

**VICTOR VALLEY TRANSIT AUTHORITY
SPECIAL MEETING OF
THE BOARD OF DIRECTORS
June 27, 2018, 9:00 A.M.**

**Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345**

Victor Valley Transit Authority Board of Directors

Rich Harpole, Chair, City of Barstow
Barb Stanton, Vice-Chair, Town of Apple Valley
Larry Bird, Director, City of Hesperia
Rich Kerr, City of Adelanto
Robert Lovingood, Director, County of San Bernardino
James Ramos, Director, County of San Bernardino
Gloria Garcia, Director, City of Victorville

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Wednesday, June 20, 2018.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments, however each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes from Regular Meeting of The Board of Directors Conducted on May 21, 2018.***

Recommendation: Move for approval.

Presented by: None.

Pg. 19 ***Item #2: Warrants, April 2018.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 25 ***Item #3: Meeting Notes From The Technical Advisory Committee Meeting Conducted on June 6, 2018.***

Recommendation: Information item only.

Pg. 31 ***Item #4: Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

Pg. 77 ***Item #5: Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.***

Recommendation: Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.

Presented by: Nancie Goff, Deputy Executive Director.

- Pg. 81 ***Item #6: Amend the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).***
Recommendation: Approve amendment to the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).
Presented by: Nancie Goff, Deputy Executive Director.
- Pg. 85 ***Item #7: Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.***
Recommendation: Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.
Presented by: Nancie Goff, Deputy Executive Director.
- Pg. 93 ***Item #8: VVTA RFP 2018-02 Security Services Award.***
Recommendation: Award contract to American Guard Services, Carson, CA.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 101 ***Item #9: VVTA RFP 2018-08 Audio Visual Award.***
Recommendation: Award contract to EIDIM Group, Inc., Buena Park, CA.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 109 ***Item #10: VVTA RFP 2018-11 Computer Network Support Award.***
Recommendation: Award contract to Sonic Systems, Victorville, CA, and delegate authority for executing and overseeing the contract to the Executive Director.
Presented by: Christine Plasting, Procurement Manager.
- Pg. 113 ***Item #11: Exercise Option year for Contract 2015-05, Southern California Fleet Service, Inc. to Provide Nonprofit Partner Vehicle Maintenance for One Twelve (12) Month Period.***
Recommendation: Exercise Option year for Contract 2015-05 Southern California Fleet Services, Inc. to provide Maintenance for VVTA's Non-Profit Partners Vehicles for One Twelve (12) Month Period.
Presented by: Aaron Moore, CTSA Director
- Pg. 117 ***Item #12: Continuing Resolution for Fiscal Year 2018-19 Operating Budget.***
Recommendation: Approve Resolution 18-05 and a spending level of 1/12 of Fiscal Year's 2017-18 budget for the month of July or until the Board approves the Fiscal Year 2018-19 Operating and Capital Budget and Short-Range Transit Plan (SRTP).
Presented by: Steven Riggs, Finance Director.

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Item #13: Draft Budget FY18-19.

Recommendation: Publish the Program of Projects for the Draft Fiscal Year 18-19 Capital and Operating Budget for 30 days of public review and comment. 2) Receive any input and public testimony.

Presented by: Steven Riggs, Finance Director

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, July 16th at 9:30 AM
Victor Valley Transit Authority
17150 Smoke Tree Street, Hesperia, CA 92345

ADJOURNMENT

Victor Valley Transit Acronym List

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ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
BAFO	Best and Final Offer
BEB	Battery Electric Bus
BOE	Board of Equalization
CALCOG	California Association of Councils of Governments
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
CTSGP-CTAF	California Transit Security Grant Program-California Transit Assistance Fund
DAC	Disadvantaged Communities
DBE	Disadvantaged Business Enterprise
DBELO	Disadvantaged Business Enterprise Liaison Officer
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FAST	Fixing America's Surface Transportation ACT
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
ITS	Intelligent Transportation Systems
JPA	Joint Powers Authority
LACMTA	Los Angeles County Metropolitan Transportation Authority
LAP	Language Assistance Plan
LCFS	Low Carbon Fuel Standard
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design
LEP	Limited English Proficiency
LTF	Local Transportation Fund

Victor Valley Transit Acronym List

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MAP-21	Moving Ahead for Progress in the 21 st Century
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Program
NEPA	National Environmental Policy Act of 1969
NTD	National Transit Database
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PCA	Personal Care Attendant
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement
POP	Program of Projects
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RTAC	Regional Transportation Agencies' Coalition
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SBCTA	San Bernardino County Transportation Authority (formerly SANBAG)
SCAG	Southern California Association of Governments
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TNC	Transportation Network Company
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TRIP	Transportation Reimbursement Incentive Program
TSSSDRA	Transit System Safety, Security and Disaster Response Account
TSM	Transportation Systems Management
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
VOMS	Vehicles Operated in Maximum Service
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTA) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTA) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTA Administrative offices, and the Victorville, Hesperia, Barstow and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTA Administrative offices located at 17150 Smoke Tree Street, Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items exclude members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTA's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTA meetings. Your cooperation is appreciated!

VICTOR VALLEY TRANSIT AUTHORITY

MISSION STATEMENT

**Our mission is to serve the
community with excellent
public transportation
services in terms of quality,
efficiency, and
responsiveness.**

Quality

To increase ridership and community support by exceeding expectations.

Efficiency

To maintain an efficient operation that represents a highly-valued service.

Responsiveness

To provide services and facilities which are responsive to the needs of the community.

**AGENDA ITEM
ONE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Minutes from the Regular Meeting of the Board of Directors Conducted on May 21, 2018.

SUMMARY STATEMENT

Following are copies of the minutes from the regular meeting of the Board of Directors conducted on May 21, 2018.

RECOMMENDED ACTION

Move for approval.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

June 27, 2018

ITEM NUMBER

1

**VICTOR VALLEY TRANSIT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**May 21, 2018
MINUTES**

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:32 a.m. by Chair Rich Harpole in the Barstow Council Chambers at 220 East Mountain View Street, Barstow, CA 92311.

ROLL CALL

Board Members Present: Chair Rich Harpole
Director Robert Lovingood
Director Larry Bird
Director Gloria Garcia
Alternate-Director Sandy Baca

Staff Members Present:

Kevin Kane, VVTA	Curt Mitchell, City of Barstow
Jonathan McDowell, Transdev	Simon Herrera, VVTA
Debi Lorrach, Clerk of the Board	Barbara Miller, VVTA
Steven Riggs, VVTA	Carol Greene, County Counsel
Cindy Prothro, City of Barstow	Jesse Roach, Transdev
Aaron Moore, VVTA	Christine Plasting, VVTA
Nancie Goff, VVTA	Craig Barnes, VVTA
Marie Downing, VVTA	Christine Ortega, Transdev
Doug Mathews, City of Victorville	Ro Ratliff, City of Victorville
Lora Sanchez, Transdev	

PLEDGE OF ALLEGIANCE

Director Lovingood led the audience in the pledge of allegiance.

ANNOUNCEMENTS

Chair Harpole and the Board presented a Letter of Commendation to Barstow driver Morgan Anderson for going above and beyond his duties. On March 9, 2018, Mr. Anderson was driving from Needles and witnessed a big rig overturn. Mr. Anderson stopped his vehicle and helped the victims in the accident and kept them safe and off the highway until emergency personnel arrived.

Another celebration, Chair Harpole announced, is Mr. Kane's 20th Anniversary with VVTA. Chair Harpole stated that with Mr. Kane's leadership and vision, VVTA has grown and flourished.

PUBLIC COMMENTS

Speaker: Mike Leonard, Hesperia, CA

Mr. Leonard, former Board Chair, commented positively regarding VVTA as a transit agency

CONSENT CALENDAR

1. **Minutes from Regular Meeting of The Board of Directors Conducted on April 16, 2018.**
Recommendation: Move for approval.
Presented by: None.
2. **Warrants, March 2018.**
Recommendation: Move for approval.
Presented by: None.
3. **FY 2017-2018 Unmet Needs Hearings.**
Recommendation: Review and approve the testimony and findings from the September 2017 Unmet Transit Needs Public Hearings.
Presented by: None.

A MOTION WAS MADE BY Director Lovingood to approve the Consent Calendar. Seconded by Director Bird. The motion passed unanimously.

REPORTS

4. **Meeting Notes from The Technical Advisory Committee Meeting Conducted on May 2, 2018.**
Recommendation: Information item only.
5. **Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.**
Recommendation: Information item only.

Mr. Kane reported that the CTSA Director and staff met with the Board of Trustees at Barstow Community College regarding implementation of a bus pass plan very similar to the plan in place at Victor Valley College. Additionally, due to Barstow being a disadvantaged area, the college may be able to pay for this program with grant funding.

VVTA continues to move forward with plans for “off-street” transfer hubs in Hesperia south of the post office, Victorville near the current Costco transfer hub is and “off-street” in Barstow. Chair Harpole stated that the City Engineer will be available for an update at the next Board meeting on June 18th.

ACTION/DISCUSSION ITEMS

6. **Resolution Number 18-04 and Direct Staff to Transition to Procuring Zero Emission Buses to Meet Resolution 18-04 Goal.**

Recommendation: Approve Resolution Number 18-04 and Direct Staff to Move to Procure Battery Electric Buses to Meet Resolution 18-04 Goal.

Presented by: Kevin Kane, Executive Director.

Mr. Kane briefly outlined the Resolution, stating that this will give VVTA a head start on accomplishing the goal to be 100% battery/electric buses by 2040.

A MOTION WAS MADE BY Alternate-Director Baca to approve the recommended action. Seconded by Director Garcia. The motion passed unanimously.

7. **Amend the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim.**

Recommendation: Approve amendment to the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Change the Project and wording of the capital budget item from purchase expansion paratransit buses to purchase replacement paratransit buses.

Presented by: Nancie Goff, Deputy Executive Director.

Ms. Goff explained that the current budget allows for four (4) ADA expansion vehicles since demand for paratransit services is currently experiencing a small decline and in an effort to remain fiscally responsible, VVTA is recommending that the expansion vehicles be changed to replacement vehicles.

A MOTION WAS MADE BY Director Lovingood to approve the recommended action. Seconded by Director Garcia. The motion passed unanimously.

8. **Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim for Awarded Section 5310 projects.**

Recommendation: Approve amendment to the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim for Awarded Section 5310 projects.

Presented by: Nancie Goff, Deputy Executive Director.

This item is to add the mentioned projects and the awarded funds to the current budget, Ms. Goff stated. The projects include ADA replacement vehicles and TRIP program funding.

A MOTION WAS MADE BY Director Lovingood to approve the recommended action. Seconded by Alternate-Director Baca. The motion passed unanimously.

9. **Reject All Proposals Received and Cancel RFP 2017-13 Operations and Maintenance Services and Approve Release of RFP 2018-14 Operations and**

Maintenance Services.

Recommendation: Reject all proposals received – RFP 2017-13 and approve the release of RFP 2018-14.

Presented by: Kevin Kane, Executive Director.

Mr. Kane stated that the RFP effort that was released earlier this year produced too few responses to be considered competitive, as well as new requirements from CalTrans that need to be implemented. Therefore, VVTA is recommending that the agency release RFP 2018-14 which incorporates the CalTrans requirements as well as minor changes to the scope of work.

A MOTION WAS MADE BY Director Bird to approve the recommended action. Seconded by Director Garcia. The motion passed unanimously.

10. VVTA RFP 2018-05 Bus Mid-Life Rehabilitation Award.

Recommendation: Award the contract to Cummins Sales & Service, Bloomington, CA.

Presented by: Christine Plasting, Procurement Manager.

RFP 2018-05 resulted in two (2) bids received, Ms. Plasting explained, and each one was reviewed; Cummins came in with the highest score.

A MOTION WAS MADE BY Director Lovingood to approve the recommended action. Seconded by Director Bird. The motion passed unanimously.

11. VVTA RFP 2017-21 San Bernardino Regional Vanpool Providers Award.

Recommendation: Award Contracts to Airport Van Rental, Enterprise Holdings and Green Commuter.

Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting said that VVTA received three (3) proposals and based on prior experience, VVTA recommends awarding all three (3) proposers a contract in an effort to keep prices competitive.

A MOTION WAS MADE BY Director Bird to approve the recommended action. Seconded by Director Garcia. The motion passed unanimously.

12. Award IFB 2018-07 LNG/RLNG to Clean Energy, Newport Beach, CA.

Recommendation: Award the three-year contract to Clean Energy, Newport Beach, CA, per IFB 2018-07.

Presented by: Christine Plasting, Procurement Manager.

This contract will be for three (3) years and is for delivery of RLNG/LNG fuel in Barstow. Ms. Plasting explained the length of the contract ensures more stable and competitive pricing.

A MOTION WAS MADE BY Director Garcia to approve the recommended action. Seconded by Director Lovingood. The motion passed unanimously.

13. Approve the Release of RFP 2018-13 Design Build Barstow Maintenance Facility.

Recommendation: Approve the release of RFP 2018-13.

Presented by: Kevin Kane, Executive Director.

Mr. Kane shared that the two (2) Statements of Qualification received by VVTA were deemed acceptable by the evaluation committee and both will receive RFP 2018-13.

A MOTION WAS MADE BY Alternate Director Baca to approve the recommended action. Seconded by Director Garcia. The motion passed unanimously.

14. AB 1912, as Amended May 9, 2018, Rodriguez. Public Employees' Retirement: Joint Powers Agreements: Liability.

Recommendation: 1) Send letter of opposition to assemblyman Rodriguez as well as assemblyman Obernolte and Senator Wilk; and 2) Decide if the letter should go out under the Board chair's name or the Executive Director's name.

Presented by: Kevin Kane, Executive Director.

VVTA, as a JPA, feels that the agency should oppose this legislation; the bill is currently in a suspense file, however, there is union support for it.

A MOTION WAS MADE BY Director Lovingood to approve the #1 of the recommended action. Director Lovingood made a motion to approve #2 with the signature of the Board Chair. Both actions were seconded by Director Bird. The motion passed unanimously.

15. Release RFP 2018-16 Construction Project Manager.

Recommendation: Authorize Staff to Release RFP 2018-16 for a Construction Project Manager.

Presented by: Christine Plasting, Procurement Manager.

Ms. Plasting stated that the Construction Project Manager will provide the needed expertise in making recommendations to VVTA during the planning, build-up, implementation and close-out phases of the project.

A MOTION WAS MADE BY Director Lovingood to approve the recommended action. Seconded by Director Garcia. The motion passed unanimously.

16. Closed Session.

Closed Session.

BOARD BUSINESS

Conference with Labor Negotiator per Government Code Section 54957.6(A) with Kevin Kane, Designated Labor Negotiator with regard to all other VVTA employees, with the exception of Executive Director.

Recommendation: Approve recommendation of the Board.

Presented by: Kevin Kane, Executive Director.

Open Closed Session: 10:03 am

Chair Harpole announced that there is no reportable action from the closed session.

Close Closed Session: 10:38 am

PRESS CLIPS/CORRESPONDENCE

No comments.

BOARD OF DIRECTORS COMMENTS

Director Lovingood stated that he will not be in attendance at the June 18th meeting.

DATE OF NEXT MEETING

The next scheduled Board meeting will be on Monday, June 18, 2018 at 9:30 am at Victor Valley Transit Authority, 17150 Smoke Tree Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned at 10:39 a.m.

APPROVED: _____
Rich Harpole, Chair

ATTEST: _____
Debi Lorrach, Clerk of the Board

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AGENDA ITEM TWO

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Payrolls and Warrants for April 2018.

SUMMARY STATEMENT

The following registers of Payrolls and Warrants have been audited as required By Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

Agency's Gross Payroll for Administrative Employees

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
04/13/2018	\$ 58,810.13	PR0202-04-18
04/27/2018	\$ 60,387.41	PR0203-04-18
Total Payroll	\$ 119,197.54	

Agency's Register of Warrants

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
04/13/2018	\$ 132,158.16	9098-9118	AP02005AAACXN
04/20/2018	\$ 140,999.87	9119-9142	AP02014AAACXW
04/26/2018	\$ 1,373,577.62	9143-9169	AP02030AAACYM
	\$ 1,646,735.65		

RECOMMENDED ACTION

Approve VVTA's expenditures for April 2018.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Steven Riggs, Finance Director	\$1,765,933.19	June 27, 2018	2

Bank Register Report

Victor Valley Transit Authority

April 2018

Check Number	Date	Payee Name	Amount
009098	04/13/2018	Applied Natural Gas Fuel	\$10,122.51
009099	04/13/2018	Lawrence Bird	\$125.00
009100	04/13/2018	BROADLUX	\$19,229.10
009101	04/13/2018	Jazmin Castro	\$54.84
009102	04/13/2018	SPECTRUM BUSINESS	\$134.24
009103	04/13/2018	Spectrum Business-Sec	\$90.00
009104	04/13/2018	Frontier	\$373.21
009105	04/13/2018	Gloria L. Garcia	\$125.00
009106	04/13/2018	GP Strategies	\$640.00
009107	04/13/2018	Richard Harpole	\$125.00
009108	04/13/2018	HI-Desert Communications	\$1,308.00
009109	04/13/2018	High Desert Laser Graphics	\$82.97
009110	04/13/2018	HI-Desert Truck Driving School	\$12,756.00
009111	04/13/2018	Robert Lovingood	\$125.00
009112	04/13/2018	National Auto Fleet Group	\$70,764.38
009113	04/13/2018	Barbara Stanton	\$125.00
009114	04/13/2018	State Compensation Insurance Fund	\$1,868.92
009115	04/13/2018	Type-Set-Go	\$447.16
009116	04/13/2018	Transdev	\$6,749.26
009117	04/13/2018	Verizon-Security Phones	\$5,202.12
009118	04/13/2018	Verizon	\$1,710.45
009119	04/20/2018	Charles Meier	\$4,375.00
009120	04/20/2018	Lawrence Bird	\$125.00
009121	04/20/2018	BP Energy Company	\$35,360.61
009122	04/20/2018	SPECTRUM BUSINESS	\$1,948.48
009123	04/20/2018	Civicplus	\$1,490.00
009124	04/20/2018	Daily Press	\$963.93
009125	04/20/2018	Southern California Edison-CNG	\$11,236.90
009126	04/20/2018	Southern California Edison	\$5,047.39
009127	04/20/2018	Federal Express Corp.	\$29.29
009128	04/20/2018	Flyers Energy LLC	\$24,058.34
009129	04/20/2018	Gloria L. Garcia	\$125.00
009130	04/20/2018	Golden State Water Company	\$630.95
009131	04/20/2018	Richard Harpole	\$835.38
009132	04/20/2018	Raines Electric	\$435.00
009133	04/20/2018	Southern California Fleet Services Inc	\$277.06
009134	04/20/2018	Southwest Gas Corporation	\$34,468.02
009135	04/20/2018	Southwest Gas Corporation	\$716.19
009136	04/20/2018	Southwest Gas Corporation	\$2,066.93
009137	04/20/2018	Southwest Gas Corporation	\$760.66
009138	04/20/2018	Barbara Stanton	\$250.00
009139	04/20/2018	State Compensation Insurance Fund	\$6,597.96
009140	04/20/2018	Type-Set-Go	\$334.03
009141	04/20/2018	UCR Forecasting, LLC	\$3,250.00
009142	04/20/2018	Transdev	\$5,617.75
009143	04/26/2018	ADARide.com	\$6,566.50
009144	04/26/2018	Allied Barton Security Services	\$5,532.24
009145	04/26/2018	American Express	\$1,584.96
009146	04/26/2018	Applied Natural Gas Fuel	\$4,778.19
009147	04/26/2018	Bonnie Baker Senior Center	\$1,985.68
009148	04/26/2018	Civic Resource Group	\$1,165.00

009149	04/26/2018	Denco Sales	\$5,983.62
009150	04/26/2018	Desert Communities FCU	\$60.00
009151	04/26/2018	Diamond	\$285.22
009152	04/26/2018	ENTERPRISE CAR SHARE	\$1,344.19
009153	04/26/2018	City Of Hesperia Water District	\$2,762.23
009154	04/26/2018	San Bernardino County	\$2,488.33
009155	04/26/2018	SONIC SYSTEMS IT	\$2,690.00
009156	04/26/2018	Trona Community Senior Center	\$2,108.72
009157	04/26/2018	Transdev	\$1,263,176.42
009158	04/26/2018	City Of Victorville	\$5,341.46
009159	04/26/2018	Wirz And Co Printing Inc	\$312.48
009160	04/26/2018	Lincoln Financial Group	\$921.83
009161	04/26/2018	Special District Risk Management	\$32,751.18
009162	04/26/2018	Principal Life Insurance Company	\$2,136.73
009163	04/26/2018	Flyers Energy LLC	\$25,081.46
009164	04/26/2018	Charles Meier	\$2,423.64
009165	04/26/2018	VerizonBAT	\$950.30
009166	04/26/2018	Daily Press	\$186.99
009167	04/26/2018	Frontier	\$118.44
009168	04/26/2018	Shred Your Docs	\$65.00
009169	04/26/2018	Southern California Edison	\$776.81
TOTAL			\$1,646,735.65

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**AGENDA ITEM
THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Meeting Notes from The Technical Advisory Committee Meeting Conducted on June 6, 2018.

SUMMARY STATEMENT

Meeting Notes from the Technical Advisory Committee meeting conducted on June 6, 2018.

RECOMMENDED ACTION

Information item only.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

June 27, 2018

ITEM NUMBER

3

**VICTOR VALLEY TRANSIT AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

June 6, 2018

MEETING NOTES

The meeting of the Technical Advisory Committee (TAC) of Victor Valley Transit Authority was opened at 3:04 p.m. at Victor Valley Transit Authority, Board room, 17150 Smoke Tree Street, Hesperia, CA.

