



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
April 18, 2022, 9:30 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

THIS MEETING WILL BE CONDUCTED IN PERSON

Victor Valley Transit Authority Board of Directors

Joy Jeannette, Chair, City of Adelanto
James Noble, Vice-Chair, City of Barstow
Larry Bird, Director, City of City of Hesperia
Paul Cook, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Liz Becerra, Director, City of Victorville
Curt Emick, Director, Town of Apple Valley

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Friday, April 8, 2022.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes the Regular Meeting of The Board of Directors Conducted March 21, 2022.***

Recommendation: Move for approval.

Presented by: None.

Pg. 19 ***Item #2: Warrants, February 2022.***

Recommendation: Move for approval.

Presented by: None.

Pg. 23 ***Item #3: Approve Updates to Step and Level Chart.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 27 ***Item #4: Meeting Notes from The Technical Advisory Committee Meeting Conducted on April 6, 2022.***

Recommendation: Information item only.

Presented by: None.

Pg. 33 ***Item #5: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

- Pg. 43 ***Item #6: Consider Personnel Staffing Changes in The Grants Department for Budget Year 2022-23.***
Recommendation: Add Grants Manager and a Grants Assistant position to the FY 2023 draft Budget.
Presented by: Nancie Goff, COO.
- Pg. 47 ***Item #7: Notice of Completion for the Barstow CNG Station Upgrade.***
Recommendation: Approve the Notice of Completion for the Barstow CNG Station upgrade project, Contract 2020-06, for \$1,200,000.00.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 51 ***Item #8: VVTA RFP 2022-02 Construction Project Manager – Hesperia Transfer Hub, to MARRS Services, Inc., Fullerton, CA.***
Recommendation: Award contract to MARRS Services, Inc., Fullerton, CA for an amount not to exceed \$299,528.00 and delegate authority for executing and overseeing the contract to the Executive Director.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 55 ***Item #9: Consider Updates to the Compensation Policy per Conditions of Extended Retirement.***
Recommendation: Approve update to the Compensation Policy.
Presented by: Kevin Kane, Executive Director/CEO.
- Pg. 59 ***Item #10: Approve the Technical Advisory Committee Meeting to be Conducted on May 4, 2022, and The Board of Directors meeting to be held on May 16, 2022, conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.***
Recommendation: Adopt findings and approve May 4, 2022, TAC Meeting and May 16, 2022, Board virtual meeting under AB 361 during Proclaimed State of Emergency with findings as follows:
1) There exists a "proclaimed state of emergency", pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020.
2) State and/or local officials have imposed or recommended measures to promote social distancing.
3) The action and the findings contained herein shall apply to all the Standing Committees of the VVTA.
Presented by: Kevin Kane, Executive Director.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, May 16, 2022, at 9:30 AM
Barstow City Council Chambers
220 West Mountain View Street
Barstow, CA 92301

ADJOURNMENT