

BOARD OF DIRECTORS MEETING AGENDA

PUBLIC HEARING & MEETING OF THE BOARD OF DIRECTORS

Barstow City Council Chambers

220 East Mountain View Street, Barstow, CA 92311

Wednesday, August 20, 2018, 9:30 A.M.

BOARD OF DIRECTORS

- Rich Harpole, Chair, City of Barstow
 - Barb Stanton, Vice-Chair, Town of Apple Valley
 - Larry Bird, Director, City of Hesperia
 - Rich Kerr, Director, City of Adelanto
 - Robert Lovingood, Director, County of San Bernardino
 - James Ramos, Director, County of San Bernardino
 - Gloria Garcia, Director, City of Victorville
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MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: **Monday, August 13, 2018.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

ITEM 1 – PAGE 9: Minutes from Public Hearing and Regular Meeting of The Board of Directors Conducted on July 16, 2018.

- Recommendation: Move for approval.
- Presented by: None.

ITEM 2 – PAGE 19: Warrants, June 2018.

- Recommendation: Move for approval.
- Presented by: None.

ITEM 3 – PAGE 25: Amend VVTA Procurement Policy.

- Recommendation: Approve amendment to VVTA Procurement Policy sections 1000, 1050, 1070, 2000, and 4000.
- Presented by: Christine Plasting, Procurement Manager.

REPORTS

ITEM 4 – PAGE 49: Meeting Notes From The Technical Advisory Committee Meeting Conducted on August 1, 2018.

- Recommendation: Information item only.

ITEM 5 – PAGE 55: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.

- Recommendation: Information item only.
- Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

ITEM 6 – PAGE 65: Unmet Needs Public Hearing for Fiscal Year 2018-2019.

- Recommendation: Receive input and testimony from the public.
- Presented by: Nancy Strickert, SBCTA.

ITEM 7 – PAGE 69: Present VVTA's FY 2019-2021 Title VI Civil Rights Program.

- Recommendation: Approve VVTA's FY 2019-2021 Title VI Civil Rights Program.
- Presented by: Kevin Kane, Executive Director.

ITEM 8 – PAGE 85: Award VVTA RFP 2018-16 Construction Project Manager contract to MARRS Services, Inc., pending the results of the BAFO and delegate authority for executing and overseeing the contract to the Executive Director.

- Recommendation: 1) Authorize Executive Director in enter into BAFO process with MARRS Services, Inc., Riverside, CA and delegate authority for executing and overseeing the contract; 2) If BAFO process with MARRS Services, Inc. is unsuccessful, authorize Executive Director to enter into BAFO process with Weaver Inc., Yorba Linda, CA and delegate authority for executing and overseeing the

contract; 3) Direct the Executive Director to present the executed Construction Project Manager Contract to the Board of Directors for ratification at the first meeting following execution.

- Presented by: Kevin Kane, Executive Director.

ITEM 9 – PAGE 95: Award VVTA RFP 2018-14 Operations and Maintenance Services contract to National Transit Express, Lisle, IL, pending the results of the BAFO and delegate authority for executing and overseeing the contract to the Executive Director.

- Recommendation: 1) Authorize Executive Director in enter into BAFO process with National Transit Express, Lisle, IL and delegate authority for executing and overseeing the contract; 2) If BAFO process with National Transit Express is unsuccessful, authorize Executive Director to enter into BAFO process with Transdev Services, Inc., Lombard, IL and delegate authority for executing and overseeing the contract. 3) Direct the Executive Director to present the executed Operations and Maintenance Contract to the Board of Directors for ratification at the first meeting following execution.
- Presented by: Kevin Kane, Executive Director

ITEM 10 – PAGE 104: Closed Session.

- BOARD BUSINESS
- Personnel Matters - Government Code Section 54957(b)(1) – Public Employee Performance Evaluation. Title: Executive Director.

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Victor Valley Transit Authority
17150 Smoke Tree Street, Hesperia, CA 92345
Monday, September 17, 2018, 9:30 A.M.

ADJOURNMENT

VVTA TRANSIT ACRONYM LIST

ACT	Association for Association for Commuter Transportation
ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
ATMIS	Advanced Travelers Management Information Systems
DBE	Disadvantaged Business Enterprise
BOE	Board of Equalization
CALCOG	California Association of Councils of Governments
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DMO	Data Management Office
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
EV	Electric Vehicle
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
HPMS	Highway Performance Monitory System
ICMA	International City/County Management Association
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JPA	Joint Powers Authority
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Fund
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MIS	Major Investment Study
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization

MSA	Metropolitan Statistical Area
MSRC	Mobile Source Air Pollution Reduction Review Committee
MTP	Metropolitan Transportation Planning
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PM	Particulate Matter
POP	Program of Projects
PVEA	Petroleum Violation Escrow Account
RCP&G	Regional Comprehensive Plan and Guide
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RESC	Regional Economic Strategies Consortium
ROLA	Ride Star Online Access
RSA	Regional Statistical Area
RTAC	Regional Transportation Agencies' Coalition
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SAFE	Service Authority for Freeway Emergencies
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SED	Socioeconomic Data
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
SSTAC	Social Service Technical Advisory Committee
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCM	Transportation Control Measure
TCT	Tri-Community Route
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21st Century
TMEE	Traffic Management and Environmental Enhancement
TOCP	Transit Operating and Capital Plan
TOPRS	Transit Operator Performance Reporting System
TSM	Transportation Systems Management
USFWS	United States Fish and Wildlife Service
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

MEETING PROCEDURES

VVTA POLICY # 1.025.01

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTA) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTA) Board of Directors.

Agendas: All agendas are posted at the VVTA Administrative offices, and the Victorville, Hesperia, and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTA Administrative offices located at 17150 Smoke Tree Street, Hesperia, CA 92345.

Agenda Actions: Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

3. Closed Session

Agenda Items: Consideration of closed session items exclude members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item: Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Public Comment: At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTA's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.

Disruptive Conduct: If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTA meetings. Your cooperation is appreciated!