



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
July 18, 2022, 9:30 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

Victor Valley Transit Authority Board of Directors

Joy Jeannette, Chair, City of Adelanto
James Noble, Vice-Chair, City of Barstow
Larry Bird, Director, City of City of Hesperia
Paul Cook, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Liz Becerra, Director, City of Victorville
Curt Emick, Director, Town of Apple Valley

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTa phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Friday, July 8, 2022.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

- Pg. 9 ***Item #1: Minutes the Regular Meeting of The Board of Directors Conducted June 20, 2022.***
Recommendation: Move for approval.
Presented by: None.
- Pg. 17 ***Item #2: Warrants, May 2022.***
Recommendation: Move for approval.
Presented by: None.
- Pg. 23 ***Item #3: FTA Triennial Performance Review for Fiscal Years 2017-2018 Through Fiscal Year 2020-2021.***
Recommendation: Receive and File FTA Triennial Performance Audit Report for Fiscal Year 2018 Through Fiscal Year 2021.
Presented by: None.

REPORTS

- Pg. 51 ***Item #4: Meeting Notes from The Technical Advisory Committee Meeting Conducted on July 6, 2022.***
Recommendation: Information item only.
Presented by: None.
- Pg. 57 ***Item #5: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***
Recommendation: Information item only.
Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

- Pg. 67 ***Item #6: Consider Purchase of Adjacent Property East of Current Facility on Smoke Tree and G Avenue.***
Recommendation: Consider purchase of 10-acre parcel as described and possibly authorize the Executive Director to finalize the purchase of real estate referred to as San Bernardino County Assessor Parcel Number APN 0410-121-05, pending appraisal.
Presented by: Kevin Kane, Executive Director.
- Pg. 71 ***Item #7: Approve the Technical Advisory Committee Meeting to be Conducted on August 3, 2022, and The Board of Directors meeting to be held on August 15, 2022, conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.***
Recommendation: Adopt findings and approve August 3, 2022, TAC Meeting and August 15, 2022, Board virtual meeting under AB 361 during Proclaimed State of Emergency with findings as follows:
1) There exists a “proclaimed state of emergency”, pursuant to the Governor’s State of Emergency Declaration, issued on March 4, 2020.
2) State and/or local officials have imposed or recommended measures to promote social distancing.
3) The action and the findings contained herein shall apply to all the Standing Committees of the VVTA.
Presented by: Kevin Kane, Executive Director.
- Pg. 75 ***Item #8: Closed Session.***
BOARD BUSINESS
Closed Session.
Public Employee Interim Employment - Government Code 54957(b)(1).
Presented By: John Tubbs and/or Adam Ebright, County Counsel

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, August 15, 2022, at 9:30 AM
Barstow City Council Chambers
220 East Mountain View Avenue
Barstow, CA 92311

ADJOURNMENT

Victor Valley Transit Acronym List

Page 1 of 2

ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
BABA	Build America, Buy America
BAFO	Best and Final Offer
BEB	Battery Electric Bus
BOE	Board of Equalization
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CFP	Call for Projects
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
DAC	Disadvantaged Communities
DBE	Disadvantaged Business Enterprise
DBELO	Disadvantaged Business Enterprise Liaison Officer
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FAST	Fixing America's Surface Transportation ACT
FCEB	Fuel Cell Electric Bus
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
HVIP	Hybrid and Zero-Emission Truck and Bus Voucher Incentive Program.
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
IJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation Systems
JPA	Joint Powers Authority
LAP	Language Assistance Plan
LCFS	Low Carbon Fuel Standard
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design
LEP	Limited English Proficiency

Victor Valley Transit Acronym List

Page 2 of 2

LTF	Local Transportation Fund
MaaS	Mobility-as-a-Service
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Program
NEPA	National Environmental Policy Act of 1969
NOFO	Notice of Funding Opportunity
NTD	National Transit Database
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PCA	Personal Care Attendant
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account.
POP	Program of Projects
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SaaS	Software as a Service
SBCTA	San Bernardino County Transportation Authority (formerly SANBAG)
SCAG	Southern California Association of Governments
SGIP	Self-Generation Incentive Program
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TNC	Transportation Network Company
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TRIP	Transportation Reimbursement Incentive Program
TSSSDRA	Transit System Safety, Security and Disaster Response Account
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
VOMS	Vehicles Operated in Maximum Service
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTa) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTa) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTa Administrative offices, and the Victorville, Hesperia, Barstow and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTa Administrative offices located at 17150 Smoke Tree Street, Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items exclude members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTa's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTa meetings. Your cooperation is appreciated!

VICTOR VALLEY TRANSIT AUTHORITY

MISSION STATEMENT

**Our mission is to serve the
community with excellent
public transportation
services in terms of quality,
efficiency, and
responsiveness.**

Quality

To increase ridership and community support by exceeding expectations.

Efficiency

To maintain an efficient operation that represents a highly-valued service.

Responsiveness

To provide services and facilities which are responsive to the needs of the community.

**AGENDA ITEM
ONE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Minutes from the Public Hearing and the Regular Meeting of the Board of Directors Conducted on June 20, 2022.

SUMMARY STATEMENT

Following are copies of the minutes from the Public Hearing and Regular Meeting of the Board of Directors conducted on June 20, 2022.

RECOMMENDED ACTION

Move for approval.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

July 18, 2022

ITEM NUMBER

1

**VICTOR VALLEY TRANSIT
PUBLIC HEARING AND REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**June 20, 2022
MINUTES**

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:30 a.m. by Chair Jeannette.

ROLL CALL

Board Members Present: Chair Joy Jeannette
Vice-Chair James Noble
Director Liz Becerra
Director Curt Emick
Director Larry Bird (via phone)
Alternate-Director Kim Mesen
Alternate-Director Elaine Villareal

Staff Members Present:

Kevin Kane, VVTA	Debi Albin, VVTA
Barbara Miller, VVTA	Chase Williams, VVTA
Nancy Strickert, SBCTA	Maged Azer, VVTA
Nancie Goff, VVTA	Marie Downing, VVTA
Dustin Strandberg, VVTA	Sylvia Harris, VVTA
Craig Barnes, VVTA	Adam Ebright, County Council
Jeremy McDonald, City of Hesperia	Nate Dowd, VVTA
Nancy Strickert, SBCTA	Ashley Palmer, VVTA
Chris Ackerman, VVTA	Brandon Johnson, VVTA

PLEDGE OF ALLEGIANCE

Vice-Chair Noble led the audience in the pledge of allegiance.

ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Speakers: Eric Fort, Wrightwood, CA.

Mr. Fort wished to express his concerns with the combination of 21P and 21W routes into one route, route 21. Mr. Fort stated that the stops are often missed, and he was told the routes would return to normal in June or July, yet that date has been pushed back to October 2022.

CONSENT CALENDAR

1. **Minutes from the Regular Meeting of the Board of Directors Conducted on April 18, 2022.**
Recommendation: Move for approval.
Presented by: None.
2. **Warrants, March 2022.**
Recommendation: Move for approval.
Presented by: None.
3. **Fiscal Year 2021-2022 Unmet Needs Findings.**
Recommendation: Move for approval.
Presented by: None.

A MOTION WAS MADE BY Director Emick to approve the Consent Calendar.
Seconded by Vice-Chair Noble. The motion passed unanimously.

REPORTS

4. **Meeting Notes from the Technical Advisory Committee Meeting Conducted on May 4, 2022.**
Recommendation: Information item only.
Presented by: None.
5. **Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.**
Recommendation: Information item only.

Mr. Kane stated that all transit agencies, along with truck drivers and pilots, are facing a shortage of employees. VVTA hopes to restore service along all routes by October 2022; there is currently approximately forty (40) drivers in training.

PUBLIC HEARING

6. **Public Hearing and Presentation of the Fiscal Year 2022-23 Final Annual Operating and Capital Budget.**
Recommendation: 1) Receive and consider public testimony regarding the Federally Funded Program of Projects and the FY 2022-23 Annual Operating and Capital Budget and either approve as published, or direct staff to provide more information to be brought back for further consideration. 2) Adopt Resolution 22-06.
Presented by: Maged Azer, CFO.

Open Public Hearing: 9:40 am

Hear testimony: None received.

