



VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Adelanto, Apple Valley, Hesperia,
Victorville, Barstow and San Bernardino County*

TECHNICAL ADVISORY COMMITTEE MEETING AGENDA

March 2, 2022 3:00 p.m.

VIA ZOOM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86478970614?pwd=Q2xtMmVBbWNkYWd3M0M0Rk96V3FOQT09>

Or Telephone:

Dial in: (669) 900-6833

Passcode: 775772

1. Interested persons may submit Public Comment in writing to the Clerk of the Board at info@vvta.org . Written comments must acknowledge the Agenda Item number and specify whether the commenter wishes the comment be included with the minutes or read into the record. Comments read into the record will be read for three minutes; if three minutes pass, the time will not be extended, and the remaining comment will not be read but shall be included in any public comment document. Public Comments must be submitted no later than 5:00 pm on March 1, 2022.

- 2. Review Draft Board Agenda..... K. Kane/Group
 - a. Barstow CNG Notice of Completion.
 - b. Budget Amendment Buses with LCSF Credits.
 - c. Exercise Second Option year for Clean Energy.
 - d. Exercise Second Option Year for Enterprise Vanpool.
 - e) Mid-Year Budget Review.
 - f) Financial Audit.
- 3. Bus stop shelters/benches/lighting..... S. Herrera
- 4. SBCTA Update..... N. Strickert
- 5. Other Business..... Group
- 6. Adjournment.

The next regularly scheduled meeting is April 6, 2022. To obtain further or available information regarding agenda items, please contact the Clerk of the Board VVTA at 760 948-3262. Posted: Friday, February 25, 2022.

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Notice of Completion for the Barstow CNG Station Upgrade

SUMMARY STATEMENT

At the March 15, 2021 Board meeting, the VVTA Board of Directors approved the award of RFP 2020-06 to RMS Construction, Inc, for the Design Build of the Barstow CNG Station Upgrade 100 Sandstone Court, Barstow, CA 92311.

The project was satisfactorily completed in the amount of \$1,200,000.00 and the final inspection occurred on March 8, 2022. Thirty (30) days after the recordation of the Notice of Completion, VVTA will release the final retention monies withheld on this project, provided that there are no claims or unreleased liens against the contract. After the filing of the Notice of Completion, the warranty period shall begin on equipment installed in the facility.

VVTA Staff recommends acceptance of the project and the filing of the Notice of Completion.

RECOMMENDED ACTION

Approve the Notice of Completion for the Barstow CNG Station upgrade project, Contract 2020-06, for \$1,200,000.00.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting Procurement Manager	None	March 21, 2022	

RECORDING REQUESTED BY:

VICTOR VALLEY TRANSIT AUTHORITY

WHEN RECORDED MAIL TO:

VICTOR VALLEY TRANSIT AUTHORITY
ATTN: CLERK OF THE BOARD
17150 SMOKE TREE STREET
HESPERIA, CA 92345

Recording of this document is fee-exempt under Government Code Section 6103. No Document Transfer Tax is due on this document pursuant to Revenue Taxation code Section 11922.

SPACE ABOVE THIS LINE FOR RECORDERS USE

**PUBLIC CONTRACT 2020-06
NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is: VICTOR VALLEY TRANSIT AUTHORITY, A JOINT POWERS AUTHORITY
3. The FULL ADDRESS of the OWNER is 17150 SMOKE TREE STREET, HESPERIA, CA 92345
A work of improvement on the property hereinafter described was COMPLETED February 28, 2022.
4. The work of improvement completed is described as follows: Upgrade of the Barstow CNG/LCNG Fueling Station
5. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is RMS Construction
6. The street address of said property is 100 Sandstone Court, Barstow, CA 92311.
7. Assessor's Parcel Number
8. The property on which said work of improvement was completed is in the City of BARSTOW, County of SAN BERNARDINO, State of CALIFORNIA.

Verification of NON-INDIVIDUAL owner: I, Kevin Kane, the undersigned, declare upon penalty of perjury un the laws of the State of California that I am the Executive Director of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

_____ at Hesperia, California.
Date

Kevin Kane, Executive Director
VICTOR VALLEY TRANSIT AUTHORITY

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Amend the VVTA Fiscal Year 2021-22 Budget, Short Range Transit Plan, and Federal Transportation Improvement Program (FTIP) to Add Funding for the Purchase of Regional Replacement Buses Class H (9).