ROLL CALL

TAC Members

Present: Orlando Acevedo, Town of AV (via phone)
Erin Baum, City of Hesperia

Staff Present: Nancy Strickert, SBCTA (via phone)
Debi Lorrach, VVTA David Flowers, VVTA
Nancie Goff, VVTA Marie Downing, VVTA
Christine Plasting, VVTA Steven Riggs, VVTA
Aaron Moore, VVTA Simon Herrera, VVTA

1. Public Comment.

None.

2. Review Draft Board Agenda.

a. Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.

Ms. Goff said that VVTA has seven 40 and 35-foot buses eligible for replacement in FY 19. With the pending CARB Zero Emission Mandates to procure ZEB buses, VVTA will first need the infrastructure to support the electric buses. She added, that VVTA has previously used this type of money to supplement various capital projects. Having this project included in the FTIP and having these funds available to match FTA resources will be a positive step reaching these goals.

b. Amend the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).

As with the last award, VVTA needs to supplement the Caltrans funding for these 2 paratransit buses, Ms. Goff stated. For cost efficiencies and fleet consistency VVTA typically uses the MBTA Joint Procurement vehicle contract so that the buses can be built to VVTA's specifications. She added, there will be no need for additional LTF as suitable surplus funds can be re-allocated from other completed capital projects.

c. Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.

Ms. Goff explained that VVTA needs an eligible capital security project for FY 18 in order to achieve the annual requirement of expending 1% of the formula funds as stipulated by FTA. The Director of Maintenance and Facilities feels that this project can be done in phases starting with the motor bus fleet and moving on to the commuter bus fleet. She added, with fewer incidents on the Paratransit service, existing cameras systems on those buses will be phased out through attrition as new buses are purchased. Processing the fleet in phases will allow VVTA to use this project as its 1% security requirement for FY 19 and possibly FY 20 as well.

d. Draft Budget FY18-19.

Mr. Riggs reviewed the draft budget presenting the highlights for each department, noting that the draft budget cannot be finalized until an interim contract is agreed upon by both VVTA and Transdev. Additionally, Mr. Riggs discussed capital projects including the new transfers hubs as well as the new Barstow Operations and Maintenance facility.

e. Award Security Contract.

Ms. Plasting stated that security is provided in three (3) locations: Hesperia Park & Ride, the Victorville transportation center and the main hub at Costco. The recommended action is to award the contract to American Guard Services.

f. Award Audio/Visual Contract.

The recommended action for this item, Ms. Plasting explained, is to award the contract to the highest scorer, EIDIM.

g. Award Computer Network Support Contract.

Ms. Plasting stated that there is no Board item written for this at this time due to the fact that the evaluation committee is meeting on Thursday, June 7th; this item will be on the Board agenda.

h. Continuing Resolution for operating.

This Resolution is necessary in order for VVTA to continue operations while a new operations and maintenance contract is finalized, Mr. Riggs explained. The fiscal impact for this item will be presented as 1/12 of the approved budget from FY17-18.

3. Budget Update.

N/A.

4. Bus stop shelters/benches/lighting.

Mr. Herrera shared that all orders have been delivered, including the two (2) trash cans at the Mall.

5. SBCTA Update.

Ms. Strickert said the TDA audit kick off meeting is taking place on Thursday, June 7th and looks forward to seeing VVTA staff there.

6. Transfer Centers Update (Williams Street, Hesperia, Victorville).
Currently, the real estate agent that VVTA is working with is on vacation, Ms. Plasting stated.

8. Other Business.
None.

9. Adjournment: 3:54 pm

**AGENDA ITEM
FOUR**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Management reports.

SUMMARY STATEMENT

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- Transdev invoice for April, BAT and VVTA.
- Monthly Performance Charts: Passengers Per Revenue Hour, VVTA and BAT.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Program Statistics: Operating Costs and Passenger Revenue, VVTA and BAT.
- Fort Irwin Revenue and Expenses through April.
- Monthly Complaint Reports.
- Lift Deployment and Bike Rack Use Logs, VVTA and BAT.
- Monthly ADA Denial Report.
- Transdev On Time Performance Report FY 2018.
- Miles Between Roadcalls for April.
- PERMA Loss Detail Report for April.
- Veterans Pass Sales Update.

RECOMMENDED ACTION

Information items only.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT

N/A

MEETING DATE

June 27, 2018

ITEM NUMBER

4

Transdev
Transportation Services
1612 State St.
Barstow Ca. 92311

INVOICE NO. "000033118-INS-03B"

DATE 05/08/2018

BILL TO Victor Valley Transit Authority
 17150 Smoke Tree St.
 Hesperia, Calif 92345

CONTRACT NAME:
 Victor Valley

Attention: Mr. Kevin Kane
 Executive Director

MONTH April BILLING PERIOD 04/01/18 to 04/30/18

	April 18 Budgeted HOURS	April 18 ACTUAL HOURS	April 18 Budgeted REVENUE	April 18 ACTUAL REVENUE	April 18 Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
Fixed Route	1857.30	1857.00	\$111,029.39	\$111,011.46	(\$17.93)	\$1,078,287.15	\$1,081,599.36	3312.21
County	762.30	761.00	\$45,570.29	\$45,492.58	(\$77.71)	\$403,112.07	\$425,514.04	22401.97
DAR	620.00	310.00	\$42,048.40	\$21,024.20	(\$21,024.20)	\$484,506.08	\$282,624.93	(201881.15)
SUBTOTALS	3,239.60	2,928.00	\$198,648.09	\$177,528.24	(\$21,119.85)	\$1,965,905.30	\$1,789,738.33	(176166.97)

TOTAL INVOICE **\$177,528.24**

Please REMIT TO:
 Transdev Inc.
 4157 Collection Center Drive
 Chicago, IL 60693

 Manager's Signature and Business Phone

Transdev

Transportation Services
17150 Smoke Tree St.
Hesperia Calif. 92345

INVOICE NO.

"000418-IN0004-Revised

BILL TO Victor Valley Transit Authority
17150 Smoke Tree St.
Hesperia, Calif 92345

DATE

05/08/2018

CONTRACT NAME:
Victor Valley Transit

Attention: Mr. Kevin Kane
Executive Director

MONTH

April

BILLING PERIOD: 02/ 04/01/18 to 04/30/18

	Budgeted Revenue hours	Actual Revenue hours	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3,522.00	3,648.00	\$238,862.04	\$247,407.36	\$8,545.32	\$2,355,198.03	\$2,265,176.11	(90021.92)
Subscription	1,055.00	1,117.00	\$71,550.10	\$75,754.94	\$4,204.84	\$715,501.00	\$773,381.98	\$57880.98
Regional Fixed Rt	10,262.30	10,244.00	\$613,480.29	\$612,386.32	(\$1,093.97)	\$6,109,642.74	\$6,099,174.01	(10468.73)
County	2,479.14	2,474.00	\$148,202.99	\$147,895.72	(\$307.27)	\$1,398,578.81	\$1,397,118.38	(1460.43)
Dead Head LV-Rte #23	15.00	15.00	\$896.70	\$896.70	\$0.00	\$8,937.11	\$8,937.11	0.00
Rte. 200	40.00	40.00	\$2,391.20	\$2,391.20	\$0.00	\$25,107.60	\$23,852.22	(1255.38)
B.V. Link/Lifeline	611.68	611.00	\$36,566.23	\$36,525.58	(\$40.65)	\$370,664.68	\$370,097.98	(566.70)
Dead Head BV	21.00	21.00	\$1,255.38	\$1,255.38	\$0.00	\$12,613.58	\$12,733.14	119.56
Fort Irwin	606.90	606.00	\$36,280.48	\$36,226.68	(\$53.80)	\$362,385.75	\$358,022.42	(4363.33)
Dead Head FI	78.75	78.75	\$4,707.68	\$4,707.68	\$0.00	\$47,300.94	\$47,300.67	(0.27)
SUBTOTALS	18,691.77	18,854.75	\$1,154,193.09	\$1,165,447.56	\$11,254.46	\$11,405,930.24	\$11,355,794.02	(50136.22)

* County routes include 20,21,22,23 and 24

TOTAL INVOICE INCLUDING VARIANCE

\$1,165,447.56

Please REMIT TO:
Transdev Inc.
4157 Collection Center Drive
Chicago, IL 60693

Manager's Signature and Business Phone



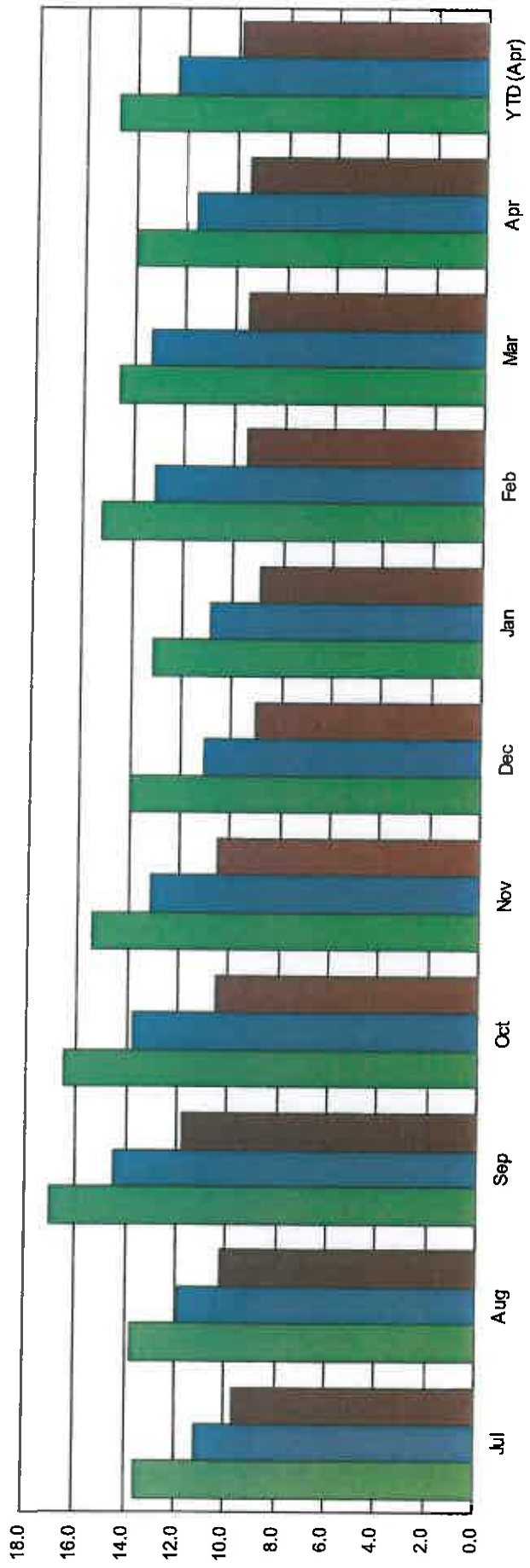
FY 2013 -- Monthly Performance Charts

Program - Regional Routes
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None

Two Years Prior Prior Year Current Year

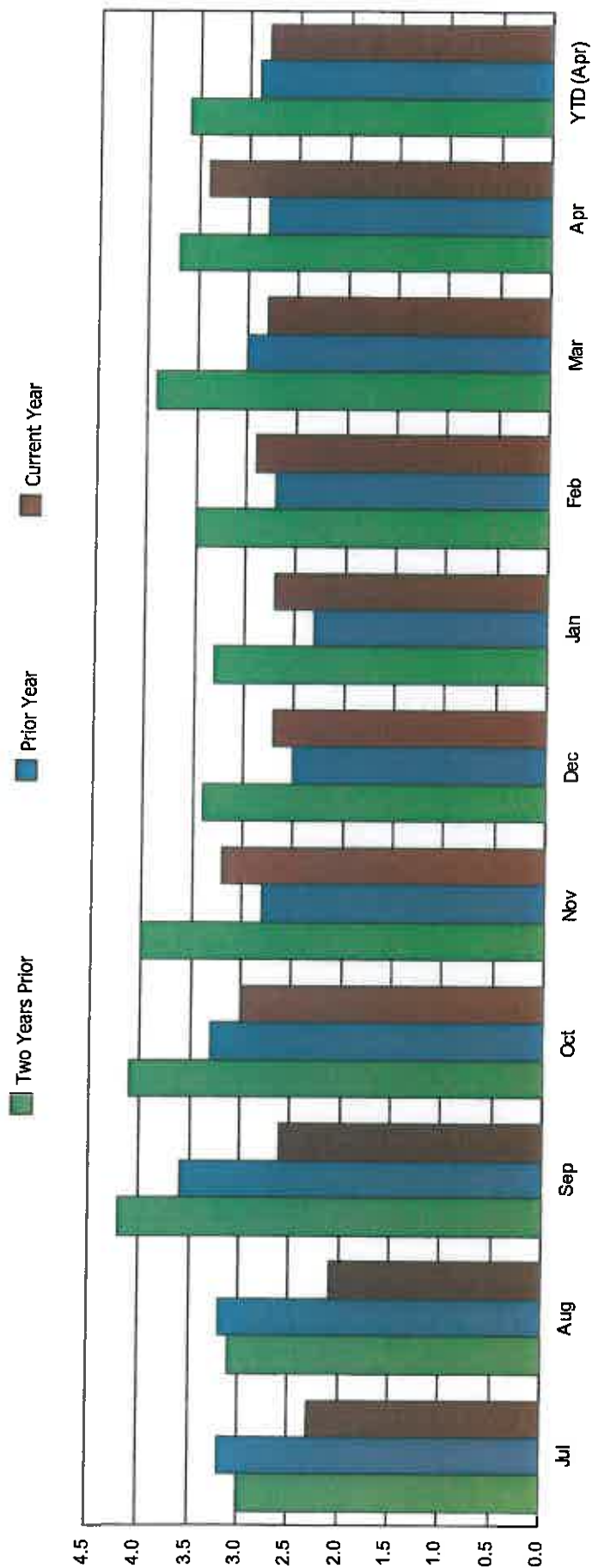




FY 2018 -- Monthly Performance Charts
Program - County Routes
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None



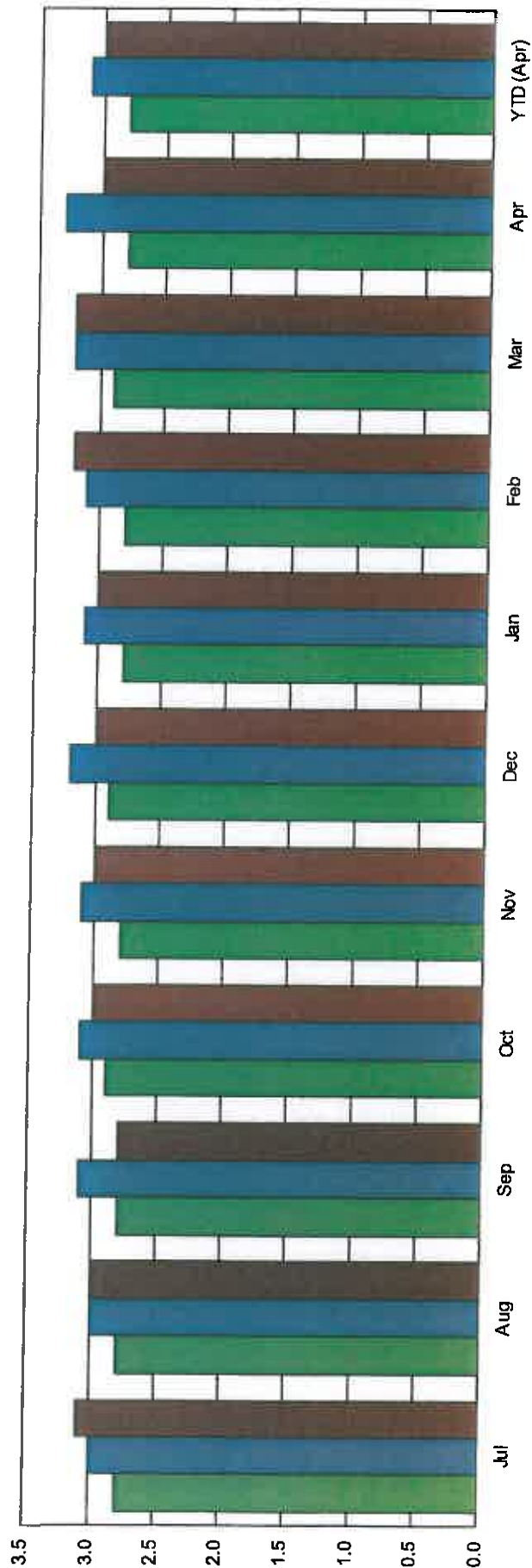


FY 2018 -- Monthly Performance Charts
Program - Community Transit
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None

Two Years Prior
Prior Year
Current Year

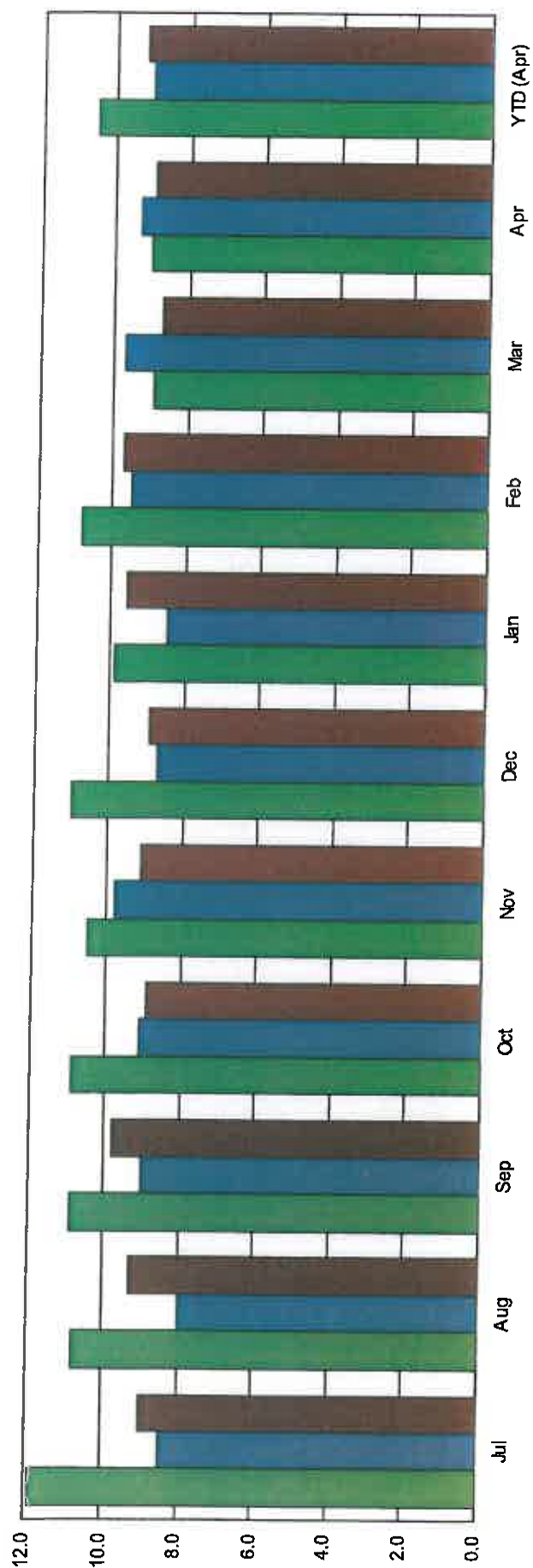




FY 2018 -- Monthly Performance Charts
Program - Intercity
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None



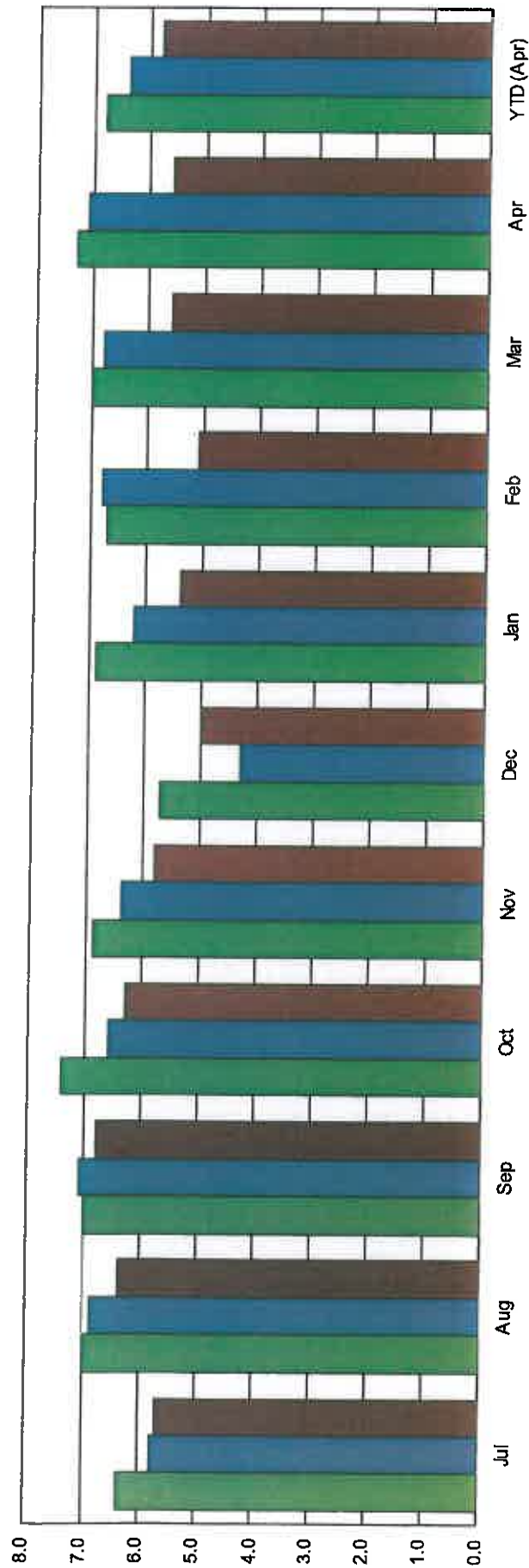


FY 2018 -- Monthly Performance Charts
Program - Commuter Bus
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None

