



**VICTOR VALLEY TRANSIT AUTHORITY  
REGULAR MEETING OF  
THE BOARD OF DIRECTORS  
April 17, 2023, 9:30 A.M.**

**Victor Valley Transit Authority  
17150 Smoke Tree Street  
Hesperia, CA 923445**

**Victor Valley Transit Authority Board of Directors**

Liz Becerra, Chair, City of Victorville  
James Noble, Vice-Chair, City of Barstow  
Larry Bird, Director, City of City of Hesperia  
Paul Cook, Director, County of San Bernardino  
Dawn Rowe, Director, County of San Bernardino  
Joy Jeannette, Director, City of Adelanto  
Curt Emick, Director, Town of Apple Valley

**MISSION STATEMENT**

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

**AGENDA**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Friday, April 7, 2023.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

## PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

## CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9      ***Item #1: Minutes from Regular Meeting of The Board of Directors Conducted March 20, 2023.***

Recommendation: Move for approval.

Presented by: None.

Pg. 17     ***Item #2: Warrants, February 2023.***

Recommendation: Move for approval.

Presented by: None.

## REPORTS

Pg. 23     ***Item #3: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director/CEO.

## ACTION ITEMS

Pg. 33     ***Item #4: Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2022-23 Fiscal Year Allocations.***

Recommendation: Adopt Resolution 23-01 authorizing the filing of Low Carbon Transit Operations Program (LCTOP) allocation requests, authorized agent forms, and certification and assurances.

Presented by: Marie Downing, Grants Manager.

Pg. 41

**Item #5: Approve Release RFP 2023-20 Infotainment System for Buses.**

Recommendation: Authorize Staff to Release RFP 2023-20 Infotainment System

Presented by: Christine Plasting, Procurement Manager.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, May 15, 2023, at 9:30 AM  
At Barstow City Council Chambers  
220 East Mountain View Street  
Barstow, CA 92311

ADJOURNMENT

## Victor Valley Transit Acronym List

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ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
BABA	Build America, Buy America
BAFO	Best and Final Offer
BEB	Battery Electric Bus
BOE	Board of Equalization
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CFP	Call for Projects
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
DAC	Disadvantaged Communities
DBE	Disadvantaged Business Enterprise
DBELO	Disadvantaged Business Enterprise Liaison Officer
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FAST	Fixing America's Surface Transportation ACT
FCEB	Fuel Cell Electric Bus
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
HVIP	Hybrid and Zero-Emission Truck and Bus Voucher Incentive Program.
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
IJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation Systems
JPA	Joint Powers Authority
LAP	Language Assistance Plan
LCFS	Low Carbon Fuel Standard
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design
LEP	Limited English Proficiency

## Victor Valley Transit Acronym List

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LTF	Local Transportation Fund
MaaS	Mobility-as-a-Service
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Program
NEPA	National Environmental Policy Act of 1969
NOFO	Notice of Funding Opportunity
NTD	National Transit Database
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PCA	Personal Care Attendant
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account.
POP	Program of Projects
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SaaS	Software as a Service
SBCTA	San Bernardino County Transportation Authority (formerly SANBAG)
SCAG	Southern California Association of Governments
SGIP	Self-Generation Incentive Program
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TNC	Transportation Network Company
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TRIP	Transportation Reimbursement Incentive Program
TSP	Transit Signal Priority
TSSSDRA	Transit System Safety, Security and Disaster Response Account
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
VOMS	Vehicles Operated in Maximum Service
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

## Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTA) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTA) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTA Administrative offices, and the Victorville, Hesperia, Barstow and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTA Administrative offices located at 17150 Smoke Tree Street, Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items exclude members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTA's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTA meetings. Your cooperation is appreciated!

# **VICTOR VALLEY TRANSIT AUTHORITY**

## **MISSION STATEMENT**

**Our mission is to serve the  
community with excellent  
public transportation  
services in terms of quality,  
efficiency, and  
responsiveness.**

### **Quality**

**To increase ridership and community support by exceeding expectations.**

### **Efficiency**

**To maintain an efficient operation that represents a highly-valued service.**

### **Responsiveness**

**To provide services and facilities which are responsive to the needs of the community.**

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**AGENDA ITEM  
ONE**

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VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Minutes from the Regular Meeting of the Board of Directors Conducted on March 20, 2023.**

**SUMMARY STATEMENT**

Following are copies of the minutes from the Regular Meeting of the Board of Directors conducted on March 20, 2023.

**RECOMMENDED ACTION**

Move for approval.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Debi Albin, Clerk of the Board	N/A	April 17, 2023	1

**VICTOR VALLEY TRANSIT  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**March 20, 2023  
MINUTES**

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:30 a.m. by Chair Becerra.

ROLL CALL

Board Members Present: Chair Liz Becerra  
Vice-Chair James Noble  
Director Joy Jeannette  
Director Curt Emick  
Director Larry Bird  
Alternate-Director Kim Mesen  
Alternate-Director Elaine Villareal

Staff Members Present:

Kevin Kane, VVTA	Debi Albin, VVTA
Nancie Goff, VVTA	Barbara Miller, VVTA
Maged Azer, VVTA	Christine Plasting, VVTA
Chris Ackerman, VVTA	Rene Alvarez, Keolis
Marie Downing, VVTA	Brandon Johnson, VVTA
Juan Robinson, City of Victorville	Nancie Strickert, SBCTA
Andres De Los Rios, Keolis	Angelina Calderon, Keolis
Jonathan McDowell, Keolis	Dustin Strandberg, VVTA
Miriam Farzam, Keolis	Craig Barnes, VVTA
Bryan Torres Ayala, VVTA	Dana Fleming, VVTA
Megan Christian, VVTA	

PLEDGE OF ALLEGIANCE

Director Bird led the audience in the pledge of allegiance.