SUMMARY STATEMENT

Staff received a recent quote from the new GalACT/MBTA Joint Procurement RFP and found that the original estimated budget for these buses are underfunded. The cost increase is mainly due to the inflation impact that increased all market prices as compared to the prior contract.

The recommended funding plan for these short falls is to use available Federal Sect. 5307 Capital funds and local match from LCSF credits. This action will have no impact on Local Transportation Funds (LTF).

Project Description FY 22	Section 5307	SB1/SGR	LCFS	Project Cost
Regional buses rplc (5) 40'	\$2,780,350	\$490,650		\$3,271,000
Budget Amendment	\$123,356		\$21,769	\$145,125
Revised Total Project Cost	\$2,903,706	\$490,650	\$21,769	\$3,416,125

Project Description FY 21	CMAQ	LCFS	Toll Credits**	Project Cost
Regional Bus rplc (1) 35'	\$650,000			\$650,000
Regional Bus rplc (3) 40'	\$1,982,000			\$1,982,000
Budget Amendment		\$90,000		\$90,000
Revised Total Project Cost	\$2,632,000	\$90,000		\$2,722,000

** Includes Toll Credits \$302,005

RECOMMENDED ACTION

Amend the VVTA Fiscal Year 2021-22 Budget, Short Range Transit Plan, and Federal Transportation Improvement Program (FTIP) to Add Funding to the Purchase of Regional Replacement Buses Class H (9).

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Chief Operating Officer	5307 \$123,356 LCSF \$111,769	March 21, 2022	

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Exercise Option Year Two for Contract 2018-07, Clean Energy, for Delivery of CNG/LCNG for One Twelve (12) Month Period.

SUMMARY STATEMENT

On May 5, 2021, the VVTA Board approved Contract 2018-07 to be awarded to Clean Energy for the delivery of Liquefied Clean Natural Gas (LCNG) to the Barstow CNG/LCNG Station.

The current contract with Clean Energy is for 3 years with two one-year options to extend. The original contract expired on June 30, 2021, and VVTA exercised the first one-year option on July 1, 2021, thus extending the contract to June 30, 2022. VVTA Staff is requesting that the Board approve the second one-year option to extend the contract.

Staff is seeking Board approval for VVTA to issue Amendment No. 2 to Contract 2018-07, which will exercise the option to extend the contract for one year. The total contract amount is amended to include a not to exceed amount of \$1,450,000.00. This amount includes the original contract total of \$925,000.00; plus, amount of \$525,000.00 for the second extension to continue the delivery of the LCNG. The effective date for the optional year extension is July 1, 2022, through June 30, 2022.

RECOMMENDED ACTION

Exercise second option year for Contract 2018-07 Clean Energy for One Twelve (12) Month Period.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting, Procurement Manager	\$525,000.00 (FY 22-23)	March 21, 2022	

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Exercise Second Option year for Contract 2017-21.2, Enterprise Holdings, to operate and market a region-wide commuter vanpool program for One Twelve (12) Month Period.

SUMMARY STATEMENT

On May 21, 2018, the VVTA Board approved and awarded to Enterprise Holdings a contract to operate and market a region-wide commuter vanpool program.

The current contract with Enterprise Holdings is for 3 years with two one-year options to extend. The original contract expired on May 20, 2021, and VVTA exercised the first one-year option on May 21, 2021, thus extending the contract to May 20, 2022. VVTA Staff is requesting that the Board approve the second one-year option to extend the contract.

Staff is seeking Board approval for VVTA to issue Amendment No. 3 to Contract 2018-07, which will exercise the option to extend the contract for one year. The total contract amount is amended to include a not to exceed amount of \$5,134,854.00. This amount includes the amount from amendment No. 1 of \$4,500,000.00; plus, amount of \$634,853.81 for the second extension to continue the service. The effective date for the optional year extension is May 21, 2022, through May 20, 2023.

As mentioned previously, for every dollar VVTA invests in vanpool, it receives approximately two dollars in federal funding.

