Beck Oil, Victorville, CA for the Cardlock Fuel System, not to exceed \$1,488,556.44.
Presented by: Sandye Martinez, Procurement Specialist.

BOARD OF DIRECTORS COMMENTS

CORRESPONDENCE AND PRESS CLIPS

DATE OF NEXT MEETING

Monday, October 21, 2024, at 9:30 AM
At Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345

ADJOURNMENT