ANNOUNCEMENTS

Mr. Kane apologized for the lights above the dais being out; VVTA recently underwent an upgrade in the AV system and the issue is being worked out.

PUBLIC COMMENTS

Speaker: Edy Seehafer, Barstow  
Ms. Seehafer stated that it is nice to see the Driver Appreciation Day celebration; however, would like more notice next year so she can spread the word. Additionally, Ms. Seehafer said that she is still waiting for the announcement of the surveys that will be done as a part of the COA (Comprehensive Operations Analysis).

Ms. Plasting stated that proposals for the COA are due on April 6, 2023.

### CONSENT CALENDAR

1. **Minutes from the Regular Meeting of the Board of Directors Conducted on February 21, 2023.**  
Recommendation: Move for approval.  
Presented by: None.
2. **Warrants, January 2023.**  
Recommendation: Move for approval.  
Presented by: None.

**A MOTION WAS MADE BY** Director Bird to approve the Consent Calendar. Seconded by Vice-Chair Noble. The motion passed unanimously.

### REPORTS

3. **Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.**  
Recommendation: Information item only.

Mr. Kane briefly reviewed the management reports, focusing on the contract being under budget, mainly due to low ADA ridership. Mr. Kane touched on some on-going legislation that would do away with the TDA's farebox ratio requirement.

## ACTION ITEMS

4. **Approve Release RFP 2023-05 Construction Manager – Hesperia Transfer Hub.**  
Recommendation: Authorize Staff to Release RFP 2023-05 Construction Manager – Hesperia Transfer Hub.  
Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting shared that VVTA will need to engage a consultant to assist VVTA staff as the Construction Manager for the Hesperia Transfer Hub. The RFP for Design Build of the Transfer Hub will be released soon, and the consultant is needed during the evaluation of the Proposals received and during the design phase to ensure all necessary design elements are included.

**A MOTION WAS MADE BY** Director Emick to approve the recommended action. Seconded by Vice-Chair Noble. The motion passed unanimously.

5. **Approve Release RFP 2023-004 Construction Manager – Hydrogen Fueling Station.**

Recommendation: Authorize Staff to Release RFP 2023-04 Construction Manager – Hydrogen Fueling Station.

Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting stated that this Construction Manager will offer a different set of skills than the previous items CM. This Consultant is also needed to assist with evaluations of the RFP for the Design Building Hydrogen Fueling Station that is currently being solicited.

**A MOTION WAS MADE BY** Alternate-Director Villareal to approve the recommended action. Seconded by Director Jeannette. The motion passed unanimously.

6. **Approve the Chief Executive Officer Contract for a Period of Five (5) years, Through March 31, 2028.**

Recommendation: Approve the Chief Executive Officer Contract for a Period of Five (5) years, Through March 31, 2028.

Presented by: Adam Ebright, County Counsel.

Mr. Ebright said that the position of CEO was awarded to Nancie Goff at the January 2023 Board meeting, effective April 1, 2023. This item is to execute the five-year contract for Ms. Goff. Mr. Ebright also stated that the starting salary is within the advertised range.

**A MOTION WAS MADE BY** Alternate-Director Villareal to approve the recommended action. Seconded by Vice-Chair Noble. The motion passed unanimously.

7. **FY22-23 Mid-Year Budget Review.**

Recommendation: Receive and file.

Presented by: Maged Azer, CFO.

Mr. Azer presented to the Board the July through December 2023 Mid-year Budget review. After three years of the COVID-19 pandemic impact, VVTA continues to be in healthy financial shape for the first six months and projected out for the full fiscal year 2022-2023. As expected, the annual net revenue / expense forecast is projected to finish at a surplus of \$5,308,217 with expenses coming in around 11% below projected budget for the Core Services section, due to the Fixed Routes full service started back on October, plus the County Sheriff's agreement was executed in February, and the new Micro Link program started slow in October, growing gradually as the year progresses.

Staff estimates revenue will exceed projections by almost 60% or \$1.1Million and for expenses to be under budget by 11% or \$5.3Million.

BOARD COMMENTS

All Board members agreed that they would miss Mr. Kane after his retirement and look forward to working with Ms. Goff in her new role as CEO.

Chair Becerra requested that VVTA provide the Board with a quarterly report from the Sheriffs Department showing highlights of their activity.

DATE OF NEXT MEETING

The next Board meeting will be on Monday, April 17, 2023, at Victor Valley Transit Authority, 17150 Smoke Tree Street, Hesperia, CA 92345

ADJOURNMENT

The meeting was adjourned at 9:57 am.

APPROVED: \_\_\_\_\_  
Liz Becerra, Chair

ATTEST: \_\_\_\_\_  
Debi Albin, Clerk of the Board

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**AGENDA ITEM  
TWO**

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VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Payrolls and Warrants for February 2023.**

**SUMMARY STATEMENT**

The following registers of Payrolls and Warrants have been audited as required By Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

**Agency's Gross Payroll for Administrative Employees**

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
2/10/2023	\$92,365.32	PR343-02-23
2/24/2023	\$91,820.37	PR344-02-23
<b>Total Payroll</b>	<b>\$ 184,185.69</b>	

**Agency's Register of Warrants**

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
02/02/2023	\$393,453.50	14308-14339	AP04335AAAGJD
02/09/2023	\$1,830,291.12	14340-14354	AP04344AAAGJM
02/15/2023	\$362,538.88	14355-14379	AP04346AAAGJO
02/22/2023	\$86,610.76	14380-14400	AP04363AAAGKF
	<b>\$ 2,672,894.26</b>		