Two Years Prior
Prior Year
Current Year





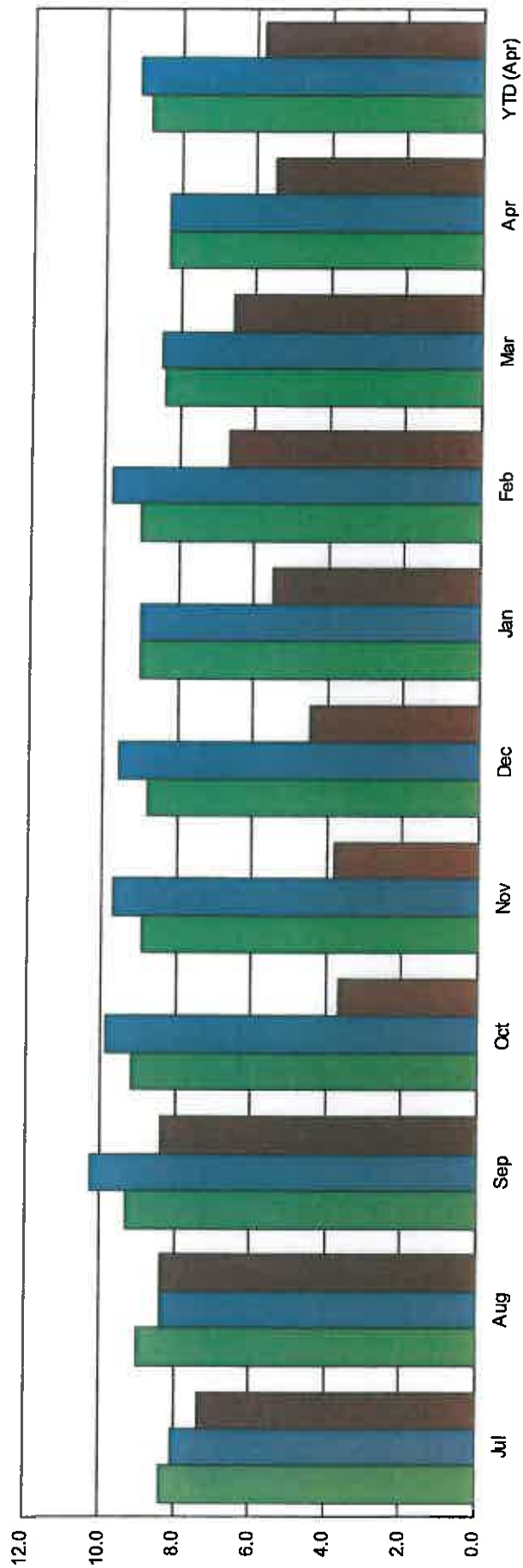
FY 2018 -- Monthly Performance Charts

Program - Barstow City Fixed Routes
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None

■ Two Years Prior ■ Prior Year ■ Current Year





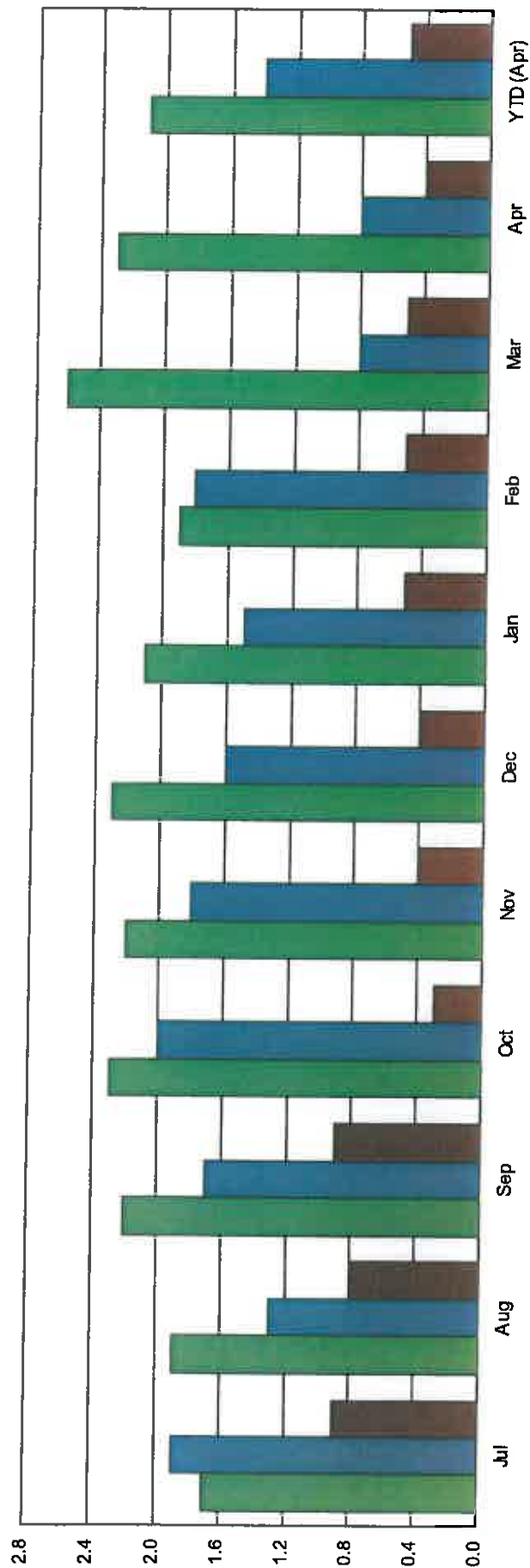
FY 2018 -- Monthly Performance Charts

Program - Barstow County Routes
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None

Two Years Prior
Prior Year
Current Year



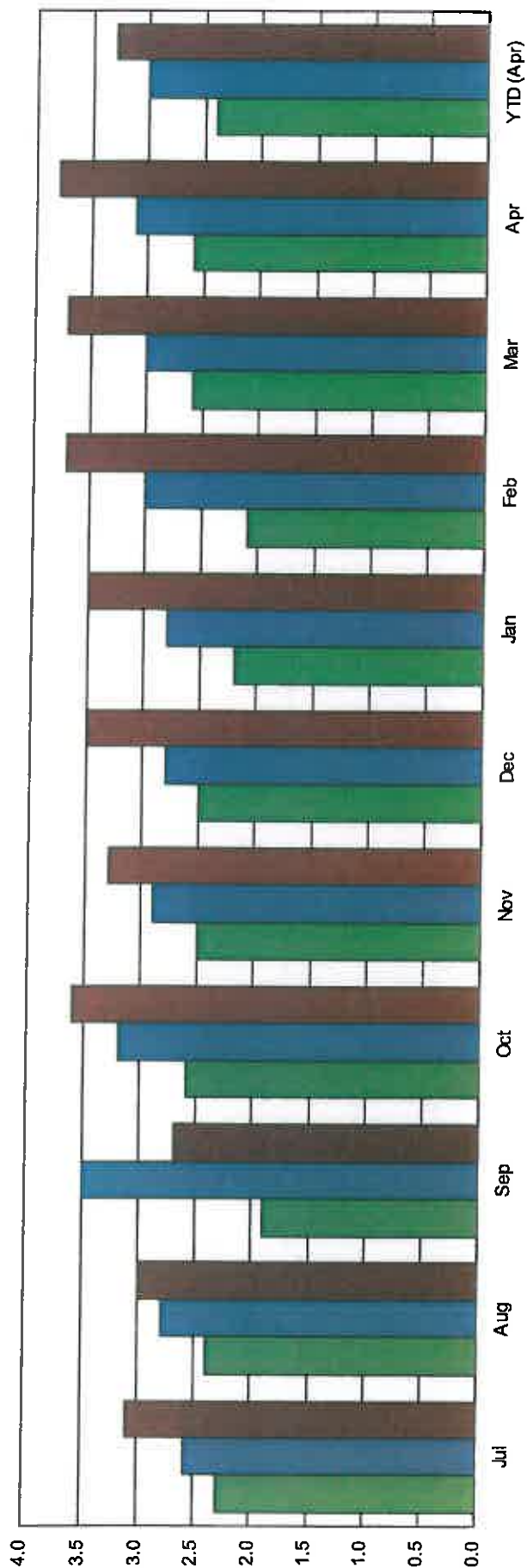


FY 2018 -- Monthly Performance Charts
Program - Barstow Demand Response
Year-To-Date through April
All Routes

Passengers Per Revenue Hour

Target: None

Two Years Prior
Prior Year
Current Year



FY 2018 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for April

Level Item	Passengers	Revenue	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Rev. Hour	Passenger Revenue Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:											
1	3,561	370.8	\$25,830	\$2,687	9.6	\$7.25	\$69.65	\$0.75	\$7.25	\$7.25	10.40%
2	2,163	372.6	\$25,987	\$1,632	5.8	\$12.01	\$69.74	\$0.75	\$4.38	\$4.38	6.28%
3	2,654	741.0	\$52,135	\$2,003	3.6	\$19.64	\$70.36	\$0.75	\$2.70	\$2.70	3.84%
6	1,902	372.6	\$26,075	\$1,435	5.1	\$13.71	\$69.98	\$0.75	\$3.85	\$3.85	5.50%
15	5,798	611.2	\$53,967	\$21,612	9.5	\$9.31	\$88.30	\$3.73	\$35.36	\$35.36	40.05%
21	1,429	831.4	\$59,419	\$2,455	1.7	\$41.58	\$71.47	\$1.72	\$2.95	\$2.95	4.13%
22	1,556	395.9	\$28,720	\$2,673	3.9	\$18.46	\$72.55	\$1.72	\$6.75	\$6.75	9.31%
23	1,576	432.9	\$31,579	\$2,707	3.6	\$20.04	\$72.95	\$1.72	\$6.25	\$6.25	8.57%
24	3,734	814.3	\$57,756	\$6,414	4.6	\$15.47	\$70.93	\$1.72	\$7.88	\$7.88	11.11%
28	183	383.4	\$26,947	\$1,125	0.5	\$147.25	\$70.29	\$6.15	\$2.93	\$2.93	4.17%
29	149	377.2	\$26,541	\$916	0.4	\$178.13	\$70.37	\$6.15	\$2.43	\$2.43	3.45%
31	8,827	597.9	\$45,649	\$7,130	14.8	\$5.17	\$76.35	\$0.81	\$11.92	\$11.92	15.62%
32	8,948	828.6	\$64,307	\$7,227	10.8	\$7.19	\$77.61	\$0.81	\$8.72	\$8.72	11.24%
33	2,869	395.5	\$31,527	\$2,317	7.3	\$10.99	\$79.72	\$0.81	\$5.86	\$5.86	7.35%
40	2,097	390.0	\$29,692	\$1,694	5.4	\$14.16	\$76.13	\$0.81	\$4.34	\$4.34	5.70%
41	13,379	1,185.7	\$88,365	\$10,806	11.3	\$6.60	\$74.53	\$0.81	\$9.11	\$9.11	12.23%
42	1,793	823.1	\$64,486	\$1,448	2.2	\$35.97	\$78.34	\$0.81	\$1.76	\$1.76	2.25%
43	7,121	537.5	\$41,952	\$5,752	13.2	\$5.89	\$78.06	\$0.81	\$10.70	\$10.70	13.71%
47	1,294	389.6	\$29,155	\$1,045	3.3	\$22.53	\$74.83	\$0.81	\$2.68	\$2.68	3.58%
50	10,871	824.4	\$61,911	\$8,781	13.2	\$5.70	\$75.10	\$0.81	\$10.65	\$10.65	14.18%
50X	2,214	113.8	\$8,674	\$1,788	19.5	\$3.92	\$76.26	\$0.81	\$15.72	\$15.72	20.62%
51	4,601	413.1	\$30,515	\$3,716	11.1	\$6.63	\$73.87	\$0.81	\$9.00	\$9.00	12.18%
52	9,875	967.1	\$71,695	\$7,976	10.2	\$7.26	\$74.13	\$0.81	\$8.25	\$8.25	11.13%
53	7,812	764.2	\$56,883	\$6,310	10.2	\$7.28	\$74.44	\$0.81	\$8.26	\$8.26	11.09%

FY 2018 -- Monthly Performance Statistics

Systemwide Summary

All Routes

Performance Statistics for April

Performance Statistics for April												
Level Item	Passengers	Revenue Hours	Operating Costs	Passengers			Passenger Revenue	Operating		Passenger		Farebox Recovery Ratio
				Per Rev. Hour	Cost Per Passenger	Rev. Hour		Cost Per Passenger	Revenue Per Rev. Hour			
54	3,268	390.0	\$29,678	8.4	\$9.08	\$2,640	\$76.10	\$0.81	\$6.77	8.89%		
55	4,564	414.6	\$31,144	11.0	\$6.82	\$3,686	\$75.12	\$0.81	\$8.89	11.84%		
66	1,383	387.0	\$30,171	3.6	\$21.82	\$1,117	\$77.96	\$0.81	\$2.89	3.70%		
68	6,654	822.4	\$62,941	8.1	\$9.46	\$5,374	\$76.53	\$0.81	\$6.54	8.54%		
101	3,406	606.4	\$56,268	5.6	\$16.52	\$38,675	\$92.79	\$11.36	\$63.78	68.73%		
200	16	40.0	\$205	0.4	\$12.80	\$60	\$5.12	\$3.73	\$1.49	29.12%		
ADA	9,097	3,647.7	\$308,158	2.5	\$33.87	\$26,287	\$84.48	\$2.89	\$7.21	8.53%		
DR - BAT	1,173	310.0	\$27,757	3.8	\$23.66	\$2,762	\$89.55	\$2.36	\$8.91	9.95%		
SUB	5,267	1,116.8	\$95,782	4.7	\$18.19	\$15,220	\$85.77	\$2.89	\$13.63	15.89%		
VP - Enter	21,528	4,076.2	\$28,528	5.3	\$1.33		\$7.00					
VP - VPSI	27,210	4,884.8	\$34,111	5.6	\$1.25		\$6.98					
Program:												
Barstow City Fixed Routes	10,280	1,857.0	\$130,026	5.5	\$12.65	\$7,758	\$70.02	\$0.75	\$4.18	5.97%		
Barstow County Routes	332	760.6	\$53,489	0.4	\$161.11	\$2,041	\$70.33	\$6.15	\$2.68	3.82%		
Barstow Demand Response	1,173	310.0	\$27,757	3.8	\$23.66	\$2,762	\$89.55	\$2.36	\$8.91	9.95%		
Community Transit	14,364	4,764.4	\$403,940	3.0	\$28.12	\$41,507	\$84.78	\$2.89	\$8.71	10.28%		
Commuter Bus	3,406	606.4	\$56,268	5.6	\$16.52	\$38,675	\$92.79	\$11.36	\$63.78	68.73%		
County Routes	8,295	2,474.4	\$177,474	3.4	\$21.40	\$14,249	\$71.72	\$1.72	\$5.76	8.03%		
Intercity	5,814	651.2	\$54,171	8.9	\$9.32	\$21,672	\$83.19	\$3.73	\$33.28	40.01%		
Regional Routes	97,570	10,244.4	\$778,744	9.5	\$7.98	\$78,808	\$76.02	\$0.81	\$7.69	10.12%		
Van Pools	48,738	8,961.0	\$62,639	5.4	\$1.29		\$6.99					
Mode:												
Bus (Motorbus)	122,291	15,987.6	\$1,193,904	7.6	\$9.76	\$124,527	\$74.68	\$1.02	\$7.79	10.43%		
Commuter Bus	3,406	606.4	\$56,268	5.6	\$16.52	\$38,675	\$92.79	\$11.36	\$63.78	68.73%		

FY 2018 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for April

Performance Statistics for April											
Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers		Operating		Passenger		Farebox Recovery Ratio
					Per Rev. Hour	Cost Per Passenger	Rev. Hour	Revenue Per Passenger	Rev. Hour		
Demand Response	15,537	5,074.4	\$431,697	\$44,269	3.1	\$27.79	\$85.07	\$2.85	\$8.72	10.25%	
Vanpool	48,738	8,961.0	\$62,639		5.4	\$1.29	\$6.99				
System Total:	189,972	30,629.4	\$1,744,508	\$207,471	6.2	\$9.18	\$56.96	\$1.09	\$6.77	11.89%	



Monthly Ridership Report

April, FY 2018

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	5,046	3,561	16.0	9.6	16.84%	10.40%
101	3,987	3,406	7.1	5.6	79.60%	68.73%
15	5,898	5,798	9.9	9.5	47.28%	40.05%
2	2,348	2,163	7.4	5.8	7.76%	6.28%
20	193		0.6		0.90%	
200	26	16	0.7	0.4	18.03%	29.12%
21	1,830	1,429	4.3	1.7	6.17%	4.13%
22	1,491	1,556	3.7	3.9	5.30%	9.31%
23	1,516	1,576	3.5	3.6	4.97%	8.57%
24	495	3,734	1.2	4.6	1.78%	11.11%
28	157	183	0.6	0.5	1.71%	4.17%
29	245	149	1.0	0.4	2.69%	3.45%
3	3,088	2,654	4.9	3.6	5.10%	3.84%
31	10,076	8,827	17.1	14.8	22.20%	15.62%
32	9,134	8,948	11.1	10.8	14.38%	11.24%
33	3,252	2,869	8.2	7.3	10.25%	7.35%
40	2,365	2,097	6.1	5.4	8.07%	5.70%
41	15,783	13,379	13.5	11.3	18.19%	12.23%
42		1,793		2.2		2.25%
43	8,724	7,121	16.5	13.2	20.94%	13.71%
44	5,528		6.7		8.91%	
47	1,620	1,294	4.2	3.3	5.68%	3.58%
48	4,751		9.9		13.29%	
50	13,884	10,871	18.4	13.2	24.35%	14.18%
50X	1,938	2,214	17.9	19.5	23.53%	20.62%
51	4,405	4,601	10.7	11.1	14.51%	12.18%
52	10,087	9,875	17.1	10.2	22.68%	11.13%
53	7,600	7,812	9.2	10.2	12.49%	11.09%
54	3,952	3,268	10.2	8.4	13.08%	8.89%
55	4,809	4,564	11.7	11.0	15.25%	11.84%
6		1,902		5.1		5.50%



Monthly Ridership Report

April, FY 2018

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
66	2,004	1,383	5.2	3.6	7.05%	3.70%
68		6,654		8.1		8.54%
ADA	8,940	9,097	2.8	2.5	11.48%	8.53%
DR - BAT	1,640	1,173	3.1	3.8	6.67%	9.95%
SUB	4,708	5,267	4.8	4.7	19.53%	15.89%
VP - Enter	16,928	21,528	5.2	5.3		
VP - VPSI	32,497	27,210	5.8	5.6		
Program Subtotals						
Barstow City Fixed Routes	10,482	10,280	8.3	5.5	8.68%	5.97%
Barstow County Routes	402	332	0.8	0.4	2.20%	3.82%
Barstow Demand Response	1,640	1,173	3.1	3.8	6.67%	9.95%
Community Transit	13,648	14,364	3.3	3.0	13.38%	10.28%
Commuter Bus	3,987	3,406	7.1	5.6	79.60%	68.73%
County Routes	5,525	8,295	2.8	3.4	4.02%	8.03%
Intercity	5,924	5,814	9.3	8.9	46.95%	40.01%
Regional Routes	109,912	97,570	11.6	9.5	15.35%	10.12%
Van Pools	49,425	48,738	5.6	5.4		
System Total	200,945	189,972	7.2	6.2	15.10%	11.89%



FY 2018 -- Program Statistics
Year-To-Date Through April
Regional Routes
All Routes

Operating Costs				
Target = \$9,440,103				
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance
Jul	\$715,929	\$786,675	\$781,116	(\$5,559)
Aug	\$775,746	\$786,675	\$800,155	\$13,479
Sep	\$744,842	\$786,675	\$790,142	\$3,467
Oct	\$784,924	\$786,675	\$827,528	\$40,853
Nov	\$723,247	\$786,675	\$738,749	(\$47,926)
Dec	\$1,067,254	\$786,675	\$1,073,661	\$286,986
Jan	\$751,591	\$786,675	\$796,438	\$9,763
Feb	\$675,229	\$786,675	\$747,046	(\$39,630)
Mar	\$816,223	\$786,675	\$830,679	\$44,004
Apr	\$686,977	\$786,675	\$778,744	(\$7,932)
YTD Total	\$7,741,961	\$7,866,753	\$8,164,258	\$297,505
				3.78%



FY 2018 -- Program Statistics
Year-To-Date Through April
County Routes
All Routes