Close Public Hearing: 9:41 am

Mr. Azer said that there have been no changes since the draft budget was presented at the May 16, 2022, Board Meeting. There was no further discussion.

A MOTION WAS MADE BY Director Emick to approve the recommended action. Seconded by Alternate-Director Villareal. The motion passed unanimously with a roll call vote:

AYES: 7
NOS: 0
ABSENT: 0

7. **Authorize VVTA to sign a Purchase Order agreement with TransitPro LLC. to Conduct a Search for an Executive Director / CEO as the Current Executive Director / CEO is Retiring Effective Friday, December 30, 2022.**
Recommendation: Authorize VVTA to sign a Purchase Order with TransitPro LLC. to Conduct a Search for an Executive Director / CEO as the Current Executive Director / CEO is Retiring Effective Friday, December 30, 2022.
Presented by: Kevin Kane, Executive Director.

VVTA feels it is the best course of action at this time to begin a professional search to replace the Executive Director, Mr. Kane stated. While the Executive Director is not retiring until the end of the year, beginning this search now makes the most sense.

After soliciting quotes from three (3) firms, TransitPro came in with the most knowledge experience and the best price, therefore, it is staff's recommendation to sign a Purchase Order with that firm.

A MOTION WAS MADE BY Director Emick to approve the recommended action. Seconded by Alternate-Director Villareal. The motion passed unanimously.

8. **Approve the Technical Advisory Committee Meeting to be Conducted on July 6, 2022, and The Board of Directors meeting to be held on July 18, 2022, conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.**

Recommendation: Adopt findings and approve July 6, 2022, TAC Meeting and July 18, 2022, Board virtual meeting under AB 361 during Proclaimed State of Emergency with findings as follows:

- 1) There exists a "proclaimed state of emergency", pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020.
- 2) State and/or local officials have imposed or recommended measures to promote social distancing.
- 3) The action and the findings contained herein shall apply to all the Standing Committees of the VVTA.

Presented by: Kevin Kane, Executive Director.

A MOTION WAS MADE BY Alternate-Director Mesen to approve the recommended action. Seconded by Director Emick. The motion passed unanimously.

BOARD COMMENTS

Chair Jeannette also wished to share the City of Adelanto event, Motown Memories, taking place on August 20, 2022, at the Adelanto Stadium. Tickets may be purchased through eventbright.com.

Director Bird also wished to thank Mr. Kane for all his hard work and dedication to the agency over the years and he will be missed.

DATE OF NEXT MEETING

The next scheduled Board meeting will be on Monday, July 18, 2022, at Victor Valley Transit Authority, 17150v Smoke Tree Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned at 9:51 am.

APPROVED: _____
Joy Jeannette, Chair

ATTEST: _____
Debi Albin, Clerk of the Board

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**AGENDA ITEM
TWO**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Payrolls and Warrants for May 2022.

SUMMARY STATEMENT

The following registers of Payrolls and Warrants have been audited as required By Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

Agency's Gross Payroll for Administrative Employees

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
05/06/2022	\$80,540.85	PR319-05-22
05/20/2022	\$80,540.85	PR320-05-22
Total Payroll	\$ 161,081.70	

Agency's Register of Warrants

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
05/04/2022	\$266,256.19	13437- 13467	AP03811AAAF0Z
05/11/2022	\$252,193.70	13468- 13484	AP03822AAAFPK
05/19/2022	\$2,091,228.39	13485- 13501	AP03827AAAFPP
05/25/2022	\$179,993.62	13502- 13528	AP03842AAAFQE
	\$ 2,789,671.90		

RECOMMENDED ACTION

Approve VVTA's expenditures for May 2022.

PRESENTED BY Maged Azer CFO	FISCAL IMPACT \$ 2,950,753.60	MEETING DATE July 18, 2022	ITEM NUMBER 2
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Bank Register Report
Victor Valley Transit Authority
Apr-22

Check Number	Date	Payee Name	Amount
EFT038550001	04/04/2022	Curt Emick	\$400.00
EFT038560001	04/05/2022	Keolis Transit Services, LLC	\$2,971.06
EFT038570001	04/05/2022	Keolis Transit Services, LLC	\$1,316,565.50
EFT038580001	04/05/2022	Keolis Transit Services, LLC	\$401,092.91
EFT038590001	04/05/2022	Keolis Transit Services, LLC	\$46,001.94
13345	04/06/2022	Charter Communications	\$696.04
13346	04/06/2022	Charter Communications	\$1,075.00
13347	04/06/2022	Charter Communications	\$269.98
13348	04/06/2022	Christianbelle Electric Inc	\$13,232.00
13349	04/06/2022	Clean Energy	\$12,762.26
13350	04/06/2022	Cougar Mountain Software	\$9,961.77
13351	04/06/2022	Southern California Edison	\$3,921.78
13352	04/06/2022	Federal Express Corp.	\$29.63
13353	04/06/2022	Foothill AIDS Project	\$1,395.00
13354	04/06/2022	HI-Desert Communications	\$1,308.00
13355	04/06/2022	Konica Minolta Business Solutions	\$767.21
13356	04/06/2022	Labor Finders	\$1,334.68
13357	04/06/2022	Shred Your Docs	\$78.00
13358	04/06/2022	SONIC SYSTEMS Inc	\$6,234.12
13359	04/06/2022	Southwest Gas	\$45.26
13360	04/06/2022	Spectrum	\$820.00
13361	04/06/2022	State Compensation Insurance Fund	\$933.08
13362	04/06/2022	Marlin Software, LLC	\$332.79
13363	04/06/2022	Verizon-Security Phones	\$6,411.59
13364	04/06/2022	Verizon	\$1,661.61
13365	04/06/2022	Southern California Edison	\$4,997.74
13366	04/12/2022	ADArise.com	\$4,208.00
13367	04/12/2022	AECOM	\$615.05
13368	04/12/2022	Allied Universal Security Services	\$5,201.98
13369	04/12/2022	ANGI Energy Systems	\$40,772.55
13370	04/12/2022	Clean Energy	\$6,939.79
13371	04/12/2022	Southern California Edison-CNG	\$8,996.96
13372	04/12/2022	Southern California Edison	\$1,454.21
13373	04/12/2022	G&M Automotive Center	\$1,867.95
13374	04/12/2022	Inter-Con Security Systems, Inc.	\$32,578.92
13375	04/12/2022	PETCAM Engineering Inc	\$6,361.88
13376	04/12/2022	Special District Risk Management	\$336.78
13377	04/12/2022	Sehi Computer Products Inc	\$1,917.95
13378	04/12/2022	Trillium Solutions	\$1,282.26
13379	04/12/2022	Unified Dispatch LLC	\$44,764.83
13398	04/19/2022	Abundant Living Family Church HD	\$3,009.00
13399	04/19/2022	Advanced Industrial Solutions	\$14,790.30
13400	04/19/2022	AMTEK Construction	\$29,133.50
13401	04/19/2022	AVCOM Services, Inc.	\$495.00

13402	04/19/2022	Beck Oil	\$9,329.49
13403	04/19/2022	Spectrum Business-Sec	\$319.98
13404	04/19/2022	UTILITY BILLING	\$774.72
13405	04/19/2022	City Of Victorville - Utility Bill	\$1,239.23
13406	04/19/2022	Federal Express Corp.	\$127.89
13407	04/19/2022	Konica Minolta Business Solutions	\$1,770.07
13408	04/19/2022	Loomis	\$691.29
13409	04/19/2022	San Bernardino County	\$1,610.00
13410	04/19/2022	Southwest Gas Corporation - CNG	\$72,141.70
13411	04/19/2022	Southwest Gas Corporation	\$1,108.77
13412	04/19/2022	Southwest Gas Corporation	\$2,330.56
13413	04/19/2022	Southwest Gas Corporation	\$1,029.12
13414	04/19/2022	Thompson & Colegate	\$126.00
13415	04/19/2022	Lincoln Financial Group	\$1,118.19
13416	04/27/2022	AMAZON	\$639.83
13417	04/27/2022	VOID	\$0.00
13418	04/27/2022	VOID	\$0.00
13419	04/27/2022	VOID	\$0.00
13420	04/27/2022	VOID	\$0.00
13421	04/27/2022	American Express	\$12,150.47
13422	04/27/2022	AVR Vanpool	\$3,000.00
13423	04/27/2022	Bonnie Baker Senior Center	\$1,222.72
13424	04/27/2022	Charter Communications	\$166.20
13425	04/27/2022	Charter Communications	\$196.67
13426	04/27/2022	Charter Communications	\$269.98
13427	04/27/2022	Clean Energy	\$14,089.27
13428	04/27/2022	Nathan Dowd	\$1,000.00
13429	04/27/2022	Southern California Edison	\$8,120.44
13430	04/27/2022	Enterprise Ride Share	\$83,750.00
13431	04/27/2022	FRONTIER-OFFICE LINES	\$59.59
13432	04/27/2022	City Of Hesperia Water District	\$3,662.82
13433	04/27/2022	Labor Finders	\$797.98
13434	04/27/2022	M. Brey Electric Incorporated	\$6,210.00
13435	04/27/2022	Syncromatics Corporation	\$323.80
13436	04/27/2022	Trona Community Senior Center	\$383.83
TOTALS			\$2,269,786.47

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**AGENDA ITEM
THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

FTA Triennial Performance Review for Fiscal Years 2017-2018 Through Fiscal Year 2020-2021.