RECOMMENDED ACTION

Exercise second option year for Contract 2017-21.2 Enterprise Holdings for One Twelve (12) Month Period.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting, Procurement Manager	\$525,000.00 (FY 22-23)	March 21, 2022	

**CONTRACT 2017-21.2
AMENDMENT NO. 3
BY AND BETWEEN
VICTOR VALLEY TRANSIT AUTHORITY
AND
ENTERPRISE HOLDINGS, INC.**

This Amendment No. 2 to Contract 2017-21.2 is made and entered commencing on April 15, 2022, by and between Victor Valley Transit Authority (hereinafter referred to as "VVTA") and Enterprise Holdings, Inc. (hereinafter referred to as "CONTRACTOR".) VVTA and CONTRACTOR are each a "Party" and collectively "Parties" herein.

RECITALS:

WHEREAS VVTA and CONTRACTOR have entered into a contract dated May 21, 2018, for the purpose to operate and market a region-wide commuter vanpool program;

WHEREAS, Amendment No. 1 was executed on March 1, 2020, changing the amount of the contract not to exceed \$4,500,000.00;

WHEREAS, as stated in Contract 2017-21.2, Section 3, "... with the possibility of two one-year options to extend....; and

WHEREAS Amendment No. 2 was executed to exercise the first option year to extend; and

WHEREAS the Parties desire to exercise the second and final option year to extend and to amend the annual amount not to exceed.

The Parties agree as follows:

4.B Total Consideration – VVTA agrees to increase the payment due to Contractor not to exceed \$5,134,854.00. This amount includes the original contract amount of \$998,400.00; plus, 4,500,000.00 from Amendment No. 1; and the amount of \$634,853.81 needed to finish out the contract through May 20, 2023.

Both parties would like to exercise the second option year to extend the term of the contract. The option will extend the contract from May 21, 2022, through May 20, 2023.

Except as changed by the Amendments, all provisions of Contract 2017-21.2, including, without limitation of indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Contract.

IN WITNESS WHEREOF, VVTA and CONTRACTOR have each caused the Amendment No. 3 to be subscribed by its respective duly authorized officers on its respective behalf:

VICTOR VALLEY TRANSIT AUTHORITY
By:

ENTERPRISE HOLDINGS, INC.
By:

Kevin Kane, VVTA Executive Director

Bradley Tysdal, Business Manager - Commute

Date: _____

Date: _____

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

FY21-22 Mid-Year Budget Review.

SUMMARY STATEMENT

VVTA's CFO presents to the Board for information purposes the July through December 2021 Mid-year Budget review. With the impact of COVID-19 pandemic for the second year, VVTA continues to be in healthy financial shape for the first six months and projected out for the full fiscal year 2021-2022. As expected, COVID-19 impacted the first 6 (six) months Budget vs. Actual. Still, the annual net revenue / expense forecast is projected to finish at a surplus of \$518,274 with expenses coming in approximately 3% **below** the original budget for the Core Services section. It should be noted that COVID-19's impact on ridership was greater than expected - impacted by schools still conducting remote learning.

Staff estimates revenue projections to be below budget by 17.8% or \$444,169 and for expenses to be below budget by 3% or \$962,443.

As usual, staff has divided the budget review into two main sections: Core Services and Intercity/Commuter Services. The core services are Fixed Route, ADA, and County Routes.

FARE REVENUE

- **System-wide** – Due to the COVID-19 impact for the second year, with schools closed for most of the year, fare revenue is at 41% of budget at the 6-month mark and is estimated to finish the fiscal year below budget projection by \$444,169, for a total revenue of \$2,052,076 by year end. Overall, the passenger fare revenue for the core services for the midpoint of the year were 9% below the projected budget. Staff has identified this is due to the decrease in ridership as mentioned above. Miscellaneous Administrative revenues slightly decreased by only 3% mainly due to the decrease of CNG fuel sales at VVTA's public stations.

Continued

RECOMMENDED ACTION

Receive and file.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Maged Azer, CFO	None	March 21, 2022	

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

FY20-21 Mid-Year Budget Review.