Operating Costs				
Target = \$1,878,132				
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance
Jul	\$114,309	\$156,511	\$155,446	(\$1,065)
Aug	\$122,181	\$156,511	\$150,141	(\$6,370)
Sep	\$116,569	\$156,511	\$145,751	(\$10,760)
Oct	\$131,141	\$156,511	\$181,546	\$25,035
Nov	\$141,738	\$156,511	\$168,871	\$12,360
Dec	\$211,182	\$156,511	\$245,951	\$89,440
Jan	\$147,193	\$156,511	\$178,182	\$21,671
Feb	\$133,820	\$156,511	\$169,645	\$13,134
Mar	\$153,791	\$156,511	\$189,565	\$33,054
Apr	\$134,945	\$156,511	\$177,474	\$20,963
YTD Total	\$1,406,867	\$1,565,110	\$1,762,572	\$197,462
				12.61%



FY 2018 -- Program Statistics
 Year-To-Date Through April
 Community Transit
 All Routes

Operating Costs				
Target = \$4,943,141				
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance
Jul	\$370,326	\$411,928	\$380,528	(\$31,400)
Aug	\$414,502	\$411,928	\$411,041	(\$888)
Sep	\$411,644	\$411,928	\$407,342	(\$4,587)
Oct	\$414,590	\$411,928	\$409,181	(\$2,748)
Nov	\$370,485	\$411,928	\$366,745	(\$45,184)
Dec	\$492,021	\$411,928	\$460,638	\$48,709
Jan	\$376,727	\$411,928	\$392,812	(\$19,116)
Feb	\$363,151	\$411,928	\$350,943	(\$60,986)
Mar	\$424,040	\$411,928	\$404,140	(\$7,789)
Apr	\$341,782	\$411,928	\$403,940	(\$7,989)
YTD Total	\$3,979,267	\$4,119,284	\$3,987,308	(\$131,976)
				(3.20%)

FY 2018 -- Program Statistics
Year-To-Date Through April
Intercity
All Routes

Operating Costs				
Target = \$749,516				
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance
Jul	\$48,321	\$62,460	\$56,368	(\$6,092)
Aug	\$53,859	\$62,460	\$55,331	(\$7,129)
Sep	\$51,924	\$62,460	\$54,873	(\$7,586)
Oct	\$55,594	\$62,460	\$54,601	(\$7,858)
Nov	\$49,611	\$62,460	\$51,216	(\$11,244)
Dec	\$73,373	\$62,460	\$73,566	\$11,106
Jan	\$55,727	\$62,460	\$55,684	(\$6,776)
Feb	\$52,018	\$62,460	\$51,681	(\$10,779)
Mar	\$58,017	\$62,460	\$60,029	(\$2,430)
Apr	\$51,713	\$62,460	\$54,171	(\$8,288)
YTD Total	\$550,158	\$624,597	\$567,521	(\$57,076)
				(9.13%)



FY 2018 -- Program Statistics
Year-To-Date Through April
Commuter Bus
All Routes

Operating Costs					
Target = \$705,266					
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance	% Variance
Jul	\$58,058	\$45,833	\$53,649	\$7,816	17.05%
Aug	\$67,358	\$45,833	\$60,185	\$14,352	31.31%
Sep	\$57,937	\$45,833	\$54,648	\$8,815	19.23%
Oct	\$58,285	\$45,833	\$56,925	\$11,092	24.20%
Nov	\$58,242	\$45,833	\$55,678	\$9,845	21.47%
Dec	\$78,890	\$45,833	\$70,680	\$24,847	54.21%
Jan	\$57,987	\$45,833	\$59,173	\$13,340	29.10%
Feb	\$52,784	\$45,833	\$54,853	\$9,020	19.67%
Mar	\$61,568	\$45,833	\$57,490	\$11,657	25.43%
Apr	\$51,704	\$45,833	\$56,268	\$10,435	22.76%
YTD Total	\$602,814	\$458,330	\$579,548	\$121,218	26.44%



FY 2018 -- Program Statistics
Year-To-Date Through April
Barstow City Fixed Routes
All Routes

Operating Costs					
Target = \$1,752,575					
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance	% Variance
Jul	\$89,798	\$146,048	\$95,364	(\$50,684)	(34.70%)
Aug	\$97,900	\$146,048	\$91,751	(\$54,297)	(37.17%)
Sep	\$90,996	\$146,048	\$89,608	(\$56,440)	(38.64%)
Oct	\$92,456	\$146,048	\$132,163	(\$13,885)	(9.50%)
Nov	\$88,010	\$146,048	\$125,503	(\$20,545)	(14.06%)
Dec	\$95,030	\$146,048	\$130,070	(\$15,978)	(10.94%)
Jan	\$94,573	\$146,048	\$130,105	(\$15,943)	(10.91%)
Feb	\$84,216	\$146,048	\$125,103	(\$20,945)	(14.34%)
Mar	\$94,926	\$146,048	\$142,649	(\$3,399)	(2.32%)
Apr	\$85,976	\$146,048	\$130,026	(\$16,022)	(10.97%)
YTD Total	\$913,881	\$1,460,479	\$1,192,340	(\$268,139)	(18.35%)



FY 2018 -- Program Statistics
 Year-To-Date Through April
 Barstow County Routes
 All Routes

Operating Costs				
Target = \$701,443				
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance
Jul	\$24,928	\$58,454	\$34,406	(\$24,048)
Aug	\$35,444	\$58,454	\$39,216	(\$19,237)
Sep	\$31,876	\$58,454	\$37,110	(\$21,344)
Oct	\$23,841	\$58,454	\$53,742	(\$4,712)
Nov	\$22,448	\$58,454	\$50,423	(\$8,030)
Dec	\$24,179	\$58,454	\$52,244	(\$6,209)
Jan	\$22,972	\$58,454	\$52,733	(\$5,720)
Feb	\$21,381	\$58,454	\$51,374	(\$7,080)
Mar	\$40,489	\$58,454	\$57,790	(\$664)
Apr	\$38,228	\$58,454	\$53,489	(\$4,965)
YTD Total	\$285,786	\$584,536	\$482,526	(\$102,009)
				(17.45%)



FY 2018 -- Program Statistics

Year-To-Date Through April
Barstow Demand Response
All Routes

Operating Costs				
Target = \$608,847				
Month	FY 2017 Actual Costs	FY 2018 Budget Costs	FY 2018 Actual Costs	Budget Variance
Jul	\$42,273	\$50,737	\$41,207	(\$9,531)
Aug	\$41,387	\$50,737	\$39,329	(\$11,409)
Sep	\$46,122	\$50,737	\$35,857	(\$14,881)
Oct	\$53,317	\$50,737	\$32,389	(\$18,349)
Nov	\$46,934	\$50,737	\$29,902	(\$20,835)
Dec	\$43,563	\$50,737	\$28,360	(\$22,377)
Jan	\$45,645	\$50,737	\$26,374	(\$24,363)
Feb	\$41,970	\$50,737	\$26,228	(\$24,509)
Mar	\$46,310	\$50,737	\$30,342	(\$20,395)
Apr	\$42,334	\$50,737	\$27,757	(\$22,980)
YTD Total	\$449,855	\$507,373	\$317,745	(\$189,627)
				(37.37%)



FY 2018 -- Program Statistics
Year-To-Date Through April
Regional Routes
All Routes

Passenger Revenue					
Target = \$1,350,000					
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance	% Variance
Jul	\$84,121	\$112,500	\$72,952	(\$39,548)	(35.15%)
Aug	\$129,998	\$112,500	\$87,423	(\$25,077)	(22.29%)
Sep	\$121,169	\$112,500	\$98,721	(\$13,779)	(12.24%)
Oct	\$86,374	\$112,500	\$84,355	(\$28,145)	(25.01%)
Nov	\$152,678	\$112,500	\$162,660	\$50,160	44.58%
Dec	\$78,827	\$112,500	\$84,466	(\$28,034)	(24.91%)
Jan	\$80,964	\$112,500	\$82,349	(\$30,151)	(26.80%)
Feb	\$88,542	\$112,500	\$73,761	(\$38,739)	(34.43%)
Mar	\$162,456	\$112,500	\$143,387	\$30,887	27.45%
Apr	\$105,485	\$112,500	\$78,808	(\$33,692)	(29.94%)
YTD Total	\$1,090,615	\$1,125,000	\$968,882	(\$156,118)	(13.87%)



FY 2018 -- Program Statistics
Year-To-Date Through April
County Routes
All Routes

Passenger Revenue Target = \$160,000				
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance
Jul	\$5,637	\$13,333	\$7,579	(\$5,755)
Aug	\$13,667	\$13,333	\$47,584	\$34,251
Sep	\$8,594	\$13,333	\$6,380	(\$6,953)
Oct	\$43,812	\$13,333	\$10,503	(\$2,830)
Nov	\$14,500	\$13,333	\$7,159	(\$6,174)
Dec	\$4,676	\$13,333	\$8,573	(\$4,760)
Jan	\$6,126	\$13,333	\$13,913	\$580
Feb	\$5,763	\$13,333	\$6,035	(\$7,298)
Mar	\$7,437	\$13,333	\$7,290	(\$6,043)
Apr	\$5,426	\$13,333	\$14,249	\$916
YTD Total	\$115,637	\$133,333	\$129,266	(\$4,068)
				6.86%
				(3.05%)



FY 2018 -- Program Statistics
 Year-To-Date Through April
 Community Transit
 All Routes

Passenger Revenue Target = \$555,000				
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance
Jul	\$42,533	\$46,250	\$41,113	(\$5,137)
Aug	\$43,101	\$46,250	\$43,072	(\$3,178)
Sep	\$44,709	\$46,250	\$48,824	\$2,574
Oct	\$38,492	\$46,250	\$46,592	\$342
Nov	\$44,870	\$46,250	\$41,087	(\$5,163)
Dec	\$45,565	\$46,250	\$44,026	(\$2,224)
Jan	\$43,027	\$46,250	\$34,356	(\$11,894)
Feb	\$46,191	\$46,250	\$41,618	(\$4,632)
Mar	\$44,187	\$46,250	\$38,014	(\$8,236)
Apr	\$45,738	\$46,250	\$41,507	(\$4,743)
YTD Total	\$438,414	\$462,500	\$420,208	(\$42,293)
				(9.14%)



FY 2018 -- Program Statistics
 Year-To-Date Through April
 InterCity
 All Routes

Passenger Revenue				
Target = \$327,150				
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance
Jul	\$20,004	\$27,263	\$22,440	(\$4,823)
Aug	\$21,925	\$27,263	\$20,874	(\$6,389)
Sep	\$21,269	\$27,263	\$24,229	(\$3,033)
Oct	\$21,454	\$27,263	\$27,693	\$430
Nov	\$58,414	\$27,263	\$22,060	(\$5,202)
Dec	\$20,868	\$27,263	\$33,380	\$6,118
Jan	\$20,506	\$27,263	\$24,980	(\$2,283)
Feb	\$17,030	\$27,263	\$13,840	(\$13,423)
Mar	\$27,961	\$27,263	\$24,671	(\$2,592)
Apr	\$24,279	\$27,263	\$21,672	(\$5,591)
YTD Total	\$253,710	\$272,625	\$235,839	(\$36,786)
				(13.49%)



FY 2018 -- Program Statistics
Year-To-Date Through April
Commuter Bus
All Routes

Passenger Revenue Target = \$550,000					
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance	% Variance
Jul	\$27,866	\$45,833	\$35,094	(\$10,739)	(23.43%)
Aug	\$48,909	\$45,833	\$37,138	(\$8,695)	(18.97%)
Sep	\$34,928	\$45,833	\$29,978	(\$15,856)	(34.59%)
Oct	\$37,308	\$45,833	\$38,785	(\$7,049)	(15.37%)
Nov	\$43,715	\$45,833	\$34,706	(\$11,128)	(24.27%)
Dec	\$42,114	\$45,833	\$41,799	(\$4,035)	(8.80%)
Jan	\$43,507	\$45,833	\$37,812	(\$8,021)	(17.50%)
Feb	\$40,843	\$45,833	\$37,347	(\$8,487)	(18.51%)
Mar	\$42,349	\$45,833	\$36,863	(\$8,971)	(19.57%)
Apr	\$41,159	\$45,833	\$38,675	(\$7,158)	(15.61%)
YTD Total	\$402,698	\$458,333	\$368,196	(\$90,137)	(19.66%)



FY 2018 -- Program Statistics
Year-To-Date Through April
Barstow City Fixed Routes
All Routes

Passenger Revenue					
Target = \$150,000					
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance	% Variance
Jul	\$5,722	\$12,500	\$13,011	\$511	4.08%
Aug	\$9,217	\$12,500	\$29,667	\$17,167	137.33%
Sep	\$6,597	\$12,500	\$10,298	(\$2,202)	(17.61%)
Oct	\$20,137	\$12,500	\$9,624	(\$2,876)	(23.00%)
Nov	\$15,974	\$12,500	\$6,798	(\$5,702)	(45.61%)
Dec	\$8,983	\$12,500	\$2,266	(\$10,234)	(81.87%)
Jan	\$10,586	\$12,500	\$10,431	(\$2,069)	(16.55%)
Feb	\$7,583	\$12,500	\$7,139	(\$5,361)	(42.88%)
Mar	\$9,413	\$12,500	\$8,377	(\$4,123)	(32.98%)
Apr	\$7,460	\$12,500	\$7,758	(\$4,742)	(37.93%)
YTD Total	\$101,671	\$125,000	\$105,369	(\$19,631)	(15.70%)



FY 2018 -- Program Statistics
Year-To-Date Through April
Barstow County Routes
All Routes

Passenger Revenue					
Target = \$25,000					
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance	% Variance
Jul	\$598	\$2,083	\$583	(\$1,500)	(72.01%)
Aug	\$1,445	\$2,083	\$1,075	(\$1,009)	(48.41%)
Sep	\$1,955	\$2,083	\$1,041	(\$1,042)	(50.03%)
Oct	\$1,656	\$2,083	\$3,004	\$921	44.21%
Nov	\$1,635	\$2,083	\$2,379	\$296	14.21%
Dec	\$1,442	\$2,083	\$3,136	\$1,053	50.55%
Jan	\$1,073	\$2,083	\$3,171	\$1,088	52.22%
Feb	\$2,514	\$2,083	\$2,864	\$781	37.49%
Mar	\$1,682	\$2,083	\$2,956	\$873	41.89%
Apr	\$841	\$2,083	\$2,041	(\$42)	(2.03%)
YTD Total	\$14,842	\$20,833	\$22,252	\$1,419	6.80%

FY 2018 -- Program Statistics

Year-To-Date Through April
Barstow Demand Response
All Routes

Passenger Revenue Target = \$29,000				
Month	FY 2017 Actual Revenue	FY 2018 Budget Revenue	FY 2018 Actual Revenue	Budget Variance
Jul	\$2,335	\$2,417	\$2,797	\$380
Aug	\$2,248	\$2,417	\$3,215	\$798
Sep	\$2,574	\$2,417	\$709	(\$1,707)
Oct	\$1,872	\$2,417	\$727	(\$1,689)
Nov	\$2,533	\$2,417	\$4,256	\$1,839
Dec	\$2,644	\$2,417	\$3,111	\$694
Jan	\$1,900	\$2,417	\$2,303	(\$114)
Feb	\$2,676	\$2,417	\$2,680	\$263
Mar	\$2,349	\$2,417	\$2,709	\$293
Apr	\$2,825	\$2,417	\$2,762	\$346
YTD Total	\$23,955	\$24,167	\$25,269	\$1,102
				4.56%

Victor Valley Transit Authority

NTC-FT. IRWIN (REVENUES & EXPENSES)

	2018												Project to Date Totals	Avg (monthly)
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE		
Cash Fares	\$ 357	\$ 375	\$ 803	\$ 532	\$ 426	\$ 584	\$ 442	\$ 797	\$ 908	\$ 110			\$ 5,334	\$ 533.40
Prepaid Fares	\$ 34,738	\$ 36,763	\$ 29,175	\$ 38,253	\$ 34,280	\$ 41,215	\$ 37,370	\$ 36,550	\$ 35,955	\$ 38,565			\$ 362,863	\$ 36,286.25
Base Shuttle Subsidy	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000			\$ 40,000	\$ 4,000.00
Total Revenue	\$ 39,094	\$ 41,138	\$ 33,978	\$ 42,785	\$ 38,706	\$ 45,799	\$ 41,812	\$ 41,347	\$ 40,863	\$ 42,675	\$ -	\$ -	\$ 408,196	\$ 40,820
Operations Exp	\$ 38,319	\$ 43,893	\$ 38,259	\$ 42,593	\$ 40,994	\$ 39,036	\$ 42,892	\$ 38,977	\$ 39,425	\$ 40,934			\$ 405,323	\$ 40,532.31
Fuel Exp	\$ 4,745	\$ 8,760	\$ 6,458	\$ 6,316	\$ 6,624	\$ 8,254	\$ 8,442	\$ 7,680	\$ 8,377	\$ 7,338			\$ 72,994	\$ 7,299.42
Bank Fees	\$ 1,303	\$ 1,155	\$ 1,257	\$ 1,330	\$ 1,411	\$ 1,370	\$ 1,664	\$ 1,371	\$ 1,257	\$ 1,522			\$ 13,640	\$ 1,364.00
Other Exp	\$ 273	\$ 460	\$ 751	\$ 470	\$ 473	\$ 473	\$ 471	\$ 471	\$ 281	\$ 102			\$ 4,225	\$ 422.46
Total Expense	\$ 44,640	\$ 54,268	\$ 46,726	\$ 50,709	\$ 49,503	\$ 49,134	\$ 53,469	\$ 48,498	\$ 49,339	\$ 49,896	\$ -	\$ -	\$ 496,182	\$ 49,618
Net Activity	\$ (5,545)	\$ (13,130)	\$ (12,748)	\$ (7,925)	\$ (10,797)	\$ (3,335)	\$ (11,656)	\$ (7,152)	\$ (8,476)	\$ (7,221)	\$ -	\$ -	\$ (87,985)	\$ (8,798.53)
Income/Expense Ratio	88%	76%	73%	84%	78%	93%	78%	85%	83%	86%	#DIV/0!	#DIV/0!	82%	82%

Victor Valley Transit Authority Monthly Report of Complaints

Fiscal Year 2017/2018

Apr-18	SERVICE RELATED COMPLAINTS										DRIVER/DISPATCH RELATED COMPLAINTS					TOTAL COMPLAINTS	
	TIME		ROUTE	VEHICLE	CONDITION	FARES	MISC.	DISCOURTEOUS	OPERATING	UNSAFE	PICKUP	TRANSFER	FAILURE TO	DROP OFF	MISC.	CURRENT MONTH	YEAR TO DATE
	FAST	SLOW															
Regional Fixed Route																	
1						1										1	2
2																0	1
3								1								1	1
6 Barstow College																	
15	2															0	4
101				3												2	3
24																3	9
31							1									1	2
32																0	2
33	2															2	4
40																0	3
41																0	2
42								1								1	3
43									1							0	1
46																1	3
47																0	0
50/50X	1															1	1
51							1									1	2
52																0	0
53																0	0
54							1									1	4
55												1				1	3
66																1	1
68																0	2
TOTAL REGIONAL FIXED RT	0	5	0	3	3	0	3	3	1	1	2	0	0	0	0	18	54
County Routes																	
21 Tri-Comm.																0	2
22 Helendale											1					1	2
23 Lucerne Valley											3					3	3
28 Hinkley/Helendale																0	0
29 Yermo/Newberry Springs																0	0
TOTAL COMMUNITY ROUTES	0	0	0	0	0	0	0	0	0	0	4	0	0	0	0	4	7
ADA Paratransit																	
Direct Access											1					1	3
Subscription																0	0
TOTAL ADA PARATRANSIT	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	3
Personnel																	
Customer Service																0	0
Routing & Scheduling																0	0
Dispatch																0	2
Passenger to Passenger																0	0
TOTAL PERSONNEL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
TOTAL COMPLAINTS	0	5	0	3	3	0	3	3	1	1	7	0	0	0	0	23	66

LIFT DEPLOYMENT REPORT
FY 17-18

Route #	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	YTD TOTAL
101	9	17	15	8	11	12	12	6	9	2			93
15	16	17	18	17	26	21	19	18	17	6			172
20	0	2	0	0	0	0	0	0	0	0			2
21	0	3	4	11	4	1	5	2	0	7			40
22	11	2	3	12	4	5	22	7	35	55			148
23	8	11	0	2	2	1	4	2	2	1			35
24	2	7	2	25	23	24	43	12	16	12			172
31	130	154	124	151	119	137	139	12	23	23			1038
32	49	50	93	169	73	58	81	48	52	68			765
33	18	15	17	30	24	19	32	16	14	42			259
40	9	6	3	4	3	10	14	15	23	12			99
41	113	156	160	128	142	90	132	65	120	82			1215
42	0	0	0	0	4	2	5	2	1	12			26
43	44	96	102	62	79	73	76	30	35	38			635
44	27	43	68	0	0	0	0	0	0	0			138
45	48	65	71	0	0	0	0	0	0	0			184
46	3	0	4	0	0	0	0	0	0	0			7
47	31	27	15	24	13	30	35	1	6	2			184
48	15	14	6	0	0	0	0	0	0	0			35
50	0	0	0	78	80	62	55	53	63	77			468
51	30	39	26	38	29	26	31	0	19	19			257
52	35	25	56	43	81	68	49	33	37	53			479
53	20	30	38	43	41	30	28	18	35	73			439
54	19	17	4	11	22	38	19	11	7	12			146
55	42	30	24	73	29	14	52	9	25	19			432
68	0	0	0	0	13	2	5	5	5	4			34
69	0	4	0	46	24	36	38	75	92	43			342
TOTAL, CURRENT	679	868	856	908	700	760	897	425	533	597	0	0	7524
TOTAL, LAST YEAR	1025	1117	1080	947	812	762	1111	818	1145	891			9628

There were 0 wheel chair pass ups in the month of April 2018.

