



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
September 21, 2020, 9:30 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

Victor Valley Transit Authority Board of Directors

Curt Emick, Chair, Town of Apple Valley
Joy Jeannette, Vice-Chair, City of Adelanto
Larry Bird, Director, City of Hesperia
Robert Lovingood, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Gloria Garcia, Director, City of Victorville
James Noble, City of Barstow

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

Due to on-going COVID-19 restrictions, this Board Meeting will only be available for a limited number of the public to attend. This limitation follows the County recommendations for social distancing. The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Monday, September 14, 2020.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

- Pg. 9 ***Item #1: Minutes from Regular Meeting of The Board of Directors Conducted on August 17, 2020.***
Recommendation: Move for approval.
Presented by: None.
- Pg. 17 ***Item #2: Warrants, July, 2020.***
Recommendation: Move for approval.
Presented by: None.
- Pg. 23 ***Item #3: FY 2019-2020 Unmet Needs Hearings.***
Recommendation: Review and approve the testimony and findings from the August and September 2019 Unmet Transit Needs Public Hearings.
Presented by: Nancy Strickert, SBCTA.

REPORTS

- Pg. 33 ***Item #4: Meeting Notes from The Technical Advisory Committee Meeting Conducted on September 2, 2020.***
Recommendation: Information item only.
Presented by: None.
- Pg. 37 ***Item #5: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***
Recommendation: Information item only.
Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

Pg. 49 ***Item #6: Ratify VVTA's Participation in the APTA National Transit/Safe Seal of Recovery Commitment Program.***
Recommendation: Ratify VVTA's participation in the APTA National Transit/Safe Seal of Recovery Commitment Program.
Presented by: Kevin Kane, Executive Director/CEO.

Pg. 53 ***Item #7: Closed Session.***
BOARD BUSINESS
Closed Session.
Personnel Matters - Government Code Section 54957(b)(1) – Public Employee Evaluation. Title: Executive Director.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, October 19, 2020 at 9:30 AM
Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345

ADJOURNMENT

Victor Valley Transit Acronym List

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ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
BAFO	Best and Final Offer
BEB	Battery Electric Bus
BOE	Board of Equalization
CALCOG	California Association of Councils of Governments
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
CTSGP-CTAF	California Transit Security Grant Program-California Transit Assistance Fund
DAC	Disadvantaged Communities
DBE	Disadvantaged Business Enterprise
DBELO	Disadvantaged Business Enterprise Liaison Officer
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FAST	Fixing America's Surface Transportation ACT
FCEB	Fuel Cell Electric Bus
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
HVIP	Hybrid and Zero-Emission Truck and Bus Voucher Incentive Program.
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
ITS	Intelligent Transportation Systems
JPA	Joint Powers Authority
LACMTA	Los Angeles County Metropolitan Transportation Authority
LAP	Language Assistance Plan
LCFS	Low Carbon Fuel Standard
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design

Victor Valley Transit Acronym List

Page 2 of 2

LEP	Limited English Proficiency
LTF	Local Transportation Fund
MAP-21	Moving Ahead for Progress in the 21 st Century
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Program
NEPA	National Environmental Policy Act of 1969
NTD	National Transit Database
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PCA	Personal Care Attendant
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account.
POP	Program of Projects
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RTAC	Regional Transportation Agencies' Coalition
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SBCTA	San Bernardino County Transportation Authority (formerly SANBAG)
SCAG	Southern California Association of Governments
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TNC	Transportation Network Company
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TRIP	Transportation Reimbursement Incentive Program
TSSSDRA	Transit System Safety, Security and Disaster Response Account
TSM	Transportation Systems Management
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
VOMS	Vehicles Operated in Maximum Service
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTA) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTA) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTA Administrative offices, and the Victorville, Hesperia, Barstow and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTA Administrative offices located at 17150 Smoke Tree Street, Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items exclude members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTA's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTA meetings. Your cooperation is appreciated!

VICTOR VALLEY TRANSIT AUTHORITY

MISSION STATEMENT

**Our mission is to serve the
community with excellent
public transportation
services in terms of quality,
efficiency, and
responsiveness.**

Quality

To increase ridership and community support by exceeding expectations.

Efficiency

To maintain an efficient operation that represents a highly-valued service.

Responsiveness

To provide services and facilities which are responsive to the needs of the community.

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**AGENDA ITEM
ONE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Minutes from the Regular Meeting of the Board of Directors Conducted on August 17, 2020.

SUMMARY STATEMENT

Following are copies of the minutes from the regular meeting of the Board of Directors conducted on August 17, 2020.

RECOMMENDED ACTION

Move for approval.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

September 21, 2020

ITEM NUMBER

1

**VICTOR VALLEY TRANSIT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**August 17, 2020
MINUTES**

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:31 a.m. by Chair Curt Emick.

ROLL CALL

Board Members Present: Chair Curt Emick
Vice-Chair Joy Jeannette
Director Larry Bird
Director Gloria Garcia
Director James Noble
Alternate-Director Don Holland
Alternate-Director Elaine Villareal

Staff Members Present:

Kevin Kane, VVTA	Tyrunisha Brown, VVTA
Maged Azer, VVTA	Barbara Miller, VVTA
Debi Lorrah, VVTA	Ron Zirges, VVTA
Christine Plasting, VVTA	Julie Ryan, Town of Apple Valley
Nancie Goff, VVTA	Doug Matthews, City of Victorville
Chris Ackerman, VVTA	John Tubbs, County Counsel
Simon Herrera, VVTA	Christine Ortega, Next

PLEDGE OF ALLEGIANCE

Chair Emick led the audience in the pledge of allegiance.

ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. **Minutes from the Public Hearing and Regular Meeting of The Board of Directors Conducted on July 20, 2020.**
Recommendation: Move for approval.
Presented by: None.

2. **Warrants, June 2020.**
Recommendation: Move for approval.
Presented by: None.

A MOTION WAS MADE BY Director Noble to approve the Consent Calendar, Seconded by Alternate-Director Villareal. The motion passed unanimously.

REPORTS

3. **Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.**
Recommendation: Information item only.

Mr. Kane briefly shared that the contractor costs are lower than projected, due to COVID-19 service reductions and contractor performance deficiencies. Additionally, Mr. Kane pointed out that the farebox ratio of 9.3% is down, however not as reduced as expected.

ACTION/DISCUSSION ITEMS

4. **Notice of Completion for the New Barstow Maintenance and Operations Facility.**
Recommendation: Approve the Notice of Completion for the new Barstow Maintenance and Operations Facility project, Contract 2018-13, for \$9,715,594.05.
Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting explained that this item is for approval to file the Notice of Completion with the City of Barstow, allowing the process to release the retention monies to Macro-Z Technologies to begin.