SUMMARY STATEMENT

- **Paratransit** – fare revenue is at 52% of budget at the 6-month mark and is expected to finish at \$269,114 or - 3% overestimate by year end. Ridership and revenue on this service decreased mainly due to COVID-19 and partially due to the growth of the Brokerage program that took off in FY2020 – 2021; this program is supported by VVTA's CTSA department.
- **Fixed Route** - fare revenue was below estimate by 12% at the 6-month mark and is expected to end the year at \$734,460 or (-23) % of estimate, due to the decrease in ridership and COVID-19 impact as mentioned above.
- **County Routes** – Just like Fixed Route and Paratransit, the County routes were impacted by COVID-19, passengers teleworking, and school closures most of the year. These decreased the Ridership and the fare revenue below budget expectations at the 6-month mark by 10% and is projected to reach \$ 78,196 or (-20) % less than the projected budget by year-end.

EXPENSES BY DEPARTMENT

Overall, expenses for the core services are 50% of the budget at the midpoint of FY21-22 and are projected to finish the year to the good by \$129,039 or slightly (0.8%) below Budget.

- **Administration** – Administration expenses at mid-year are 51% of projections and are expected to end the year below the projected budget by 6%. This was impacted by the vacant positions and the retirement of the Fleet Director.
- **Yard/Facility** – Expenses for this cost category are running higher than projected budget mainly due to the increase of the Electricity bills as result of the solar panels inverter for the solar system malfunctioning for two of months.

**Revenues/ Expenditures FY 2021 - 2022
(SUMMARY)**

**Budget to Actual - 6 Months
OPERATING REVENUES**

Description	Annual Budgeted	Actual 6 Months	Amount Remaining	% Budget	Projected 12 Months	Projected Over/(Under)	Notes
ADMINISTRATION	\$ 423,000	\$ 197,188	\$ 225,812	47%	\$ 409,376	\$ (13,624)	
ADA	\$ 260,245	\$ 134,557	\$ 125,688	52%	\$ 269,114	\$ 8,869	
FIXED ROUTE	\$ 960,000	\$ 367,230	\$ 592,770	38%	\$ 734,460	\$ (225,540)	
DEVIATED/COUNTY	\$ 220,000	\$ 39,098	\$ 180,902	18%	\$ 78,196	\$ (141,804)	
SUB-TOTAL Core Services	\$ 1,863,245	\$ 738,073	\$ 1,125,172	40%	\$ 1,491,146	\$ (372,099)	
BV LINK	\$ 160,000	\$ 67,474	\$ 92,526	42%	\$ 134,948	\$ (25,052)	
NTC FT. IRWIN	\$ 473,000	\$ 212,991	\$ 260,009	45%	\$ 425,982	\$ (47,018)	
SUB-TOTAL Intercity/Commuter	\$ 633,000	\$ 280,465	\$ 352,535	44%	\$ 560,930	\$ (72,070)	

BUDGET REVENUE TOTALS \$ 2,496,245 \$ 1,018,538 \$ 1,477,707 **41%** \$ 2,052,076 \$ (444,169) -17.8%

OPERATING EXPENSES

Description	Annual Budgeted	Actual 6 Months	Amount Remaining	% Budget	Projected 12 Months	Projected Over/(Under)	Notes
ADMINISTRATION	\$ 2,997,087	\$ 1,532,732	\$ 1,464,355	51%	\$ 2,819,333	\$ (177,755)	
FUEL YARD/ FACILITIES	\$ 378,356	\$ 250,109	\$ 128,247	66%	\$ 412,016	\$ 33,660	
ADA	\$ 5,841,745	\$ 2,623,377	\$ 3,218,368	45%	\$ 5,280,228	\$ (561,517)	
FIXED ROUTE	\$ 15,720,343	\$ 7,948,493	\$ 7,771,850	51%	\$ 15,849,382	\$ 129,039	
DEVIATED/COUNTY	\$ 2,907,220	\$ 1,444,967	\$ 1,462,253	50%	\$ 2,904,634	\$ (2,586)	
SUB-TOTAL Core Services	\$ 27,844,751	\$ 13,799,678	\$ 14,045,073	50%	\$ 27,265,593	\$ (579,159)	
INTERCITY (BV LINK)	\$ 1,068,003	\$ 422,083	\$ 645,920	40%	\$ 851,400	\$ (216,603)	
COMMUTER (NTC FT. IRWIN)	\$ 681,250	\$ 339,554	\$ 341,696	50%	\$ 688,054	\$ 6,804	
CTSA	\$ 804,706	\$ 332,186	\$ 472,520	41%	\$ 685,598	\$ (119,108)	
VAN POOLS	\$ 1,343,454	\$ 644,239	\$ 699,215	48%	\$ 1,289,078	\$ (54,376)	
SUB-TOTAL Intercity/Commuter	\$ 3,897,413	\$ 1,738,062	\$ 2,159,351	45%	\$ 3,514,129	\$ (383,284)	

