

**VICTOR VALLEY TRANSIT AUTHORITY  
REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

**MONDAY, APRIL 15, 2019, 9:30 A.M.**



Victor Valley Transit Authority  
17150 Smoke Tree Street  
Hesperia, CA 92345

**SUPPLEMENTAL AGENDA**

**ACTION ITEMS**

- Item #11:*** **Issuance of Letter of Intent / Interest to City of Victorville for the Lease or Purchase of the Victor Valley Transportation Center on D Street in Victorville.**  
Recommendation: Approve staff to present a Letter of Interest / Intent to the City of Victorville to enter serious discussions regarding the leasing or acquisition of the Victor Valley Transportation Center.  
Presented by: Kevin Kane, Executive Director.

**AGENDA ITEM  
ELEVEN**

VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Issuance of Letter of Intent / Interest to City of Victorville for the Lease or Purchase of the Victor Valley Transportation Center on D Street in Victorville.**

**SUMMARY STATEMENT**

For the past several years there has been discussion, as well as Board support, for relocating the VVTA transfer hub from Lorene Street at 7<sup>th</sup> Street / Costco. During this period staff has researched almost every conceivable piece of property close to the current transfer hub with no success. During a recent staff discussion, the subject of moving the transfer hub to the Victor Valley Transportation Center on D Street surfaced.

The D Street facility was first built by the City of Victorville to improve the Old Town image as well as a possible VVTA transfer hub. However, at that time, Board members felt a transfer hub needed to be closely associated with nearby shopping opportunities for VVTA's riders. Additionally, there were several operational issues which deemed the D Street location less than desirable.

With the D Street Transportation Center in mind, staff contacted VVTA's Comprehensive Operations Analysis (COA) consultant regarding operational obstacles and solutions associated with this site. The consultant believes that route alignments and schedules can be adjusted so the D Street Transportation Center could work for VVTA.

Continued

**RECOMMENDED ACTION**

Approve staff to present a Letter of Interest / Intent to the City of Victorville to enter serious discussions regarding the leasing or acquisition of the Victor Valley Transportation Center.

<b>PRESENTED BY</b>	<b>FISCAL IMPACT</b>	<b>MEETING DATE</b>	<b>ITEM NUMBER</b>
Kevin Kane, Executive Director	N/A	April 15, 2019	11

VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Issuance of Letter of Intent / Interest to City of Victorville for the Lease or Purchase of the Victor Valley Transportation Center on D Street in Victorville.**

**SUMMARY STATEMENT**

Additionally, staff contacted the Victorville Technical Advisory Committee (TAC) member and put forth the idea for the City's consideration. Subsequently a meeting was held between VVTA staff and Victorville TAC members. The TAC members stated that there was an interest on the part of Victorville to work with VVTA toward some mutually agreeable solution regarding the D Street Transportation Center. In order to move forward the City requested VVTA prepare a Letter of Intent / Interest.

Staff is requesting the VVTA Board approve staff to present a Letter of Interest / Intent to the City of Victorville to enter serious discussions regarding the leasing or acquisition of the Victor Valley Transportation Center.

April 16, 2019

(NAME)

(TITLE)

City of Victorville

14343 Civic Drive

Victorville, CA 92395

Dear (NAME),

VVTA hereby submits a letter of intent/interest to lease/purchase the City owned property referred to as the Victor Valley Transportation Center located at 16838 D Street, Victorville, CA 92395. This letter of intent/interest does not include the parking area and City-owned CNG station located adjacent to and to the east of the bus parking and building automobile parking area.

VVTA is interested in this location so that the agency can move its current transfer hub from its location on Lorene at 7<sup>th</sup> Street/Costco to the Victor Valley Transportation Center. VVTA believes such a move would be beneficial for the City of Victorville and for the agency.

VVTA would be interested in adding additional public restrooms and repurposing the current restrooms to driver use only. VVTA would also make minor changes to the current restaurant area. VVTA would provide security services which would include the parking area and CNG station located to the east. Additionally, VVTA would encourage that Greyhound keep their office space and bus stop as it is currently used. Furthermore, VVTA would assume maintenance and landscaping of the leased or purchased property.

This letter is not an official purchase agreement. All the terms and conditions of any proposed transaction would be stated in a Purchase Agreement, to be negotiated, agreed and executed by both parties.

Sincerely,

Kevin Kane

VVTA Executive Director

Victor Valley Transit Authority

17150 Smoke Tree Street

Hesperia, CA 92345