



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
February 21, 2023, 9:30 A.M.**

**Barstow City Council Chambers
220 East Mountain View Street
Barstow, CA 92311**

Victor Valley Transit Authority Board of Directors

Liz Becerra, Chair, City of Victorville
James Nobel, Vice-Chair, City of Barstow
Larry Bird, Director, City of City of Hesperia
Paul Cook, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Joy Jeannette, Director, City of Adelanto
Curt Emick, Director, Town of Apple Valley

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Tuesday, February 14, 2023.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes from Regular Meeting of The Board of Directors Conducted January 17, 2023.***
Recommendation: Move for approval.
Presented by: None.

Pg. 219 ***Item #2: Warrants, December 2022.***
Recommendation: Move for approval.
Presented by: None.

REPORTS

Pg. 25 ***Item #3: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***
Recommendation: Information item only.
Presented by: Kevin Kane, Executive Director/CEO.

ACTION ITEMS

Pg. 35 ***Item #4: Authorize the release of RFP 2023-11 for the Provision of Vanpool Services.***
Recommendation: Authorize the release of RFP 2023-11 for the Provision of Vanpool Services.
Presented by: Christine Plasting, Procurement Manager.

Pg. 43 ***Item #5: Release RFP 2023-01 Comprehensive Operations Analysis.***
Recommendation: Release RFP 2023-01 Comprehensive Operations Analysis.
Presented by: Kevin Kane, Executive Director/CEO

- Pg. 61 ***Item #6: Contract Between VVTA and Transit Consulting Strategies Corp. for Consultant Services.***
Recommendation: Approve contract for professional consulting services between VVTA and Transit Consulting Strategies Corp (TSC)., for a term of one-year, effective April 1, 2023, in an amount not to exceed \$63,000.00 exclusive of authorized reimbursable expenses. Authorize the VVTA Executive Director to execute and manage the Consultant Contract
Presented by: Adam Ebright, County Counsel.
- Pg. 77 ***Item #7: Amend the VVTA Fiscal Year 2022-23 Budget and Short-Range Transit Plan to Modify Funding for the Purchase of Paratransit Buses (20).***
Recommendation: Amend the VVTA Fiscal Year 2022-23 Budget and Short-Range Transit Plan to Modify Funding as presented for the Purchase of Paratransit Buses (20).
Presented by: Marie Downing, Grants Manager.
- Pg. 81 ***Item #8: VVTA Annual NTD Audit Report for Fiscal Year Ending June 30, 2022, Completed by Eide Bailly CPAs and Business Advisors.***
Recommendation: Receive and File.
Presented by: Nancie Goff, Chief Operating Officer.
- Pg. 99 ***Item #9: VVTA Annual Financial Audit Report for Fiscal Year Ending June 30, 2022 Completed by EideBailly CPAs & Business Advisors.***
Recommendation: Receive and File.
Presented by: Maged Azer, CFO.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, March 20, 2023, at 9:30 AM
At Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92311

ADJOURNMENT