BUDGET EXPENSE TOTALS \$ 31,742,164 \$ 15,537,740 \$ 16,204,424 **49%** \$ 30,779,722 \$ (962,443) -3.0%

Net Revenue / Expenses Forecast \$ 518,274

**VTA Earned Revenue
FY 2021 - 2022**

Budget to Actual - 6 Months

Description	Annual Budgeted Revenue	Actual Revenue 6 Months	Amount Remaining	% Budget Spent	Projected 12 Months	Projected Over/(Under)	Projected % Over/Under	Notes
Administration								
Interest Income	\$ 70,000	\$ 36,565	\$ 33,435	52%	\$ 73,130	\$ 3,130	4.47%	The bank provided interest income to checking account
Misc Income	\$ 353,000	\$ 160,623	\$ 192,377	46%	\$ 336,246	\$ (16,754)	-4.75%	
TOTAL ADMINISTRATION	\$ 423,000	\$ 197,188	\$ 225,812	47%	\$ 409,376	\$ (13,624)	-3.22%	Total Excess Revenue Over Budget
Paratransit								
ADA Fares-VVTA	\$ 135,245	\$ 90,555	\$ 44,690	68.96%	\$ 181,110	\$ 45,865	33.91%	Budget estimates based on the previous year pandemic
ADA Fares-BAT	\$ 25,000	\$ 6,742	\$ 18,258	26.97%	\$ 13,484	\$ (11,516)	-46.06%	workshops did not open in Barstow
Subscription Fares	\$ 100,000	\$ 37,260	\$ 62,740	37.26%	\$ 74,520	\$ (25,480)	-25.48%	Budget estimates based on the previous year pandemic
SubTotal	\$ 260,245	\$ 134,557	\$ 125,688	51.70%	\$ 269,114	\$ 8,869	3.41%	Total Revenue (Under) Budget
Fixed Route								
Passenger Fares (VVTA)	\$ 900,000	\$ 338,798	\$ 561,202	37.64%	\$ 677,596	\$ (222,404)	-24.71%	ridership did not come back as expected - schools still remote learning
Passenger Fares (BAT)	\$ 60,000	\$ 28,432	\$ 31,568	47.39%	\$ 56,864	\$ (3,136)	-5.23%	Budget estimates based on the previous year pandemic
SubTotal	\$ 960,000	\$ 367,230	\$ 592,770	38.25%	\$ 734,460	\$ (225,540)	-23.49%	Total Excess Revenue Over Budget
Deviated / County Route								
Passenger Fares (VVTA)	\$ 180,000	\$ 24,380	\$ 155,610	13.55%	\$ 48,780	\$ (131,220)	-72.90%	remote learning
Passenger Fares (BAT)	\$ 40,000	\$ 14,708	\$ 25,292	36.77%	\$ 29,416	\$ (10,584)	-26.46%	remote learning
SubTotal	\$ 220,000	\$ 39,088	\$ 180,902	17.77%	\$ 78,196	\$ (141,804)	-64.46%	Total Excess Revenue Over Budget
SUBTOTAL CORE SVCS	\$ 1,863,245	\$ 738,073	\$ 1,125,172	40%	\$ 1,491,146	\$ (372,099)	-20%	Total Excess Revenue Over Budget
Intercity and Commuter Services								
BV Link	\$ 160,000	\$ 67,474	\$ 92,526	42.17%	\$ 134,948	\$ (25,052)	-15.66%	Budget estimates based on the previous year pandemic
NTC Commuter (Ft. Irwin)	\$ 473,000	\$ 212,991	\$ 260,009	45.03%	\$ 425,982	\$ (47,018)	-9.94%	Minimum COVID impact on Ft. Irwin
SUBTOTAL Intercity/Comm SVCS	\$ 633,000	\$ 280,465	\$ 352,535	44.31%	\$ 560,930	\$ (72,070)	-11.39%	Total Revenue (Under) Budget
TOTAL	\$ 2,496,245	\$ 1,018,538	\$ 1,477,707	41%	\$ 2,052,076	\$ (444,169)	-17.79%	Total Revenue Over/Under Budget