SUMMARY STATEMENT

In November 2021, VVTA received the Recipient Information Request Package from FTA and kicked off the effort to respond to information as requested and to collect and submit documents by the deadline of January 21, 2022. In April of 2022, VVTA underwent its FTA Triennial Performance Review site visit (virtual) for Fiscal Years 2017-2018 through 2020-2021. The fourth year was included due to the pandemic.

This in-depth review examines the agency's compliance in 23 functional areas focusing on VVTA's adherence with the FTA federal requirements for award management and program implementation. Staff worked for almost three months collecting, organizing, and preparing documents and reports for the desk review required prior to the on-site visit.

Staff is pleased and proud to report that no "deficiencies" were found in 22 out of the 23 functional areas of review. The minor deficiency found in procurement is referenced in the attached report. As the Board is aware, during the April Board meeting, the first step was to address the missing FTA procurement clause by approving an amendment to the Procurement Policy and Procedures. As it happens, staff was then able to document the required clause by including it in the next procurement contract (RFP) by incorporating the federal clauses. This completed the corrective actions before the final report was even received.

As one of the first agencies to have completed the review process, staff was complimented by the reviewer and FTA staff for being, not only responsive and easy to work with, but also for utilizing the materials and complying with FTA rules, regulations, and guidelines successfully.

RECOMMENDED ACTION

Receive and File FTA Triennial Performance Audit Report for Fiscal Year 2018 Through Fiscal Year 2021.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
None	None	July 18, 2022	3



**U.S. Department
of Transportation
Federal Transit
Administration**

REGION IX
Arizona, California,
Hawaii, Nevada, Guam,
American Samoa,
Northern Mariana Islands

90 7th Street
Suite 15-300
San Francisco, CA 94103-6701
415-734-9490

888 South Figueroa Street
Suite 440
Los Angeles, CA 90017-5467
213-202-3950

June 10, 2022

Mr. Kevin Kane
Executive Director
17150 Smoke Tree Street
Hesperia, CA 92345

Re: FY 2022 Triennial Review – Final Report

Dear Mr. Kane:

I am pleased to provide you with a copy of this Federal Transit Administration (FTA) report as required by 49 U.S.C. Chapter 53 and other federal requirements. The enclosed draft report documents the FTA's Fiscal Year (FY) 2022 Triennial Review of the Victor Valley Transit Authority (VVTA) in Hesperia, CA. Although not an audit, the Triennial Review is the FTA's assessment of VVTA's compliance with federal requirements, determined by examining a sample of award management and program implementation practices. As such, the Triennial Review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.

Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, a virtual site visit was conducted for this Triennial Review. In addition, the review was expanded to address VVTA's compliance with the administrative relief and flexibilities the FTA granted and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security Act; Coronavirus Response and Relief Supplemental Appropriations Act of 2021; and American Rescue Plan Act of 2021.

The Triennial Review focused on the VVTA's compliance in 23 areas. Deficiencies were found in one area: Procurement. Four (4) areas were not applicable. The VVTA had no repeat deficiencies from the FY 2018 Triennial Review. VVTA submitted all requested corrective action materials related to the Procurement deficiency on April 19, 2022. As a result, this deficiency is now closed.

Thank you for your cooperation and assistance during this Triennial Review. If you need any technical assistance or have any questions, please do not hesitate to contact FTA Transportation Program Specialist, Brenda Perez, at (213) 629-8603 or by email at brenda.perez@dot.gov.

Sincerely,

**CHARLENE
LEE LORENZO**

Digitally signed by
CHARLENE LEE LORENZO
Date: 2022.06.10
13:55:56 -07'00'

For Ray Tellis
Regional Administrator

Enclosure

FINAL REPORT

**FISCAL YEAR 2022
TRIENNIAL REVIEW**

of

**Victor Valley Transit Authority
Hesperia, California
ID: 5538**

Performed for:

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION
REGION 9**

Prepared By:

Calyptus Consulting Group, Inc.

**Scoping Meeting Date: March 1, 2022
Site Visit Date: April 11-14, 2022
Final Report Date: June 10, 2022**

Table of Contents

I. Executive Summary	1
II. Review Background and Process	2
1. Background	2
2. Process	2
3. Metrics.....	3
III. Recipient Description	4
1. Victor Valley Transit Authority	4
2. Award and Project Activity.....	5
IV. Results of the Review	7
1. Legal	7
2. Financial Management and Capacity	7
3. Technical Capacity – Award Management	7
4. Technical Capacity – Program Management & Subrecipient Oversight	7
5. Technical Capacity – Project Management.....	8
6. Transit Asset Management.....	8
7. Satisfactory Continuing Control.....	8
8. Maintenance.....	8
9. Procurement	8
10. Disadvantaged Business Enterprise (DBE)	12
11. Title VI	12
12. Americans with Disabilities Act (ADA) – General.....	12
13. ADA – Complementary Paratransit.....	13
14. Equal Employment Opportunity	13
15. School Bus	13
16. Charter Bus	13
17. Drug Free Workplace Act.....	14
18. Drug and Alcohol Program	14
19. Section 5307 Program Requirements	14
20. Section 5310 Program Requirements	15
21. Section 5311 Program Requirements	15
22. Public Transportation Agency Safety Plan (PTASP).....	15
23. Cybersecurity.....	15

V. Summary of Findings.....	16
VI. Attendees.....	18
VII. Appendices	19

I. Executive Summary

This report documents the Federal Transit Administration's (FTA) Triennial Review of the Victor Valley Transit Authority (VVTa) of Hesperia, California. The FTA wants to ensure that awards are administered in accordance with the requirements of federal public transportation law 49 U.S.C. Chapter 53. The review was performed by Calyptus Consulting Group, Inc (the "Reviewer"). During the virtual site visit, administrative and statutory requirements were discussed and documents were reviewed.

Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, a virtual site visit was conducted for this Triennial Review. In addition, the review was expanded to address VVTa's compliance with the administrative relief and flexibilities FTA granted and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021; and American Rescue Plan (ARP) Act of 2021. VVTa was also requested to share if and/or how it suspended, deviated from, or significantly updated or altered its transit program due to the public health emergency.

The Triennial Review focused on VVTa's compliance in 23 areas. Four (4) areas were not applicable. Deficiencies related to the COVID-19 Relief funds have been clearly identified as part of the deficiency description in the respective review area.

One (1) deficiency was found in the area listed below.

Review Area	Deficiencies	
	Code	Description
Procurement (P)	P11-1	Missing FTA Clauses

**Denotes a repeat finding*

II. Review Background and Process

1. Background

The United States Code, Chapter 53 of Title 49 (49 U.S.C. 5307(f)(2)) requires that “At least once every 3 years, the Secretary shall review and evaluate completely the performance of a recipient in carrying out the recipient’s program, specifically referring to compliance with statutory and administrative requirements...” This Triennial Review was performed in accordance with the FTA procedures (published in FTA Order 9010.1B, April 5, 1993).

The Triennial Review process includes a review of the recipient’s compliance in 23 areas. The basic requirements for each of these areas are summarized in Section IV.

This report presents the findings from the Triennial Review of VVTA. The review concentrated on procedures and practices employed since VVTA’s previous Triennial Review; however, coverage was extended to earlier periods as needed to assess the policies in place and the management of award funds. The specific documents reviewed and referenced in this report are available through the FTA’s regional office or the recipient’s office.