Alternate-Director Holland inquired to the final completion date of the facility, which is scheduled for the end of August. Director Garcia asked what the retention percentage was, Ms. Plasting answer that it is 5%.

A MOTION WAS MADE BY Director Noble to approve the recommended item, Seconded by Director Bird. The motion passed unanimously.

5. **Approve Contract 2018-13 Macro-Z Technologies, Amendment No. 3 for the Design Build Barstow New Facility.**
Recommendation: Approve Contract 2018-13 Macro-Z Technologies, Amendment No. 3 for the Design Build Barstow New Facility.
Presented by: Ron Zirges, Fleet/Facilities Director.

Mr. Zirges explained that the contract amendment is needed due to utility requirements

such as water and gas; these requirements increased the scope of work.

A MOTION WAS MADE BY Director Garcia to approve the recommended action. Seconded by Vice-Chair Jeannette. The motion passed unanimously.

6. **Award VVTA RFP 2020-05 Operations and Maintenance Services.**

Recommendation: Award contract to Keolis Transit Services, LLC, Boston, MA, pending the results of the BAFO and delegate authority for executing and overseeing the contract to the Executive Director.

Presented by: Kevin Kane, CEO/Executive Director.

Mr. Kane detailed of some of the issues with the current contractor that have not improved, even with numerous warnings, including a Notice to Cure. Staff felt it was in VVTA's best interest to exercise the cancellation for convenience clause and sent a letter of cancellation, which was approved by the Board at the May 2020 meeting.

RFP 2020-05 resulted in four (4) bids received, two (2) of which were eliminated due to low scores. CalTrans concurred VVTA to proceed with negotiations for a Best and Final Offer (BAFO) with the leading scorer, Keolis Transit Services. Lastly, Mr. Kane said that it is expected that the final contract amount may be considerably lower than the not-to-exceed amount.

Director Noble asked what difference a new contract is expected to make to the agency. Mr. Kane stated that the current contractor was unable to improve their maintenance difficulties; the drivers are doing well and will more than likely be retained by the new contractor.

A MOTION WAS MADE BY Director Noble to approve the recommended action. Seconded by Alternate-Director Villareal. The motion passed unanimously.

7. **Closed Session.**

BOARD BUSINESS

Closed Session.

Personnel Matters - Government Code Section 54957(b)(1) – Public Employee Evaluation. Title: Executive Director.

A MOTION WAS MADE BY Chair Emick to postpone the closed session until the September 21, 2020 Board meeting. Seconded by Vice-Chair Jeannette. The motion passed unanimously.

PRESS CLIPS/CORRESPONDENCE

BOARD OF DIRECTORS COMMENTS

Vice-Chair Jeannette shared that the latest food give away at the Adelanto Stadium provided food for 4,000 people and has given out food to more than 14,500 since the start of the pandemic.

Chair Emick stated that there will be construction at Apple Valley Road and Highway 18 for the next 15-18 months and requested that VVTA check on the safety of the bus stop just north of Highway 18 near Apple Valley Road.

DATE OF NEXT MEETING

The next scheduled Board meeting will be on Monday, September 21, 2020 at Victor Valley Transit Authority, 17150 Smoke Tree Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned at 9:51 am.

APPROVED: _____
Curt Emick, Chair

ATTEST: _____
Debi Lorrach, Clerk of the Board

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**AGENDA ITEM
TWO**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Payrolls and Warrants for July 2020.

SUMMARY STATEMENT

The following registers of Payrolls and Warrants have been audited as required By Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

Agency's Gross Payroll for Administrative Employees

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
7/03/2020	\$78,648.03	PR0269-07-20
7/19/2020	\$66,276.01	PR0270-07-20
7/31/2020	\$70,713.72	PR0271-07-20
Total Payroll	\$215,637.76	

Agency's Register of Warrants

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
7/2/2020	\$53,108.90	11496- 11510	AP02989AAAEJJ
7/9/2020	\$35,515.89	11511- 11521	AP02994AAAEJO
7/16/2020	\$428,018.52	11522- 11533	AP03000AAAEJU
7/23/2020	\$1,142,303.88	11534- 11548	AP03018AAAEKM
7/31/2020	\$249,735.71	11549- 11577	AP03029AAAEKX
	\$1,908,682.90		

RECOMMENDED ACTION

Approve VVTA's expenditures for July 2020.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Maged Azer Finance Director	\$2,124,320.66	September 21, 2020	2

Bank Register Report
Victor Valley Transit Authority
JULY, 2020

Check Number	Date	Payee Name	Amount
11496	07/02/2020	Jazmin Castro	\$220.46
11497	07/02/2020	SPECTRUM	\$1,109.01
11498	07/02/2020	Clean Energy	\$3,889.15
11499	07/02/2020	Daily Press	\$730.00
11500	07/02/2020	FRONTIER-OFFICE LINES	\$58.55
11501	07/02/2020	Frontier	\$106.71
11502	07/02/2020	City Of Hesperia Water District	\$3,149.68
11503	07/02/2020	Labor Finders	\$222.72
11504	07/02/2020	Marrs Services, Inc	\$31,317.97
11505	07/02/2020	SOUTHWEST GAS CORPORATION	\$11.00
11506	07/02/2020	Marlin Software, LLC	\$355.59
11507	07/02/2020	Type-Set-Go	\$2,189.03
11508	07/02/2020	Verizon-Security Phones	\$5,743.69
11509	07/02/2020	Verizon	\$2,715.34
11510	07/02/2020	VIP Restrooms	\$1,290.00
11511	07/09/2020	ADArise.com	\$4,581.50
11512	07/09/2020	Beck Oil	\$83.70
11513	07/09/2020	SPECTRUM	\$1,075.00
11514	07/09/2020	Clean Energy	\$15,151.84
11515	07/09/2020	Southern California Edison	\$6,688.66
11516	07/09/2020	Frontier	\$439.03
11517	07/09/2020	J.J. Keller & Associates, Inc.	\$307.57
11518	07/09/2020	Public Surplus	\$46.00
11519	07/09/2020	San Bernardino County	\$2,357.50
11520	07/09/2020	SONIC SYSTEMS IT	\$4,429.50
11521	07/09/2020	Marlin Software, LLC	\$355.59
11522	07/16/2020	Fries Galore	\$2,101.13
11523	07/16/2020	Beck Oil	\$7,452.61
11524	07/16/2020	Civic Resource Group International, Inc.	\$2,645.00
11525	07/16/2020	Southern California Edison-CNG	\$6,137.67
11526	07/16/2020	Southern California Edison	\$2,134.82
11527	07/16/2020	Foothill AIDS Project	\$2,301.00
11528	07/16/2020	Konica Minolta Business Solutions	\$2,883.44
11529	07/16/2020	Southwest Gas Corporation	\$34,082.06
11530	07/16/2020	Southwest Gas Corporation	\$749.38
11531	07/16/2020	Southwest Gas Corporation	\$201.56
11532	07/16/2020	Southwest Gas Corporation	\$89.41
11533	07/16/2020	City Of Victorville	\$1,733.63
EFT030110001	07/22/2020	National Express Transit Corp	\$365,506.81
11534	07/23/2020	American Public Transportation Asso	\$26,000.00
11535	07/23/2020	Charles Meier	\$4,679.90
11536	07/23/2020	Diamond Environmental Services LP	\$315.42
11537	07/23/2020	Hesperia Chamber Of Commerce	\$295.00
11538	07/23/2020	HI-Desert Communications	\$1,308.00
11539	07/23/2020	Michael Jimenez	\$100.00
11540	07/23/2020	Lincoln Financial Group	\$886.05
11541	07/23/2020	MEEC	\$1,250.00
11542	07/23/2020	Public Entity Risk Management Auth	\$132,992.00
11543	07/23/2020	Principal Life Insurance Company	\$1,665.75
11544	07/23/2020	Ron Turley Associates, Inc	\$6,120.00
11545	07/23/2020	Special District Risk Management	\$54,961.16
11546	07/23/2020	State Compensation Insurance Fund	\$1,232.75
11547	07/23/2020	Transtrack Systems, Inc.	\$35,894.00