**RECOMMENDED ACTION**

Approve VVTA's expenditures for February 2023.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Maged Azer CFO	\$ 2,857,079.95	April 17, 2023	2

**Bank Register Report**  
**Victor Valley Transit Authority**  
**Feb-23**

Check Number	Date	Payee Name	Amount
14308	02/02/2023	AMAZON	\$1,361.40
14309	02/02/2023	VOID	\$0.00
14310	02/02/2023	VOID	\$0.00
14311	02/02/2023	American Express	\$10,168.20
14312	02/02/2023	AVR Vanpool	\$2,962.50
14313	02/02/2023	Charter Communications	\$699.95
14314	02/02/2023	Charter Communications	\$196.44
14315	02/02/2023	Charter Communications	\$269.98
14316	02/02/2023	Clean Energy	\$45,780.05
14317	02/02/2023	El Dorado Broadcasters LLC	\$9,000.00
14318	02/02/2023	Commute With Enterprise	\$109,382.00
14319	02/02/2023	FRONTIER-OFFICE LINES	\$61.01
14320	02/02/2023	Frontier	\$163.52
14321	02/02/2023	Golden State Water Company	\$1,325.24
14322	02/02/2023	Labor Finders	\$2,947.36
14323	02/02/2023	Lasting Images Landscape	\$2,200.00
14324	02/02/2023	Loomis	\$803.75
14325	02/02/2023	M. Brey Electric Incorporated	\$3,660.00
14326	02/02/2023	Pinnacle Petroleum, Inc.	\$28,683.78
14327	02/02/2023	Principal Life Insurance Company	\$2,465.84
14328	02/02/2023	SOUTHWEST GAS CORPORATION	\$6,911.93
14329	02/02/2023	Southwest Gas BAT - CNG	\$56,569.80
14330	02/02/2023	Southwest Gas	\$243.79
14331	02/02/2023	Spectrum	\$820.00
14332	02/02/2023	Transtrack Systems, Inc.	\$16,175.00
14333	02/02/2023	VOID	\$0.00
14334	02/02/2023	VOID	\$0.00
14335	02/02/2023	VOID	\$0.00
14336	02/02/2023	US BANK	\$17,956.75
14337	02/02/2023	Verizon-Security Phones	\$8,619.22
14338	02/02/2023	Verizon Connect Fleet USA LLC	\$1,067.53
14339	02/02/2023	City Of Victorville	\$62,958.46
14340	02/09/2023	ADArIde.com	\$3,283.50
14341	02/09/2023	AMERICAN NEWS - The San Bernardino American	\$925.69
14342	02/09/2023	Beck Oil	\$354.53
14343	02/09/2023	Southern California Edison-CNG	\$9,884.53
14344	02/09/2023	Southern California Edison	\$12,609.99
14345	02/09/2023	HI DESERT ALARM	\$196.20
14346	02/09/2023	Konica Minolta Business Solutions	\$925.35
14347	02/09/2023	Labor Finders	\$2,480.35
14348	02/09/2023	Ring Central, Inc.	\$2,458.82
14349	02/09/2023	SONIC SYSTEMS Inc	\$6,895.64
14350	02/09/2023	Natasha Soto	\$250.00
14351	02/09/2023	Transtrack Systems, Inc.	\$21,812.50
14352	02/09/2023	Triton Global Services, Inc.	\$810.00
14353	02/09/2023	Western AudioVisual	\$16,534.00
14354	02/09/2023	Southern California Edison	\$12,714.78
EFT043400001	02/09/2023	Keolis Transit Services, LLC	\$1,254,553.95
EFT043410001	02/09/2023	Keolis Transit Services, LLC	\$430,760.04
EFT043420001	02/09/2023	Keolis Transit Services, LLC	\$52,841.25
14355	02/13/2023	Mark Christopher Auto Center	\$41,435.74
14356	02/15/2023	Abundant Living Family Church HD	\$3,145.00
14357	02/15/2023	AECOM	\$3,680.00
14358	02/15/2023	Shelly Cable	\$841.63
14359	02/15/2023	Jazmin Castro	\$336.23
14360	02/15/2023	Christianbelle Electric Inc	\$1,482.00
14361	02/15/2023	UTILITY BILLING	\$418.23
14362	02/15/2023	Southern California Edison-CNG	\$15,520.91