**WVTA Expenditures
FY 2021 - 2022**

Amended Budget to Actual - 6 Months

Description	Annual Budgeted Expense	Actual Expense 6 Months	Amount Remaining	% Budget Spent	Projected 12 Months	Projected Expense Over/Under	Notes
Administration							
Salaries	\$ 1,744,128	\$ 850,115	\$ 894,013	49%	\$ 1,875,230	\$ (88,898)	Due to vacant positions, retirement of Fleet director
Benefits	\$ 742,655	\$ 296,873	\$ 445,781	40%	\$ 593,746	\$ (148,908)	Based on Actuals Health Care and Benefits, and enroll in CalPERS Health care
Contract Services	\$ 38,480	\$ 57,097	\$ (18,617)	148%	\$ 60,000	\$ 21,520	Extra audit fees - Low Carbon Fuel System applied new system to audit all LCFS records
IT Services	\$ 145,681	\$ 69,004	\$ 77,677	47%	\$ 139,000	\$ (7,981)	
Telephone/Internet	\$ 27,000	\$ 13,137	\$ 13,863	49%	\$ 26,274	\$ (726)	
Office Expense	\$ 49,200	\$ 34,137	\$ 15,063	69%	\$ 55,000	\$ 5,800	
Marketing	\$ 50,000	\$ 25,387	\$ 24,613	51%	\$ 50,000	\$ -	
Liability Insurance	\$ 79,240	\$ 100,748	\$ (21,508)	127%	\$ 100,748	\$ 21,508	Increase in Insurance Market prices
Professional Development	\$ 65,518	\$ 33,074	\$ 33,444	50%	\$ 66,148	\$ (370)	
Dues & Subscriptions	\$ 49,488	\$ 46,360	\$ 3,126	94%	\$ 49,486	\$ -	Most Dues/Fees due at Beginning of Year
Miscellaneous Exp	\$ 3,700	\$ 6,800	\$ (3,100)	184%	\$ 3,700	\$ -	
TOTAL ADMINISTRATION	\$ 2,997,087	\$ 1,532,732	\$ 1,464,355	51%	\$ 2,819,333	\$ (177,755)	
Fuel Yard							
Maintenance	\$ 30,000	\$ 2,866	\$ 27,134	9.55%	\$ 8,598.00	\$ (21,402)	Budgeted to meet expected increase in maintenance
SubTotal	\$ 30,000	\$ 2,866	\$ 27,134	9.55%	\$ 8,598	\$ (21,402)	
Facilities							
Electricity-Hesperia	\$ 32,000	\$ 70,068	\$ (38,068)	218.96%	\$ 118,068	\$ 88,088	Increase due to the Solar inverter was down for 3 months
Water-Hesperia	\$ 21,800	\$ 9,259	\$ 12,541	42.47%	\$ 18,518	\$ (3,282)	
Waste-Hesperia	\$ 4,323	\$ 1,392	\$ 2,931	32.20%	\$ 2,784	\$ (1,539)	
Gas-Hesperia	\$ 29,900	\$ 18,710	\$ 11,190	62.58%	\$ 37,420	\$ 7,520	
Maint & Repairs-Hesperia	\$ 30,000	\$ 12,000	\$ 18,000	40.00%	\$ 30,000	\$ -	
Barstow Facilities	\$ 190,333	\$ 95,814	\$ 94,519	50.34%	\$ 156,826	\$ (33,705)	
Property Insurance	\$ 40,000	\$ 40,000	\$ -	100.00%	\$ 40,000	\$ -	
SubTotal	\$ 348,356	\$ 247,243	\$ 101,113	70.97%	\$ 403,418	\$ 55,062	
ADA							
