



VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Adelanto, Apple Valley, Hesperia,
Victorville, Barstow and San Bernardino County*

TECHNICAL ADVISORY COMMITTEE MEETING AGENDA

July 7, 2021 3:00 p.m.

VIA ZOOM

Meeting ID: 832 8818 2306

Passcode: 355431

(669) 900-6833

Find your local number: <https://us02web.zoom.us/j/83288182306>

1. Interested persons may submit Public Comment in writing to the Clerk of the Board at info@vvta.org . Written comments must acknowledge the Agenda Item number and specify whether the commenter wishes the comment be included with the minutes or read into the record. Comments read into the record will be read for three minutes; if three minutes pass, the time will not be extended, and the remaining comment will not be read but shall be included in any public comment document. Public Comments must be submitted no later than 5:00 pm on July 1, 2021.

- 2. Review Draft Board AgendaK. Kane/Group
 - a. Equitable Economic Recovery and Workforce Development Through Construction Hiring Pilot Program – Geographic Preference Update.
 - b. Amend Procurement Policies and Procedures.
 - c. Release of Request for Qualifications (RFQ) 2021-17 Hesperia Transfer Point.
- 3. Bus stop shelters/benches/lighting S. Herrera
- 4. SBCTA UpdateN. Strickert
- 5. Other Business Group
 - AECOM CEQA/NEPA Hesperia Hydrogen Fueling Station.
- 6. Adjournment.

The next regularly scheduled meeting is August 4, 2021. To obtain further or available information regarding agenda items, please contact the Clerk of the Board VVTA at 760 948-3262. Posted: Friday, July 2, 2021.

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INFORMATIONAL ITEM

Equitable Economic Recovery and Workforce Development Through Construction Hiring Pilot Program – Geographic Preference Update.

SUMMARY STATEMENT

For many years, the FTA and Federal Highway Administration (FHWA) have prohibited Transit Agencies from using Geographic Preferences on any projects that are Federally Funded.

On May 21, 2021, the FTA and FHWA have announced pilot programs to permit grant recipients to include **geographic**, economic, or other hiring preferences in contract specification for *construction* projects.

VVTA will implement this ruling by adding points to the evaluation scores for proposers who are deemed to be within the geographic area. The number of points will not be more than 5% of the total evaluation score. VVTA is defining its geographic area to be locations within the Cities of Victorville, Hesperia, Barstow, Adelanto, the Town of Apple Valley, and unincorporated areas of San Bernardino County – all regions represented by VVTA's Board of Directors.

This pilot program is effective from May 21, 2021, through May 25, 2025, unless extended. This program is for construction projects, only.

RECOMMENDED ACTION

Receive and file.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Kevin Kane, Executive Director	None	July 19, 2021	

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Amend VVTA Procurement Policies.

SUMMARY STATEMENT

On June 19, 2021, the Board of Directors approved the FY 2021-22 Capital and Operating Budget for a total of \$46.7 million. This is a significant increase of almost 45% since the FY 2017-18 Capital and Operating Budget three years ago. Contributing factors include the increase in Operating Expenses plus the general increase of goods and services due to high inflation. In consideration of these changes, the Accounting Department has initiated a review of VVTA's procurement policies.

Staff has a few recommendations to update the procurement policies to better address current conditions. One recommendation is to increase the approval threshold limit for the Executive Director from \$50,000 to \$100,000. The recommended increase would be considered appropriate for the size of VVTA and the current budget. The threshold increase will also allow for more flexibility in the operating of day-to-day work. It will help expedite essential projects without having to delay by waiting for a Board meeting and approval. Further, VVTA payments and expenses (over and under the Executive Director's Authority) are under the supervision of the Board as the Board agenda includes the Monthly Bank Register Report which shows every payment from the previous month.

Staff also recommends an increase to the Fixed Asset level from \$1,500.00 to \$2,000.00. This increase is due to the escalation in prices due to inflation which impacts not only consumers, but also commercial and government agencies, as well.

Summary of changes regarding VVTA Procurement Policies:

- Policies 1020, 1040, 2000, 2010, 4000, 6000, and 7000 – increases Executive Director approval threshold to \$100,000.00.
- Policies 1020, 1070, and 7000 also include some departmental and position updates.
- Policy 4000 includes the new pilot program to include Geographical Preference on Construction Contracts.

RECOMMENDED ACTION

Approve amendments to VVTA Procurement Policies: 1020, 1040, 1070, 2000, 2010, 4000, 6000, and 7000.

PRESENTED BY
Maged Azer
Finance Director

FISCAL IMPACT
N/A

MEETING DATE
July 19, 2021

ITEM NUMBER

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Release of Request for Qualifications (RFQ) 2021-17 Hesperia Transfer Point.

SUMMARY STATEMENT

During the June 2021 Board Meeting the Board approved the Annual Operating and Capital Budget for the Fiscal Year 2021 - 2022, the Budget includes the construction of the new Hesperia Transfer Center. The Transfer Center is currently located at Olive Street and G Avenue adjacent to the Hesperia Post Office.

The new Hesperia Transfer Center will be located on the new property that was recently purchased per Board approval on February 16, 2021. The Transfer Point will share the property with the future Hydrogen Fueling Station development currently in the planning stages.

This project is being procured in accordance with a two-part, best-value Design-Build procurement process authorized under P.C.C Division 2, Part 3, Chapter 4 [22160-22169] and 49 US Code §5325(d)(2).

The first step in the process is to invite Letters of Interest from contractor teams. The notice will be posted on the VVTA Procurement page, in newspapers of general circulation, in various trade publications, as well as sent to the Construction Community, once approved by the VVTA Board of Directors.

RECOMMENDED ACTION

Authorize VVTA to release RFQ 2021-17 Hesperia Transfer Point.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting Procurement Manager	None	July 19, 2021	