



VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Adelanto, Apple Valley, Hesperia,
Victorville, Barstow and San Bernardino County*

TECHNICAL ADVISORY COMMITTEE MEETING AGENDA

August 7th 3:00 p.m.

Victor Valley Transit Authority, Board Room
17150 Smoke Tree Street
Hesperia, CA 92345

1. Recognition of guests and public comments: Visitors are requested to make comments only on those items not identified in the agenda. Comments concerning agenda items can be presented when that item comes up. Please limit comments to three minutes per item.

2. Review Draft Board AgendaK. Kane/Group
 - a. Approve Flagstar Bank proposal to provide VVTA a \$4 Million un-secured Line of Credit (LOC) for five years to be used for the acquisitions of Capital Assets/Operations.
 - b. Grant Application and Public Hearing - Federal Transit Administration (FTA) Section 5310 Elderly and Disabled Specialized Transit Federal Funding Cycle Fiscal Years 2018 - 2019.
 - c. Amend the VVTA Fiscal Year 2019-20 Operating Budget and TDA Claim to Increase Funding for Program Operations in Trona.
 - d. Award VVTA IFB 2019-13 Fuel Delivery and Cardlock System.

3. Bus stop shelters/benches/lightingS. Herrera

4. SBCTA UpdateN. Strickert

5. Other Business Group

6. Adjournment.

The next regularly scheduled meeting is September 4th. To obtain further or available information regarding agenda items, please contact the Clerk of the Board VVTA at 760 948-3262. Posted: Friday, August 2, 2019.

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Approve Flagstar Bank proposal to provide VVTA a \$4 Million un-secured Line of Credit (LOC) for five years to be used for the acquisitions of Capital Assets/Operations.

SUMMARY STATEMENT

VVTA's operating expenses continue to increase every year as a result of increases in the operations & maintenance contract, the widely variant cost of fuel, as well as other operational expenses. For more than a decade VVTA has alerted the Board that the LTF funds available for streets and roads will continue to decrease until all LTF will be required for transit needs. In order to forestall this eventuality, staff is planning to use an increased portion of Federal FTA funds for operating expenses as now allowed for fleets under 100 buses (VVTA is currently just under that benchmark). This significant change in operational funding is not without pitfalls. It is a known fact that a timely flow of federal funds is at best erratic, depending on actions of the legislature.

To this end, staff suggests that this line of credit is an excellent, low-cost option to cover the occasional months gap between the agency's expenses incurred and the flow of federal funds. The initial cost for the Line of Credit is a one-time payment of \$8k to be paid with investment interest. Additionally, VVTA negotiated a very favorable interest rate calculation based on thirty (30) days LIBOR rate plus 2% (current LIBOR rate is 2.27%).

Continued

RECOMMENDED ACTION

Approve Flagstar Bank proposal to provide VVTA a \$4 Million un-secured Line of Credit (LOC) for five years to be used for the acquisitions of Capital Assets/Operations and authorize the Executive Director to sign the agreement with Flagstar Bank.

PRESENTED BY

Maged Azer,
Director of Finance

FISCAL IMPACT

\$8,000

MEETING DATE

August 19, 2019

ITEM NUMBER

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Approve Flagstar Bank proposal to provide VVTA a \$4 Million un-secured Line of Credit (LOC) for five years to be used for the acquisitions of Capital Assets/Operations.

SUMMARY STATEMENT

Line of Credit (LOC) Benefits

- Un-secured therefore no collateral is required;
- Supports VVTA cash flow for the occasions when the legislature fails to pass transportation appropriation on time;
- Offers an extremely low cost of funds since the interest is limited only to the amount and the number of days these funds are used; and
- The increase of the Federal Operating Assistance will forestall the timeline of diminishing street & roads funds

Line of Credit Details

- \$4 Million un-secured;
- Five years (60 months) term can be extended;
- Interest calculated based on 30 days LIBOR rate plus 2.00% (current LIBOR rate is 2.27%);
- One-time commitment fee of \$8,000.00 to be paid at closing;(funded from interest income)
- During any calendar year the LOC balance should be zero for at least 30 days
- VVTA to maintain an \$8 Million minimum average balance (Operation and Restricted Funds) in all Flagstar accounts.

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Grant Application and Public Hearing - Federal Transit Administration (FTA) Section 5310 Elderly and Disabled Specialized Transit Federal Funding Cycle Fiscal Years 2018 - 2019.

SUMMARY STATEMENT

In order to qualify for FTA Section 5310 Elderly and Disabled Specialized Transit federal assistance, VVTA is required to hold a public hearing allowing comments on the proposed projects and use of federal funds.