14363	02/15/2023	Southern California Edison	\$3,224.01
14364	02/15/2023	EI Dorado Broadcasters LLC	\$2,355.00
14365	02/15/2023	HI-Desert Communications	\$1,308.00
14366	02/15/2023	Inter-Con Security Systems, Inc.	\$32,048.65
14367	02/15/2023	Loomis	\$880.50
14368	02/15/2023	Office & Ergonomic Solutions, Inc.	\$4,591.82
14369	02/15/2023	Orkin	\$125.00
14370	02/15/2023	Rock N Our Disabilities Foundation	\$500.00
14371	02/15/2023	Special District Risk Management	\$415.78
14372	02/15/2023	Southwest Gas Corporation - CNG	\$227,036.40
14373	02/15/2023	Southwest Gas Corporation	\$2,283.70
14374	02/15/2023	Southwest Gas Corporation	\$13,748.04
14375	02/15/2023	Southwest Gas Corporation	\$3,157.68
14376	02/15/2023	State Compensation Insurance Fund	\$1,227.83
14377	02/15/2023	TransitTalent.com	\$250.00
14378	02/15/2023	Southern California Edison	\$1,377.73
14379	02/15/2023	Charter Communications	\$1,149.00
14380	02/22/2023	Abundant Living Family Church HD	\$2,941.00
14381	02/22/2023	VOID	\$0.00
14382	02/22/2023	AMAZON	\$3,862.00
14383	02/22/2023	Bear Valley Rentals	\$883.08
14384	02/22/2023	Beck Oil	\$5,274.88
14385	02/22/2023	Bonnie Baker Senior Center	\$3,871.81
14386	02/22/2023	Spectrum Business-Sec	\$639.96
14387	02/22/2023	City Of Victorville - Utility Bill	\$1,279.32
14388	02/22/2023	Clean Energy	\$11,584.20
14389	02/22/2023	DIGI VUE Advertising	\$1,919.32
14390	02/22/2023	ECOLANE	\$44,664.75
14391	02/22/2023	Eide Bailly LLP	\$2,500.00
14392	02/22/2023	Federal Express Corp.	\$159.72
14393	02/22/2023	EI Chicano - Inland Empire Community Newspapers	\$608.00
14394	02/22/2023	Labor Finders	\$1,368.16
14395	02/22/2023	PETCAM Engineering Inc	\$800.00
14396	02/22/2023	Protected Pest Control, Inc	\$125.00
14397	02/22/2023	Shred Your Docs	\$78.00
14398	02/22/2023	Syncromatics Corporation	\$393.50
14399	02/22/2023	Trona Community Senior Center	\$2,310.19
14400	02/22/2023	Charter Communications	\$1,347.87
<b>TOTAL</b>			<b>\$2,672,894.26</b>

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**AGENDA ITEM  
THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Management reports.**

**SUMMARY STATEMENT**

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- Keolis invoice for February 2023.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Monthly ADA Denial Report.
- Monthly Road Call Report.
- Keolis On Time Performance Report.

**RECOMMENDED ACTION**

Information items only.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Nancie Goff, CEO	N/A	April 17, 2023	3



INVOICE NO. 0060199-IN

Keolis Transit Services  
17150 Smoke Tree St.  
Hesperia Calif. 92345

BILL TO Victor Valley Transit Authority  
17150 Smoke Tree St.  
Hesperia, CA 92345  
  
Attention: Mr. Kevin Kane  
Executive Director

DATE 3/6/2023

CONTRACT NAME:  
Victor Valley Transit

MONTH February 2023

BILLING PERIOD 02/01/2023 - 02/28/2023

	Budgeted Revenue hours	Actual Revenue hours	Variance in Missed Service	Budgeted Expense	Actual Expense	Variance ( + or - )	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance ( + or - ) Year-to-date
County	1,762.28	1,759.12	(3.16)	\$157,019.15	\$156,737.59	(\$281.56)	\$1,318,499.77	\$1,312,361.98	(\$6,137.79)
Barstow-Fixed Route	1,723.16	1,721.62	(1.54)	\$153,533.56	\$153,396.34	(\$137.21)	\$1,317,999.67	\$1,168,378.77	(\$149,620.90)
Barstow-County	715.60	714.63	(0.97)	\$63,759.96	\$63,673.53	(\$86.43)	\$545,092.92	\$543,623.57	(\$1,469.35)
Barstow-DAR	454.00	310.50		\$43,425.10	\$29,699.33	(\$13,725.78)	\$345,602.96	\$260,681.29	(\$84,921.67)
<b>SUBTOTALS</b>	<b>4,655.04</b>	<b>4,505.87</b>	<b>(5.67)</b>	<b>\$417,737.76</b>	<b>\$403,506.79</b>	<b>-\$14,230.97</b>	<b>\$3,527,195.32</b>	<b>\$3,285,045.61</b>	<b>-\$242,149.71</b>

TOTAL INVOICE INCLUDING VARIANCE

\$403,506.79

Please REMIT TO:  
Keolis Transit Services, LLC  
470 Atlantic Avenue, 5th Floor  
Boston, MA 02210

Manager's Signature and Business Phone



INVOICE NO. 0060198-IN

Keolis Transit Services  
17150 Smoke Tree St.  
Hesperia Calif. 92345

BILL TO Victor Valley Transit Authority  
17150 Smoke Tree St.  
Hesperia, CA 92345  
  
Attention: Mr. Kevin Kane  
Executive Director

DATE 3/6/2023

CONTRACT NAME:  
Victor Valley Transit

MONTH January 2023

BILLING PERIOD 02/01/2023 - 02/28/2023

	Budgeted Revenue hours	Actual Revenue hours	Variance in Missed Service	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3,233.00	2,365.87		\$309,236.45	\$226,295.47	(\$82,940.98)	\$2,461,088.92	\$1,767,115.68	(\$693,973.24)
Subscription	1,172.00	831.24		\$112,101.80	\$79,508.11	(\$32,593.69)	\$892,173.28	\$724,250.97	(\$167,922.31)
Microlink	910.17	405.00		\$81,096.15	\$36,085.50	(\$45,010.65)	\$405,453.75	\$98,405.60	(\$307,048.15)
Regional Fixed Rt	9,994.72	9,949.77	(44.95)	\$890,529.55	\$886,524.51	(\$4,005.05)	\$7,822,520.73	\$7,764,637.81	(\$57,882.92)
Route 15	669.24	665.49	(3.75)	\$59,629.28	\$59,295.16	(\$334.13)	\$510,185.13	\$507,265.52	(\$2,919.61)
Fort Irwin	459.20	456.98	(2.22)	\$47,214.94	\$46,986.68	(\$228.26)	\$389,958.63	\$386,713.61	(\$3,245.02)
<b>SUBTOTALS</b>	<b>16,438.33</b>	<b>14,674.35</b>	<b>(50.92)</b>	<b>\$1,499,808.18</b>	<b>\$1,334,695.42</b>	<b>-\$165,112.76</b>	<b>\$12,481,380.44</b>	<b>\$11,248,389.19</b>	<b>-\$1,232,991.25</b>