Prepared by: Debi Lorrain

LIFT DEPLOYMENT REPORT - BARSTOW
FY 17-18

Route #	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	YTD TOTAL
1	215	170	185	132	143	155	85	182	70	58			1393
2	58	114	108	83	62	83	37	65	41	26			675
3	96	131	110	97	104	89	45	53	44	35			804
4	1	6	13	0	0	0	0	0	0	0			20
5	4	0	1	0	0	0	0	0	0	0			5
6	0	0	0	76	40	37	17	45	15	9			239
23	0	0	0	22	20	13	14	24	16	16			125
25	0	0	0	7	0	0	4	3	6	1			21
TOTAL CURRENT	372	421	417	417	369	377	202	372	192	143	0	0	3282
TOTAL LAST YEAR	268	183	178	275	227	198	193	147	293	341			2303

There were 0 wheel chair pass ups in April 2018.

Prepared by: Debi Lorrain

BIKE RACK REPORT
FY 17-18

Route #	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	YTD TOTAL
101	11	14	19	30	22	15	13	38	15	22			199
15	79	148	147	99	131	108	147	103	115	92			1,160
20	5	15	26	0	0	0	0	0	0	0			46
21	26	66	82	64	93	83	103	60	29	54			660
22	18	38	61	38	82	28	128	32	70	42			535
23	18	31	49	52	15	10	22	39	57	52			345
24	51	74	44	118	93	129	69	100	84	80			842
31	310	321	298	294	319	286	164	187	239	211			2629
32	139	201	120	129	120	103	181	158	236	167			1654
33	78	78	97	108	80	99	56	53	78	108			835
40	11	23	23	41	13	60	58	46	40	63			378
41	456	497	490	318	406	374	279	392	363	460			3975
42	0	0	0	16	60	28	80	49	39	118			390
43	285	352	279	218	310	220	156	145	180	272			2415
44	76	116	108	0	0	0	0	0	0	0			300
45	340	226	264	0	0	0	0	0	0	0			830
46	34	39	24	0	0	0	0	0	0	0			97
47	17	34	22	23	15	9	6	12	30	35			203
48	108	98	116	0	0	0	0	0	0	0			322
50/50X	0	0	0	181	178	148	142	192	230	255			1336
51	76	52	68	99	87	66	65	87	90	122			812
52	131	153	129	151	175	230	200	232	206	248			1855
53	106	166	123	156	220	161	139	164	159	196			1539
54	44	59	52	89	44	49	61	62	73	87			620
55	103	156	162	132	135	148	39	83	70	89			1127
66	0	0	0	1	22	11	58	20	15	28			151
68	0	0	0	82	52	148	193	147	125	118			865
TOTAL, CURRENT	2,430	2,784	2,577	2,318	2,519	2,388	2,199	2,270	2,413	2,803	0	0	26,070
TOTAL, LAST YEAR	2,841	2,883	2,782	2,846	2,436	2,236	2,255	2,166	2,719	2,841			25,613

There were no pass-ups in the month of April, 2018.

Prepared By: Debi Lorrain

BIKE RACK - BARSTOW
FY 17-18

Route #	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	YTD TOTAL
1	44	53	52	20	29	29	30	48	24	28			367
2	8	17	7	3	1	3	4	20	7	15			85
3	53	57	48	42	40	69	42	103	49	56			559
4	1	3	0	0	0	0	0	0	0	0			4
5	2	4	7	0	0	0	0	0	0	0			13
6	0	0	0	13	18	34	29	78	33	15			220
28	0	0	0	0	0	2	0	7	3	0			12
29	0	0	0	9	7	6	9	19	11	11			72
TOTAL, CURRENT	108	144	114	87	95	143	114	275	127	125	0	0	1332
TOTAL, LAST YEAR	140	113	120	165	160	156	117	98	134	120			1323

There were 0 bicycle pass ups in April 2018.

Prepared by: Debi Lorrain

ADA Dispatch Denial Report

For the Month of April

Hesperia

[illegible]

Barstow

72

ADA PARATRANSIT ON TIME PERFORMANCE

Apr-18

Rides Sampled	More Than 10 Minutes Before	More Than 30 Minutes After	TOTAL	% On Time
15538	0	27	15511	99.83%

FIXED ROUTE ON TIME PERFORMANCE

Apr-18

	% On Time
	72.65%

COUNTY ROUTE ON TIME PERFORMANCE

Apr-18

	% On Time
	65.20%

BV Link ROUTE 15 ON TIME PERFORMANCE

Apr-18

	% On Time
	47.00%

FT. IRWIN ROUTE ON TIME PERFORMANCE

Apr-18

	% On Time
	77.17%

*Syncromatics integration on-going

APRIL 2018
Major and Non-Major
Miles between road calls - VVTA and Barstow

	Total Miles	Road Calls	Miles Between Road Calls
Demand Response	80,010	2	40,005
Commuter Bus	21,865	1	21,865
Motor Bus	279,300	50	5,586
Total System	381,175	53	67,456

VICTOR VALLEY TRANSIT
Policy Year Summary

Print Date: 04/30/2018
Page 1

Policy Year	Claim Count			Reserves			Payments			Total Incurred		
	Open	Closed	Total	Indemnity	Expenses	Total	Indemnity	Expenses	Total	Indemnity	Expenses	Total
FY1998	0	7	7	0	0	0	9,207	21,571	30,778	9,207	21,571	30,778
FY1999	0	3	3	0	0	0	0	0	0	0	0	0
FY2000	0	3	3	0	0	0	965	0	965	965	0	965
FY2001	0	4	4	0	0	0	0	0	0	0	0	0
FY2001NC	0	1	1	0	0	0	0	0	0	0	0	0
FY2002	0	7	7	0	0	0	0	0	0	0	0	0
FY2003	0	1	1	0	0	0	0	0	0	0	0	0
FY2004	0	3	3	0	0	0	0	0	0	0	0	0
FY2005	0	2	2	0	0	0	0	0	0	0	0	0
FY2006	0	3	3	0	0	0	0	0	0	0	0	0
FY2007	0	3	3	0	0	0	0	0	0	0	0	0
FY2008	0	2	2	0	0	0	0	0	0	0	0	0
FY2009	0	1	1	0	0	0	0	0	0	0	0	0
FY2010	0	1	1	0	0	0	0	0	0	0	0	0
FY2012	0	2	2	0	0	0	0	0	0	0	0	0
FY2013	0	3	3	0	0	0	0	0	0	0	0	0
FY2014	1	4	5	0	0	0	0	19,206	19,206	0	19,206	19,206
FY2015	0	4	4	0	0	0	0	0	0	0	0	0
FY2016	1	6	7	0	0	0	2,991	0	2,991	2,991	0	2,991
FY2017	0	4	4	0	0	0	0	0	0	0	0	0
FY2018	1	0	1	0	0	0	0	0	0	0	0	0
Totals:	8	64	72	0	0	0	13,164	40,777	53,941	13,164	40,777	53,941

Veterans Ridership

FY 16	Veterans
July 2015	31
August 2015	29
September 2015	43
October 2015	18
November 2015	94
December 2015	47
January 2016	6
February 2016	23
March 2016	16
April 2016	8
May 2016	
June 2016	
Total	391

FY 17	Veterans
July 2016	60
August 2016	76
September 2016	46
October 2016	30
November 2016	43
December 2016	54
January 2017	139
February 2017	59
March 2017	126
April 2017	28
May 2017	
June 2017	
Total	798

FY 18	Veterans
July 2017	15
August 2017	107
September 2017	133
October 2017	54
November 2017	41
December 2017	45
January 2018	16
February 2018	12
March 2018	38
April 2018	52
May 2018	-
June 2018	-
Total	513

**AGENDA ITEM
FIVE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.

SUMMARY STATEMENT

The current bus surveillance vendor has opted to discontinue support for their existing software which VVTA uses for accessing and viewing on-board bus videos. This means that staff will no longer be able to download videos via WiFi nor obtain support when there is a problem with the system. Staff found that upgrading this software, including required new licensure fees per year per vehicle, was not cost effective.

Staff researched other surveillance systems and found several that have the competitive features compared to the current system but do not require the annual licensing fees for the system or the vehicles. Staff also found a product which can upgrade VVTA's current software and still use the existing cameras and cabling. VVTA will only need to replace the current DVR's to provide the same features but will eliminate the annual licensing costs.

Cost estimates to upgrade the existing surveillance systems are about \$2,770 per bus with no annual fees (currently there are 76 buses in the motor and commuter bus fleet). For new buses on order, staff determined that costs to install the cameras will be similar to current installation costs.

Further, VVTA is required to expend annually 1% or more of its Section 5307 Urbanized Area Formula Funds for eligible public transportation security. Therefore, staff recommends upgrading the fleet in phases. In this first phase 1/3 of the fleet will be upgraded.

No additional LTF is required, as this first phase of the project will be funded with FY 18 Sect. 5307 and surplus LTF reallocated from a completed bus purchase project for the local match requirement (\$18,733 LTF S-1504-24).

RECOMMENDED ACTION

Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Deputy Executive Director	Sect. 5307 \$66,969 and Re-allocation of \$18,733 LTF	June 27, 2018	5

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**AGENDA ITEM
SIX**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Amend the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).

SUMMARY STATEMENT

Earlier this year Caltrans notified VVTA it had awarded a Sect. 5310 competitive grant for two Paratransit buses \$194,000. VVTA purchases its paratransit buses from a local Joint Procurement CalACT/MBTA vehicle contract. The Caltrans award is for a basic paratransit vehicle only.

VVTA orders new vehicles with essential add-ons such as camera systems, the VVTA paint scheme and graphics, and specific fueling interlock to prevent the engine from running while being fueled etc. Incorporating these items into the purchase at the time of the order is common and more cost effective. These items are above and beyond the base grant award from Caltrans.

Consequently, staff recommends using available surplus capital project funds from previous/completed bus purchase projects to supplement the base cost of the Caltrans award so that these items can be incorporated into the order at the time of the purchase.

- LTF S-1406-46 \$6,158
- STA S18-VVT-03B \$23,500
- STA 16-04-VVT-B \$29,558

RECOMMENDED ACTION

Approve amendment to the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Deputy Executive Director	Re-allocation of LTF \$6,158 and STA \$53,058	June 27, 2018	6

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**AGENDA ITEM
SEVEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.

SUMMARY STATEMENT

With the pending CARB Zero Emission Mandates and the Board's commitment to procure Zero Emission Buses, VVTA staff have been working on implementation strategies. VVTA will need to create the infrastructure to enable impending and future procurements of Battery Electric Buses (BEB). While staff are exploring competitive grant opportunities, FTA federal awards will require matching funds of 10% of the total awarded project costs for a Low or No Emission grant for ZEB/BEB facilities. Additionally, most of the battery chargers are not "Made in America" and thus will not be eligible for federal grant funds.

Staff believes it would be prudent to begin accumulating stacked funding for future ZEB/BEB implementation projects. In that vein, staff have identified recently received Alternative Fuel Excise Tax Credits in the amount of \$563,348. These funds are earned by VVTA at a rate of \$0.50 per gallon for VVTA's sale or use of Compressed Natural Gas (CNG). Since VVTA first began receiving alternative-fuel tax credits for CNG, the Board has approved their use for several capital projects. Staff is recommending that the Board set aside these alternative Fuel Credit funds in the amount of \$563,348, as restricted for BEB capital infrastructure projects.

RECOMMENDED ACTION

Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Deputy Executive Director	Alternative Fuel Credits \$563,348	June 27, 2018	7

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**DISCLOSURE
POTENTIAL
CONFLICTS OF
INTEREST ISSUES**

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VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County*

MEMORANDUM

Date: June 27, 2018

To: Victor Valley Transit Board of Directors

From: Victor Valley Transit Executive Director

Subject: Disclosure(s) regarding recommendations for action by the VVTa Board of Directors.

Staff hereby provides the Victor Valley Transit Board of Directors with a listing of principals and subcontractors associated with action items on the agenda for the Board meeting on June 27, 2018.

Agenda Item No.	Contract No.	Principals and Agents	Subcontractors
8	2018-02 Security Services Award	American Guard Services 1920 S. Archibald Avenue, Ste. G, Ontario, CA 91761	N/A
		National Eagle Security Inc 3200 Wilshire Blvd., Suite 1208 Los Angeles, CA 90010	N/A
		Briggs International 420 N. McKinley St, Suite 111-460 Corona, CA 92879	N/A
		Alltech Industries PO Box 4042 Montebello CA 90640	N/A
		Pacwest Security Services 3303 Harbor Blvd., A-103 Costa Mesa, CA 92626	N/A

The foregoing information has no financial impact on the Agency and is provided relative to potential conflicts of interests, which may precipitate member abstentions under California Government Code 84308.



VICTOR VALLEY TRANSIT AUTHORITY

representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County

Conflict of Interest Form

Purpose: This form is provided to assist members of the VVTA Board of Directors in meeting requirements of Government Code Section 84308 and 87100 in documenting conflict of interest as related to VVTA Board/Committee agenda items.

Instructions: Under certain circumstances, VVTA Board of Directors may be required to disclose and disqualify themselves from participating in, influencing, or voting on an agenda item due to personal income, real property interests, investments, business positions, or receipt of campaign contributions. If applicable, Board members must personally state the following information, for entry into the public record, prior to consideration of the involved agenda item(s) and turn in the completed form to the Clerk of the Board prior to leaving the meeting.

I. Board Member Information

Board Member Name	City/County Name	Meeting Date

II. Campaign Contributions

- I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____
- I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____
- I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____
- I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____

III. Financial Interest

- I have a financial interest of _____, from/in _____
(State income, real property interest, or business position) (Identify company or property location)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____
- I have a financial interest of _____, from/in _____
(State income, real property interest, or business position) (Identify company or property location)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____

IV. Signature

Board Member Signature: _____ Date: _____

Please remember you must state the information into the public record prior to consideration of the involved agenda item(s) and turn in the complete form to the Recording Secretary prior to leaving the meeting.

**AGENDA ITEM
EIGHT**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

VVTA RFP 2018-02 Security Services Award.

SUMMARY STATEMENT

On March 19, 2018, the VVTA Board of Directors approved the release of RFP 2018-02 Security services.

VVTA RFP 2018-02 was released and posted to the VVTA website bids page on March 30, 2018. The Notice Inviting Proposals were published in local newspapers of general circulation and were sent to various Security Service companies listed in the California DBE database.

Addendum No. 1 was posted on April 25, 2018, which answered all the questions posed prior to the deadline for questions. Proposals were due on May 3, 2018 and five (5) proposals were received.

On Tuesday, May 22, 2018, the evaluation committee met to discuss the proposals, gather scores and determine a recommendation for award. The final scores tabulated, of a maximum possible score of 100 points:

American Guard Services, Carson, CA	93.96 points
National Eagle Security, Los Angeles, CA	89.15 points.
PACWEST Security Services, Costa Mesa, CA	88.27 points
Alltech Industries, Inc., Montebello, CA	56.16 points
Briggs International, Corona, CA	51.27 points

The recommendation is to award the contract to American Guard Services, whose score was the highest. This contract will begin July 1, 2018.

RECOMMENDED ACTION

Award contract to American Guard Services, Carson, CA.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting, Procurement Manager	Not to Exceed \$876,400/3 yrs.	June 27, 2018	8

Evaluation Recap

Technical Evaluation:

Evaluation Criteria	Weight Factor	Company	E1	E2	E3	E4	E5	Total
1	25.00							
		C-1	5.00	5.00	5.00	5.00	5.00	25.00
		C-2	5.00	4.00	4.00	4.00	5.00	22.00
		C-3	4.00	2.00	2.00	3.00	4.00	15.00
		C-4	3.00	1.00	1.00	4.00	3.00	12.00
		C-5	4.00	2.00	3.00	3.00	4.00	16.00

Comments:

2	25.00							
		C-1	4.00	5.00	5.00	5.00	5.00	24.00
		C-2	5.00	5.00	4.00	4.00	5.00	23.00
		C-3	2.00	2.00	2.00	3.00	2.00	11.00
		C-4	2.00	1.00	1.00	3.00	2.00	9.00
		C-5	2.00	2.00	3.00	3.00	3.00	13.00

Comments:

3	35.00							
		C-1	4.00	5.00	5.00	5.00	4.00	32.20
		C-2	5.00	5.00	4.00	5.00	5.00	33.60
		C-3	3.00	2.00	1.00	3.00	3.00	16.80
		C-4	3.00	1.00	1.00	3.00	3.00	15.40
		C-5	3.00	3.00	3.00	2.00	3.00	19.60

Total Weight Score = 85	85.00		Eval 1	Eval 2	Eval 3	Eval 4	Eval 5	Average Weighted Score
		C-1	73.67	85.00	85.00	85.00	79.33	81.60
		C-2	85.00	79.33	68.00	73.67	85.00	78.20
		C-3	51.00	34.00	28.33	51.00	51.00	43.07
		C-4	45.33	17.00	17.00	56.67	45.33	36.27
		C-5	51.00	39.67	51.00	45.33	56.67	48.73

TOTAL

Cost Evaluation

	15.00	Cost	Factor	Cost Score
American Guard Services		\$ 876,400.00	0.8240	12.3604
PACWEST Security		\$ 1,075,500.00	0.6715	10.0722
Alltech Industries		\$ 827,550.00	0.8727	13.0900
Briggs International		\$ 722,178.00	1.0000	15.0000
National Eagle Security		\$ 989,550.00	0.7298	10.9471

	Technical	Cost	Total Score
American Guard Services	81.60	12.3604	93.96
PACWEST Security	78.20	10.0722	88.27
Alltech Industries	43.07	13.0900	56.16
Briggs International	36.27	15.0000	51.27
National Eagle Security	78.20	10.9471	89.15

**DISCLOSURE
POTENTIAL
CONFLICTS OF
INTEREST ISSUES**

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VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County*

MEMORANDUM

Date: June 27, 2018

To: Victor Valley Transit Board of Directors

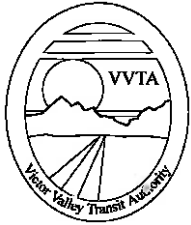
From: Victor Valley Transit Executive Director

Subject: Disclosure(s) regarding recommendations for action by the VVTA Board of Directors.

Staff hereby provides the Victor Valley Transit Board of Directors with a listing of principals and subcontractors associated with action items on the agenda for the Board meeting on June 27, 2018.

Agenda Item No.	Contract No.	Principals and Agents	Subcontractors
9	2018-08 Audio Visual Award	Eidim Group, Inc 6905 Oslo Circle, Suite J Buena Park, CA 90621	N/A
		Western Audio visual 1592 N. Batavia St., Suite 2 Orange, CA 9287	N/A
		Golden Star Technology (GST) 12881 166 th Street Cerritos, CA 90703	N/A

The foregoing information has no financial impact on the Agency and is provided relative to potential conflicts of interests, which may precipitate member abstentions under California Government Code 84308.



VICTOR VALLEY TRANSIT AUTHORITY

representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County

Conflict of Interest Form

Purpose: This form is provided to assist members of the VVTA Board of Directors in meeting requirements of Government Code Section 84308 and 87100 in documenting conflict of interest as related to VVTA Board/Committee agenda items.

Instructions: Under certain circumstances, VVTA Board of Directors may be required to disclose and disqualify themselves from participating in, influencing, or voting on an agenda item due to personal income, real property interests, investments, business positions, or receipt of campaign contributions. If applicable, Board members must personally state the following information, for entry into the public record, prior to consideration of the involved agenda item(s) and turn in the completed form to the Clerk of the Board prior to leaving the meeting.

I. Board Member Information

Board Member Name	City/County Name	Meeting Date

II. Campaign Contributions

1. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____
2. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____
3. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____
4. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____

III. Financial Interest

1. I have a financial interest of _____, from/in _____
(State income, real property interest, or business position) (Identify company or property location)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____
2. I have a financial interest of _____, from/in _____
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and therefore I am abstaining from participation on Agenda Item _____ Subject: _____

IV. Signature

Board Member Signature: _____ Date: _____

Please remember you must state the information into the public record prior to consideration of the involved agenda item(s) and turn in the complete form to the Recording Secretary prior to leaving the meeting.

**AGENDA ITEM
NINE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

VVTA RFP 2018-08 Audio Visual Award.

SUMMARY STATEMENT

On March 19, 2018, the VVTA Board of Directors rejected the proposals received for RFP 2016-34 and instructed staff to re-bid the project.

VVTA RFP 2018-08 was released and posted to the VVTA website bids page on April 2, 2018. The Notice Inviting Proposals were published in local newspapers of general circulation and were sent to various Audio-Visual companies listed in the California DBE database and to vendors who expressed interest in participating in this solicitation.

Addendum No. 1 was posted on May 2, 2018, which answered all the questions posed prior to the deadline for questions. Proposals were due on May 10, 2018 and three (3) proposals were received.

On Thursday, May 31, 2018, the evaluation committee met to discuss the proposals, gather scores and determine a recommendation for award. The final scores tabulated, of a maximum possible score of 100 points:

EIDIM Group, Buena Park, CA	82.86 Points
Golden Star Technology, Cerritos, CA	78.75 Points
Western AV, Orange, CA	71.50 Points

The recommendation is to award the contract to EIDIM Group, whose score was the highest.

This project is funded by STA Funds.

