



# VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Adelanto, Apple Valley, Hesperia,  
Victorville, Barstow and San Bernardino County*

## TECHNICAL ADVISORY COMMITTEE MEETING AGENDA

October 6, 2021 3:00 p.m.

This meeting is being conducted in accordance with Governor Newsom's  
Executive Order N-29-20

### VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/87191311752?pwd=bGh2MzhrbTBqOGx2SVlYallwcU1uUT09>

Meeting ID: 871 9131 1752

Passcode: 348741

Call in (669) 900-6833

**1. Interested persons may submit Public Comment in writing to the Clerk of the Board at [info@vvta.org](mailto:info@vvta.org) . Written comments must acknowledge the Agenda Item number and specify whether the commenter wishes the comment be included with the minutes or read into the record. Comments read into the record will be read for three minutes; if three minutes pass, the time will not be extended, and the remaining comment will not be read but shall be included in any public comment document. Public Comments must be submitted no later than 5:00 pm on October 5, 2021.**

- 2. Review Draft Board Agenda..... K. Kane/Group
  - a. Budget Amendment – LCFS Credits – Three Capital Projects.
  - b. Amendment Number Three (3) for Syncromatics.
  - c. AB 361 Regarding Public Meetings.

3. Bus stop shelters/benches/lighting ..... S. Herrera

4. SBCTA Update..... N. Strickert

5. Other Business..... Group

6. Adjournment.

The next regularly scheduled meeting is November 3, 2021. To obtain further or available information regarding agenda items, please contact the Clerk of the Board VVTA at 760 948-3262. Posted: Friday, October 1, 2021.

VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Amend the VVTA Fiscal Year 2021-22 to Fund Capital Projects with Low Carbon Fuel Standard Credits (LCFS) as Presented.**

**SUMMARY STATEMENT**

The Low Carbon Fuel Standard credits (LCFS) administered through California's Air Resources Board (ARB), provide credits to alternative fuel producers which can later be sold to gross polluters who must either comply with the State of California Carbon Intensity (CI) laws, or purchase credits to buy down their CI levels to a legal limit. VVTA recently received LCFS Credits in the amount of \$212,066.

Since VVTA first began receiving LCFS credits, the Board has approved their use for several projects. Staff is recommending that the Board set aside these LCFS Credits to support the following capital projects:

1) Path of Travel matching funds (\$105,580). VVTA responded to the 2021 TDA Article 3 Call for Projects for Transit Stop Access Improvements. Two jurisdictions, the Town of Apple Valley and the City of Victorville, submitted projects. VVTA anticipates SBCTA approval of recommended award in November.

2) Replacement service vehicle (\$16,000). Last fiscal year VVTA purchased 7 out of 8 service vehicles programmed in fiscal years 2019-20 and 2020-21 budgets. Since costs had increased since the budget was originally approved, there was a funding shortfall and only 7 vehicles were purchased. Staff recommends using these flexible funds to supplement the remaining funds (19,990) for the final service vehicle yet to be purchased.

3) Transit Enhancements (\$90,486) - The balance of the LCSF Credits received. VVTA has shelters and amenities funds included in the FY 22 budget, but these funds will not be available for several months. Having these funds available now will allow staff to respond to requests for such amenities in a more timely and responsive manner.

This action will have no impact on Local Transportation Funds (LTF).

**RECOMMENDED ACTION**

Amend the VVTA Fiscal Year 2021-22 Budget to Fund Capital Projects with ow Carbon Fuel Standard Credits as Presented.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Nancie Goff, COO	Low Carbon Fuel Standard Credits \$212,066	October 18, 2021	

VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Amendment Number Three (3) to Contract 2016-28, Syncromatics, for VVTA's Intelligent Transportation System.**

**SUMMARY STATEMENT**

On June 19, 2017, the VVTA Board approved Contract 2016-28 to be awarded to Syncromatics, for the replacement, upgrade, purchase, and implementation of a state-of-the-art Intelligent Transportation System.