11548	07/23/2020	VerizonBAT	\$797.86
EFT030030001	07/27/2020	BP Energy Company	\$16,846.97
EFT030130001	07/27/2020	National Express Transit Corp	\$856,834.02
EFT030240001	07/29/2020	Curt Emick	\$125.00
11549	07/31/2020	Abundant Living Family Church HD	\$3,332.00
11550	07/31/2020	AECOM	\$16,606.41
11551	07/31/2020	Allied Universal Security Services	\$10,333.44
11552	07/31/2020	American Guard Services INC	\$17,518.00
11553	07/31/2020	AVCOM Services, Inc.	\$195.00
11554	07/31/2020	AVR Vanpool	\$2,500.00
11555	07/31/2020	Charles Meier	\$4,679.90
11556	07/31/2020	Lawrence Bird	\$125.00
11557	07/31/2020	Bonnie Baker Senior Center	\$2,788.93
11558	07/31/2020	SPECTRUM	\$315.85
11559	07/31/2020	Spectrum Business-Sec	\$104.97
11560	07/31/2020	Clean Energy	\$3,675.41
11561	07/31/2020	Denco Sales	\$1,454.63
11562	07/31/2020	Southern California Edison	\$1,058.41
11563	07/31/2020	Enterprise Ride Share	\$106,954.17
11564	07/31/2020	Frontier	\$189.18
11565	07/31/2020	G&M Automotive Center	\$2,125.89
11566	07/31/2020	Gloria L. Garcia	\$125.00
11567	07/31/2020	Joy Jeannette	\$125.00
11568	07/31/2020	Lincoln Financial Group	\$955.33
11569	07/31/2020	Loomis	\$597.43
11570	07/31/2020	Robert Lovingood	\$125.00
11571	07/31/2020	Marrs Services, Inc	\$14,767.03
11572	07/31/2020	Medrano's Asphalt Paving CO Inc	\$52,793.00
11573	07/31/2020	James Noble	\$125.00
11574	07/31/2020	Southern California Fleet Services Inc	\$891.04
11575	07/31/2020	SOUTHWEST GAS CORPORATION	\$11.00
11576	07/31/2020	Trillium Solutions	\$4,200.00
11577	07/31/2020	Trona Community Senior Center	\$1,063.69
Totals			\$1,908,682.90

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**AGENDA ITEM
THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Fiscal Year 2019-2020 Unmet Needs Findings.

SUMMARY STATEMENT

In September 2019, San Bernardino County Transportation Authority (SBCTA) held two (2) public hearings for the Mountain/Desert Region in San Bernardino County in response to the Transportation Development Act (TDA) requirement to obtain testimony regarding unmet transit needs that can be reasonably met (Public Utilities Code Sections 99238.5 and 99401.5). The first meeting was held on September 16, 2019, in Hesperia, covering the upper desert region, and the second meeting was held on September 26, 2019, in Joshua Tree, covering the lower desert region. The governing bodies of the Victor Valley Transit Authority (VVTa) and the Morongo Basin Transit Authority (MBTA) served as the hearing boards.

The following detail pages provides as summary of the testimony that was received for the upper desert region as well as the lower desert region and recommendation by staff.

Lower Desert

In the MBTA service area, the following were items of concern or interest for MBTA riders:

- Increase weekend service, service coverage, service frequency and expand service hours -MBTA has included these requests as part of their Short Range Transit Plan (SRTP). However, due to anticipated funding implications as a result of the continuing COVID-19 response, MBTA will temporarily suspend consideration of service expansions, later or earlier bus service, and weekend or new service proposals until financial sustainability has been demonstrated.
- Bus Stop Improvements – Bus stop locations and amenities will be improved as part of MBTA's on-going bus stop improvement program. These are based on need as well as ridership usage.

RECOMMENDED ACTION

Review and approve the testimony and findings from September 2019 Unmet Public Needs Public Hearings.

PRESENTED BY
Nancy Strickert,
SBCTA

FISCAL IMPACT

N/A

MEETING DATE

September 21, 2020

ITEM NUMBER

3

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Fiscal Year 2019-2020 Unmet Needs Findings.

SUMMARY STATEMENT

During this process, the MBTA Board of Directors approved the motion that remaining Local Transportation Funds (LTF) would no longer be returned to the Cities for streets and roads purposes. This will allow for MBTA to save funding for future needs such as Zero-Emission Bus requirements.

Upper Desert

In the VVTA service area, the following were items of concern for VVTA riders:

- Bus Stop Improvements – VVTA, in cooperation with the cities in the service area, has completed or will complete the bus stop requests that were identified at these hearings. Several of the stops have already been improved and or will be improved in the coming year. There are a few stops that, due to their location, cannot be improved.
- Vehicle Amenities – It is recommended that VVTA continue to use its in-house process, as well as reach out to its operators, to ensure its onboard amenities are working in proper order.
- Routes, frequency, increased service, reliability and other service changes/requests – VVTA has included these requests as part of their SRTP. However, due to anticipated funding implications as a result of the continuing COVID-19 response, VVTA will temporarily suspend consideration of service expansions, later or earlier bus service, weekend or new service proposals until financial sustainability has been demonstrated.

