



**VICTOR VALLEY TRANSIT AUTHORITY  
PUBLIC HEARING AND REGULAR MEETING OF  
THE BOARD OF DIRECTORS  
March 21, 2022, 9:30 A.M.**

**Victor Valley Transit Authority  
17150 Smoke Tree Street  
Hesperia, CA 92345**

**THIS MEETING WILL BE CONDUCTED IN PERSON**

**Victor Valley Transit Authority Board of Directors**

Joy Jeannette, Chair, City of Adelanto  
James Noble, Vice-Chair, City of Barstow  
Larry Bird, Director, City of City of Hesperia  
Paul Cook, Director, County of San Bernardino  
Dawn Rowe, Director, County of San Bernardino  
Liz Becerra, Director, City of Victorville  
Curt Emick, Director, Town of Apple Valley

**MISSION STATEMENT**

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

**AGENDA**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Friday, March 11, 2022.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9      ***Item #1: Minutes from Special Meeting of the Board of Directors on February 16, 2022, and the Regular Meeting of The Board of Directors Conducted February 22, 2022.***

Recommendation: Move for approval.

Presented by: None.

Pg. 19      ***Item #2: Warrants, January 2022.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 25      ***Item #3: Meeting Notes from The Technical Advisory Committee Meeting Conducted on March 2, 2022.***

Recommendation: Information item only.

Presented by: None.

Pg. 31      ***Item #4: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director.

## ACTION ITEMS

- Pg. 43      ***Item #5: Notice of Completion for the Barstow CNG Station Upgrade.***  
Recommendation: Approve the Notice of Completion for the Barstow CNG Station upgrade project, Contract 2020-06, for \$1,200,000.00.  
Presented by: Christine Plasting, Procurement Manager.
- Pg. 47      ***Item #6: Exercise Option Year Two for Contract 2018-07, Clean Energy, for Delivery of CNG/LCNG for One Twelve (12) Month Period.***  
Recommendation: Exercise second option year for Contract 2018-07 Clean Energy for One Twelve (12) Month Period.  
Presented by: Christine Plasting, Procurement Manager.
- Pg. 51      ***Item #7: Exercise Second Option year for Contract 2017-21.2, Enterprise Holdings, to operate and market a region-wide commuter vanpool program for One Twelve (12) Month Period.***  
Recommendation: Exercise second option year for Contract 2017-21.2 Enterprise Holdings for One Twelve (12) Month Period.  
Presented by: Christine Plasting, Procurement Manager.
- Pg. 57      ***Item #8: Amend the VVTA Fiscal Year 2021-22 Budget, Short Range Transit Plan, and Federal Transportation Improvement Program (FTIP) to Add Funding for the Purchase of Regional Replacement Buses Class H (9).***  
Recommendation: Amend the VVTA Fiscal Year 2021-22 Budget, Short Range Transit Plan, and Federal Transportation Improvement Program (FTIP) to Add Funding to the Purchase of Regional Replacement Buses Class H (9).  
Presented by: Nancie Goff, COO.
- Pg. 61      ***Item #9: VVTA Annual Financial Audit Report for Fiscal Year Ending June 30, 2021, Completed by EideBailly CPAs and Business Advisors.***  
Recommendation: Receive and file.  
Presented by: Maged Azer, CFO.
- Pg. 119      ***Item #10: FY21-22 Mid-Year Budget Review.***  
Recommendation: Receive and file.  
Presented by: Maged Azer, CFO.

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**Item #11: Approve the Technical Advisory Committee Meeting to be Conducted on April 6, 2022, and The Board of Directors meeting to be held on April 18, 2022, conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.**

Recommendation: Adopt findings and approve April 6, 2022, TAC Meeting and April 18, 2022, Board virtual meeting under AB 361 during Proclaimed State of Emergency with findings as follows:

- 1)** There exists a “proclaimed state of emergency”, pursuant to the Governor’s State of Emergency Declaration, issued on March 4, 2020.
- 2)** State and/or local officials have imposed or recommended measures to promote social distancing.
- 3)** The action and the findings contained herein shall apply to all the Standing Committees of the VVTA.

Presented by: Kevin Kane, Executive Director.

ADJOURNMENT
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