TOTAL INVOICE INCLUDING VARIANCE

\$1,334,695.42

Please REMIT TO:  
Keolis Transit Services, LLC  
470 Atlantic Avenue, 5th Floor  
Boston, MA 02210

Manager's Signature and Business Phone



**FY 2023 -- Monthly Performance Statistics by Mode**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for February**

<b>Mode</b>	<b>Passengers</b>	<b>Revenue Hours</b>	<b>Operating Costs</b>	<b>Passenger Revenue</b>	<b>Passengers Per Rev. Hour</b>	<b>Operating Cost Per Passenger</b>	<b>Operating Cost Per Rev. Hour</b>	<b>Passenger Revenue Per Passenger</b>	<b>Passenger Revenue Per Rev. Hour</b>	<b>Farebox Recovery Ratio</b>
Bus (Motorbus)	57,115	14,538.7	\$1,855,788	\$113,509	3.9	\$32.49	\$127.64	\$1.99	\$7.81	6.12%
Commuter Bus	2,843	457.0	\$86,474	\$41,993	6.2	\$30.42	\$189.23	\$14.77	\$91.89	48.56%
Demand Response	8,888	3,704.4	\$442,462	\$32,354	2.4	\$49.78	\$119.44	\$3.64	\$8.73	7.31%
<b>System Total</b>	<b>68,846</b>	<b>18,700.1</b>	<b>\$2,384,724</b>	<b>\$187,856</b>	<b>3.7</b>	<b>\$34.64</b>	<b>\$127.52</b>	<b>\$2.73</b>	<b>\$10.05</b>	<b>7.88%</b>



# Monthly Ridership Report

February, FY 2023

Bus (Motorbus), Commuter Bus, Demand Response Only

## Total (All Day Types)

Mode	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Bus (Motorbus)	34,921	57,115	3.3	3.9	5.06%	6.12%
Commuter Bus	1,884	2,843	4.2	6.2	52.96%	48.56%
Demand Response	6,874	8,888	2.2	2.4	5.44%	7.31%
<b>System Total</b>	<b>43,679</b>	<b>68,846</b>	<b>3.0</b>	<b>3.6</b>	<b>6.58%</b>	<b>7.88%</b>



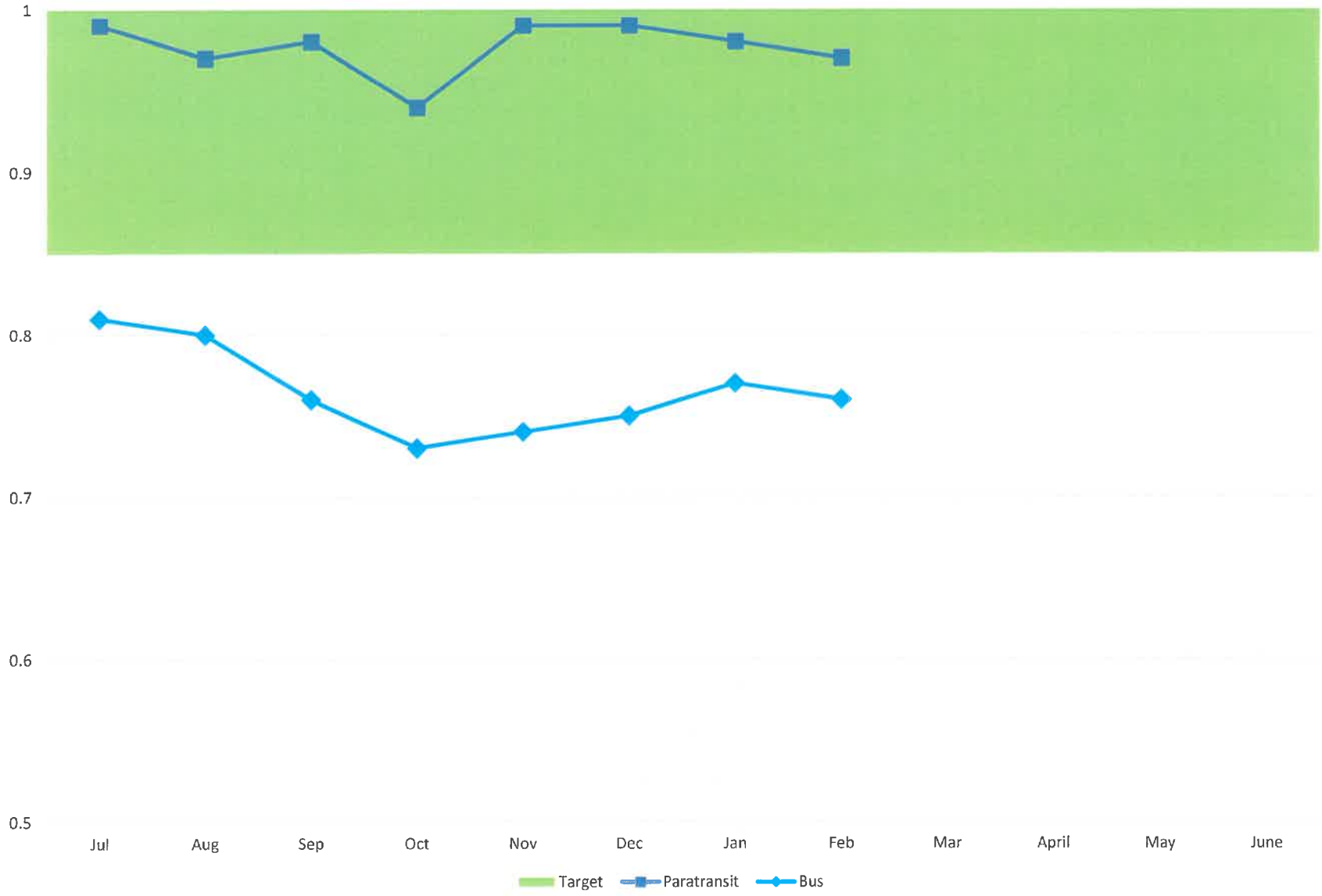
**FEBRUARY**  
**Major and Non-Major**  
**Miles Between Road Calls**