As a result of this public hearing process, staff recommends that VVTA, MBTA and SBCTA Board of Directors approve these findings as there are no unmet needs that can be reasonably met.

Morongo Basin Unmet Transit Needs Hearing September Public Hearing and Annual Recorded Comments September 2019

Testimony	Response
<p>Service Expansion</p> <ul style="list-style-type: none"> Residents and clients are asking for additional routes to Morongo Valley besides just the Palm Springs route. Once you come up from Morongo Valley in the morning, you are stuck in the basin for most of the day waiting to return back to Morongo Valley. <ul style="list-style-type: none"> Robert Dougherty and Lib Koenig (DAAS), public testimony <p>Later Evening Bus Service</p> <ul style="list-style-type: none"> Would like MBTA provide bus service to Copper Mountain College later until 10:30 at night. Students always ask to leave class early, before the classes end to catch the last bus at 9:30. The college could conduct a survey to see how many more students would ride the bus at that hour or take the later night classes if there was a bus that ran later. <ul style="list-style-type: none"> Jeff Drozd (Copper Mountain College), public testimony <p>Weekend Service</p> <ul style="list-style-type: none"> A lot of people are asking for Ready Ride service on Saturdays. <ul style="list-style-type: none"> Robert Dougherty (DAAS), public testimony <p>New Service</p> <ul style="list-style-type: none"> Would like to have paved roads on Sonora and/or Winters between Twentynine Palms and Joshua Tree so that we can have bus service there. <ul style="list-style-type: none"> Jera Barnes, public testimony 	<p>Due to anticipated funding implications as a result of the continuing COVID-19 response, MBTA will temporarily suspend consideration of service expansions, later or earlier bus service, and weekend or new service proposals until financial sustainability has been demonstrated.</p> <p>It is recommended that MBTA continue to take such requests towards possible later responses until such a time that its longer-term funding base becomes clearer.</p>

**Morongo Basin Unmet Transit Needs Hearing
September Public Hearing and Annual Recorded Comments September 2019**

Testimony	Response
<p>Bus Stop Amenities</p> <ul style="list-style-type: none"> • Would like to request bus stop improvements at our Department of Aging and Adult Services (DAAS) in Yucca Valley at 56357 Pima Trail. It is currently just a rock. There are no benches or accessible ramps and the sidewalk is not wide enough to deploy the wheelchair lift. A person being dropped off in a wheelchair has to be dropped off in the street and the driveway to DAAS is not accessible. Downtown Yucca Valley, right off of Church Street, left on Pima Trail. <ul style="list-style-type: none"> ○ Breanna Parker, Robert Dougherty and Lib Koenig (DAAS), public testimony • Would like to see each bus stop equipped with a push button sensor to alert the driver that someone would like to be picked up at a bust stop that doesn't have high ridership so that the bus could deviate to come and pick that person up. The bus stops could also be equipped with little cameras so the driver knows someone is really there. It could be powered by solar. <ul style="list-style-type: none"> ○ Jera Barnes, public testimony 	<p>At this time MBTA is pulling up into the DAAS parking lot to board and alight passengers who use mobility devices. Placing a bench on the property that is utilized by County offices of DAAS and TAD has been previously discussed and significant Americans with Disabilities Act (ADA) improvements will be necessary to do so. These would be the responsibility of the County and/or property owner and necessary to complete prior to directing MBTA buses to the front door.</p> <p>MBTA has an ongoing bus stop improvement program to sequence improvements and the installation of stop amenities. The program is based on funding availability and MBTA improvement guidelines.</p> <p>MBTA staff is in the process of updating some of its stops with solar powered, lighted bus stops that have security lighting and an illuminated indicator that signals to the operator that a passenger is waiting.</p>

**Victor Valley Desert Region Unmet Transit Needs
Public Hearing and Annual Recorded Comments September 16, 2019**

Testimony	Response
<p>New Bus Stops</p> <ul style="list-style-type: none"> • I would like to see a new bus stop placed at or near Topaz and Bear Valley junction. It is a 10 to 20-minute walk for my elderly parent to the nearest bus stop. <ul style="list-style-type: none"> ○ Barbara Flowers, Transtrack comment • Request for a bus stop on Central between Round-up and Bear Valley. <ul style="list-style-type: none"> ○ Teresa Chour, Transtrack comment • Would like to move the bus stop on Route 42 at northwest corner of Corwin and Choco in Apple Valley, particularly the southwest bound stop. This stop location is in front of my door and the neighbors dogs bark continuously when people are at the stop. Please move north east across the intersection in front of the empty lot. <ul style="list-style-type: none"> ○ Josh Weide, Transtrack comment 	<p>There was a stop at this location. The City of Victorville relocated this stop 0.1 miles east on Bear Valley Rd. In the High Desert, it is the local jurisdiction who has the final say regarding bus stop placement.</p> <p>Currently there are no routes at this location. It is recommended that VVTA include this as part of the COA/SRTP review process.</p> <p>It is recommended that VVTA work with the Town of Apple Valley to determine if moving this bus stop is feasible. In the High Desert, it is the local jurisdiction who has the final say regarding bus stop placement.</p>
<p>Bus Stop Amenities</p> <ul style="list-style-type: none"> • We need new shelters and benches at the Shiloh Medical Center on Palmdale Rd. We currently have to stand while waiting for the bus. <ul style="list-style-type: none"> ○ Mary Martini, public testimony • Requesting a solar light be installed at the stop at Palmdale and Cobalt, north side heading west. <ul style="list-style-type: none"> ○ Stevonna Evans, Transtrack comment • Requesting a shelter to be installed at the bus stop outside of Adelanto High School <ul style="list-style-type: none"> ○ Stevonna Evans, Transtrack comment 	<p>VVTA has stated that they will order a seat for this location as it meets their guidelines for bus stop improvements.</p> <p>VVTA has stated they will install a solar light for this location.</p> <p>We recommend that VVTA continue to monitor this location to see if a seat is needed. At this time ridership does not warrant a seat based on VVTA Bus Stop Guidelines.</p>