RECOMMENDED ACTION

Award contract to EIDIM Group, Inc., Buena Park, CA.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting, Procurement Manager	Not to Exceed \$179,854.95	June 27, 2018	9

RFP 2018-08 AUDIO VISUAL UPDATE
Evaluation Recap

Technical Evaluation:

Evaluation Criteria	Weight Factor	Company	E1	E2	E3	E4	Total
1	25.00						
		C-1	5.00	4.00	4.00	4.00	21.25
		C-2	4.00	3.00	3.00	5.00	18.75
		C-3	4.00	3.00	4.00	3.00	17.50
Comments:							
2	25.00						
		C-1	4.00	4.00	4.00	4.00	20.00
		C-2	3.00	3.00	3.00	5.00	17.50
		C-3	4.00	4.00	3.00	3.00	17.50
Comments:							
3	35.00						
		C-1	5.00	4.00	4.00	4.00	29.75
		C-2	4.00	3.00	4.00	5.00	28.00
		C-3	3.00	4.00	4.00	3.00	24.50
Comments:							
Total Weight Score = 85	85.00						
TOTAL		C-1	79.33	68.00	68.00	68.00	70.83
		C-2	62.33	51.00	56.67	85.00	63.75
		C-3	62.33	62.33	62.33	51.00	59.50

Cost Evaluation				
	15.00	Cost	Factor	Opt Score
Eidim Group		\$ 155,748.36	0.7999	11.9978
GST		\$ 124,575.90	1.0000	15.0000
Western AV		\$ 155,354.95	0.8019	12.0282

	Technical	Cost	Total Score
Eidim Group	70.83	11.9978	82.83
GST	63.75	15.0000	78.75
Western AV	59.50	12.0282	71.53

5/31/2018

Rev (05.2017)

**DISCLOSURE
POTENTIAL
CONFLICTS OF
INTEREST ISSUES**

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VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County*

MEMORANDUM

Date: June 28, 2018

To: Victor Valley Transit Board of Directors

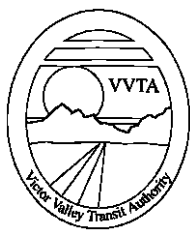
From: Victor Valley Transit Executive Director

Subject: Disclosure(s) regarding recommendations for action by the VVTa Board of Directors.

Staff hereby provides the Victor Valley Transit Board of Directors with a listing of principals and subcontractors associated with action items on the agenda for the Board meeting on June 28, 2018.

Agenda Item No.	Contract No.	Principals and Agents	Subcontractors
10	2018-11 Computer Network Support	Sonic Systems Inc. 12402 Industrial Blvd., Suite E-4 Victorville, CA 92395	N/A
		Saalex Solutions, Inc. 811-A Camarillo Springs Rd. Camarillo, CA 93012	N/A
		Apex Technology Management 310 Hemsted Drive, Suite 300 Redding, CA 96002	N/A
		All Covered/Konica Minolta 1003 E. Brier Drive, #120 San Bernardino, CA 92408	N/A

The foregoing information has no financial impact on the Agency and is provided relative to potential conflicts of interests, which may precipitate member abstentions under California Government Code 84308.



VICTOR VALLEY TRANSIT AUTHORITY

representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County

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and therefore I am abstaining from participation on Agenda Item _____ Subject: _____

IV. Signature

Board Member Signature: _____ Date: _____

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**AGENDA ITEM
TEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

VVTA RFP 2018-11 Computer Network Support Award.

SUMMARY STATEMENT

For a number of years, VVTA has contracted for computer network support services for the Network Administrator and IT Manager. The services provided by the contracted support assists in the update, management and support of the servers and software used during VVTA's normal day-to-day business. The previous contracts were solicited by requests for quote and renewed on an annual basis. In an effort to control the cost and ensure the security and safety of VVTA's data, the new contract will be for three years with the option for two (2) one-year extensions.

VVTA RFP 2018-11 was released and posted to the VVTA website bids page on April 9, 2018. The Notice Inviting Proposals were published in local newspapers of general circulation and were sent to various Audio-Visual companies listed in the California DBE database and to vendors who expressed interest in participating in this solicitation.

Addendum No. 1 was posted on May 8, 2018, which answered all the questions posed prior to the deadline for questions. Proposals were due on May 17, 2018 and four (4) proposals were received. On Thursday, June 8, 2018, the evaluation committee met to discuss the proposals, gather scores and determine a recommendation for award. The final scores tabulated, of a maximum possible score of 100 points:

Sonic Systems, Victorville, CA	92.44 Points
Saalex Solutions, Camarillo, CA	76.42 Points
All Covered/Konica Minolta, San Bernardino, CA	71.26 Points
Apex Technology Management, Redding, CA	66.71 Points

The recommendation is to award the contract to Sonic Systems, whose score was the highest. This project is funded by STA Funds.

RECOMMENDED ACTION

Award contract to Sonic Systems, Victorville, CA, and delegate authority for executing and overseeing the contract to the Executive Director.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Christine Plasting, Procurement Manager	Not to Exceed \$107,460.00	June 27, 2018	10

RFP 2018-11 COMPUTER NETWORK SUPPORT
Evaluation Recap

Technical Evaluation:

Evaluation Criteria	Weight Factor	Company	E1	E2	E3	Total
1	25.00					
		C-1	5.00	5.00	4.00	23.33
		C-2	5.00	4.00	4.00	21.67
		C-3	5.00	3.00	4.00	20.00
		C-4	5.00	4.00	4.00	21.67
Comments:						
2	25.00					
		C-1	5.00	5.00	4.00	23.33
		C-2	5.00	4.00	4.00	21.67
		C-3	5.00	3.00	4.00	20.00
		C-4	5.00	4.00	4.00	21.67
3	35.00					
		C-1	4.00	5.00	4.00	30.33
		C-2	4.00	4.00	3.00	25.67
		C-3	4.00	3.00	3.00	23.33
		C-4	4.00	3.00	3.00	23.33
Comments:						
Total Weight Score = 85	85.00					
		C-1	79.33	85.00	68.00	77.44
		C-2	79.33	68.00	62.33	69.89
		C-3	79.33	51.00	62.33	64.22
		C-4	79.33	62.33	62.33	66.00
TOTAL						

Cost Evaluation			
	15.00	Cost	Factor
Sonic System	\$	107,460.00	1.0000
Saalex Solutions	\$	246,780.00	0.4354
Apex Technology	\$	648,306.00	0.1858
All Covered/Konica	\$	493,712.00	0.2177
			3.2649

	Technical	Cost Score	Total Score
Sonic System	77.44	15.0000	92.44
Saalex Solutions	69.89	6.5317	76.42
Apex Technology	64.22	2.4863	66.71
All Covered/Konica	68.00	3.2649	71.26

**AGENDA ITEM
ELEVEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Exercise Option year for Contract 2015-05, Southern California Fleet Service, Inc. to Provide Nonprofit Partner Vehicle Maintenance for One Twelve (12) Month Period.

SUMMARY STATEMENT

In June 2015, the VVTA Board of Directors approved Contract 2015-05 to be awarded to Southern California Fleet Services, Inc. The contract was awarded to provide the maintenance for the paratransit vehicles which VVTA had donated to its nonprofit partners in association with the CTSA Retired Vehicle Donation Program. To date, the contractor is providing maintenance for six nonprofit partner vehicles, with at least three more nonprofit agencies being included in the CTSA Vehicle Maintenance Program over the course of the next fiscal year. The Vehicle Maintenance Program encourages nonprofit entities to provide transportation to their clients and along with Direct Access passengers referred by VVTA. This project reduces VVTA's operating expenses for ADA paratransit services. The contractor is performing well and there are no issues.

Staff is seeking Board approval for VVTA to issue Amendment No. 1 to Contract 2015-05, which will exercise the option to extend the contract for one year. The total contract amount is amended to include a not to exceed amount of \$490,000.00. This amount includes the original contract total of \$400,000.00 and the estimated fiscal resources needed for service in FY 2018-19. The effective date for the optional year extension is July 1, 2018 through June 30, 2019. The funding for this amendment will come from previously obligated grant funds which have been designated for this program.

RECOMMENDED ACTION

Exercise Option year for Contract 2015-05 Southern California Fleet Services, Inc. to provide Maintenance for VVTA's Non-Profit Partners Vehicles for One Twelve (12) Month Period.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Aaron Moore, CTSA Director	No fiscal impact to the FY 19 budget	June 27, 2018	11

**CONTRACT 2015-05
AMENDMENT NO. 1
BY AND BETWEEN
VICTOR VALLEY TRANSIT AUTHORITY
AND
SOUTHERN CALIFORNIA FLEET SERVICES, INC.**

This Amendment No. 1 to Agreement 2015-05 is made and entered commencing on July 1, 2018 by and between Victor Valley Transit Authority (hereinafter referred to as "VFTA") and Southern California Fleet Services, Inc. (hereinafter referred to as "CONTRACTOR".) VFTA and CONTRACTOR are each a "Party" and collectively "Parties" herein.

RECITALS:

WHEREAS, VFTA and CONTRACTOR have entered into an agreement dated June 15, 2015, for the purpose of maintenance of non-profit partner paratransit vehicles; and

WHEREAS, as stated in Contract 2015-05-21, there are two, one-year options to extend the contracted Maintenance Service; and

WHEREAS, the Parties desire to amend Agreement 2015-05 in order to exercise the first option for one-year of additional service and to the agreement dollar amount in the CONTRACTOR RFP response.

The Parties agree as follows:

Exercise the first option year for renewal to extend the duration of the contract from July 1, 2018 through June 30, 2019.

The Total Contract Amount is amended not to exceed \$490,000.00. This amount includes the original contract amount of \$400,000.00, and the estimated amount of service required for Fiscal Year 2018-2019 of \$90,000.00.

Except as changed by this Amendment, all provisions of Agreement 2015-05, including, without limitation of indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Agreement.

IN WITNESS WHEREOF, VFTA and CONTRACTOR have each caused the Amendment No. 1 to be subscribed by its respective duly authorized officers on its respective behalf:

VICTOR VALLEY TRANSIT AUTHORITY

**SOUTHERN CALIFORNIA FLEET
SERVICES, Inc.**

By:

By:

Kevin Kane, VFTA Executive Director

Tom Franchina, President

Date: _____

Date: _____

**AGENDA ITEM
TWELVE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Continuing Resolution for Fiscal Year 2018-19 Operating Budget.

SUMMARY STATEMENT

The award and subsequent cost of a new Operations and Maintenance contract will drive a significant portion of the FY 19 budget. On May 21, 2018, at the recommendation of staff, the VVTA Board cancelled RFP 2017-13 and reissued RFP 2018-14 "Operations and Maintenance" RFP. The recommendation and resulting action by the Board was precipitated by a lack of competition, Caltrans requirements, and unreasonably high bid amounts.

As a result, a final budget cannot be presented to the VVTA Board until the July 17, 2018 meeting.

In order to keep VVTA operating after June 30, 2018 a continuing resolution to fund VVTA beginning July 1, 2018 at 1/12 per month at the rate of the FY 17-18 budget is needed.

RECOMMENDED ACTION

Approve Resolution 18-05 and a spending level of 1/12 of Fiscal Year's 2017-18 budget for the month of July or until the Board approves the Fiscal Year 2018-19 Operating and Capital Budget and Short-Range Transit Plan (SRTP).

PRESENTED BY
Steven Riggs,
Finance Director

FISCAL IMPACT
FY18-19
\$1,862,711

MEETING DATE

June 27, 2018

ITEM NUMBER

12

RESOLUTION NO. 18-05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VICTOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTINUE OPERATIONS AND EXPEND FUNDS AFTER JULY 1, 2018 PENDING ADOPTION OF A BUDGET FOR THE FISCAL YEAR 2018/19.

WHEREAS, Victor Valley Transit Authority (VVTA) has been formed pursuant to a certain Joint Powers Agreement; and

WHEREAS, The Joint Powers Agreement provides for the adoption of an annual budget; and

WHEREAS, VVTA has a properly adopted budget for FY2017/18, and

WHEREAS, because of the pending Operations and Maintenance contract, VVTA did not have the necessary information to finalize and adopt a budget for FY2018/19 in time for appropriations to begin on July 1, 2018; and

WHEREAS, public interest requires the continuation of operations of the VVTA without interruption;

NOW THEREFORE, BE IT RESOLVED, determined and ordered by the VVTA as follows:

The Executive Director of the VVTA is authorized and directed to continue the normal operations of the VVTA after July 1, 2018, pending adoption of a budget for the new fiscal year and is authorized to expend funds at a level equal to 1/12th of the adopted FY2017/18 budget per month pending adoption of the final FY2018/19 budget.

PASSED, APPROVED and ADOPTED this 27th day of June 2018.

Rich Harpole, VVTA Board Chair

ATTEST:

Debi Lorrah, Clerk of the Board

APPROVED AS TO FORM:

Carol Greene, VVTA Legal Counsel

I, DEBI LORRAH, Clerk of the Board of the Victor Valley Transit Authority DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution 18-05 which was duly adopted at a meeting held on the 18th day of June 2018, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debi Lorrh, Clerk of the Board

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**AGENDA ITEM
THIRTEEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

The Fiscal Year 18-19 Annual Operating and Capital Budget proposes a spending level of \$25,181,216 for operations which represents 12.7% increase as compared to FY18. This is due in large part to an estimated increase in the contracted Operations rate pursuant to the expiration of VVTA's current contract. A detailed explanation of this change and its impact on the FY19 budget is presented later in this report. Additionally, \$22,817,164 is programmed for capital projects which reflects an increase of \$8.7m when compared with FY18. Of the \$22.8m in capital, \$5.3m is programmed as an operating cost subsidy which reduces the amount of LTF funds needed to cover operating expenses.

On July 1, 2015, Barstow Area Transit joined the VVTA joint powers authority (JPA), effectively increasing both the size and scope of services provided to these desert communities which encompass an area in excess of 950 square miles. The FY19 budget provides a robust transit system that effectively meets the growing needs of the entire VVTA system while conservatively and efficiently utilizing resources to do so.

On February 21, 2017, the VVTA Board of Directors approved the final Comprehensive Operations Analysis (COA) report completed by contractor AECOM. This analysis provided a five-year strategic plan for capital investment and route optimization of VVTA's extensive service area in both its Hesperia and Barstow divisions. The plan provides for efficient service that meets both the needs of VVTA's customers, while maintaining compliance with state and federal regulations and maximizing the use of public funds in a responsible manner. The COA recommendations included in the FY19 budget consist of the implementation of a new "Tap Card" Fare technology, development of the "Warrior Pass" program for Barstow Community College which will create similar opportunities for increased student ridership as with the Ram

Continued

RECOMMENDED ACTION

1) Publish the Program of Projects for the Draft Fiscal Year 18-19 Capital and Operating Budget for 30 days of public review and comment. 2) Receive any input and public testimony.

PRESENTED BY
Steven Riggs,
Finance Director

FISCAL IMPACT
Operating \$19,881,216
Capital \$22,817,164

MEETING DATE
June 27, 2018

ITEM NUMBER
13

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

Pass program, funding for construction of transfer points in Hesperia and Barstow, and the addition of a TRIP program brokerage technician. One of the COA's recommendations for FY19 was to increase route hours by 10% on the intercity route (Route 15) that provides VVTA's lifeline services, has been postponed until FY19-20. One recommendation from FY18 to add an additional vehicle (VOM) on route 24 has been fully implemented in FY19.

FY19 includes a robust Capital investment program that provides \$7.3m for the purchase of seven (7) new battery electric busses (BEB) along with needed infrastructure and consulting support to help meet VVTA's goal of being a 100% electric vehicle fleet by 2040, \$5.0m in Certificates of Participation (COP) funding for the new Bus Maintenance facility in Barstow, an additional \$800k for VVTA's ongoing transfer center development projects, \$1.6m for ten (10) new paratransit buses that will be used to replace retiring buses in the Direct Access program, \$550k for a new 40ft bus for the Barstow division, \$620k for VVTA's mid-life overhaul program of VVTA's revenue vehicles, \$94k for two accessible supervisor vehicles that will be deployed to the Hesperia and Barstow divisions, \$5.3m for operational support, and the balance of \$1.6m for continuing capital support of facilities and system security.

In FY19, the budget provides \$748k in support for the Mobility Management programs administered by VVTA's Consolidated Transportation Services Agency (CTSA). In FY18 this program was recognized by the National Transit Institute as one of the most comprehensive and innovative programs in the United States and will be used as a model for development of new courses used to instruct other agencies across the country. Since its inception this program has provided measurable savings in excess of \$1.3m by reducing dependency on higher cost ADA services while also expanding mobility options for those clients that are able to benefit from the alternative programs provided. Additionally, due to these services the resulting forecasted Complementary Paratransit service hours in the FY19 budget reflects a decrease of (7.1%) as compared to a historical average increase of 10%.

Rounding out the FY19 budget is ongoing support of several programs which continue to be well received and extensively used by the communities we serve. These programs include a Vanpool program; Lifeline Services connecting Needles with the High Desert as well as Intercity service from Barstow to the San Bernardino Valley, a reduced Veteran's fare, and the Commuter Service to NTC Fort Irwin, which supports our troops.

Continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

FY19 OPERATIONAL EXPENSES - \$25.2m

The FY19 budget for VVTA to support operations is as follows:

<u>FY18-19</u>	<u>Prior Year</u>	<u>Incr/(Decr)</u>	<u>%</u>
\$25.2m	\$22.4m	\$2.8m	12.7

Operational cost increases are due to:

- | | |
|--|--------|
| 1. Estimated increase in Contracted Operations rate: | \$1.9m |
| 2. Increase in Security and ITS expenses: | \$0.5m |
| 3. County Route 24 addition of one VOM: | \$0.3m |
| 4. Increase in other program costs: | \$0.1m |

As a subset of Operational costs, Administrative costs are normally considered to be a measurement of efficient management of a transit system. The FY18-19 budget spends only 10% of its total funding on Administration. This funding level represents the lowest administrative funding percentage of any transit agency in San Bernardino County. Included in FY 19 is one additional position in the Procurement department to handle the increased need for compliance and control of VVTA's fixed assets.

The FY19 Administrative expenses for VVTA:

<u>FY18-19</u>	<u>Prior Year</u>	<u>Incr/(Decr)</u>
\$ 2.6m	\$ 2.4m	\$0.2m

Continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

FY19 CAPITAL PLAN - \$22.8m

In FY19 VVTA has created a capital spending plan that will provide for enhancements throughout its system. These enhancements ensure that VVTA can provide a high quality, responsive, responsible and secure service to its riders, while maintaining operational efficiency and regulatory compliance by utilizing state of the art technologies and keeping its fleet vehicles and support facilities in a state of good repair. In FY19 the capital expenditure plan provides \$22.8m to fund the following projects:

Battery Electric Buses (7) and project support	\$7.3m
Other Vehicle Replacements and Upgrades:	\$2.8m
Operational Support:	\$5.3m
Stops and Stations support and improvements:	\$0.9m
Facility capital investment:	\$6.4m
Misc. projects:	\$0.1m
TOTAL	\$22.8m

Continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

This year's capital plan includes \$6.8m for seven (7) Battery Electric buses (BEB) along with \$0.5m for BEB project management and tech support. At the May 2018 Board meeting, VVTA's Board passed Resolution 18-04 resolving to *"operate a 100% all electric fleet and establish a goal to meet this objective by 2040"*. This capital investment of \$7.3m represents the first step towards that goal.

The FY19 capital budget also includes \$5.0m in capital financing using Certificates of Participation (COP) for the new Operations and Maintenance Center to be constructed in Barstow. This financing will be added to the initial VVTA Board funding of \$5.0m in FY17 to provide total funding of \$10m for this project. The additional funding will be used to expand the project to include a CNG fueling station, BEB infrastructure, and a photovoltaic array and battery storage system to enhance utilities cost savings. These additions will also provide VVTA with additional opportunities to increase auxiliary revenues from federal excise tax rebates and Low Carbon Fuel Standards (LCFS) credits. Contract award and construction on this project are scheduled during FY19.

Additionally, \$0.8m in project funding to build out two new transfer points located in Hesperia and Barstow. These funds from the FY19 budget will combine with prior year approvals to increase total funding to \$4.6m for these transfer center projects along with transfer centers in Victorville at VVC, Costco and the mall. These transfer centers will improve service while supporting on time performance metrics highlighted in the COA. Purchase of real estate and construction of the transfer centers is scheduled for FY19.

Other major features of this year's capital investment program include the purchase of ten (10) Class C paratransit buses to replace retiring vehicles used in Direct Access service, one (1) full size (class H) bus for the Barstow division, and five (5) mid-life rebuilds that will reduce vehicle down time due to engine failures while increasing useable service life of revenue vehicles by as much as 20%. Additionally, there is \$94k in funding for two new accessible supervisor vehicles.

VVTA's FY19 Capital plan is 85% funded by Federal, State and miscellaneous funding sources other than LTF.

Continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

FY19 REVENUES

The FY19 budget is fully funded with a combination of passenger fares, federal funding, state funding, and miscellaneous income sources. In FY19 VVTA can take advantage of an estimated \$3.0m increase in federal funding generated by its very successful Vanpool program and use the majority of these funds to support operational expenses. In addition, VVTA has received "State of Good Repair" (SGR) funding from SB1 gasoline tax. This new funding source has provided \$1.3m in funding for VVTA's capital investment program in FY19. These SGR funds represent allocations for two years (FY18 and 19).

LTF allocations decreased \$5.2m as compared to FY18 due to a one-time funding reserves release of \$3.9m in FY18 along with a decrease in the FY19 allocation of \$1.3m. In spite of these changes, the current year budget still provides for \$2.0m of unprogrammed LTF funds. A partial contributor to these unprogrammed LTF funds were the one-time allocations of \$760k in unprogrammed AB2766 funds by some of VVTA's member agencies.