2. Process

The Triennial Review includes a pre-review assessment, a desk review and scoping meeting with the FTA regional office, and a virtual site visit. Due to the COVID-19 Public Health Emergency, a virtual site visit was conducted of each recipient. In addition, the review was expanded to address the recipient’s compliance with the administrative relief and flexibilities FTA granted and the requirements of the COVID-19 relief funds received through the CARES Act, CRRSAA of 2021, and ARP Act of 2021. Recipients were also requested to share if and/or how it suspended, deviated from, or significantly updated or altered its transit program due to the public health emergency.

The Fiscal Year (FY) 2022 process began with the regional office transmitting, a recipient information request (RIR) to VVTA on November 23, 2021, indicating a review would be conducted. While VVTA prepared its response to the RIR, the regional office and review team conducted a desk review and scoping meeting on March 1. Necessary files retained by the regional office were sent to the Reviewer electronically. Following the desk review and scoping meeting, the Reviewer and the recipient corresponded and exchanged information and documentation in preparation for the virtual site visit. As a result of this review, an agenda package indicating the issues that would be discussed, records to be reviewed, and interviews to be conducted was then sent to the VVTA on March 28, 2022. The virtual site visit occurred April 11-14, 2022.

The virtual site visit portion of the review began with an entrance conference, at which the purpose of the Triennial Review and the review process were discussed. The Reviewer conducted additional interviews and reviewed documentation to evidence VVTA’s compliance with FTA requirements.

Upon completion of the review, the FTA and the Reviewer provided a summary of findings to the VVTA at an exit conference. Section VI of this report lists the individuals participating in the review.

3. Metrics

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are:

- *Not Deficient*: An area is considered not deficient if, during the review, nothing came to light that would indicate the requirements within the area reviewed were not met.
- *Deficient*: An area is considered deficient if any of the requirements within the area reviewed were not met.
- *Not Applicable*: An area can be deemed not applicable if, after an initial assessment, the recipient does not conduct activities for which the requirements of the respective area would be applicable.

III. Recipient Description

1. Victor Valley Transit Authority

The Victor Valley Transit Authority (VVTa) provides transit service to the cities of Adelanto, Barstow, Hesperia, Victorville, the Town of Apple Valley, and selected areas of San Bernadino County. VVTa is a joint powers authority (JPA) established in 1992 under California law. The operations and maintenance of Barstow Area Transit (BAT) were merged with VVTa, effective July 1, 2015, with a JPA amendment. VVTa contracts commuter bus, fixed route, and paratransit services with Keolis. Keolis also provides maintenance for these services. The service area population is 345,768, and with the merger the service area has expanded from 424 to approximately 950 square miles.

VVTa operates several different types of transportation services, including the following:

- Urban fixed route service
- Complementary paratransit
- VVTa County Route fixed route service (may include flagged stops)
- Commuter Bus Service – The NTC Commuter; travels one direction during peak periods
- VVTa deviated fixed route service
- VVTa Inter-City Routes – Route 15
- Express Route Service – Route 50X

The basic adult fare for urban bus service is \$1.50. A reduced fare of \$0.75 is charged for senior citizens, persons with disabilities, and persons with a Medicare card during all hours of service. VVTa also has a student fare of \$1.25, and children five and under ride free. For the county routes, VVTa has a regular fare of \$2.50; a student fare of \$2.25; and a reduced fare of \$1.25 for senior citizens, persons with disabilities, and persons with a Medicare card. Children ride for free. For the fixed route deviated service added to the regular and student fares is a \$2.00 surcharge, the reduced surcharge is \$1.00, and children ride for free. The fare for ADA paratransit service is \$2.50 for the standard ADA paratransit service with higher fares for zones 2 and 3.

Fixed route service is operated weekdays, 5:15 am-9:00 pm, Saturdays, 7:00 am-8:00 pm, and Sundays, 8:00 am-6:00 pm, with some routes ending later depending on the route. Paratransit service is operated during the same times as fixed route service. Commuter bus operates peak hours weekdays, 4:15 am-7:35 am, and 3:45 pm-8:20 pm.

VVTa operates a fleet of 46 vehicles for fixed route service and 7 vehicles for commuter and intercity bus services. A total of 53 of these buses are FTA funded. VVTa also has a fleet of 50 vehicles operated by its contractor for ADA paratransit service of which 40 are FTA funded.

2. Award and Project Activity

Below is a list of VVTA's open awards at the time of the review.

Federal Award Identification Number	Award Amount	Year Executed	Award Name
CA-57-X091-00	\$156,428	2013	Section 5317 Mobility Mngt
CA-37-X178-00	\$336,301	2013	JARC Mobility Mngt
CA-2017-092-00	\$10,530,327	2017	FY 17 Operating and Capital Projects
CA-2018-105-01	\$7,658,061	2018	FY 18 Replacement County Buses, Capital Lease, Major Components, Operating Assistance, Garage & Shop Equipment, Replacement Paratransit Buses
CA-2019-162-00	\$8,438,148	2019	FY17 5307, FY18 5307, FY19 5307, and FY19-5307 CMAQ Transfer, Replacement Paratransit vehicles (10), Replacement 40' Regional Buses (5), On-Board Security Cameras (28), Operating Assistance, Capital Lease.
CA-2020-272-00	\$1,442,000	2020	FY20 CMAQ, Replacement Buses
CA-2021-025-00	\$1,630,840	2021	FY21 5307 Driver Safety Shields and Capital Lease
CA-2022-017-00	\$2,632,000	2022	FY21 CMAQ Replacement Buses
CA-2021-094-00	\$728,000	2021	FY21 5339, Paratransit Bus Purchase (7)
CA-2020-237-02	\$10,095,408	2020	5339 and 5307 FY20 Replacement Buses, Garage/Shop Equipment, Paratransit Vehicles, Operating Assistance, On-Board Security Cameras, Security Cameras, Service Vehicles, Capital Lease, and Computers/Servers
CA-2022-049-00	\$5,371,146	2022	5339 FY20 & FY21 and FY20 5307 Paratransit, Security Cameras, Regional Buses, Service Vehicles, Garage & Shop Equipment, Capital Lease, Facility Renovations, Computers & Servers.

VVTA received supplemental funds for operating assistance in award number CA-2020-198-01.

Projects Completed

In the past few years, VVTA completed the following noteworthy projects:

- Barstow maintenance and operations facility. Funded with Certificates of Participation (COP).

- SCE Construction of underground power for BEB chargers, installation of BEB chargers (Hesperia). Local funds.
- VVTA purchased 7 Battery Electric Buses that have been in revenue service since 2019. Federal funds.
- VVTA upgraded all fixed route on-board security cameras. Federal funds.
- VVTA upgraded and expanded security cameras on facilities in Hesperia, Barstow, and the Victor Valley Transportation Center. Federal funds.

Ongoing Projects

VVTA is currently implementing the following noteworthy projects:

- Acquisition of real property for construction of a bus transfer hub (Hesperia) and hydrogen fueling station. Local funds.
- Lease and upgrade of the Victor Valley Transportation Center (transfer hub in Victorville). Local funds.
- VVTA is installing BEB infrastructure for the Barstow facility. Local Funds.
- VVTA purchased 5 additional Battery Electric Buses for the Barstow Division. Federal funds.
- VVTA is installing Driver Barriers in all fixed route and commuter buses. Federal funds.
- VVTA is finalizing an Energy, Battery, and Storage project (Hesperia). Local funds.

Future Projects

VVTA plans to pursue the following noteworthy projects in the next three to five years:

- Upgrade to the Barstow LCNG fueling facility (Local funds) and hydrogen fueling infrastructure (Funds TBD).
- Construction of a hydrogen fueling facility adjacent to VVTA administration/ operations/ maintenance facility. Federal funds.
- Construction of a bus transfer hub adjacent to the VVTA administration/ operations/ maintenance facility. Federal funds.
- Acquisition of hydrogen fueled battery electric buses. Federal funds.

IV. Results of the Review

1. Legal

Basic Requirement: The recipient must promptly notify the FTA of legal matters and additionally notify the U.S. Department of Transportation (US DOT) Office of Inspector General (OIG) of any instances relating to false claims under the False Claims Act or fraud. Recipients must comply with restrictions on lobbying requirements.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Legal.