Victor Valley Desert Region Unmet Transit Needs	
Testimony	Response
<p>Service Frequency</p> <ul style="list-style-type: none"> The two-hour wait on Route 23 is too long and it usually runs late. <ul style="list-style-type: none"> Rose Renicker, public testimony 	
<p>Weekend Service</p> <ul style="list-style-type: none"> Would like for Route 15 to run on Sunday for a few hours so that I can return home from Los Angeles. <ul style="list-style-type: none"> Marlon Archer, public testimony We need Sunday service on Route 15 so that people do not have to stay down the hill until Monday <ul style="list-style-type: none"> Mary Martini, public testimony Would like to see Sunday service on Route 15. People still want go down the hill that don't drive. <ul style="list-style-type: none"> Brian Sanchez, Transtrack comment Would like to see Sunday service on Route 15. <ul style="list-style-type: none"> Luis Partida, Transtrack comment 	<p>Due to anticipated funding implications as a result of the continuing COVID-19 response, VVTA will temporarily suspend consideration of service expansions, later or earlier bus service, and weekend or new service proposals until financial sustainability has been demonstrated.</p> <p>It is recommended that VVTA continue to take such requests, towards possible later responses until such a time that its longer-term funding base becomes clearer.</p>
<p>Vehicle Amenities</p> <ul style="list-style-type: none"> We need all buses to consistently run their air conditioners during the hot months. Some drivers say they have no control over the air conditioner, but we need to be comfortable while riding. <ul style="list-style-type: none"> Bernadette Skubic, Transtrack comment 	<p>VVTA continuously spot checks its vehicles to ensure that all air conditioners are operating within manufacturing guidelines. In addition to their regular protocols, they continue to work with operators regarding proper operation of the air conditioning units onboard our vehicles.</p> <p>However, it is recommended that VVTA follow up with their operators to assist, where possible, for a comfortable ride.</p>

Victor Valley Desert Region Unmet Transit Needs Hearing	
Testimony	Response
Route Connectivity <ul style="list-style-type: none"> Ever since the Cal State University San Bernardino loop was added to Route 15, we miss the 10:05am train from San Bernardino. I have to wait another hour and 35 minutes for the next train. <ul style="list-style-type: none"> Marlon Archer, public testimony We are currently having difficulty making connections from Route 31. The construction on Palmdale and 395 and the circular loop at the preparatory school are slowing down the buses and causing motorists to make illegal turns in front of the buses. A new circular that could go to Kaiser and to Social Security will be helpful and provide relief to Routes 31 and Route 32. A transfer could still be made to the 31 if the Arco stop on Palmdale was brought back. Currently have to leave home 2 hours early for appointments because I keep missing connections at 7th and Lorene. <ul style="list-style-type: none"> Mary Martini, public testimony Drivers should wait for other buses to make transfers. Routes with 90-minute headways are difficult to wait for when you have missed your connection. <ul style="list-style-type: none"> Jeffrey Dossett, Transtrack comment NTC Passenger is requesting that Silverlake Passengers be transferred to the Victorville run. States that ever since they were moved to the Barstow run they have been getting home extremely late and feels like this is a huge inconvenience. Feels like this small change would not only benefit the current PAX's but would also attract new PAX's. <ul style="list-style-type: none"> Paula Mueller, Transtrack comment 	<p>Route 15 was previously scheduled to arrive at :08 after the hour at the San Bernardino Transit Center (SBTC). With the Cal State change, Route 15 is now scheduled to arrive at SBTC at :00. At this time, it is recommended that VVTA review their on-time performance for this route to learn of any obstacles that might be causing this missed connection.</p> <p>At this time, regular routing has been resumed as construction has been completed.</p> <p>At this time, VVTA does not have any routes with 90-minute headways.</p> <p>It is recommended that VVTA review this request as part of their annual service changes.</p>

Victor Valley Desert Region Unmet Transit Needs Hearing	
Testimony	Response
New Service <ul style="list-style-type: none"> We are in need of a continuous bus service between Victorville and Newberry Springs via Barstow. This route should utilize the national trails Highway Corridor between Barstow and Victorville instead of the 15 freeway. <ul style="list-style-type: none"> Robert Tanner, submitted testimony by mail Please consider a new bus route for Routes 32 & 51 that avoids densely populated housing streets. Amargosa & Roy Rogers drives offer an easy solution. Concerned about safety issues. <ul style="list-style-type: none"> Richard Allison, Transtrack comment 	<p>Connections between Newberry Springs and Victorville are available via connections in Barstow to BV Link or along National Trails Highway via an additional connection in Helendale/Silver Lake area.</p> <p>There are no plans for any changes at this time; however, VVTA constantly monitors and evaluates its bus services and ridership to better serve the needs in our community. Should ridership and demand reflect that this change be warranted, VVTA will respond.</p>
General Comments <ul style="list-style-type: none"> ADA vehicles need to make sure to be able provide some sort of receipt or proof of purchase so that I can transfer on to the fixed-route bus. <ul style="list-style-type: none"> Charlotte Iradjpanah, public testimony 	<p>In an effort to facilitate a seamless passenger transfer from ADA onto a fixed-route bus, VVTA is currently re-visiting its current protocol for this which includes providing our passengers with an official proof of purchase.</p>

**AGENDA ITEM
FOUR**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Meeting Notes from The Technical Advisory Committee Meeting Conducted on September 2, 2020.

SUMMARY STATEMENT

Meeting Notes from the Technical Advisory Committee meeting conducted on September 2, 2020.

RECOMMENDED ACTION

Information item only.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

September 21, 2020

ITEM NUMBER

4

**VICTOR VALLEY TRANSIT AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

September 2, 2020

MEETING NOTES

The meeting of the Technical Advisory Committee (TAC) of Victor Valley Transit Authority was opened at 3:07 p.m. at Victor Valley Transit Authority, Conference room, 17150 Smoke Tree Street, Hesperia, CA.

ROLL CALL

TAC Members

Present: Tina Souza, City of Hesperia Doug Matthews, City of Victorville
Julie Ryan, Town of Apple Valley

Staff Present: Kevin Kane, VVTA Nancie Goff, VVTA
Maged Azer, VVTA Barbara Miller, VVTA
Debi Lorrach, VVTA Simon Herrera, VVTA
Chase Williams, VVTA Craig Barnes, VVTA
Bryan Torres Ayala, VVTA

1. Public Comment.

None.

2. Review Draft Board Agenda.

a. Unmet Needs.

Mr. Kane shared that the Unmet Needs was passed by the SBCTA Board on September 2nd and will be presented to the VVTA Board via the consent calendar.

b. Change order for Marrs.

This item has been stricken from the agenda.

c. Participation in APTA's Safe Seal of Commitment Program.