ADDITIONAL HIGHLIGHTS:

CONTRACTED OPERATIONS RATE INCREASE:

In June 2018 VVTA released RFP 2018-14 to replace its current operations contract that will expire at the end of Fiscal Year 2018. A new contract award is expected to be made in August 2018, with an interim "month to month" agreement. For the purposes of this budget staff has included a 12% rate increase as a budgetary estimate based on in-house cost estimates, but actual contract rates may vary. Any needed adjustment will be included as a budget amendment at a future date.

Continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

FIXED ROUTE:

New for FY19 is \$197k in LCTOP funding for marketing promotions to increase ridership. Additionally, this year's budget includes full year funding for service increases initiated in FY18 pursuant to VVTA's COA strategic plan. Continued support for the popular express service between Costco and Victor Valley College (50X), as well as security at Costco, the VV mall, the VV transportation Center and the Hesperia Park n Ride lot is included.

COUNTY ROUTES:

This year's budget increases one VOM on route 24 (Oak Hills) to improve route performance and includes \$200k in Federal funding to offset operations costs.

INTERCITY ROUTES:

Previously known as "BV Link" and "SB Lifeline" these routes have a rich history of expansion that meets the growing needs of our desert communities. In FY17 an added service connecting Needles to Barstow and the Victorville Court House provides valuable assistance to residents in that extreme remote area. In FY18, VVTA combined these services into the "Intercity Routes" department and has provided full funding in the FY19 budget for these high demand services which are 45% funded by passenger fares.

COMMUTER ROUTES (NTC-Ft Irwin):

In FY19, the Federal Mass Transit Benefit is projected to remain at \$255 supporting ridership funding for this critical commuter route that serves active military and DOD personnel in our communities. This service is 75% funded by passenger fares and a federal subsidy for the on base shuttle service.

Continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

ADA:

ADA service in FY19 is projected to have a 7% decrease in revenue hours for the demand response services due to a combination of programs developed by VVTA's CTSA, as well as the transfer of a number of ADA riders to a lower cost subscription service. Procurement of ten (10) new Class C paratransit vehicles to replace retiring vehicles will help to improve passenger experience while increasing fuel economy and reducing pollutant emissions through the use of CNG fuel.

CTSA:

VVTA's mobility management programs provide alternative ride services to clients who are normally dependent on higher cost ADA ride services or are outside of VVTA's traditional service area. In FY19 these programs include partnerships with local non-profits, Travel Training that transitions ADA riders to fixed route services, a car share program in Needles, and the continuation of the TRIP program which is a recipient directed mileage reimbursement program that complements public transportation to individuals who with disabilities or health condition which prohibit them from using traditional public transportation. In addition, by using these alternative ride programs VVTA has been able to provide much-needed transportation services in remote areas such as Trona and Big River. A new Brokerage Planning position is programmed in this year's budget to increase the effectiveness of the Authority's non-profit partnerships in providing much needed ride services in addition to the expansion of an existing part-time Travel Trainer position to full time to meet the increasing demands of that program.

VVTA's CTSA program has provided \$1.3m in measurable savings since its inception.

continued

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Presentation of the Fiscal Year 2019 Annual Operating and Capital Budget.

SUMMARY STATEMENT

VANPOOLS:

VVTA's Vanpool service was launched in October 2012 and has seen steady demand ever since. This program provides funding for commute options that serve our local communities. In FY18 VVTA provided subsidies for 212 vanpools. In FY19, the goal is to increase the total number of vanpools to 250 through increased marketing and direct outreach programs while not increasing program expenses. Vanpools play a significant role in reducing congestion and improving air quality. Additionally, through the reporting of increased passenger miles, these services provide a significant increase in Federal formula grant funding to VVTA.

VVTA's vanpool program activity will contribute an estimated \$3.0 million dollars in increased federal funding for the FY19 budget.



ANNUAL OPERATING AND CAPITAL BUDGET

FISCAL YEAR 2018-2019

(SUMMARY)

(Draft)

Victor Valley Transit Authority
FY 2019 Budget

BUDGET NOTES & ASSUMPTIONS :

Listed below are some notes and assumptions that were used to build the FY18-19 Budget. They are designed to supplement the numerical presentation in the "Summary" and "Detailed" Budget pages.

Line no.	Department	Note/Assumption
1	ADA, Fxd Rte, County, BAT, BV Lnk, Ft. Irwin	Includes a 12% "estimated" increase in operator rate anticipated per Operations RFP. New Security contract rate incr. (\$42.6k), New "Touch Pass" tap card program (\$38k). Increased FTA 5307 funding for Operational support due to reduction in LTF allocations.
2	Direct Access	4% reduction in ADA hours (CTSA Programs). Capital replacement of 10 vehicles.
3	Fxd Rte	Increased Federal Funding for operational expense, 4.8% Increase in Fixed Route hours (RTE 52/47, COA estimates FY18 vs. actual), Battery Electric Bus (7) capital replacements, Accessible Supervisor Vehicle (1) replacements, Mid-Life Overhauls (5), add'l funding for Hesperia Transfer Center, Onboard security cameras.
4	County	Increased Federal Funding for operational expense, Route 24 additional VOM (Full year).
5	Barstow	Reduction in ADA hours, increased revenue CNG sales, LCTOP funding for new "Warrior Pass" prgm and "New and Expanded Service", \$5m add'l COP funding for New Transit Facility to include CNG/BEB fueling and Solar, 1 Fixed Route replacement bus, New Transfer Center, and an Accessible Service Vehicle (1).
6	Commuter (NTC)	Increase in fuel costs, 75% funded by passenger fares and subsidies.
7	Intercity (BV link/ Needles)	5% service expansion per COA <i>not</i> included in FY18-19, reduced fuel costs.
8	CTSA	Less than 1% increase in budget expense as compared to FY17-18. Changes PT staff position to FT (Trvl Trainer), adds 1 new position (Brokerage Admin), funding for compensation level realignment.
9	Facilities-HESP	Reallocated some electricity costs used in CNG fuel production to vehicle operating fuel cost. Increased electricity utilities expense (\$60k) based on FY17-18 actuals.
10	Admin	Administration = 10% of total operating expense. Adds 1 new position (Fixed Asset/Inventory Specialist), funding for compensation level realignment.
11	Fuel Expense	5% Net fuel cost decrease compared to FY17-18 due to improved data and increased CNG usage. Impact from BEB to be scheduled in FY19-20.



Victor Valley Transit Authority
ANNUAL OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2018-2019
(SUMMARY)

<u>Expense Plan</u>	<u>FY18-19</u>	<u>FY17-18</u>	<u>\$ Change</u>	<u>% Change</u>
Operating	\$ 25,181,216	\$ 22,352,525	\$ 2,828,691	12.7%
(Less Subsidy)	\$ (5,300,000)	\$ (4,000,000)	\$ (1,300,000)	
Capital	\$ 22,817,164	\$ 14,127,768	\$ 8,689,396	62%
Total Expense	\$ 42,698,380	\$ 32,480,293	\$ 10,218,087	31%

VICTOR VALLEY TRANSIT AUTHORITY
CAPITAL PROJECT SUMMARY CHART
FY 2018-2019

Program	Project Description	Section 5307	Section 5339	CMAQ	LTF	STA	SQR	Other	Project Cost	Notes
Direct Access	Paratransit vehicle rpic (10)	\$1,329,400					234600		\$1,564,000	
Fixed Route	FTA operating assistance	\$2,450,000			\$2,450,000				\$4,900,000	
	On Board Security Cameras	\$69,327				\$17,332			\$86,659	
	Regional buses rpic Hsp 40' (2) BEB		\$609,464	\$966,000			\$175,000	\$310,002	\$2,060,468	Other = CNG Excise Tax Credits & HVIP Incentive
	Regional buses rpic Hsp 35' (5) BEB	\$2,273,750	\$1,389,880			\$135,326	\$280,094	\$704,927	\$4,783,977	Other = CNG Excise Tax Credits & HVIP Incentive
	BEB Project Mgt & Tech Assistance		\$442,939					\$24,511	\$467,450	Other = CNG Excise Tax Credits & HVIP Incentive
	Midlife overhauls (5)		\$496,000				\$124,000		\$620,000	
	Service vehicles accessible (1)					\$46,827			\$46,827	
	Garage and shop equipment		\$31,472			\$7,868			\$39,340	
	Transfer centers - Hesperia				\$750,000				\$750,000	
County	FTA operating assistance	\$200,000			\$200,000				\$400,000	
BAT	Regional buses rpic 40' Barstow (1)						\$550,000		\$550,000	
	Service vehicle accessible (1)					\$46,827			\$46,827	
	Barstow New Transit Facility							\$5,000,000	\$5,000,000	Other= COP Funding
	Transfer point (Williams St.)				\$50,000	\$50,000			\$100,000	
Facilities	Bus facility capital lease	\$1,108,494				\$277,124		\$16,000	\$1,401,618	Other = Interest on COP Reserve
Total		\$7,430,371	\$2,969,755	\$966,000	\$3,450,000	\$581,304	\$1,363,694	\$6,055,440	\$22,817,164	

OPERATING EXPENSE SUMMARY

System	FY 2018/19	FY 2017/18	\$ Change	% Change	Notes
Fixed Route	\$ 9,460,010	\$ 8,094,765	\$ 1,365,245		OPS Contractor Rate Incr/ New Touch Pass / New Security contract
Complementary Paratransit	\$ 4,533,187	\$ 4,238,679	\$ 294,508		OPS Contractor Rate Incr/Reduced hours
County Routes	\$ 2,164,784	\$ 1,610,474	\$ 554,310		OPS Contractor Rate Incr/ Route 24 add'l VOM full year
Intercity Routes	\$ 666,080	\$ 642,700	\$ 23,380		OPS Contractor Rate Incr/ Reduced fuel costs
Barstow Division	\$ 2,878,984	\$ 2,626,365	\$ 252,619		OPS Contractor Rate Incr/New Warrior Pass Prgm
Commuter Routes	\$ 727,147	\$ 604,756	\$ 122,391		OPS Contractor Rate Incr/Fuel cost Increase
Van Pools	\$ 1,238,337	\$ 1,239,500	\$ (1,163)		
CTSA	\$ 748,135	\$ 743,112	\$ 5,023		1.5 New FTE staff positions/Comp Level Adj
WTA Yard/Facilities	\$ 207,578	\$ 192,404	\$ 15,174		Electricity cost Incr.
Administration	\$ 2,556,974	\$ 2,359,769	\$ 197,205		1 new FTE / Comp Level Adj.
TOTAL EXPENSES:	\$ 25,181,216	\$ 22,352,525	\$ 2,828,691	12.7%	
Less Operating Capital	\$ (5,300,000)	\$ (4,000,000)	\$ (1,300,000)		
NET Expenses	\$ 19,881,216	\$ 18,352,525	\$ 1,528,691		

CAPITAL EXPENSE SUMMARY

System	FY 2018/19	FY 2017/18	\$ Change	% Change	
Fixed Route	\$ 13,754,719	\$ 7,714,441	\$ 6,040,278		\$4.9m Ops support/\$7.3m BEB/\$750k transit cntr
Complementary Paratransit	\$ 1,564,000	\$ 917,884	\$ 646,116		10 new vehicles
County Routes	\$ 400,000	\$ 3,380,481	\$ (2,980,481)		Operating Assistance
Intercity Routes	\$ -	\$ -	\$ -		
Barstow Division	\$ 5,696,827	\$ -	\$ 5,696,827		\$5m New Facility/(1(40') bus/1 Svc Veh
Commuter Routes	\$ -	\$ -	\$ -		
Van Pools	\$ -	\$ -	\$ -		
CTSA	\$ -	\$ 67,762	\$ (67,762)		
WTA Yard/Facilities	\$ 1,401,618	\$ 2,035,500	\$ (633,882)		\$1.4m Cap Lease
WTA Administration	\$ -	\$ 11,700	\$ (11,700)		
TOTAL Capital Expense:	\$ 22,817,164	\$ 14,127,768	\$ 8,689,396	62%	

COMBINED EXPENSE SUMMARY

	FY 2018/19	FY 2017/18	\$ Change	% Change
Operating Expense	\$ 19,881,216	\$ 18,352,525	\$ 1,528,691	
Capital Expense	\$ 22,817,164	\$ 14,127,768	\$ 8,689,396	
TOTAL:	\$ 42,698,380	\$ 32,480,293	\$ 10,218,087	31%

OPERATING REVENUE SUMMARY

Source	FY 2018/19	FY 2017/18	\$ Change	% Change	Notes
Section 5311	\$ 671,949	\$ 647,285	\$ 24,664		
Section 5310	\$ 28,048	\$ 35,000	\$ (6,952)		
Section 5316 /5317	\$ 16,000	\$ 89,294	\$ (73,294)		
CMAQ demonstration	\$ 280,617	\$ 101,689	\$ 178,928		Supports Route 15
LTF	\$ 12,727,216	\$ 12,481,745	\$ 245,471		
Measure I	\$ 1,144,842	\$ 1,549,464	\$ (404,622)		
AB 2766	\$ 1,105,015	\$ 113,320	\$ 991,695		Member Agency prior years unprogrammed funds
LCTOP	\$ 646,529	\$ 45,878	\$ 600,651		Free Ride promo/Warrior Pass/CTSA/BAT New & Exp Svc Yr 2
Passenger Fares	\$ 3,036,000	\$ 3,146,150	\$ (110,150)		Based on FY18 actuals
Other (Interest/Misc.)	\$ 225,000	\$ 142,700	\$ 82,300		Incr CNG fuel sales
TOTAL:	\$ 19,881,216	\$ 18,352,525	\$ 1,528,691	8%	

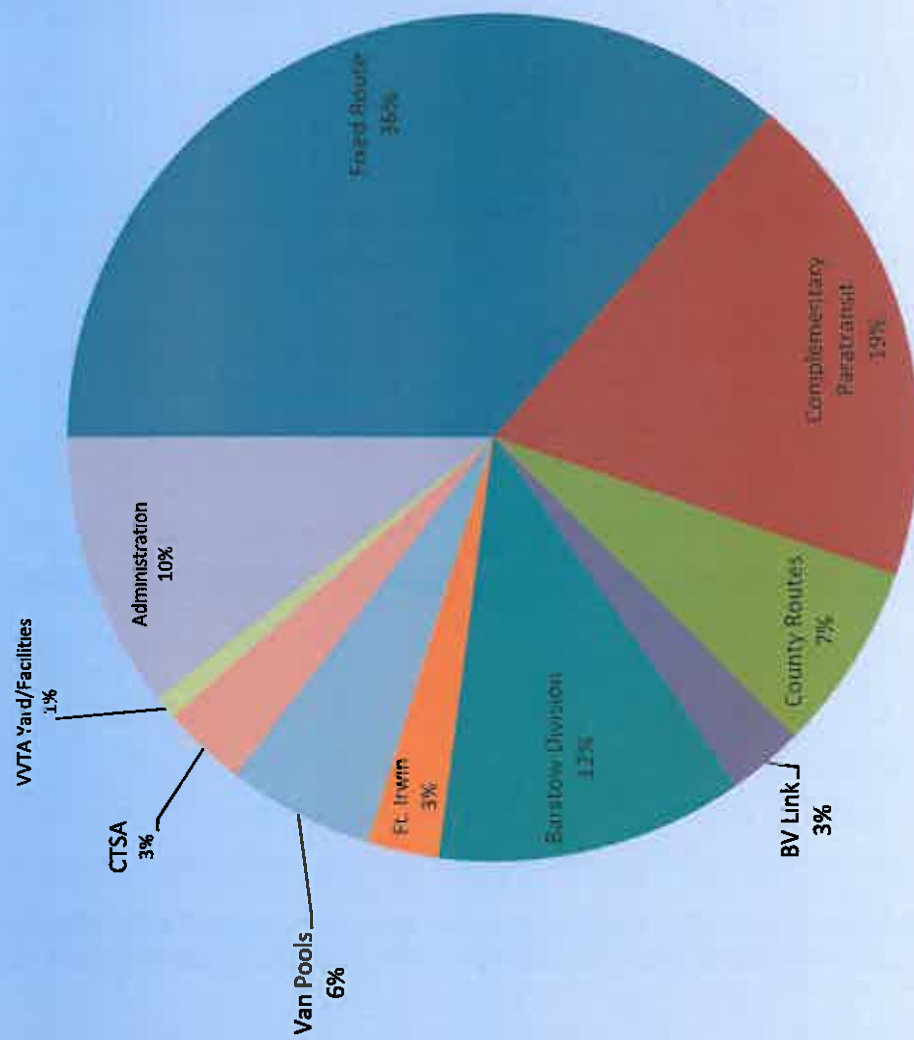
CAPITAL REVENUE SUMMARY

Source	FY 2018/19	FY 2017/18	\$ Change	% Change	
Section 5307	\$ 7,430,971	\$ 5,203,357	\$ 2,227,614		
Section 5339	\$ 2,969,755	\$ 753,992	\$ 2,215,763		
CMAQ	\$ 966,000	\$ 2,713,000	\$ (1,747,000)		
LTF	\$ 3,450,000	\$ 4,343,582	\$ (893,582)		
STAF	\$ 581,304	\$ 263,557	\$ 317,747		
SGR	\$ 1,363,694	\$ -	\$ 1,363,694		New SB1 funds = 2years of funding (FY18 & 19)
Other	\$ 6,055,440	\$ 850,280	\$ 5,205,160		\$5m COP Funds/\$1m HVIP Incentives/ CNG Excise Tax Credits
TOTAL:	\$ 22,817,164	\$ 14,127,768	\$ 8,689,396	62%	

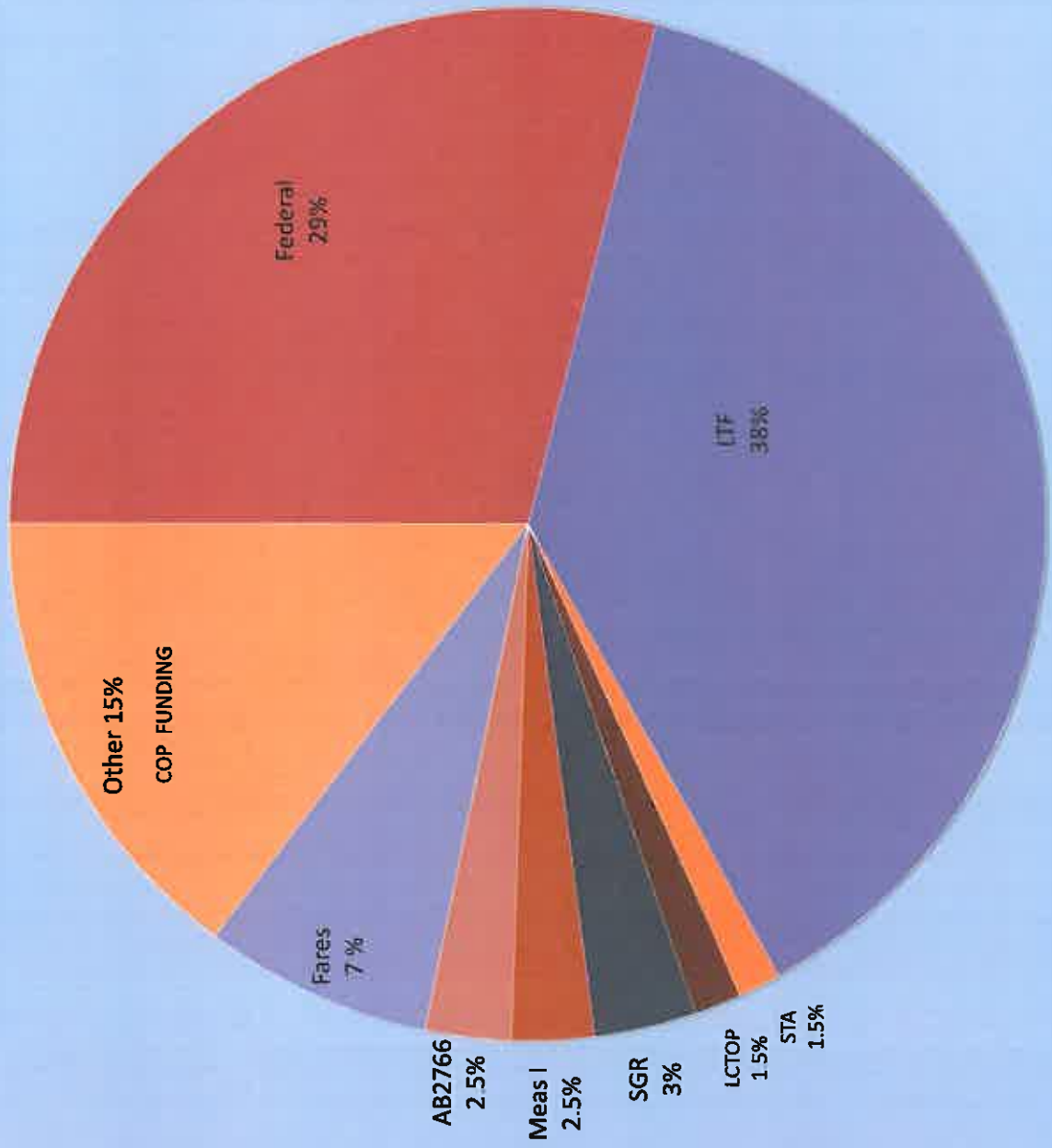
COMBINED REVENUE SUMMARY

	FY 2018/19	FY 2017/18	\$ Change	% Change
Operating Revenue	\$ 19,881,216	\$ 18,352,525	\$ 1,528,691	
Capital Revenue	\$ 22,817,164	\$ 14,127,768	\$ 8,689,396	
TOTAL:	\$ 42,698,380	\$ 32,480,293	\$ 10,218,087	31%

