



**VICTOR VALLEY TRANSIT AUTHORITY
PUBLIC HEARING AND REGULAR MEETING OF
THE BOARD OF DIRECTORS
June 20, 2023, 9:30 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

Victor Valley Transit Authority Board of Directors

Liz Becerra, Chair, City of Victorville
James Noble, Vice-Chair, City of Barstow
Larry Bird, Director, City of City of Hesperia
Paul Cook, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Joy Jeannette, Director, City of Adelanto
Curt Emick, Director, Town of Apple Valley

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x102, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda is available and posted: Friday, June 9, 2023.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes from Regular Meeting of The Board of Directors Conducted May 15, 2023.***

Recommendation: Move for approval.

Presented by: None.

Pg. 18 ***Item #2: Warrants, April 2023.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 25 ***Item #3: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Nancie Goff, CEO.

ACTION ITEMS

Pg. 35 ***Item #4: Presentation of the Fiscal Year 2023-24 Final Draft Annual Operating and Capital Budget.***

Recommendation: 1) Receive and consider public testimony regarding the Federally Funded Program of Projects and the FY 2023-24 Annual Operating and Capital Budget and either approve as published, or direct staff to provide more information to be brought back for further consideration. 2) Adopt Resolution 23-03.

Presented by: Maged Azer, CFO.

Open Public Hearing.

Hear Testimony.

Close Public Hearing.

POSSIBLE CONFLICT OF INTEREST NOTICE

Note agenda item 5 contractors, subcontractors and agent, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

- Pg. 77 ***Item #5: Award RFP 2023-01 Comprehensive Operations Analysis (COA) to Transportation Management & Design, INC. (TMD), Carlsbad, CA.***
Recommendation: 1) Authorize VVTA to contract with Transportation Management & Design, Inc. (TMD), Carlsbad, CA. 2) Delegate authority to the CEO to execute the contract with TMD and to negotiate a Final Best and Final Offer.
Presented by: Christine Plasting, Procurement Manager.

POSSIBLE CONFLICT OF INTEREST NOTICE

Note agenda items 6 contractors, subcontractors and agent, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

- Pg. 115 ***Item #6: VVTA RFP 2023-10 Computer Network Support Award to Sonic Systems IT, Victorville, CA.***
Recommendation: Award contract to Sonic Systems IT, Victorville, CA, and delegate authority for executing the contract to the Chief Executive Officer.
Presented by: Sandye Martinez, Procurement Specialist.
- Pg. 119 ***Item #7: Amend VVTA Procurement Policies.***
Recommendation: Approve amendments to VVTA Procurement Policies: 1000, 1040, 2000, 2010, 4000, 5000, 6000, and 7000.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 123 ***Item #8: Update Late Cancellation and No-Show Policy (Draft).***
Recommendation: Approve updated Late Cancellation and No-Show Policy as presented.
Presented by: Brandon Johnson, Program Coordinator-Operations.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, July 16, 2023, at 9:30 AM
At Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345

ADJOURNMENT