<b>Total Miles</b>	<b>FY 2022</b>	<b>FY 2023</b>
Demand Response	45,618	54,469
Commuter Bus	17,752	17,720
Motor Bus	184,821	259,422
<b>Total Miles</b>	<b>248,191</b>	<b>331,611</b>

<b>Total Road Calls</b>	<b>FY 2022</b>	<b>FY 2023</b>
Demand Response	4	6
Commuter Bus	0	2
Motor Bus	13	<b>32</b>
<b>Total Road Calls</b>	<b>17</b>	<b>40</b>

<b>Miles Between Road Calls</b>	<b>FY 2022</b>	<b>FY 2023</b>
Demand Response	11,405	9,078
Commuter Bus	17,752	8,860
Motor Bus	14,217	8,107
<b>Total System</b>	<b>43,374</b>	<b>26,045</b>

### FY 23 System Wide Schedule Adherence





**AGENDA ITEM  
FOUR**

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VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Approve Release RFP 2023-20 Infotainment System for Buses.**

**SUMMARY STATEMENT**

VVTA uses the GMV/Syncromatics AVL/CAD (automatic vehicle locator/computer aided design) system for managing its fixed route fleet of buses. AVL system data is transmitted between GMV/Syncromatics and the buses over the existing cellular data networks.

The proposed Digital Display signage will receive a data feed from the existing AVL system which will contain the data elements required to provide real-time transit arrival information on digital displays. The system will display a list of stops on the route and highlight the current position along the route.

The signage will also interface with the Stop Request signal to display "STOP REQUESTED". The proposed signage will be capable of displaying various marketing/promotional information alternately with route data information as well.

Staff is requesting Board of Directors approval of the release of RFP 2023-20 Infotainment System.

This project will be funded with LTF funds already budgeted for this project.

**RECOMMENDED ACTION**

Authorize Staff to Release RFP 2023-20 Infotainment System.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Christine Plasting, Procurement Manager	None	April 17, 2023	4

# RFP 2023-20 INFOTAINMENT SYSTEM ATTACHMENT A – SCOPE OF WORK

## **1.0 SCOPE OF WORK**

### **1.1 GENERAL SCOPE OF WORK PROVISIONS**

It is VVTA's desire to procure Digital Display Signage that meets or exceeds the technical specifications set forth in this document and is as close to a standard off-the-shelf, service-proven system as possible. The selected vendor shall be responsible for providing a complete, fully operational and integrated Digital Display signage system and shall serve as systems integrator for all components and interfaces (internal and external). The vendor is also responsible for all connections and terminations where their equipment integrates with existing VVTA equipment and communication systems.

The following tasks are required of the digital display signage vendor to be completed:

### **1.2 BACKGROUND**

VVTA uses the GMV/Syncromatics AVL/CAD system for managing its fixed route fleet of buses. AVL system data is transmitted between GMC/Syncromatics and the buses over the existing cellular data networks.

The proposed Digital Display signage will receive a data feed from the existing AVL system which will contain the data elements required to provide real-time transit arrival information on digital displays. The system will display a list of stops on the route and highlight the current position along the route.

The signage will also interface with the Stop Request signal to display "STOP REQUESTED".

The proposed signage will also be capable of displaying various marketing/promotional information alternately with route data information.

### **1.3 Task 1: Digital Display Signage System Design**

The vendor will be responsible for procuring, installing, configuring and testing all hardware and software required. Proposed system must be compatible with all future revisions and software/hardware versions for entire life of contract. Any upgrades or patching required to bring newer hardware or software into production must be included as part of this entire contract life. All communication between Digital Display signage system equipment must be through the main AVL server.

### **1.4 Task 2: Digital Display Hardware Installation**

The vendor shall be responsible for the installation of all digital signage and necessary components. The vendor shall provide VVTA with a single point of contact for hardware installation. All component locations must be approved by VVTA prior to installation for each type of vehicle.

Should the approved location of hardware components obstruct the view of currently installed cameras, mirrors, signs, etc., the contactor shall move the location of the obstructed device(s),

# RFP 2023-20 INFOTAINMENT SYSTEM ATTACHMENT A – SCOPE OF WORK

to a location approved by VVTA, that is unobstructed by the location of the digital display components.

Upon completion of on-board equipment installation and configuration of digital signs, the vendor will be responsible for testing all digital display signage system hardware components and sub-components and ensuring interfaces are working properly.

## **1.5 Task 3: Digital Display Software Installation**

The vendor shall grant VVTA the right to use all software and firmware provided under the contract and will not impose any licensing restrictions on interfacing data to or from the digital display system software. VVTA shall be the owner of all software data. The vendor shall provide for hosting of the content management software. Hosting services, monthly service fees, maintenance, and licensing for the software shall be provided for the duration of the warranty period for all digital display signage system software. VVTA shall have the option to extend the duration of software hosting beyond the system warranty period to be negotiated with system vendor at future periods.