2. Financial Management and Capacity

Basic Requirement: The recipient must have financial policies and procedures; an organizational structure that defines, assigns and delegates fiduciary authority; and financial management systems in place to manage, match, and charge only allowable costs to the award. The recipient must conduct required Single Audits, as required by 2 CFR part 200, and provide financial oversight of subrecipients.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Financial Management and Capacity.

3. Technical Capacity – Award Management

Basic Requirement: The recipient must report progress of projects in awards to the Federal Transit Administration (FTA) and close awards timely.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Technical Capacity – Award Management.

4. Technical Capacity – Program Management & Subrecipient Oversight

Basic Requirement: States must document and follow a public involvement process for the development of the long-range statewide transportation plan and State Transportation Improvement Program (STIP). Designated recipients of Sections 5310, 5311, and 5339 funds must develop and submit a State Management/ Program Management Plan to the FTA for approval. Recipients must enter into an agreement with each subrecipient, obtain required certifications from subrecipients, report in the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) on subawards, and ensure subrecipients comply with the terms of the award.

Finding: FTA requirements for Technical Capacity – Program Management & Subrecipient Oversight are not applicable to VVTA.

5. Technical Capacity – Project Management

Basic Requirement: The recipient must be able to implement the Federal Transit Administration (FTA)-funded projects in accordance with the award application, the FTA Master Agreement, and applicable laws and regulations using sound management practices.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Technical Capacity – Project Management.

6. Transit Asset Management

Basic Requirement: Recipients must comply with 49 CFR part 625 to ensure public transportation providers develop and implement transit asset management (TAM) plans.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Transit Asset Management.

7. Satisfactory Continuing Control

Basic Requirement: The recipient must ensure that Federal Transit Administration (FTA)-funded property will remain available to be used for its originally authorized purpose throughout its useful life until disposition.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Satisfactory and Continuing Control.

8. Maintenance

Basic Requirement: Recipients must keep federally-funded vehicles, equipment, and facilities in good operating condition. Recipients must keep Americans with Disabilities Act (ADA) accessibility features on all vehicles, equipment, and facilities in good operating order.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Maintenance.

9. Procurement

Basic Requirement: The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, and conform to applicable Federal law and the standards identified in 2 CFR Part 200. State recipients can use the state's overall policies and procedures. When applied to Federal procurements, those policies and procedures must still be compliant with all Federal requirements as applied to non-state recipients. The flexibility afforded by 2 CFR Part 200 should not be misconstrued as

absolving a state from Federal requirements. For example, the FTA does not require each State DOT to have policies and procedures separate from the state education department.

Finding: During this Triennial Review of VVTA, one (1) deficiency was found with the FTA requirements for Procurement.

Deficiency Description: Missing FTA Clauses (P11-1)

Deficiencies in review of procurement files

At the site visit of VVTA, six procurement files were reviewed: three (3) RFQs – two (2) for maintenance equipment and one (1) for a server; two (2) RFPs – one (1) for seven (7) battery electric buses and one (1) for Operations and Maintenance services; and one (1) sole source for bus shelters and amenities. The table on the following page provides more details about these procurements.

Procurement #	1	2	3	4	5	6
Goods/ Services Procured	Scan Tool	7 New Flyer Battery Electric Buses	Custom built server	Mobile Lifts	Operations & Maintenance Services	Shelters & Amenities
Date	5/3/19	11/16/18	9/17/19	4/13/21	10/1/20	1/30/19
Dollar Value	\$5,977.97	\$6,820,664.90	\$13,457.59	\$56,075.43	\$128,524,958.00	\$69,972.92
Type	Maintenance Equipment	Rolling Stock	Hardware	Maintenance Equipment	Purchased Transportation	Bus Shelters/Stop Amenities
Method	RFQ	RFP	RFQ	RFQ	RFP	Sole Source
New Start or Small Start	No	No	No	No	No	No
Awarded by Contractors or Subrecipients	No	No	No	No	No	No
Change Order	No	No	No	No	No	No
DBE Goal	No	No	No	No	No	No
Protest	No	No	No	No	No	No
Deficiencies	None	P11-1	None	P11-1	P11-1	P11-1

The P11-1 deficiency was identified among procurement numbers 2, 4, 5, and 6.

The contract files for four (4) procurements did not include a required FTA clause, notice to FTA and U.S. DOT Inspector General of information related to fraud, waste, abuse, or other legal matters required by the FTA Master Agreement.

FTA Master Agreement (28) Section 39(b).

Notification to FTA; Flow Down Requirement. If a current or prospective legal matter that may affect the Federal Government emerges, the Recipient must promptly notify the FTA Chief Counsel and FTA Regional Counsel for the Region in which the Recipient is located. The Recipient must include a similar notification requirement in its Third Party Agreements and must require each Third Party Participant to include an equivalent provision in its subagreements at every tier, for any agreement that is a “covered transaction” according to 2 C.F.R. §§ 180.220 and 1200.220.

(1) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.

(2) Matters that may affect the Federal Government include, but are not limited to, the Federal Government’s interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government’s administration or enforcement of federal laws, regulations, and requirements.

(3) Additional Notice to U.S. DOT Inspector General. The Recipient must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Recipient is located, if the Recipient has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA. The notification provision applies if a person has or may have submitted a false claim under the False Claims Act, 31 U.S.C. § 3729, et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bid rigging, misappropriation or embezzlement, bribery, gratuity, or similar misconduct involving federal assistance. This responsibility occurs whether the Project is subject to this Agreement or another agreement between the Recipient and FTA, or an agreement involving a principal, officer, employee, agent, or Third Party Participant of the Recipient. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of the Recipient. In this paragraph, “promptly” means to refer information without delay and without change. This notification provision applies to all divisions of the Recipient, including divisions tasked with law enforcement or investigatory functions.

Corrective Action(s) and Schedule: By September 21, 2022, the recipient must:

- 1) Submit to the FTA regional office a revised procedure that addresses the inclusion of all FTA required third party contract clauses including FTA/DOT IG notice of fraud,
- 2) Develop and submit to the FTA regional office a procedure for annually updating its clauses to include all FTA required third party contract clauses,
- 3) For the next procurement, submit to the FTA regional office documentation that the required clauses are included in the contract.

On April 19, 2022, VVTA submitted all required corrective action materials related to this deficiency. As a result, this finding is closed.

10. Disadvantaged Business Enterprise (DBE)

Basic Requirement: Recipients must comply with 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Recipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the US DOT requirements for DBE.

11. Title VI

Basic Requirement: The recipient must ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participating in, or be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance without regard to whether specific projects or services are federally funded. The recipient must ensure that all transit services and related benefits are distributed in an equitable manner.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Title VI.

12. Americans with Disabilities Act (ADA) – General

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including complementary paratransit service.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the US DOT requirements for ADA – General.

13. ADA – Complementary Paratransit

Basic Requirement: Under 49 CFR 37.121(a), each public entity operating a fixed-route system shall provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed-route system. “Comparability” is determined by 49 CFR 37.123-37.133. Requirements for complementary paratransit do not apply to commuter bus, commuter rail, or intercity rail systems.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for ADA-Complementary Paratransit.

14. Equal Employment Opportunity

Basic Requirement: The recipient must ensure that no person in the United States shall on the grounds of race, color, religion, national origin, sex, age or disability be excluded from participating in, or denied the benefits of, or be subject to discrimination in employment under any project, program or activity receiving Federal financial assistance under the Federal transit laws.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Equal Employment Opportunity.

15. School Bus

Basic Requirement: Recipients are prohibited from providing school bus service in competition with private school bus operators unless the service qualifies and is approved by the Federal Transit Administration (FTA) Administrator under an allowable exemption. Federally-funded equipment or facilities cannot be used to provide exclusive school bus service.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for School Bus.

16. Charter Bus

Basic Requirement: Recipients are prohibited from using the FTA-funded equipment and facilities to provide charter service that unfairly competes with private charter operators. Recipient may operate charter only when the service meets a specified exception defined in rule.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Charter Bus.

17. Drug Free Workplace Act

Basic Requirement: Recipients are required to maintain a drug free workplace for all award-related employees; report any convictions occurring in the workplace timely; and have an ongoing drug free awareness program.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the US DOT requirements for Drug-Free Workplace Act.