Fuel-WVTA	\$ 250,000	\$ 76,856	\$ 173,144	30.74%	\$ 165,240	\$ (84,760)	Due to COVID-19 and reduce services
Fuel-BAT	\$ 25,155	\$ 8,933	\$ 16,222	35.51%	\$ 19,206	\$ (5,949)	Due to COVID-19 and reduce services
IVR System	\$ 84,000	\$ -	\$ 84,000	0.00%	\$ -	\$ 84,000	
Contractor-ADA (WVTA)	\$ 3,651,260	\$ 1,552,508	\$ 1,998,752	43.72%	\$ 3,105,016	\$ (446,244)	Based on Actuals during the pandemic plus the growth of the Brokerage Program
Contractor-Subscription	\$ 1,349,503	\$ 712,017	\$ 637,486	52.76%	\$ 1,424,034	\$ (74,531)	Workshops opened for a few months and then closed again
Contractor-ADA (BAT)	\$ 406,379	\$ 172,195	\$ 234,184	42.37%	\$ 344,390	\$ (61,989)	Based on Actuals during the pandemic plus the growth of the Brokerage Program
Certification Contractor (ADA Ride)	\$ 50,000	\$ 17,122	\$ 32,878	34.24%	\$ 34,244	\$ (15,756)	Due to reduce service and the growth of the Brokerage Program
Verizon Svc- BAT ADA control	\$ 8,000	\$ 4,183	\$ 3,807	52.41%	\$ 7,295	\$ (705)	Due to reduce service and the growth of the Brokerage Program
Ecolane - Software	\$ 7,000	\$ 3,250	\$ 3,750	46.43%	\$ 6,500	\$ (500)	Actual Invoice
Misc Cost Allocations	\$ 65,448	\$ 34,303	\$ 31,145	52.41%	\$ 42,000	\$ (3,000)	Due to reduce service and the grow of the Brokerage Program
SubTotal	\$ 5,841,745	\$ 2,623,377	\$ 3,218,368	44.91%	\$ 6,280,228	\$ (651,517)	
Fixed Route							
Fuel- WVTA	\$ 958,600	\$ 414,245	\$ 544,355	43.21%	\$ 890,627	\$ (67,973)	Due to COVID-19 and reduce services
Fuel-BAT	\$ 119,720	\$ 57,419	\$ 62,301	47.96%	\$ 123,451	\$ 3,731	Due to COVID-19 and reduce services
Keolis-WVTA	\$ 12,000,858	\$ 6,063,697	\$ 5,937,261	50.53%	\$ 12,127,194	\$ 126,336	Continued to pay for drivers to quarantine
Keolis-BAT	\$ 2,002,173	\$ 993,753	\$ 1,008,420	49.63%	\$ 1,987,506	\$ (14,867)	Continued to pay for drivers to quarantine
Mall/Costco Security	\$ 245,000	\$ 169,182	\$ 75,818	69.05%	\$ 338,364	\$ 83,364	Terminated the security co. due to bad performance, the new one higher rates
Drivers Appreciation	\$ 15,000	\$ 9,275	\$ 5,725	61.83%	\$ 12,000	\$ (3,000)	
Misc Cost Allocations	\$ 357,096	\$ 234,450	\$ 122,646	65.65%	\$ 357,096	\$ -	
SubTotal	\$ 15,720,343	\$ 7,948,493	\$ 7,771,860	50.65%	\$ 16,849,382	\$ (8,752)	
SubTotal	\$ 128,039	\$ 128,039	\$ 128,039	100.00%	\$ 128,039	\$ -	