Mr. Kane explained APTA's National Transit/Safe Seal of Commitment program resembles a transit version of "Good Housekeeping Seal of Approval".

Participation seals will be placed on VVTA buses, assuring the public that VVTA is following all guidelines for COVID-19 safety, cleanliness, PPE requirements and communication.

d. Closed Session: Executive Director Review.

This item is on the agenda due to being postponed from the August Board meeting, Mr. Kane explained.

3. Bus stop shelters/benches/lighting.

Mr. Herrera informed TAC an order has been placed for benches, shelters, solar lighting and Simmi-seats.

4. SBCTA Update.

None.

5. Other Business.

VVTA has been working with a real estate agent for quite some time, Mr. Kane said, and their contract recently expired with no results; VVTA has since asked Joe Brady's firm to work on locating a piece of property that could be used as a new transit center in Hesperia.

Mr. Kane briefly explained that VVTA and Keolis are in negotiations and VVTA expects the final best and final offer from them on Tuesday, September, 8, 2020.

6. Adjournment: 3:16 pm

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**AGENDA ITEM
FIVE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Management reports.

SUMMARY STATEMENT

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- "Next" invoice for July.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Monthly ADA Denial Report.
- Monthly Road Call Report.
- "Next" On Time Performance Report FY 2020.

RECOMMENDED ACTION

Information items only.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT

N/A

MEETING DATE

September 21, 2020

ITEM NUMBER

5

National Express Transit17150 Smoke Tree St.
Hesperia Calif. 92345

INVOICE NO.

91818280

BILL TO Victor Valley Transit Authority
17150 Smoke Tree St.
Hesperia, Calif 92345

DATE

8/4/2020

CONTRACT NAME:
Victor Valley TransitAttention: Mr. Kevin Kane
Executive Director

MONTH

July

BILLING PERIOD 07/01/20 to 07/31/20

	Budgeted Revenue hours	Actual Revenue hours	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3,272.00	2,063.07	\$240,917.36	\$151,903.84	(\$89,013.52)	\$240,917.36	\$151,903.84	(\$89,013.52)
Subscription	1,133.00	18.79	\$83,422.79	\$1,383.51	(\$82,039.28)	\$83,422.79	\$1,383.51	(\$82,039.28)
Regional Fixed Rt	11,391.20	8,528.00	\$801,257.01	\$599,859.52	(\$201,397.49)	\$801,257.01	\$599,859.52	(\$201,397.49)
County	1,815.76	1,575.00	\$127,720.56	\$110,785.50	(\$16,935.06)	\$127,720.56	\$110,785.50	(\$16,935.06)
Rte. 200	50.00	-	\$3,517.00	\$0.00	(\$3,517.00)	\$3,517.00	\$0.00	(\$3,517.00)
B.V. Link/Lifeline	640.01	611.00	\$45,018.30	\$42,977.74	(\$2,040.56)	\$45,018.30	\$42,977.74	(\$2,040.56)
Fort Irwin	520.00	520.00	\$41,022.80	\$41,022.80	\$0.00	\$41,022.80	\$41,022.80	\$0.00
Barstow-Fixed Route	1,907.30	1,332.00	\$134,159.48	\$93,692.88	(\$40,466.60)	\$93,692.88	\$93,692.88	\$0.00
Barstow-County	786.30	510.00	\$55,308.34	\$35,873.40	(\$19,434.94)	\$35,873.40	\$35,873.40	\$0.00
Barstow-DAR	454.00	198.63	\$33,428.02	\$14,625.13	(\$18,802.89)	\$14,625.13	\$14,625.13	\$0.00
SUBTOTALS	21,969.57	15,356.49	\$1,565,771.66	\$1,092,124.32	-\$473,647.35	\$1,487,067.23	\$1,092,124.32	-\$394,942.91

* County routes include 21,22,23, and 25

TOTAL INVOICE INCLUDING VARIANCE

\$1,092,124.32

Please REMIT TO:National Express Transit Corp.
62807 Collections Center Dr
CHICAGO, IL 60693

Manager's Signature and Business Phone

FY 2021 -- Monthly Performance Statistics by Mode
Systemwide Summary
All Routes

Performance Statistics for July

Mode	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Bus (Motorbus)	50,752	12,546.4	\$1,218,566	\$103,645	4.0	\$24.01	\$97.12	\$2.04	\$8.26	8.51%
Commuter Bus	2,325	519.5	\$59,815	\$32,745	4.5	\$25.73	\$115.15	\$14.08	\$63.04	54.74%
Demand Response	4,189	2,285.0	\$225,170	\$4,928	1.8	\$53.75	\$98.54	\$1.18	\$2.16	2.19%
System Total	57,266	15,351.0	\$1,503,551	\$141,318	3.7	\$26.26	\$97.95	\$2.47	\$9.21	9.40%

Total (All Day Types)

Mode	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Bus (Motorbus)	124,079	51,137	7.5	4.0	7.48%	8.58%
Commuter Bus	2,804	2,325	5.6	4.4	62.70%	54.74%
Demand Response	15,719	4,189	3.1	1.8	12.03%	2.19%
System Total	142,602	57,651	6.5	3.7	10.14%	9.46%

Hesperia

[illegible]