18. Drug and Alcohol Program

Basic Requirement: Recipients receiving Section 5307, 5309, 5311, or 5339 funds that have safety-sensitive employees must have a drug and alcohol testing program in place for such employees.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the US DOT requirements for Drug and Alcohol Program.

19. Section 5307 Program Requirements

Basic Requirement: The recipient must participate in the transportation planning process in accordance with Federal Transit Administration (FTA) requirements and the metropolitan and statewide planning regulations.

Recipients shall develop, publish, afford an opportunity for a public hearing on, and submit for approval, a program of projects (POP).

Recipients are expected to have a written, locally developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction.

For fixed-route service supported with Section 5307 assistance, fares charged seniors, persons with disabilities or an individual presenting a Medicare card during off peak hours will not be more than one half the peak hour fares.

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Section 5307 Program Requirements.

20. Section 5310 Program Requirements

Basic Requirement: Recipients must expend Section 5310 funds on eligible projects that meet the specific needs of seniors and individuals with disabilities. Projects selected for funding must be included in a locally developed, coordinated public transit-human services transportation plan. Recipients must approve all subrecipient leases of Section 5310-funded vehicles. Leases of Section 5310-funded vehicles must include required terms and conditions. Either the recipient or subrecipient must hold title to the leased vehicles.

Finding: This section only applies to recipients that receive Section 5310 funds directly from the FTA; therefore, the related requirements are not applicable to the review of VVTA.

21. Section 5311 Program Requirements

Basic Requirement: States must expend Section 5311 funds on eligible projects to support rural public transportation services and intercity bus transportation.

Finding: This section only applies to recipients that receive Section 5311 funds directly from FTA; therefore, the related requirements are not applicable to the review of VVTA.

22. Public Transportation Agency Safety Plan (PTASP)

Basic Requirement: Recipients must comply with the Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR Part 673) to ensure public transportation providers develop and implement an Agency Safety Plan (ASP).

Finding: During this Triennial Review of VVTA, no deficiencies were found with the FTA requirements for Public Transportation Agency Safety Plan.

23. Cybersecurity

Basic Requirement: Recipients that operate rail fixed guideway public transportation systems must certify compliance with the requirements for establishing a cybersecurity process under 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019).

Finding: This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of VVTA.

V. Summary of Findings

Review Area	Finding	Deficiency Code(s)	Corrective Action(s)	Response Due Date(s)	Date Closed
1. Legal	ND				
2. Financial Management and Capacity	ND				
3. Technical Capacity – Award Management	ND				
4. Technical Capacity – Program Management and Subrecipient Oversight	NA				
5. Technical Capacity – Project Management	ND				
6. Transit Asset Management	ND				
7. Satisfactory Continuing Control	ND				
8. Maintenance	ND				
9. Procurement	D	P11-1: Missing FTA Clauses	<p>(1) The recipient must submit to the FTA regional office a revised procedure that addresses the inclusion of all FTA required third party contract clauses including the notice to FTA/DOT IG on fraud.</p> <p>(2) The recipient must develop and submit to the FTA regional office a procedure for annually updating its clauses to include all FTA required third party contract clauses.</p> <p>(3) For the next procurement, submit to the FTA regional office documentation that the required clauses are included in the contract.</p>	September 21, 2022	April 19, 2022
10. Disadvantaged Business Enterprise	ND				
11. Title VI	ND				
12. Americans with Disabilities Act (ADA) – General	ND				
13. ADA – Complementary Paratransit	ND				
14. Equal Employment Opportunity	ND				

Review Area	Finding	Deficiency Code(s)	Corrective Action(s)	Response Due Date(s)	Date Closed
15. School Bus	ND				
16. Charter Bus	ND				
17. Drug-Free Workplace	ND				
18. Drug and Alcohol Program	ND				
19. Section 5307 Program Requirements	ND				
20. Section 5310 Program Requirements	NA				
21. Section 5311 Program Requirements	NA				
22. Public Transportation Agency Safety Plan	ND				
23. Cybersecurity	NA				

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are: Deficient (D)/Not Deficient (ND)/Not Applicable (NA)

VI. Attendees

Name	Title	Phone Number	E-mail Address
<i>Victor Valley Transit Authority</i>			
Kevin Kane	Executive Director	(760) 995-3599	kkane@vvta.org
Nancy Goff	Chief Executive Officer	(760) 995-3599	ngoff@vvta.org
Maged Azer	Chief Financial Officer	(760) 995-3578	mazer@vvta.org
Dustin Strandberg	Director of Fleet & Facilities	(760) 995-3580	dstrandberg@vvta.org
Christine Plasting	Procurement Manager	(760) 995-3583	cplasting@vvta.org
Marie Downing	Grants Analyst	(760) 995-3575	mdowning@vvta.org
Simon Herrera	Director of Operations	(760) 995-3586	sherrara@vvta.org
Sandy Martinez	Procurement Specialist	(760) 995-3563	smartinez@vvta.org
Nick Redwine	Fleet & Facilities Analyst	(760) 995-3563	nredwine@vvta.org
Dana Curtis	Sr. Fleet & Facilities Analyst	(760) 995-3579	dcurtis@vvta.org
Jazmin Castro	Accounting Manager	(760) 995-3591	jcastro@vvta.org
Sue Krane	Keolis Safety Manager	(760) 995-3461	susan.crane@keolisna.com
Bradford Hart	Maintenance Manager	(760) 948-4021, ext. 211	bradford.hart@keolisna.com
<i>FTA</i>			
Charlene Lee Lorenzo	Director, LA Office	213-202-3952	charlene.leelorenzo@dot.gov
Karin Vosgueritchian	Regional Civil Rights Officer, Region 9	415-734-9475	karin.vosgueritchian@dot.gov
Brenda Perez	Transportation Program Specialist	213-629-8603	brenda.perez@dot.gov
<i>Calyptus Consulting Group, Inc.</i>			
Sherry Snyder	Reviewer	814-325-1747	ssnyderconsulting@outlook.com

VII. Appendices

No appendices are included in this report.

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**AGENDA ITEM
FOUR**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Meeting Notes from The Technical Advisory Committee Meeting Conducted on July 6, 2022.

SUMMARY STATEMENT

Meeting Notes from the Technical Advisory Committee meeting conducted on July 6, 2022.

RECOMMENDED ACTION

Information item only.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

July 18, 2022

ITEM NUMBER

4

**VICTOR VALLEY TRANSIT AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

**July 6, 2022
VIA ZOOM**

MEETING NOTES

The meeting of the Technical Advisory Committee (TAC) of Victor Valley Transit Authority was opened at 3:04 p.m. VIA Zoom.

TAC Members

Present: Jeremy McDonald, City of Hesperia
 Kim Mesen, Co of SB
 Juan Robinson, City of Victorville
 Julie Ryan, Town of Apple Valley

Staff Present:	Kevin Kane, VVTA	Debi Albin, VVTA
	Nancy Strickert, SBCTA	Maged Azer, VVTA
	Nancie Goff, VVTA	Marie Downing, VVTA
	Christine Plasting, VVTA	Simon Herrera VVTA

1. Public Comment.
None.

2.

a. FTA Triennial Review.

Ms. Goff shared that the FTA notification including the recipient information request (RIR) package was received the day before Thanksgiving, 2021. Staff worked on that through the due date of January 21, 2022. A total of 62 days for this initial effort. Mix in some COVID cases and the timeline was very steep. Roughly 600 documents, files, and reports were collected, prepared, and reviewed for this effort, along with narrative to be written and questions to be answered in the RIR itself which was 88 pages long.

There was also the preparation for the site visit which occurred for a week in April 2022. FTA had requested a power point presentation to highlight VVTA's status and ongoing and near-term projects. An additional 40 documents were provided at the time of the site visit. There were 8 procurements selected for review, 12 requests for reimbursements, and Maintenance requests for 17 vehicles.

Thirteen (13) staff were attendees during various sections of the site review, but many more staff worked to support the effort behind the scenes. After the exit conference, there was only one (1) deficiency in procurement that FTA stated all other agencies had missed. The timing was such that staff was able to clear the deficiency before the final report was even published.

The reviewer and FTA staff were very happy and complimentary with the thorough, organized, and effective response from the team at VVTA.