Description	Annual Budgeted Expense	Actual Expense 6 Months	Amount Remaining	% Budget Spent	Projected 12 Months	Projected Expenses Over/(Under)	Notes
Fuel-VWTA	\$ 100,000	\$ 44,629	\$ 55,371	44.63%	\$ 95,952	\$ (4,048)	
Fuel-BAT	\$ 53,220	\$ 35,970	\$ 17,250	67.59%	\$ 77,336	\$ 24,116	BEBs did not arrive as estimated. LONG fuel market price increased significantly
Keolis -BAT	\$ 822,493	\$ 408,291	\$ 414,202	49.64%	\$ 816,581	\$ (6,912)	
Keolis-Hesperia	\$ 1,928,898	\$ 956,077	\$ 972,819	49.57%	\$ 1,912,154	\$ (16,742)	
Misc Cost Allocations	\$ 2,611	\$ -	\$ 2,611	0.00%	\$ 2,611	\$ -	
SubTotal	\$ 2,907,220	\$ 1,444,967	\$ 1,462,263	49.70%	\$ 2,904,634	\$ -0.1%	\$ (2,686)
Sub-Total Core Svcs	\$ 27,844,751	\$ 13,789,678	\$ 14,045,073	50%	\$ 27,265,593	\$ -2.08%	\$ (579,159)
Fuel	\$ 111,830	\$ 48,224	\$ 63,606	43.12%	\$ 103,632	\$ (8,148)	
Keolis	\$ 947,540	\$ 371,372	\$ 576,168	39.19%	\$ 742,744	\$ (204,798)	Based on Actuals during the pandemic
Misc	\$ 8,633	\$ 2,487	\$ 6,146	28.61%	\$ 4,974	\$ (3,659)	
SubTotal	\$ 1,068,003	\$ 422,083	\$ 645,920	39.52%	\$ 851,400	\$ -20.3%	\$ (216,603)
Fuel	\$ 102,526	\$ 61,390	\$ 41,135	59.88%	\$ 131,988	\$ 29,463	Increase in market fuel prices
Keolis	\$ 552,582	\$ 273,316	\$ 279,265	49.48%	\$ 546,368	\$ (6,214)	
Misc	\$ 26,143	\$ 4,848	\$ 21,294	18.55%	\$ 9,698	\$ (16,445)	
SubTotal	\$ 681,251	\$ 339,554	\$ 341,696	49.84%	\$ 688,054	\$ 1.0%	\$ 6,804
Contractors Leases	\$ 1,080,000	\$ 517,578	\$ 562,422	47.92%	\$ 1,035,156	\$ (44,844)	Based on Actuals - decreased due to COVID
Development/Management	\$ 10,000	\$ -	\$ 10,000	0.00%	\$ 1,500	\$ (8,500)	
Marketing	\$ 30,000	\$ 15,450	\$ 14,550	51.50%	\$ 30,000	\$ -	
Program Management	\$ 223,454	\$ 111,211	\$ 112,243	49.77%	\$ 222,422	\$ (1,032)	
SubTotal	\$ 1,343,454	\$ 644,239	\$ 699,215	47.95%	\$ 1,289,078	\$ -4.0%	\$ (54,376)
Vanpools							
Program Management	\$ 413,906	\$ 176,195	\$ 237,711	42.57%	\$ 352,399	\$ (61,516)	
Advertising/Marketing	\$ 50,000	\$ 18,805	\$ 31,195	37.21%	\$ 35,000	\$ (15,000)	Marketing Decreased due to COVID
Training and Professional Development	\$ 10,000	\$ 223	\$ 9,777	2.23%	\$ 4,000	\$ (6,000)	
Legal Services	\$ 500	\$ -	\$ 500	0.00%	\$ 500	\$ -	
Transit Ambassador Program	\$ 600	\$ -	\$ 600	0.00%	\$ 600	\$ -	
Brokerage Trips	\$ 75,000	\$ 51,902	\$ 23,098	69.20%	\$ 103,804	\$ 28,804	Performance better than estimated
TRIP Program (Urban)	\$ 61,000	\$ 30,500	\$ 30,500	50.00%	\$ 61,000	\$ -	
TRIP Program (Non-Urban)	\$ 78,000	\$ 35,977	\$ 40,623	46.55%	\$ 70,754	\$ (5,246)	
Car Share - Needles	\$ 25,000	\$ -	\$ 25,000	0.00%	\$ -	\$ (25,000)	Due to COVID Enterprise
Big River	\$ 10,000	\$ 5,609	\$ 4,391	56.09%	\$ 10,000	\$ -	
Trona	\$ 36,000	\$ 13,775	\$ 22,225	38.28%	\$ 27,550	\$ (9,450)	
Norprofit Agency, Transit Fare Scholarship	\$ 20,000	\$ -	\$ 20,000	0.00%	\$ 20,000	\$ -	
Trona Carshare Program (Ridirect program)	\$ 26,700	\$ -	\$ 26,700	0.00%	\$ -	\$ (26,700)	Due to COVID Enterprise shut their car share down
SubTotal	\$ 804,706	\$ 332,186	\$ 472,520	41%	\$ 685,698	\$ -14.80%	\$ (119,108)
Sub-Total Intercity/Commuter Budget to Actual - 6 Months	\$ 3,897,413	\$ 1,738,062	\$ 2,159,351	44.60%	\$ 3,514,129	\$ -10%	\$ (383,284)
TOTAL	\$ 31,742,164	\$ 15,537,740	\$ 16,204,424	48.95%	\$ 30,779,722	\$ -3.0%	\$ (962,443)