ADA Dispatch Denial Report

For the Month of July 2020

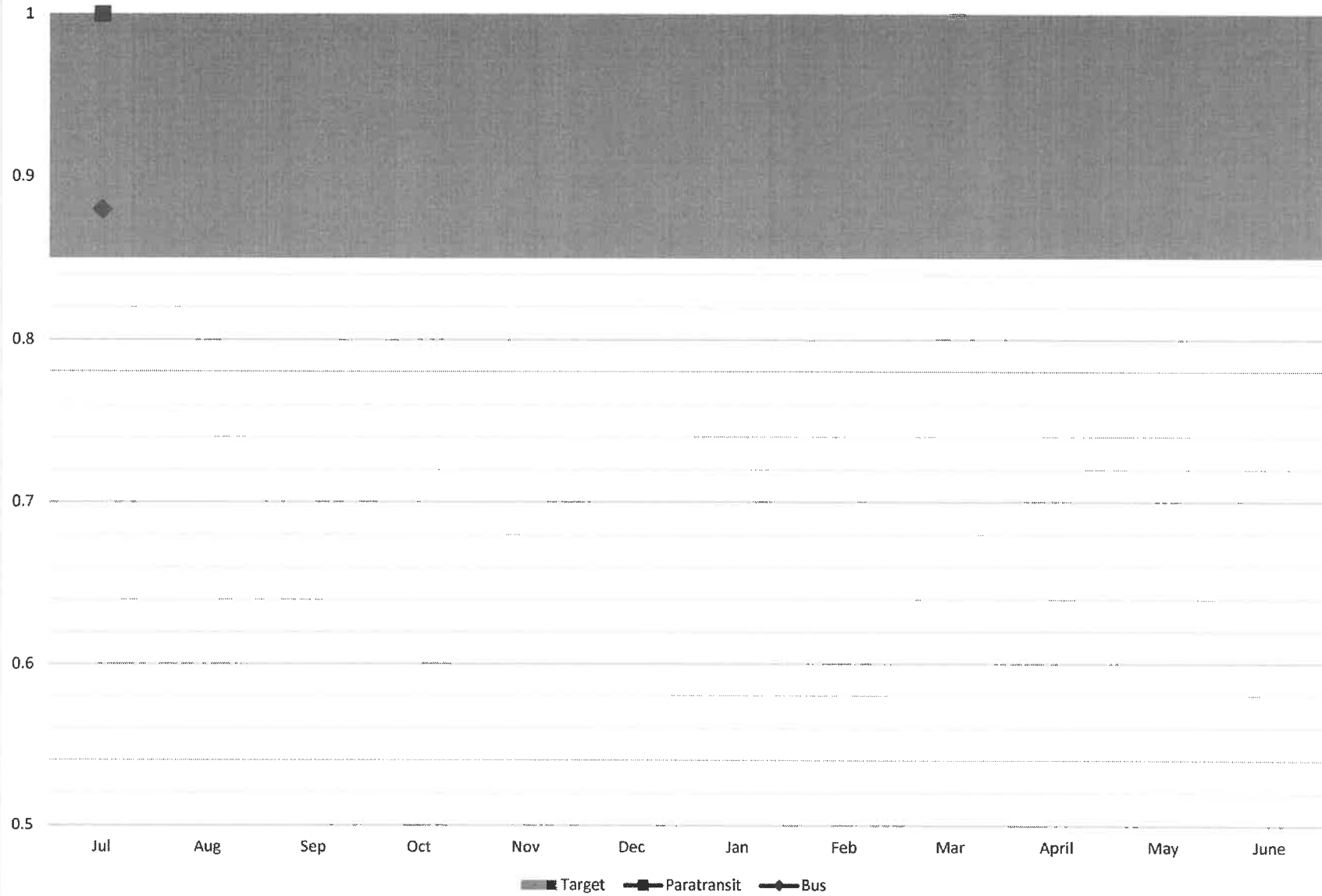
Barstow

[illegible]

July 2020
Major and Non-Major
Miles between road calls - VVTA and Barstow

	Total Miles	Road Calls	Miles Between Road Calls
Demand Response	32,162	13	2,474
Commuter Bus	20,275	3	6,758
Motor Bus	222,642	166	1,341
Total System	275,079	182	1,511

FY 21 System Wide Schedule Adherence



**AGENDA ITEM
SIX**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Ratify VVTA's Participation in the APTA National Transit/Safe Seal of Recovery Commitment Program.

SUMMARY STATEMENT

VVTA's Executive Director/CEO recently received a request from APTA for VVTA to participate in its National Transit/Safe Seal of Recovery Commitment Program. The details of the program are:

"The health and safety of transit passengers and employees is the most important priority for public transportation agencies. The coronavirus pandemic and its impact on our industry have underscored this principle and challenged us to develop innovative solutions. As the work continues to mitigate the spread of COVID-19, our industry will speak with a single voice about its commitment to transit users."

The APTA National Transit/Safe Seal of Recovery Commitment Program is designed to help public transit agencies put in place their own, individualized policies and practices that transit users have told us they want and expect. The Program defines four core categories of responsibilities – for every transit agency and for their passengers – making this a true partnership for health and safety."

VVTA's Senior management feels strongly that participation in this program positively reinforces VVTA's commitment to take the necessary steps to help protect its riders from contracting the Corona virus during the Covid 19 pandemic.

RECOMMENDED ACTION

Ratify VVTA's participation in the APTA National Transit/Safe Seal of Recovery Commitment Program.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Kevin Kane, Executive Director	N/A	September 21, 2020	6



NATIONAL TRANSIT RECOVERY COMMITMENT PROGRAM

The health and safety of transit passengers and employees is the most important priority for public transportation agencies. The coronavirus pandemic and its impact on our industry have underscored this principle and challenged us to develop innovative solutions. As the work continues to mitigate the spread of COVID-19, our industry will speak with a single voice about its commitment to transit users.

The APTA National Transit Recovery Commitment Program is designed to help public transit agencies put in place their own, individualized policies and practices that transit users have told us they want and expect. The Program defines four core categories of responsibilities – for every transit agency and for their passengers – making this a true partnership for health and safety.

By agreeing to participate in the Program, my agency pledges to address the following areas:

For Our Agency:

For Our Passengers

Follow policies and practices based on official guidance from public health experts and agencies.	Help riders of diverse ages, needs, and abilities to feel safe by following official guidance from public health experts and agencies, and transit agency rules.
Keep transit vehicles clean, disinfected, and maintained daily using EPA-approved disinfectants and accepted industry practices.	Ask riders to wear face coverings, use hand sanitizer or disinfecting wipes, and minimize touching common surfaces wherever possible.
Communicate timely information about changes in service, and high-density routes and vehicles.	Help riders practice physical distancing with other passengers and operators, and make informed choices based on timely information.
Require transit personnel to use face coverings and PPE, and to take leave at the sign of illness or possible exposure to the coronavirus.	Request that passengers assess their own health before using transit and to avoid transit if ill or possibly exposed to the coronavirus.

Additionally, we agree to stay current with changes to these commitments as guidance and science regarding the pandemic continue to evolve.

Kevin Kane, CEO/Executive Director
Victor Valley Transit Authority
Hesperia, CA

**AGENDA ITEM
SEVEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Closed Session.

SUMMARY STATEMENT

BOARD BUSINESS

Closed Session.

Personnel Matters - Government Code Section 54957(b)(1) – Public
Employee Evaluation. Title: Executive Director.

RECOMMENDED ACTION

PRESENTED BY
John Tubbs, III,
County Counsel

FISCAL IMPACT

N/A

MEETING DATE

September 21, 2020

ITEM NUMBER

7

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**CORRESPONDENCE
/PRESS CLIPS**

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DAILY PRESS

NEWS

VVTA opens new public transit facility in Barstow

Martin Estacio Victorville Daily Press

Published 2:52 p.m. PT Aug. 27, 2020

A new public transit facility opened earlier this month in Barstow that officials say will “meet the growing needs of riders and provide greater access to jobs, schools, medical services, and shopping.”