## **1.6 Task 4: Digital Display Integration with AVL System**

The vendor shall be responsible for completing the integration of the Digital Display signage system with VVTA's AVL system for receiving real-time transit information and shall serve as systems integrator for all components and interfaces (internal and external). Successful completion of Digital Display System Integration shall be achieved upon the successful completion of the thirty-day System Acceptance Testing period.

## **1.7 Task 5: System Acceptance Testing**

All materials furnished and all work performed under this specification shall be inspected and tested. Should any inspections or tests indicate that specific hardware, software, or documentation does not meet the specification requirement, the appropriate items shall be replaced, repaired, upgraded, or added by the Vendor as appropriate to correct the noted deficiencies at no cost to VVTA. The Vendor will be required to submit a test plan and procedures for each of the following types of tests. The following information must be included in each Test Plan:

- Test schedule;
- Identification of all tests to be performed, the purpose of each test and the identification of the functional requirement(s) being tested;
- Identification of hardware and software to be tested;
- Description of test procedures;
- Description of measures of effectiveness or pass/fail criteria;
- Description of the methods and equipment used to record the test and test results;
- Description of the corrective actions and re-testing procedures; and
- Identification of special testing conditions.

# RFP 2023-20 INFOTAINMENT SYSTEM ATTACHMENT A – SCOPE OF WORK

All test plans and test procedures shall be submitted to VVTA for approval. VVTA and/or its designee reserves the right to witness any or all tests, without charge, and may include a check for compliance with all requirements set forth in this document and the resulting contract. The Vendor will provide reasonable notification to VVTA and/or its designee of all tests, but in any case, not less than five (5) business days.

## 1.8 Task 6: Digital Display Signage System Training

The vendor shall provide a comprehensive training program that enables VVTA's employees to operate and maintain the system. The training plan shall assume training for VVTA system operators, marketing, IT and maintenance personnel. Training topics shall include:

- Digital display signage operator training;
- Software training for marketing and operations;
- Hardware training for IT and maintenance personnel (maintenance and troubleshooting);
- System administration training including 3rd party interfaces (i.e. GTFS data feed, APIs);

The vendor shall provide a detailed training plan in conjunction with the overall project schedule. The plan will provide a description and duration of each course. All training will be conducted onsite at VVTA's facility. Course instructors must have prior training experience and intimate familiarity with all aspects of the systems, training materials, and training aids. Additional training shall be provided by the Vendor at no cost to VVTA under the following circumstances:

- Major modifications to the software and/or hardware made after the initial training due to system(s) defect(s) and/or upgrade(s) within two (2) years of installations; and
- Delays in systems deployment after initial training for which the Vendor is responsible.

## 1.9 Task 7: Digital Display System Warranty

The Vendor will provide a three (3) year service and warranty policy on all components of the system including equipment, services, and software purchased under this contract. The warranty period will begin following final system acceptance by VVTA. All Service and repairs are required to be provided at the VVTA locations where the installed equipment is located.

A complete copy of the vendor's warranty shall be included in the proposal. Vendor shall provide a single point of contact for all warranty administration during the warranty period. The Vendor shall provide any software updates and patches for the current version at no cost to VVTA during the warranty and support period.

Ongoing Support and Maintenance - The vendor shall provide ongoing user and technical support for a period of 3 years as part of the warranty period.

## 1.10 Technical/System Specifications

Infotainment Signs will be mounted inside the VVTA buses and used to provide real time traveler information, including infotainment.

- Screen size: 29-37"
- Display must support HDMI or DVI input
- Data transfer via USB and/or Ethernet

## RFP 2023-20 INFOTAINMENT SYSTEM ATTACHMENT A – SCOPE OF WORK

- Anti-glare glass
- AVL system feed
- Remote display software
- GPS-triggered functionality
- Ruggedized
- Remote management capability
- Tamper Resistant
- ADA Compliant

Mounting locations in various model of buses must be approved by VVTA before installing.

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**AGENDA ITEM  
FIVE**

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VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2022-23 Fiscal Year Allocations.**

**SUMMARY STATEMENT**

The Low Carbon Transit Operations Program (LCTOP) is one of several programs funded as part of 2014-15 State of California budget (by Senate Bills 852 and 862) which have a goal of reduced greenhouse gas emissions and achievement of other benefits. VVTA is eligible to apply for \$76,441 (operator PUC 99314) allocation and \$1,132,156 (population PUC 99313) funding from the FY 2022-23 apportionments. The key LCTOP objectives are to provide operating and capital assistance for transit agencies to 1) reduce greenhouse gas emissions, 2) improve mobility and 3) prioritize service to disadvantaged communities. Eligible transit project types have been categorized by CA DOT to assist with the Green House Gas reductions calculations.

VVTA will submit allocation requests for the funding of two (2) projects. The first project continues the approved project from previous cycles. The Fare Media Subsidy project is intended to provide subsidized transportation services to eligible non-profit, human and social service agencies to serve individuals with disabilities, seniors, and low-income individuals.

*Continued*

**RECOMMENDED ACTION**

Adopt Resolution 23-01 authorizing the filing of Low Carbon Transit Operations Program (LCTOP) allocation requests, authorized agent forms, and certification and assurances.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Marie Downing, Grants Manager	\$1,208,597 in LCTOP Capital & Operating Revenue	April 17, 2023	5

VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2022-23 Fiscal Year Allocations.**

**SUMMARY STATEMENT**

The second project will be the purchase of two (2) fuel cell electric buses (FCEB). VVTA will purchase two FCEBs to replace two CNG buses that will have exceeded their useful life. The purchase will allow for cleaner zero emission buses to be used in Disadvantaged Community (DAC) areas. FY22-23 LCTOP funds and funds from the FY20-21, FY21-22, and FY23-24 will be used for this bus purchase.