- b. Consider Purchase of Adjacent Property East of Current Facility on Smoke Tree and G Avenue.

Mr. Kane explained that as far back as 2017, VVTA has been looking for a proper location for the Hesperia Transfer Hub, including an attempt to buy the property just east of the current facility. After determining that the property was unavailable for purchase and other locations were not acceptable, VVTA bought the property just north of the current facility on E Avenue.

Since this purchase was made, Mr. Kane stated, the property east of the current facility has become available for purchase. VVTA suggests it would be in the agency's best interest to acquire this property. It will allow the relocation of the Hesperia Transit Hub to be placed considerably closer to Main Street and the businesses there. It will allow for the construction of an additional photovoltaic array to support the newly installed battery storage system needed for electric buses and to keep Southern California Edison peak energy charges more reasonable. It will also facilitate the creation of a Park & Ride lot for the Fort Irwin Commuter and the BV Link (Route 15) into the valley.

- c. Closed Session.
No discussion.

- 3. Bus stop shelters/benches/lighting.

Mr. Herrera stated that the City of Victorville will start relocating the Costco Shelters soon.

- 4. SBCTA Update.

Mr. Art Bishop is now the official SBCTA Board Chair, Ms. Strickert announced. Ms. Strickert also stated that SBCTA is working on revisions to what documents can be considered confidential, cutting down on the amount of paperwork for SBCTA and other agencies.

- 5. Other Business.
None.

- 6. Adjournment. 3:16 pm

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**AGENDA ITEM
FIVE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Management reports.

SUMMARY STATEMENT

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- Keolis invoice for May.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Monthly ADA Denial Report.
- Monthly Road Call Report.
- Keolis On Time Performance Report FY 2022.

RECOMMENDED ACTION

Information items only.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT
N/A

MEETING DATE
July 18, 2022

ITEM NUMBER
5



INVOICE NO. 0060173-IN

Keolis Transit Services17150 Smoke Tree St.
Hesperia Calif. 92345

BILL TO Victor Valley Transit Authority
17150 Smoke Tree St.
Hesperia, CA 92345

Attention: Mr. Kevin Kane
Executive Director

DATE 6/2/2022

CONTRACT NAME:
Victor Valley Transit

MONTH May 2022 BILLING PERIOD 05/01/2022 - 05/31/2022

	Budgeted Revenue hours	Actual Revenue hours	Variance in Missed Service	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3,233.00	1,744.87		\$304,968.89	\$164,593.90	(\$140,374.99)	\$3,418,477.21	\$1,948,114.84	(\$1,470,362.37)
Subscription	1,172.00	1,483.87		\$110,554.76	\$139,973.14	\$29,418.38	\$1,239,237.64	\$1,201,027.92	(\$38,209.72)
Regional Fixed Rt	11,345.33	11,322.52	(22.81)	\$1,025,390.93	\$1,023,329.36	(\$2,061.57)	\$11,021,697.08	\$10,997,271.41	(\$24,425.67)
B.V. Link/Lifeline	697.71	695.59	(2.12)	\$63,059.03	\$62,867.42	(\$191.61)	\$692,441.21	\$690,191.78	(\$2,249.43)
Fort Irwin	473.97	465.91	(8.06)	\$45,723.89	\$44,946.34	(\$777.55)	\$503,937.08	\$500,477.68	(\$3,459.40)
SUBTOTALS	16,922.01	15,712.76	(32.99)	\$1,549,697.49	\$1,435,710.16	-\$113,987.33	\$16,875,790.23	\$15,337,083.64	-\$1,538,706.59

TOTAL INVOICE INCLUDING VARIANCE

\$1,435,710.16

Please REMIT TO:
Keolis Transit Services, LLC
470 Atlantic Avenue, 5th Floor
Boston, MA 02210

Manager's Signature and Business Phone



INVOICE NO. 0060174-IN

Keolis Transit Services17150 Smoke Tree St.
Hesperia Calif. 92345BILL TO Victor Valley Transit Authority
17150 Smoke Tree St.
Hesperia, CA 92345

DATE 6/2/2022

CONTRACT NAME:
Victor Valley TransitAttention: Mr. Kevin Kane
Executive Director

MONTH May 2022

BILLING PERIOD 05/01/2022 - 05/31/2022

	Budgeted Revenue hours	Actual Revenue hours	Variance in Missed Service	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
County	1,782.25	1,780.22	(2.03)	\$161,079.76	\$160,896.28	(\$183.47)	\$1,763,584.14	\$1,759,507.02	(\$4,077.12)
Barstow-Fixed Route	1,857.30	1,857.08	(0.22)	\$167,862.77	\$167,842.89	(\$19.88)	\$1,831,939.78	\$1,830,490.19	(\$1,449.59)
Barstow-County	762.30	761.92	(0.38)	\$68,896.67	\$68,862.33	(\$34.34)	\$752,462.15	\$751,933.81	(\$528.34)
Barstow-DAR	454.00	324.87		\$42,825.82	\$30,644.99	(\$12,180.83)	\$480,045.98	\$319,171.82	(\$160,874.16)
SUBTOTALS	4,855.85	4,724.09	(2.63)	\$440,665.02	\$428,246.49	-\$12,418.53	\$4,828,032.05	\$4,661,102.84	-\$166,929.21

TOTAL INVOICE INCLUDING VARIANCE**\$428,246.49****Please REMIT TO:**
Keolis Transit Services, LLC
470 Atlantic Avenue, 5th Floor
Boston, MA 02210

Manager's Signature and Business Phone



FY 2022 -- Monthly Performance Statistics by Mode
Systemwide Summary
All Routes

Performance Statistics for May

Mode	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Bus (Motorbus)	50,488	11,254.1	\$1,863,499	\$93,306	4.5	\$36.91	\$165.58	\$1.85	\$8.29	5.01%
Commuter Bus	2,830	489.8	\$69,871	\$40,495	5.8	\$24.69	\$142.65	\$14.31	\$82.68	57.96%
Demand Response	9,289	3,753.1	\$446,842	\$23,271	2.5	\$48.10	\$119.06	\$2.51	\$6.20	5.21%
System Total	62,607	15,497.0	\$2,380,212	\$157,073	4.0	\$38.02	\$153.59	\$2.51	\$10.14	6.60%



Monthly Ridership Report

May, FY 2022

Bus (Motorbus), Commuter Bus, Demand Response Only

Total (All Day Types)

Mode	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Bus (Motorbus)	48,506	50,488	3.0	4.4	4.08%	5.01%
Commuter Bus	2,815	2,830	6.2	5.7	51.88%	57.96%
Demand Response	5,624	9,289	1.8	2.4	5.99%	5.21%
System Total	56,945	62,607	2.9	4.0	5.67%	6.60%

ADA Dispatch Denial Report For the Month of May 2022

[illegible]