The 5 1/2-acre facility located at 2641 W. Main Street features improvements for both bus drivers and mechanics, and a new lobby where riders can get route information and purchase TouchPass cards, the Victor Valley Transit Authority said Thursday.

“I am pleased the new location is in an area where residents can utilize its services easier, and in talking with the staff here, it meets their needs with new modern equipment,” Barstow City Council member James Noble said in a statement.

VVTA officials began building the 9,998-square-foot building in summer 2019. It officially opened Aug. 11.

The agency said the facility's location is among the biggest benefits because it is situated adjacent to a Liquified Compressed Natural Gas and gasoline station.

“Previously, drivers had to travel approximately 12 miles roundtrip to refuel the buses, adding 38,880 unnecessary miles annually,” VVTA said. “The relocated fueling stations will save more than \$100,000 annually for the community.”

The facility was also approved for the Southern California Edison Charge Ready Transport Program, which will allow battery-electric buses to be introduced into the fleet.

Other amenities include WiFi in the service bay and yard, a driver's lounge and workout room, and a bus washing system that can recycle about 85% of used water without using chemicals.

“I love the facility,” said Curt Emick, Chairman of the Victor Valley Transit Board of Directors and Apple Valley Mayor Pro Tem, in a statement. “The employees will love it as well, as it helps to have a new and updated workplace. The facility will help VVTA serve our community better here in Barstow.”

VVTA officially merged with Barstow Area Transit in 2015 after Barstow city staff said more than \$400,000 could be saved annually, the Daily Press reported.

The new transit facility's lobby is open from 8 a.m to 5 p.m. Monday through Friday. For more information, call 760-256-0311.

Daily Press reporter Martin Estacio may be reached at 760-955-5358 or MEstacio@VVDailyPress.com. Follow him on Twitter @DP_mestacio.

Breeze

SEP. 2020
Edition

HIGH DESERT MAGAZINE



SPRING VALLEY LAKE | JESS RANCH | APPLE VALLEY | HESPERIA | VICTORVILLE



Promoting the **POSITIVES** Among the **Fear and Panic**

By Chris Ackerman, VVTA Marketing Manager/Public Information Officer

If we take the words of the President during this current state of the Coronavirus pandemic, the Transit Industry is at the forefront of a war with an unseen enemy. While there is much fear and panic coming in from all sides, including riders, operators, and some non-riders in the community, Victor Valley Transit chose to turn panic into positive community-building efforts.

Before COVID-19 truly unhinged the United States, transit agencies around the country were ramping up for "National Driver Appreciation Day" (March 18). VVTA was no exception. Beginning on March 8th, VVTA highlighted 3 drivers a day on social media channels (Facebook, Instagram & Twitter) with the theme of "Thank Your Driver on March 18". When the pandemic truly hit the consciousness the following week, VVTA realized it would have to postpone the internal celebration (to the edict of no public gatherings in California); however, the public campaign continued leading up to March 18. This included many positive comments from the community offering thanks and praise for their favorite bus operators. One aspect that made these public comments so special, was that they came from the individual's own heart, as there was no opportunity to "win a prize" for leaving a comment, as is often the case.

As the number of confirmed cases and deaths continued to increase and government mandates were put in place, VVTA made service adjustments for both safety and low ridership reasons. Victor Valley Transit chose to place a moratorium on fares so that we could keep the distance from the driver and the passengers, as passengers were then directed to board from the back doors of the bus. Mandatory face coverings, seat restrictions, and messages throughout the bus promoting health and safety protocols due to COVID-19 were put in place. As news of the virus gripped the nation with fear and anxiety, VVTA decided to take a more positive approach with its online social presence.

With ridership down and the implementation of reduced service, fewer bus operators were needed to drive routes





and ADA vehicles. Not wanting drivers to be sent home to collect unemployment, VVTA chose the "A" and "B" team route. While one team is out in the community behind the wheel, the other team is cleaning and sanitizing buses, shelters, stations and VVTA facilities in Hesperia and Barstow. This presented a unique opportunity to use video to get the message out on social media showing operators sanitizing bus shelters and high touch points for the safety of the community, while continuing to have full-time employment for all employees participating working on both teams. These videos were picked up and shared from VVTA's Twitter account by local media, first responder agencies, elected officials, and more. More importantly, the videos presented a flurry of praise and positivity. Along with the concerns of the public, bus operators also had fears, wondering if it was best for them to be out in the community working or sheltering at home. While this was heavily debated among operators, as well as some in the public, many concerns were eliminated by a simple message on Instagram.

Thank you all. Nobody is wanting to go out and I don't blame them one bit, but because of your drivers I'm still able to get around to pay bills, and mainly get food from the stores. I'm a cancer patient, but my family still comes first. Again, Because of all of you I can provide for my family! Much respect to you all of you!

Mia 3-24-20

A VVTA passenger sent a private message to VVTA sharing just how thankful she was as a cancer patient, that the transit system was still up and running so she could still get to her medical appointments and get food for her family. With permission, her comments were turned into a public post, as a positive reinforcement as to why VVTA continues to offer service. This became an external and internal morale boost which

resulted in an uplifting feeling throughout the organization. But perhaps more importantly, it helped get the word out to the general public from a VVTA passenger, just how vital the Transit Industry is during crisis situations.

Different organizations from the Victor Valley came out to recognize the staff and operators as essential frontline workers. Local Boy Scout Troop 357 came out one morning and donated bags of See's Candy to every staff member.

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The local See's Candy in the Mall of Victor Valley that was forced to shut down operations during the Stay at Home mandate, donated 500lbs of candy to the Troop, with the directive that all candy must be donated to frontline workers during this pandemic. The Scouts gave away candy to First Responders, Hospitals, Teachers, and Victor Valley Transit. The Agency recognized essential workers by having a special bus placed throughout the community wearing a face covering, saying thank you to all frontline workers throughout the Victor Valley, and a reminder to the public to help stop the spread of Coronavirus. The Agency did their part internally, with sanitizers, masks, and feeding their operators every Wednesday for three months with homemade food and supporting the local economy by using such companies as Out of the World BBQ, Fries Galore, Hawkins Burgers on Wheels and many more.

Victor Valley Transit has found the best way to combat the fear and anxiety caused by the current situation, has not been by feeding or ignoring the Coronavirus pandemic, but by reacting to it with peace, compassion, and positivity.



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