



VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Adelanto, Apple Valley, Hesperia,
Victorville, Barstow and San Bernardino County*

TECHNICAL ADVISORY COMMITTEE MEETING AGENDA

July 6, 2022 3:00 p.m.

VIA ZOOM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81936836114?pwd=elptakpvN0NZRWM2ODB3QnNoYTArZz09>

Passcode: 608814

Or Telephone:

Dial in: (669) 900-6833

Passcode: 775772

1. Interested persons may submit Public Comment in writing to the Clerk of the Board at info@vvta.org . Written comments must acknowledge the Agenda Item number and specify whether the commenter wishes the comment be included with the minutes or read into the record. Comments read into the record will be read for three minutes; if three minutes pass, the time will not be extended, and the remaining comment will not be read but shall be included in any public comment document. Public Comments must be submitted no later than 5:00 pm on July 5, 2022.

- 2. Review Draft Board Agenda..... K. Kane/Group
 - a. FTA Triennial Review.
 - b. Consider Purchase of Adjacent Property East of Current Facility on Smoke Tree and G Avenue.
 - c. Closed Session.
- 3. Bus stop shelters/benches/lighting..... S. Herrera
- 4. SBCTA Update..... N. Strickert
- 5. Other Business..... Group
- 6. Adjournment.

The next regularly scheduled meeting is August 3, 2022. To obtain further or available information regarding agenda items, please contact the Clerk of the Board VVTA at 760 948-3262. Posted: Friday, July 1, 2022.

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AGENDA MATTER

FTA Triennial Performance Review for Fiscal Years 2017-2018 Through Fiscal Year 2020-2021.

SUMMARY STATEMENT

In November 2021, VVTA received the Recipient Information Request Package from FTA and kicked off the effort to respond to information as requested and to collect and submit documents by the deadline of January 21, 2022. In April of 2022, VVTA underwent its FTA Triennial Performance Review site visit (virtual) for Fiscal Years 2017-2018 through 2020-2021. The fourth year was included due to the pandemic.

This in-depth review examines the agency's compliance in 23 functional areas focusing on VVTA's adherence with the FTA federal requirements for award management and program implementation. Staff worked for almost three months collecting, organizing, and preparing documents and reports for the desk review required prior to the on-site visit.

Staff is pleased and proud to report that no "deficiencies" were found in 22 out of the 23 functional areas of review. The minor deficiency found in procurement is referenced in the attached report. As the Board is aware, during the April Board meeting, the first step was to address the missing FTA procurement clause by approving an amendment to the Procurement Policy and Procedures. As it happens, staff was then able to document the required clause by including it in the next procurement contract (RFP) by incorporating the federal clauses. This completed the corrective actions before the final report was even received.

As one of the first agencies to have completed the review process, staff was complimented by the reviewer and FTA staff for being, not only responsive and easy to work with, but also for utilizing the materials and complying with FTA rules, regulations, and guidelines successfully.

RECOMMENDED ACTION

Receive and File FTA Triennial Performance Audit Report for Fiscal Year 2018 Through Fiscal Year 2021.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, COO	None	July 18, 2022	

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Consider Purchase of Adjacent Property East of Current Facility on Smoke Tree and G Avenue.

SUMMARY STATEMENT

In 2017, at the direction of the City of Hesperia, VVTA staff began a search for property to move the Hesperia Transfer Hub from the Hesperia Post Office. The property that was originally suggested to the City of Hesperia just north of the facility. However, this was not accepted by the City of Hesperia.

With the previous Real Estate Agent, VVTA did approach the owner of the 10-acre parcel but could not reach an agreement. Alternatively, in February 2021, VVTA purchased the first 2.74-acre parcel to be used as the Hesperia Transfer Hub.

On Monday June 13, 2022, the owner of the 10-acre property previously unavailable to VVTA, let staff know that they are now ready to sell that parcel. Senior Staff discussed this property at length and deemed it to be the best fit for the relocation of the Hesperia Transfer Hub. Having the Transfer Hub separate from the Hydrogen Fueling Station will also alleviate any safety concerns between the foot traffic of passengers and the Hydrogen Fueling Station. Furthermore, it is much closer to the retail business on Main St and the current location near the Post Office.

This property also lends itself to meet other VVTA objectives. VVTA has outgrown its current facility even though it was supposed to be planned to meet needs for 40 years. Additionally, it will expand VVTA's solar capacity which is needed for battery storage and eventually for the move to producing the agency's own Hydrogen, plus the opportunity of having park and ride next to the Transfer Hub.

Continued

RECOMMENDED ACTION

Consider purchase of 10-acre parcel as described and possibly authorize the Executive Director to finalize the purchase of real estate referred to as San Bernardino County Assessor Parcel Number APN 0410-121-05, pending appraisal.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Kevin Kane, Executive Director	\$1,000,000.00 TBD and pending appraisal	July 18, 2022	

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Consider Purchase of Adjacent Property East of Current Facility on Smoke Tree and G Avenue.

SUMMARY STATEMENT

VVTA staff is working on a funding plan to use eligible and available funds to cover the cost of the project. For some time, senior management has discussed moving contracted Operations to a new building where their management is not separated from the rest of the operations staff. That would free up office and other workspace for VVTA administration by having the VVTA operations team move into that vacated space. Additionally, this property will allow for the addition of a Park & Ride lot and a training area for new bus drivers and to hold VVTA's and regional Rodeos.

VVTA has contracted with Mission Property Appraisal company to find out what the value is of the property. Until the final appraisal is received, VVTA estimates the cost of the property to be approx. \$1,000,000.00. This cost is based on the price paid for the 2.75-acre parcel just purchased recently – it was close to \$100,000 per acre.

As such, VVTA management is bringing this proposition forward to the Board for consideration and approval.

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AGENDA MATTER

Closed Session.

SUMMARY STATEMENT

BOARD BUSINESS

Closed Session.

Public Employee Interim Employment - Government Code 54957(b)(1).

RECOMMENDED ACTION

PRESENTED BY
John Tubbs, III,
County Counsel

FISCAL IMPACT
N/A

MEETING DATE
July 18, 2022

ITEM NUMBER