The final option to extend the contract expires on December 31, 2021. After review, discussion with staff, Syncromatics, and Keolis, VVTA is opting to amend the contract for 3 years with two one-year options to extend. This will be a Sole Source procurement between VVTA between and Syncromatics due the nature of the project and the costs involved to conduct another solicitation. Staff continues to work with Syncromatics to ensure the system provides the data needed by staff.

Staff is seeking Board approval for VVTA to issue Amendment No. 3 to Contract 2016-28, which will extend the contract through June 30, 2024. The total contract amount is amended to include a not to exceed amount of \$2,006,681. This amount includes the original contract total of \$1,441,124; plus \$108,692 for the first extension year maintenance, \$105,358 for the second extension to provide maintenance and upkeep of the system, and \$351,507.00 for Amendment No. 3 that extends the contract through June 30, 2024.

Keolis staff have agreed to pay for the Hardware Annual Warranty as listed on the attached quote of \$52,872.

**RECOMMENDED ACTION**

Approve Amendment Number Three (3) to Contract 2016-28 Syncromatics for three years, with the option for two 1-year extensions.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Christine Plasting, Procurement Manager	\$351,507.00	October 18, 2021	

Renewal Option 7		District Year 1				District Year 2					
Item	Description	Year 1 1/1/2022 - 6/30/2022	Year 2 7/1/2022 - 6/30/2023	Year 3 7/1/2023 - 6/30/2024	Year 4 7/1/2024 - 6/30/2025	Year 5 7/1/2025 - 6/30/2026	Year 6 7/1/2026 - 6/30/2027	Year 7 7/1/2027 - 6/30/2028	Year 8 7/1/2028 - 6/30/2029		
Quantity		Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price		
70	AVL Annual	\$ 648	\$ 45,360	\$ 661	\$ 46,267	\$ 674	\$ 47,193	\$ 688	\$ 48,136		
70	AVAS Annual	\$ 120	\$ 8,400	\$ 122	\$ 8,568	\$ 125	\$ 8,739	\$ 127	\$ 8,914		
70	APC Annual	\$ 132	\$ 9,240	\$ 135	\$ 9,425	\$ 137	\$ 9,613	\$ 140	\$ 9,806		
70	WiFi Annual	\$ 144	\$ 10,080	\$ 147	\$ 10,282	\$ 150	\$ 10,487	\$ 153	\$ 10,697		
1	RTPI Annual	\$ 3,495	\$ 3,495	\$ 3,565	\$ 3,565	\$ 3,636	\$ 3,636	\$ 3,709	\$ 3,783		
1	IVR/SMS Annual	\$ 1,250	\$ 1,250	\$ 1,275	\$ 1,275	\$ 1,301	\$ 1,301	\$ 1,327	\$ 1,353		
70	Pre-Trip Annual	\$ 195	\$ 13,650	\$ 199	\$ 13,923	\$ 203	\$ 14,201	\$ 207	\$ 14,485		
46	Pre-Trip Annual	\$ 195	\$ 8,970	\$ 199	\$ 9,149	\$ 203	\$ 9,332	\$ 207	\$ 9,519		
20	AVL Annual	\$ 345	\$ 6,900	\$ 352	\$ 7,038	\$ 359	\$ 7,179	\$ 366	\$ 7,322		
20	WiFi Annual	\$ 144	\$ 2,880	\$ 147	\$ 2,938	\$ 150	\$ 2,996	\$ 153	\$ 3,056		
	ToughPass Monthly (Pricing not included in analysis); Billed Separately										
14	Signs										
14	Wayshine Annual	\$ 325	\$ 4,550	\$ 332	\$ 4,550	\$ 332	\$ 4,550	\$ 332	\$ 4,550		
14	Wayshine Cellular	\$ 144	\$ 2,016	\$ 147	\$ 2,016	\$ 147	\$ 2,016	\$ 147	\$ 2,016		
	Warranties										
70	MDT Warranty	\$ 105	\$ 7,350	\$ 107	\$ 7,497	\$ 109	\$ 7,647	\$ 111	\$ 7,800		
70	AVAS Warranty	\$ 95	\$ 6,650	\$ 97	\$ 6,783	\$ 99	\$ 6,919	\$ 101	\$ 7,057		
70	APC Warranty	\$ 95	\$ 6,650	\$ 97	\$ 6,783	\$ 99	\$ 6,919	\$ 101	\$ 7,057		
	TOTAL										
		\$ 68,721		\$ 140,059		\$ 142,728		\$ 145,452		\$ 148,229	
		Half Year Payment									
		Proposed Annual Percent Increase									
			0%		2%		2%		2%		
			\$58,396		\$ 118,996		\$ 121,244		\$ 123,538		
			\$10,325		\$ 21,063		\$ 21,484		\$ 21,914		
			\$68,721		\$140,059		\$142,728		\$145,452		
		Checking the math									
			\$ 351,587								
		Contract Amendment - for renewal 01/01/2022 through 06/30/2024									

VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

Approve the October 18, 2021 VVTA Board meeting to be conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.

**SUMMARY STATEMENT**

On March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19, and on March 17, 2020, the Governor issued Executive Order N-29-20, that, in part, suspended certain provisions of the Ralph M. Brown Act (Brown Act) related to participation in meetings via teleconference in order to provide legislative bodies with more flexibility to hold public meetings while maintaining social distancing due to COVID-19. On June 11, 2021, the Governor issued Executive Order N-08-21 which, in part, provides that the teleconferencing provisions set forth in Executive Order N-29-20 expire on September 30, 2021.

On September 16, 2021, the Governor signed Assembly Bill 361 into law, amending the Brown Act in order to continue some of the teleconferencing flexibility during a State of Emergency following the expiration of Executive Order N-29-20 on September 30, 2021. In order to utilize the teleconferencing provisions of Assembly Bill 361, there must be a proclaimed State of Emergency and a finding of either: (1) social distancing measures recommended by State or local officials, or (2) meeting in person would present an imminent risk to the health or safety of attendees.

**RECOMMENDED ACTION**

Adopt findings and approve Oct. 18, 2021 virtual meeting under AB 361 during Proclaimed State of Emergency with findings as follows:

- 1) There exists a "proclaimed state of emergency", pursuant to the Governor's State of Emergency Declaration, issued on March 4, 2020.
- 2) State and/or local officials have imposed or recommended measures to promote social distancing.
- 3) The action and the findings contained herein shall apply to all the Standing Committees of the VVTA.

**PRESENTED BY**

TBD

**FISCAL IMPACT**

N/A

**MEETING DATE**

October 18, 2021

**ITEM NUMBER**

## VICTOR VALLEY TRANSIT AUTHORITY

### **AGENDA MATTER**

Approve the October 18, 2021 VVTA Board meeting to be conducted virtually under AB 361, and adopt the required findings. Discussion on future virtual Board meetings under AB 361.

### **SUMMARY STATEMENT**

To continue to utilize the teleconferencing provisions of Assembly Bill 361, within every 30 days of holding a meeting under the provisions enacted by Assembly Bill 361, the proclaimed state of emergency must remain active, or social distancing measures have been recommended by State or local officials, and such findings are made every 30 days thereafter.

AB 361 also includes requirements intended to ensure that the public is able to watch teleconference meetings and participate by making public comments during the meetings. These requirements are already being implemented by the VVTA, and include:

- Providing notice of the means by which members of the public may access teleconference meetings and offer public comment, including providing an opportunity for all persons to attend via a call-in option or an internet-based service option.
- The Legislative Body being prohibited from taking further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting to members of the public, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, prohibiting the legislative body from taking further action on agenda items until public access is restored.
- Prohibiting the legislative body from requiring public comments to be submitted in advance of the meeting and specifying that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time.
- Prohibiting the legislative body from closing the public comment period until the public comment period has elapsed or until a reasonable amount of time has elapsed.