As a public transit provider, FTA requires that VVTA give the public sufficient notice to allow public non-profit transportation providers to come forward if they are willing, interested and capable of providing eligible services. VVTA's Grants Analyst has been working with area non-profit organizations in order to maximize the response to the call for projects. In addition to this specific outreach to known non-profits having expressed interest in eligible Section 5310 projects, VVTA sent 25 letters to area non-profits notifying them of the opportunity to apply for these funds. This competitive grant application requires that VVTA certify that no non-profit corporations or associations are readily available in the service area to provide the proposed service.

(Continued)

RECOMMENDED ACTION

Receive input and testimony from the public. Adopt resolution 19-03 Public Agency Resolution and direct staff to submit applications for the FTA Section 5310 Elderly and Disabled Specialized Transit Federal Funding Cycle Fiscal Years 2018- 2019.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Deputy Executive Director	To be determined 5310 revenues/ toll credits local match	August 19, 2019	#

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

**Grant Application and Public Hearing - Federal Transit Administration (FTA)
Section 5310 Elderly and Disabled Specialized Transit Federal Funding Cycle Fiscal
Years 2018 - 2019.**

SUMMARY STATEMENT

VVTA's proposed projects are:

Section 5310 Project Description	Federal Share/Total Cost
Replacement ADA Paratransit Vehicles (2)	\$208,400
TRIP Urban Program (existing program)	\$100,000
Travel Training (existing program)	\$ 91,600
Project Totals	\$400,000

Transportation Development Credits (Toll Credits) will provide the minimum local share for eligible expenditures. Toll Credits may be used to fulfill a project's local share requirement. In essence, this means FTA provides 100-percent of the total combined maximum grant award amount. If VVTA is successful and awarded funding for these projects the VVTA capital budget will be amended with Board approval at that time. If the total project costs exceed the grant award amount, VVTA is required to provide funding to cover the difference.

AUTHORIZING RESOLUTION NO. 19-03

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5310 (49 U.S.C. SECTION 5310) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital projects for non-urbanized public transportation systems under Section 5310 of the Federal Transit Act (FTA C 9070.1G); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5310 grants for transportation projects for seniors and individuals with disabilities; and

WHEREAS, Victor Valley Transit Authority desires to apply for said financial assistance to purchase buses to permit operation of paratransit service in Victor Valley Transit's service area within San Bernardino County, as well as fund the Travel Training, and TRIP Urban program operated by its CTSA; and

WHEREAS, the Victor Valley Transit Authority has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service and non-profit agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Victor Valley Transit Authority Board of Directors does hereby authorize Kevin Kane, Executive Director, to file and execute applications on behalf of Victor Valley Transit Authority with the Department to aid in the financing of capital projects pursuant to Section 5310 of the Federal Transit Act (FTA C 9070.1G), as amended.

That Kevin Kane, Executive Director is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That Kevin Kane, Executive Director is authorized to provide additional information as the Department may require in connection with the application for the Section 5310 projects.

That Kevin Kane, Executive Director is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5310 project/s.

PASSED, APPROVED, and ADOPTED this 19th day of August 2019.

Larry Bird, VVTA Board Chair

ATTEST:

Debi Lorrhah, Clerk of the Board

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Amend the VVTA Fiscal Year 2019-20 Operating Budget and TDA Claim to Increase Funding for Program Operations in Trona.

SUMMARY STATEMENT

Currently, Trona Community Senior Center (TCSC) provides vehicles and volunteer drivers to Seniors in Trona for transportation needs in the area. VVTA, through an agreement with TCSC, provides the pass through County LTF funds for these services.

Due to the recent earthquakes in July, the transportation needs of the citizens of Trona have increased. Staff is recommending that, as capacity allows, the TCSC could expand services as a six-month "demonstration project" to include all citizens of Trona. As part of this demonstration project, VVTA suggests funding a regular one day a week trip to Ridgecrest for shopping and other needs available to all citizens of Trona.

Staff is recommending this additional funding as a demonstration project. As such, VVTA can discontinue the demonstration project if there is insufficient participation by Trona residents or if funding becomes unavailable. This change will support the citizens of Trona in their recovery from the recent natural disaster.

RECOMMENDED ACTION

Amend the VVTA Fiscal Year 2019-20 Operating Budget and TDA Claim to Increase Funding for Program Operations in Trona.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Deputy Executive Director	County LTF \$XXX	August 19, 2019	