



**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
May 18, 2020, 9:30 A.M.**

Join Zoom Meeting: <https://us02web.zoom.us/j/82409999020>

**Meeting ID: 824 0999 9020
(669) 900-6833**

Victor Valley Transit Authority Board of Directors

Curt Emick, Chair, Town of Apple Valley
Joy Jeannette, Vice-Chair, City of Adelanto
Larry Bird, Director, City of City of Hesperia
Robert Lovingood, Director, County of San Bernardino
Dawn Rowe, Director, County of San Bernardino
Gloria Garcia, Director, City of Victorville
James Noble, City of Barstow

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

There will be no physical location for this meeting. Members of the public wishing to participate via teleconference, can do so by dialing the following number: 1 669-900-6833, Meeting ID: 824 0999 9020. If you wish to make public comment, please send an email to publiccomments@vvta.org by Friday May 15, 2020 at 5:00 p.m. Written comments will be read into the record. Please silence/mute your device during the meeting. Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact the Clerk of the Board no later than Wednesday, May 13, 2020 at 5:00 p.m. The Clerk's telephone number is 760-948-3262 x112. This agenda available and posted: Monday, May 11, 2020.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes from Public Hearing and Regular Meeting of The Board of Directors Conducted on March 16, 2020.***

Recommendation: Move for approval.

Presented by: None.

Pg. 17 ***Item #2: Warrants, February and March, 2020.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 25 ***Item #3: Meeting Notes from The Technical Advisory Committee Meeting Conducted on May 6, 2020.***

Recommendation: Information item only.

Presented by: None.

Pg. 33 ***Item #4: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

Pg. 45 ***Item #5: Amend the VVTA Fiscal Year 2019-20 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include the Awarded Transit Stop Access Improvement Project and Funding.***

Recommendation: Amend the VVTA Fiscal Year 2019-20 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to include the Awarded Transit Stop Access Improvement Project and Funding

Presented by: Nancie Goff, Deputy Executive Director.

- Pg. 51 ***Item #6: Amend the VVTA Fiscal Year 2019-20 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Projects to Include Paratransit Replacement Buses (2).***
Recommendation: Approve amendment to the VVTA Fiscal Year 2019-20 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Projects to Include Paratransit Replacement Buses (2).
Presented by: Nancie Goff, Deputy Executive Director.
- Pg. 55 ***Item #7: Ratify the Termination for Convenience of Contract 2018-14 and Ratify Release of RFP 2020-05 Operations and Maintenance Services.***
Recommendation: Ratify the Termination of contract 2018-14 effective September 30, 2020 and Ratify Release of RFP 2020-05 Operations and Maintenance Services.
Presented by: Kevin Kane, Executive Director.
- Pg. 59 ***Item #8: Ratify Release of IFB 2020-04 Bus Stop Shelters and Amenities.***
Recommendation: Ratify the April 27, 2020 Release of IFB 2020-04 Bus Stop Shelters and Amenities.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 79 ***Item #9: Ratify Release of RFP # 2020-12 ADA Complementary Paratransit Eligibility Certification Services.***
Recommendation: Ratify the April 10, 2020 Release of RFP # 2020-12 ADA Complementary Paratransit Eligibility Certification Services.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 113 ***Item #10: Approve Cost of Living Adjustment for VVTA Staff.***
Recommendation: Approve Cost of Living Adjustment for VVTA staff.
Presented by: Kevin Kane, Executive Director.
- Pg. 119 ***Item #11: Exercise Option year for Contract 2016-28, Syncromatics, for VVTA's Intelligent Transportation System for One Twelve (12) Month Period.***
Recommendation: Exercise Option year for Contract 2016-28 Syncromatics for One Twelve (12) Month Period.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 123 ***Item #12: Personnel Reassignment and Realignment.***
Recommendation: Approve the Recommended Replacement of open positions to the open positions as presented and include in the FY20-21 budget year.
Presented by: Kevin Kane, Executive Director.

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Item #13: Presentation of the Fiscal Year 2020-21 Draft Annual Operating and Capital Budget.

Recommendation: 1) Ratify Publishing the Federally Funded Program of Projects for the Draft FY 2020-21 Capital Budget for 30 days of public review and comment. 2) Add approved CPI to the draft budget. 3) Receive any input and public testimony.

Presented by: Maged Azer, Director of Finance.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, June 15, 2020 at 9:30 AM
Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345

ADJOURNMENT