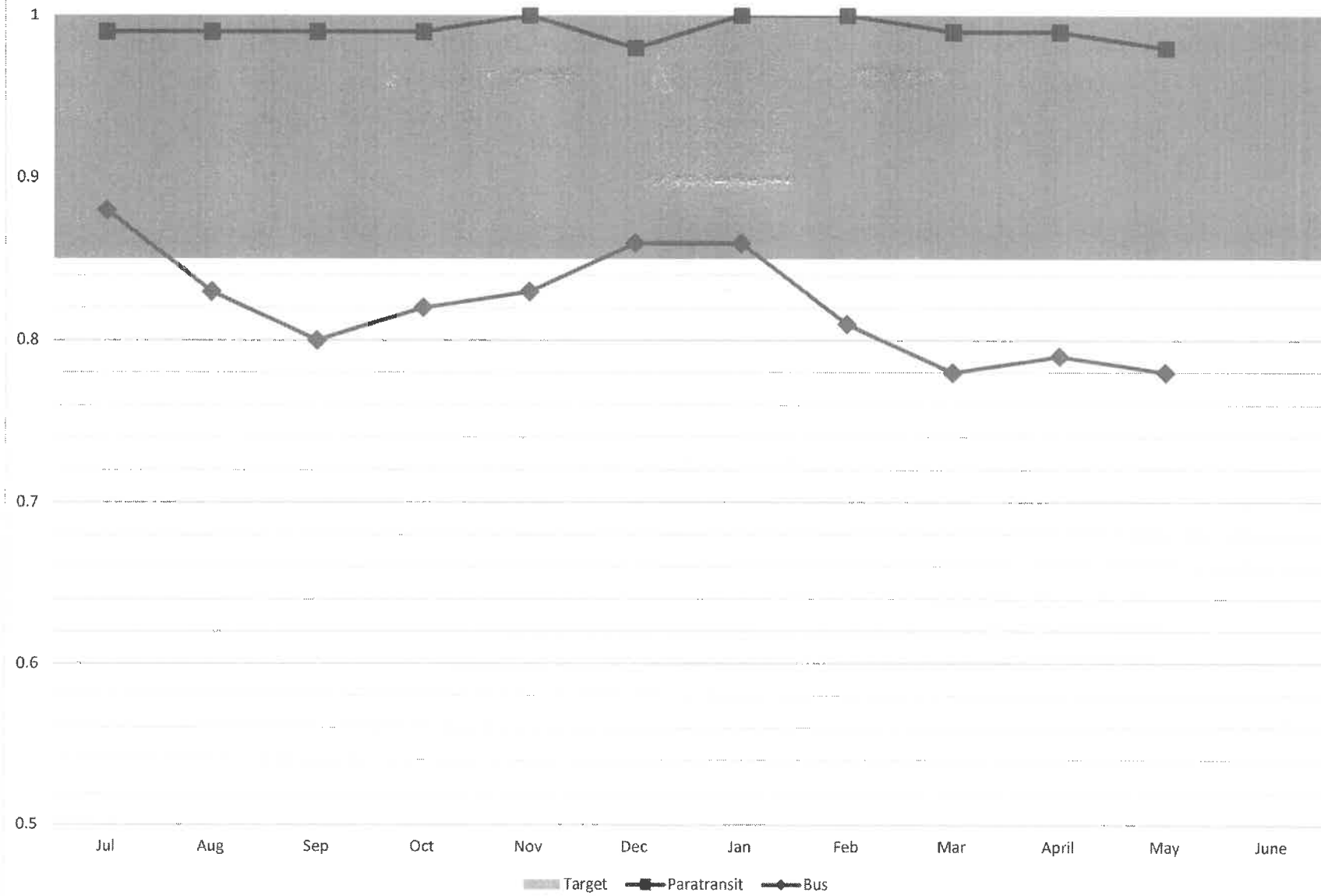
MAY
Major and Non-Major
Miles Between Road Calls

Total Miles	2019 - PRE COVID	2022
Demand Response	28,123	58,393
Commuter Bus	17,357	19,402
Motor Bus	177,820	196,449
Total Miles	223,300	274,244

*	2019 - PRE COVID	2022
Demand Response	4	5
Commuter Bus	3	5
Motor Bus	41	25
Total Road Calls	48	35

Miles Between Road Calls	2019 - PRE COVID	2022
Demand Response	7,031	11,679
Commuter Bus	5,786	3,880
Motor Bus	4,337	7,858
Total System	17,153	23,417

FY 22 System Wide Schedule Adherence



**AGENDA ITEM
SIX**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Consider Purchase of Adjacent Property East of Current Facility on Smoke Tree and G Avenue.

SUMMARY STATEMENT

In an effort to move the Hesperia Post Office Transfer Hub to an off-street location, VVTA began a search for an appropriate property as far back as 2017. VVTA has been looking for a proper location for the Hesperia Transfer Hub, including an attempt to buy the property just east of the current facility. After determining that the property was unavailable for purchase and other locations were not acceptable, VVTA bought the property just north of the current facility on E Avenue.

With the previous Real Estate Agent, VVTA did approach the owner of the 10-acre parcel but could not reach an agreement. Alternatively, in February 2021, VVTA purchased the first 2.74-acre parcel to be used as the Hesperia Transfer Hub.

On Monday June 13, 2022, the owner of the 10-acre property previously unavailable to VVTA, made staff aware that the parcel is now available to purchase. VVTA suggests it would be in the agency's best interest to acquire this property. It will allow the relocation of the Hesperia Transit Hub to be placed considerably closer to Main Street and the businesses there. It will allow for the construction of an additional photovoltaic array to support the newly installed battery storage system needed for electric buses and to keep Southern California Edison peak energy charges more reasonable. It will also facilitate the creation of a Park & Ride lot for the Fort Irwin Commuter and the BV Link (Route 15) into the valley.

VVTA contracted with Mission Property Appraisal company to find out the value of the property. Until the final appraisal is received, VVTA estimates the cost of the property to be approximately \$1,000,000.00. This cost is based on the price paid for the 2.75-acre parcel just purchased recently – which was close to \$100,000 per acre.

As such, VVTA management is bringing this proposition forward to the Board for consideration and approval.

RECOMMENDED ACTION

Consider purchase of 10-acre parcel as described and possibly authorize the Executive Director to finalize the purchase of real estate referred to as San Bernardino County Assessor Parcel Number APN 0410-121-05, pending appraisal.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT
\$1,000,000.00 TBD
and pending appraisal

MEETING DATE
July 18, 2022

ITEM NUMBER
6

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**AGENDA ITEM
SEVEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Approve the Technical Advisory Committee Meeting to be Conducted on August 3, 2022, and The Board of Directors meeting to be held on August 15, 2022, conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.

SUMMARY STATEMENT

On March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19, and on March 17, 2020, the Governor issued Executive Order N-29-20, that, in part, suspended certain provisions of the Ralph M. Brown Act (Brown Act) related to participation in meetings via teleconference in order to provide legislative bodies with more flexibility to hold public meetings while maintaining social distancing due to COVID-19. On June 11, 2021, the Governor issued Executive Order N-08-21 which, in part, provides that the teleconferencing provisions set forth in Executive Order N-29-20 expired on September 30, 2021.

On September 16, 2021, the Governor signed Assembly Bill 361 into law, amending the Brown Act in order to continue some of the teleconferencing flexibility during a State of Emergency following the expiration of Executive Order N-29-20 on September 30, 2021. In order to utilize the teleconferencing provisions of Assembly Bill 361, there must be a proclaimed State of Emergency and a finding of either: (1) social distancing measures recommended by State or local officials, or (2) meeting in person would present an imminent risk to the health or safety of attendees.

RECOMMENDED ACTION

Adopt findings and approve August 3, 2022, TAC Meeting and August 15, 2022, Board virtual meeting under AB 361 during Proclaimed State of Emergency with findings as follows:

- 1)** There exists a "proclaimed state of emergency", pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020.
- 2)** State and/or local officials have imposed or recommended measures to promote social distancing.
- 3)** The action and the findings contained herein shall apply to all the Standing Committees of the VVTA.

PRESENTED BY
Kevin Kane,
Executive Director/CEO

FISCAL IMPACT

N/A

MEETING DATE

July 18, 2022

ITEM NUMBER

7

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Approve the Technical Advisory Committee Meeting to be Conducted on August 3, 2022, and The Board of Directors meeting to be held on August 15, 2022, conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.

SUMMARY STATEMENT

To continue to the utilize the teleconferencing provisions of Assembly Bill 361, within every 30 days of holding a meeting under the provisions enacted by Assembly Bill 361, the proclaimed state of emergency must remain active, or social distancing measures have been recommended by State or local officials, and such findings are made every 30 days thereafter.

AB 361 also includes requirements intended to ensure that the public is able to watch teleconference meetings and participate by making public comments during the meetings. These requirements are already being implemented by the VVTA, and include:

- Providing notice of the means by which members of the public may access teleconference meetings and offer public comment, including providing an opportunity for all persons to attend via a call-in option or an internet-based service option.
- The Legislative Body being prohibited from taking further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting to members of the public, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, prohibiting the legislative body from taking further action on agenda items until public access is restored.
- Prohibiting the legislative body from requiring public comments to be submitted in advance of the meeting and specifying that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time.
- Prohibiting the legislative body from closing the public comment period until the public comment period has elapsed or until a reasonable amount of time has elapsed.

CLOSED SESSION

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Closed Session.

SUMMARY STATEMENT

BOARD BUSINESS

Closed Session.

Public Employee Interim Employment - Government Code 54957(b)(1).

RECOMMENDED ACTION

PRESENTED BY
John Tubbs, III,
County Counsel

FISCAL IMPACT

N/A

MEETING DATE

July 18, 2022

ITEM NUMBER

8