In addition to the allocation request submittals, VVTA needs to submit several supporting documents to be approved by the Board. These include Resolution 23-01, an authorized agent form, as well as the standard certifications and assurances.

RESOLUTION #23-01

AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)  
FOR THE FOLLOWING PROJECTS:  
Fare Media Subsidy and  
Purchase Fuel Cell Electric Bus (FCEB)

**WHEREAS**, the Victor Valley Transit Authority (VVTA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the VVTA wishes to delegate authorization to execute these documents and any amendments thereto to Nancie Goff, Chief Executive Officer; and

**WHEREAS**, VVTA wishes to implement the following LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the VVTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Nancie Goff, Chief Executive Officer, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of VVTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY22-23 LCTOP funds:

*(Continued to next page)*

1. Project Name: Fare Subsidy Program  
Amount of LCTOP funds requested: \$20,000  
Short description of project: With LCTOP funds, VVTA will collaborate with non-profit, human, and social service agencies to provide subsidized transportation services to seniors, individuals with disabilities, and the low-income population.  
Benefit to a Priority Populations: This project will benefit a disadvantaged community as well as a low-income community.  
Amount to benefit Priority Populations: \$20,000  
Contributing Sponsors (if applicable): SBCTA
  
2. Project Name: Purchase Fuel Cell Electric Bus (Funds will be rolled over with an additional three years of LCTOP funds)  
Amount of LCTOP Funds Requested: \$1,188,597  
Short description of project: With this allocation of LCTOP funds and funds from the FY20-21, FY21-22, and FY23-24, VVTA will purchase two (2) fuel cell electric buses to replace two (2) CNG buses that will have exceeded its useful life.  
Benefit to a Priority Populations: This project will benefit a disadvantaged community as well as a low-income community.

PASSED, APPROVED AND ADOPTED THIS 17<sup>TH</sup> DAY OF April 2023.

AGENCY BOARD DESIGNEE:

BY: \_\_\_\_\_  
Liz Becerra, VVTA Board Chair

ATTEST: \_\_\_\_\_  
Debi Albin, Clerk of the Board

**CORRESPONDENCE  
/PRESS CLIPS**

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[https://www.hddailynews.com/news/local/victorville/nancie-goff-named-victor-valley-transit-ceo/article\\_5ca645d6-c82e-11ed-833f-7baff4b8397b.html](https://www.hddailynews.com/news/local/victorville/nancie-goff-named-victor-valley-transit-ceo/article_5ca645d6-c82e-11ed-833f-7baff4b8397b.html)

## Nancie Goff named Victor Valley Transit CEO

Submission from VVTA

Mar 21, 2023



**VICTORVILLE --** After an extensive nationwide search, the Victor Valley Transit Board of Directors unanimously selected Nancie Goff as Victor Valley Transit Authority's (VVTA's) new Chief Executive Officer (CEO). She will assume her new role on April 1, 2023. Ms. Goff replaces long-time CEO, Kevin Kane, who is retiring after 24 years of providing valuable service to the agency.

Ms. Goff started as a Clerk Typist in 1994, rose through the ranks to Chief Operations Officer (COO), and will transition to her newly appointed role as CEO next month. "It's a privilege to lead such an award-winning agency and to have the support of a Board of Directors that is so dedicated to the benefits of public transportation within our communities," shared Ms. Goff.

Ms. Goff's role within VVTA was integral to the merger with Barstow Transit in 2016. This achievement led to the expansion of services to the community, bus upgrades, technology, equipment, and passenger shelters for transit riders in Barstow, California.

Current CEO, Kevin Kane, will retire at the end of the month as Ms. Goff takes the reins of Victor Valley Transit. "We want to express our heartfelt thanks to Kevin Kane, who has been a strong leader for Victor Valley Transit over the last 24 years", stated Liz Becerra, VVTA Board Chair and City of Victorville Mayor Pro Tem. "We are extremely fortunate to be bringing Nancie Goff on board, who will no doubt continue Mr. Kane's strong leadership and direction while forging a new legacy of her own."

As the Executive Director of VVTA, Mr. Kane arranged the finance and construction of a large, Gold and Silver LEED-certified transit facility with administrative offices, operations offices, a maintenance facility, and covered parking for transit coaches. Under his leadership, VVTA created a consolidated transportation service agency (CTSA), that provided services to residents in Trona and Big River. These residents previously had no lifeline services to the court system and medical facilities in San Bernardino County. They created a volunteer driver program and a nationally recognized vehicle rental program. Mr. Kane led the way in transitioning his fleet and operations to zero-emissions and has twelve battery-electric buses providing transit services in the Victor Valley and Barstow communities.

Under Mr. Kane's leadership, VVTA operates out of two facilities, the primary operations and maintenance facility in Hesperia and a second in Barstow, California. The agency has always been environmentally conscious, starting its transition to Compressed Natural Gas (CNG) fueled buses in 1998 to reduce its Green House Gas emissions. By 2012, 100% of its' fixed-route fleet was CNG, utilizing Renewable Natural Gas. After implementing the California Air Resources Board's Innovative Clean Transit regulation (ICT), VVTA purchased its' first Battery Electric Buses (BEBs) in 2018 and put them into service in 2019. The agency currently operates 12 BEBs and is adding hydrogen fuel cell powered buses, with the goal of 100% of its' fixed-route fleet being zero emissions by 2035.

Ms. Goff added, "Mr. Kane has had such a dedicated and outstanding career, a proven track record of leading this agency, and having a strong voice within the industry. I will strive to build on his momentum in delivering outstanding transit service to our community."