VVTA FY2019 Operating Expenses



**VVTA FY2019 Funding Sources
(Capital and Operating)**



Victor Valley Transit Authority
FY 2019 Budget

LTF SUMMARY				
	FY'19 LTF Allocations	Programmed Transit Funds	Percent Programmed	Unprogrammed Transit Funds
Adelanto	\$ 1,351,901	\$ 1,246,720	92.22%	\$ 105,181
Apple Valley	\$ 2,946,587	\$ 2,867,493	97.32%	\$ 79,094
Barstow	\$ 956,464	\$ 764,269	79.91%	\$ 192,195
County	\$ 4,337,972	\$ 4,217,257	97.22%	\$ 120,715
Hesperia	\$ 3,713,084	\$ 3,280,219	88.34%	\$ 432,865
Victorville	\$ 4,874,031	\$ 3,801,258	77.99%	\$ 1,072,773
Total	\$ 18,180,039	\$ 16,177,216	88.98%	\$ 2,002,823

FY17-18 LTF FUNDING	\$ 23,408,898	\$ 16,825,328
Variance	\$ (5,228,859)	\$ (648,112) =(Reduction in LTF Programmed FY18-19)

Variance Detail		
FY17-18 One time LTF Reserve	\$ 3,912,509	
Reduction in FY19 LTF Allocation	\$ 1,316,350	
Total Reduction	\$ 5,228,859	



ANNUAL OPERATING AND CAPITAL BUDGET

FISCAL YEAR 2018-2019

(DETAIL)

(Draft)

DEPT: COMPLEMENTARY PARATRANSIT

EXPENSES	FY18 HRS	FY18 HRS	FY18 HRS	Incr/(Deer)	%	FY18\$	FY18\$	Incr/(Deer)	%	NOTES
Purchased Transportation (Direct Access)	39,260	42,266		(3,005)		\$ 2,982,152	\$ 2,866,412	\$ 115,740		12% Increase in contracted rates
Purchased Transportation (Subscription)	13,595	12,665		930		\$ 1,032,638	\$ 858,940	\$ 173,698		12% Increase in contracted rates
Fuel						\$ 381,000	\$ 412,000	\$ (31,000)		Reduced ADA hours / More CHG busses
Certification Contractor						\$ 66,500	\$ 65,536	\$ 964		
Misc						\$ 70,897	\$ 35,791	\$ 35,106		Allocation of ITS / Radio/ Security/Fare Media
TOTAL	52,855	54,930	(2,075)	-3.9%		\$ 4,533,187	\$ 4,238,680	\$ 294,508	7%	

REVENUES	FY18\$	FY18\$	Incr/(Deer)	%	NOTES
ADA Fares	\$ 315,000	\$ 350,000	\$ (35,000)		Pax usage reduction
Subscription Fares	\$ 225,000	\$ 205,000	\$ 20,000		
Measure I	\$ 628,111	\$ 589,492	\$ 58,619		
TOTAL	\$ 1,168,111	\$ 1,124,492	\$ 43,619	4%	

NET EXPENSE \$ 3,365,076 \$ 3,114,188 \$ 250,888 8%

SUBSIDIES	FY18\$	FY18\$	Incr/(Deer)	%	NOTES
LTF OPERATING	\$ 3,365,076	\$ 3,114,188	\$ 250,888	8%	
TOTAL	\$ 3,365,076	\$ 3,114,188	\$ 250,888	8%	

CAPITAL PROJECTS

	Funding Sources								FY19 TOTAL	
	Sect. 5307	Sect. 5310	Sect. 5339	CMAQ	LTF	STAF	LC TOP	SGR		Other
Paratransit Rp/c vans (10)	\$ 1,325,400							\$ 234,600		\$ 1,564,000
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SGR- State of Good Repair (New SB1 Tax Funds)

Victor Valley Transit Authority
FY18-19 Budget

DEPT: **FIXED ROUTE**

EXPENSES	FY19 HRS	FY18 HRS	Incr/(Descr)		FY19	FY18	Incr/(Descr)	%	NOTES
Purchased Transportation (FR)	123,695	116,647	7,048		\$ 8,281,377	\$ 7,054,883	\$ 1,226,694		12% "estimated" increase in contracted rates
Fuel					\$ 740,000	\$ 846,000	\$ (106,000)		
Fuel Contingency					\$ 40,000	\$ 40,000	\$ -		
Mall/Costco Security					\$ 261,032	\$ 77,140	\$ 183,892		New Contract starts FY19
Misc					\$ 137,801	\$ 76,942	\$ 60,859		Allocation of ITS / Radio/ Fare Media expenses
TOTAL	123,695	116,647	7,048	5.7%	\$ 9,450,010	\$ 8,094,765	\$ 1,355,245	17%	
REVENUES					FY19	FY18	Incr/(Descr)	%	NOTES
Fixed Route Fares					\$ 1,300,000	\$ 1,350,000	\$ (50,000)		Anticipated decreased ridership as compared to prior year
LCOTP Free Ride Promotion					\$ 196,529	\$ -	\$ 196,529		
TOTAL					\$ 1,496,529	\$ 1,350,000	\$ 246,529	11%	
NET EXPENSE					\$ 7,963,481	\$ 6,744,765	\$ 1,218,716	18%	
SUBSIDIES					FY19	FY18	Incr/(Descr)	%	NOTES
FTA 5307					\$ 2,450,000	\$ 1,950,000	\$ 500,000		Increased Federal Funding for Operational Support
FTA 5311					\$ 160,445	\$ 169,089	\$ (8,644)		
AB2766					\$ 993,362	\$ 113,320	\$ 880,042		Allocation of prior years funds (Victorville/Hesperia/Adelanto/AV)
LTF CAP MATCH					\$ 2,450,000	\$ 1,950,000	\$ 500,000		
LTF OPERATING					\$ 1,909,674	\$ 2,562,358	\$ (652,682)		
TOTAL					\$ 7,963,481	\$ 6,744,765	\$ 1,218,716	18%	

CAPITAL PROJECTS

	Funding Sources				FY19 TOTAL
	Bact. 5307	Bact. 5339	CMAQ	LTF	
FTA Operating Assistance	\$ 2,450,000			\$ 2,450,000	\$ 4,900,000
Solar Lights					\$ -
Shelters & Accessibility Improvments					\$ -
On Board Security Cameras	\$ 69,327	\$ -	\$ -	\$ -	\$ -
ITS Upgrades				\$ 17,332	\$ 86,659
Major Components	\$ -			\$ -	\$ -
Regional buses rplc Hsp 40' (2) BEB	\$ 609,464	\$ 986,000	\$ -	\$ -	\$ 2,080,466
Regional buses rplc Hsp 35' (5) BEB	\$ 2,773,760	\$ 1,389,880	\$ -	\$ 135,526	\$ 4,793,977
BEB Project Mgt & Tech Assistance	\$ -	\$ 442,939	\$ -	\$ -	\$ 704,927
Regional Bus expansion (1)	\$ -	\$ 498,000	\$ -	\$ -	\$ 467,450
Mid-life overhauls (5)	\$ -	\$ -	\$ -	\$ 124,000	\$ -
Service vehicle accessible (1)	\$ -	\$ -	\$ -	\$ 46,827	\$ -
Garage and shop equipment	\$ -	\$ 31,472	\$ -	\$ 7,868	\$ 39,340
Hesperia Transfer Center	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000
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SGR= State of Good Repair (New S31 Tax Funds)
Other Funds: HWP Credits / CNG Excise Tax Credits
BEB: Battery Electric Bus

Victor Valley Transit Authority
FY18-19 Budget

DEPT: COUNTY

EXPENSES	FY19 HRS	FY18 HRS	Inc/(Descr)	%	FY19\$	FY18\$	Inc/(Descr)	%	NOTES
Purchased Transportation (Tri-Community)	10,029	9,730	299		\$ 671,440	\$ 581,533	\$ 89,907		12% "estimated" increase in contracted rates (all routes)
Purchased Transportation (Helendale)	4,769	4,827	(59)		\$ 319,262	\$ 288,574	\$ 30,688		12% "estimated" increase in contracted rates (all routes)
Purchased Transportation (Lucerne Valley)	5,344	5,305	39		\$ 357,786	\$ 317,143	\$ 40,643		12% "estimated" increase in contracted rates (all routes)
Purchased Transportation (Oak Hills)	9,824	4,987	4,837		\$ 657,702	\$ 296,927	\$ 360,775		Increased to 2 VOM's/ 12% "estimated" incr in contracted rate
Fuel					\$ 80,000	\$ 71,745	\$ 8,255		
Mall/Costco Security					\$ -	\$ 38,570	\$ (38,570)		Cost moved to "misc"
Misc					\$ 78,594	\$ 15,881	\$ 62,713		Allocation of ITS /Security/ Radio/ Fare Media
TOTAL	29,956	24,830	5,136	20.7%	\$ 2,164,785	\$ 1,594,592	\$ 570,193	36%	

REVENUES	FY19\$	FY18\$	Inc/(Descr)	%	NOTES
County Route(s) Fares	\$ 175,000	\$ 160,000	\$ 15,000		
TOTAL	\$ 175,000	\$ 160,000	\$ 15,000	9%	
NET EXPENSE	\$ 1,989,785	\$ 1,434,592	\$ 555,193	39%	

SUBSIDIES	FY19\$	FY18\$	Inc/(Descr)	%	NOTES
FTA 5307	\$ 200,000	\$ 50,000	\$ 150,000		
FTA 5311	\$ 180,445	\$ 169,088	\$ (8,644)		
LTF CAP MATCH	\$ 200,000	\$ 50,000	\$ 150,000		
LTF OPERATING	\$ 1,429,340	\$ 1,181,385	\$ 247,955		
TOTAL	\$ 1,989,785	\$ 1,430,474	\$ 559,311	37%	Increased Federal Funding for Operational Support

CAPITAL PROJECTS	Sect. 5307	Sect. 5310	Sect. 5339	CHAQ	LTF	STAF	LCTOP	Other	FY19 TOTAL
FTA Operating Assistance	\$ 200,000				\$ 200,000				\$ 400,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000

DEPT: BARSTOW DIVISION

EXPENSES	FY19 HRS		FY18 HRS		Incr/(Decr)	%	FY19\$		FY18\$		Incr/(Decr)	%	NOTES
Purchased Transportation	36,783		38,515		(1,732)		\$ 2,511,762	\$ 2,358,581	\$ 153,181				12% "estimated" Increase in contracted rates (all routes)
Fuel							\$ 220,000	\$ 171,000	\$ 49,000				
Facilities							\$ 98,106	\$ 69,700	\$ 28,406				Increase for CMG Station Repairs/Maint
Certification Contractor							\$ 15,000	\$ -	\$ 15,000				ADA RIDE certification
Marketing (BCC Warrior Pass)							\$ 18,000	\$ -	\$ 18,000				New program funded by LCTOP
Misc							\$ 16,116	\$ 27,085	\$ (10,969)				Allocation of ITS / Radio/ Fare Media expenses
TOTAL	36,783		38,515		(1,732)	-4.7%	\$ 2,878,984	\$ 2,626,366	\$ 252,618			10%	
REVENUES	FY19\$		FY18\$		Incr/(Decr)	%	FY19\$		FY18\$		Incr/(Decr)	%	NOTES
Passenger Fares (BAT)							\$ 171,500	\$ 204,000	\$ (32,500)				Forecast lowered due to Warrior Pass program
CNG/LNG Revenue							\$ 200,000	\$ 69,700	\$ 130,300				Increased Revenue from Commercial contracts
TOTAL							\$ 371,500	\$ 273,700	\$ 97,800			36%	
NET EXPENSE							\$ 2,507,484	\$ 2,352,666	\$ 154,818			7%	
SUBSIDIES	FY19\$		FY18\$		Incr/(Decr)	%	FY19\$		FY18\$		Incr/(Decr)	%	NOTES
FTA 5311							\$ 351,060	\$ 309,107	\$ 41,953				
Measure 1							\$ 221,731	\$ 614,972	\$ (393,241)				
LCTOP (New / Expanded Service)							\$ 250,000	\$ 34,604	\$ 215,396				
LCTOP (Warrior Pass)							\$ 180,000	\$ -	\$ 180,000				
AB2766							\$ 111,653	\$ -	\$ 111,653				Allocation of prior years funds
LTF OPERATING							\$ 1,393,040	\$ 1,393,982	\$ (942)				
TOTAL							\$ 2,507,484	\$ 2,352,665	\$ 154,819			7%	

CAPITAL PROJECTS	Funding Sources										FY19	
	Sect. 5307	Sect. 5310	Sect. 5339	CMAQ	LTF	STAF	SGR	Other	TOTAL		TOTAL	
Regional buses rplc 40' Barstow (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000		\$ 550,000		\$ 550,000	
Service vehicle accessible (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,827	\$ -		\$ 48,827		\$ 48,827	
Barstow New Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000		\$ 5,000,000	
Transfer point (Williams St.)	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000			\$ 100,000		\$ 100,000	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 98,827	\$ 550,000	\$ 5,000,000	\$ 5,696,827		\$ 5,696,827	

\$5m Additional COP Funds for Barstow New Facility

INTERCITY ROUTES

DEPT:

EXPENSES	FY19 HRS	FY18 HRS	INCR/(DECR)	%	FY19\$	FY18\$	INCR/(DECR)	%	NOTES
Purchased Transportation	8,147	8,220	(73)		\$ 545,431	\$ 491,362	\$ 54,069		12% "estimated" increase in contracted rates (all routes)
Fuel					\$ 86,000	\$ 145,000	\$ (59,000)		Increased use of CNG fueled vehicles
Misc					\$ 34,649	\$ 6,338	\$ 28,311		Allocation of ITS /Security/ Radio/ Fare Media
TOTAL	8,147	8,220	(73)	-0.9%	\$ 666,080	\$ 636,362	\$ 29,718	5%	

REVENUES	FY19\$	FY18\$	INCR/(DECR)	%	NOTES
Intercity Fares	\$ 301,500	\$ 327,150	\$ (25,650)		Based on FY18 actuals
TOTAL	\$ 301,500	\$ 327,150	\$ (25,650)	-8%	

NET EXPENSE \$ 364,580 \$ 309,212 \$ 55,368 18%

SUBSIDIES	FY19\$	FY18\$	INCR/(DECR)	%	NOTES
CMAQ Demonstration Grant	\$ 280,617	\$ 101,689	\$ 178,928		supports Route 15
FTA 5316/5317 demonstration grant	\$ 16,000	\$ 89,294	\$ (73,294)		
LTF CAP MATCH	\$ -	\$ -	\$ -		
LTF OPERATING	\$ 67,963	\$ 124,567	\$ (56,604)		
TOTAL	\$ 364,580	\$ 315,550	\$ 49,030	16%	

CAPITAL PROJECTS

No capital projects budgeted for FY18-19

Funding Sources							FY19
	Sect. 5307	Sect. 5339	CMAQ	LTF	STAF	LCTOP	Other
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

DEPT: COMMUTER ROUTES

EXPENSES	FY19 HRS	FY18 HRS	Incr/(Decri)	%	FY19\$	FY18\$	Incr/(Decri)	%	NOTES
Purchased Transportation (Fl. Irwin)	8,857	8,712	145		\$ 592,949	\$ 520,793	\$ 72,156		12% "estimated" increase in contracted rates (all routes)
Fuel					\$ 110,000	\$ 63,000	\$ 47,000		Based on FY18 Actuals
Misc					\$ 24,197	\$ 20,984	\$ 3,233		Allocation of ITS / Radio/ Printing expenses. Bank Fees
TOTAL	8,857	8,712	145	1.6%	\$ 727,146	\$ 604,757	\$ 122,389	20%	

REVENUES	FY19\$	FY18\$	Incr/(Decri)	%	NOTES
Fl. Irwin Passenger Fares	\$ 500,000	\$ 550,000	\$ (50,000)		Passenger loss due to increase in vanpools
Fl. Irwin On Base Shuttle Fee	\$ 48,000	\$ 48,000	\$ -		
TOTAL	\$ 548,000	\$ 598,000	\$ (50,000)	-8%	

NET EXPENSE \$ 179,146 \$ 6,757 \$ 172,389 255.1%

SUBSIDIES	FY19\$	FY18\$	Incr/(Decri)	%	NOTES
LTF OPERATING	\$ 176,146	\$ 6,757	\$ 169,389		
TOTAL	\$ 176,146	\$ 6,757	\$ 169,389		

CAPITAL PROJECTS No capital projects budgeted for FY18-19

Funding Sources										FY19
	Sect. 5307	Sect. 5316	Sect. 5317	Sect. 5339	CMAQ	LTF	STAF	Prop 1B	Other	TOTAL
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Victor Valley Transit Authority
FY18-19 Budget

DEPT: VANPOOLS

EXPENSES	FY15 Vans	FY16 Vans	FY17 Vans	FY18 Vans	Inc/(Decr)	%	FY18\$	FY19\$	Inc/(Decr)	%	NOTES
Lease Subsidies	250						\$ 1,104,000	\$ 1,152,000	\$ (48,000)		
Web Based Reporting System							\$ 15,000	\$ 17,000	\$ (2,000)		
Marketing							\$ 30,000	\$ 30,000	\$ -		
Legal							\$ 500	\$ 1,000	\$ (500)		
Development/Management							\$ 15,000	\$ 15,000	\$ -		
Clerical/Technical support							\$ 73,837	\$ 24,500	\$ 49,337		
TOTAL	250	250	0%				\$ 1,238,337	\$ 1,239,500	\$ (1,163)	-0.1%	Compensation level realignment

REVENUES	FY15\$	FY18\$	Inc/(Decr)	%	NOTES
TOTAL	\$ -	\$ -	\$ -		Vanpools generate on average more than \$3m per year In additional FTA 5307 formula grant funds for VVTA.

NET EXPENSE	\$ 1,238,337	\$ 1,239,500	\$ (1,163)	0%
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SUBSIDIES	FY15\$	FY18\$	Inc/(Decr)	%	NOTES
LTF OPERATING	\$ 1,238,337	\$ 1,239,500	\$ (1,163)		
TOTAL	\$ 1,238,337	\$ 1,239,500	\$ (1,163)	0%	

CAPITAL PROJECTS

Funding Sources						FY19	
Sect. 5307	Sect. 5339	CMAQ	LTF	STAF	LCTOP	Other	TOTAL
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

No capital projects budgeted for FY18-19

Victor Valley Transit Authority
FY18-19 Budget

DEPT: CTSA

EXPENSES	FY19\$	FY18\$	Incr/(Decr)	%	NOTES
Program Management	\$ 204,648	\$ 190,548	\$ 14,100		Compensation level realignment
Grant Admin Support	\$ 76,468	\$ 40,647	\$ 35,821		Compensation level realignment
Advertising/Marketing	\$ 25,000	\$ 55,000	\$ (30,000)		
Training and Professional Development	\$ 5,000	\$ 8,000	\$ (3,000)		
Legal Services	\$ 500	\$ 1,000	\$ (500)		
Transit Ambassador Program	\$ 800	\$ 400	\$ 400		1 Position Incr.
Brokerage Planning/ Administration	\$ 45,000	\$ 45,000	\$ -		
Brokerage Trips	\$ 20,000	\$ 40,000	\$ (20,000)		
TRIP Program (Urban)	\$ 50,000	\$ 75,000	\$ (25,000)		
TRIP Program (Non-Urban)	\$ 90,000	\$ 75,000	\$ 15,000		Planned transfer of clients from the Valley
Travel Training Program	\$ 110,000	\$ 84,896	\$ 25,104		Change (1) PT staff member to FT Travel Trainer
Car Share	\$ 20,000	\$ 20,000	\$ -		
Big River	\$ 40,000	\$ 47,824	\$ (7,824)		Contract to operate ride services. Reduced cost.
Trona	\$ 40,000	\$ 47,824	\$ (7,824)		Contract to operate ride services. Reduced cost.
Nonprofit Agency Transit Fare Scholarship	\$ 20,000	\$ 11,274	\$ 8,726		
Misc	\$ 720	\$ 700	\$ 20		
TOTAL	\$ 748,135	\$ 743,113	\$ 5,022	1%	

REVENUES	FY19\$	FY18\$	Incr/(Decr)	%	NOTES
TOTAL	\$ -	\$ -	\$ -	-	
NET EXPENSE	\$ 748,135	\$ 743,113	\$ 5,022	1%	

SUBSIDIES	FY19\$	FY18\$	Incr/(Decr)	%	NOTES
TRIP 5310/Toll Credits	\$ 28,048	\$ 35,000	\$ (6,952)		
Mt. Measure I	\$ 15,000	\$ 15,000	\$ -		
Measure I	\$ 280,000	\$ 350,000	\$ (70,000)		Manage Mt. TRIP Clients
LCTOP	\$ 20,000	\$ 11,274	\$ 8,726		
LTF	\$ 405,087	\$ 331,839	\$ 73,248		
TOTAL	\$ 748,135	\$ 743,113	\$ 5,022	1%	

CAPITAL PROJECTS	Funding Sources					FY19
	Sect. 5307	Sect. 5339	CHQA	LTF	STAF	Other
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

No capital projects budgeted for FY18-19

DEPT: FACILITIES

EXPENSES	FY19\$	FY18\$	Incr/(Decr)	%	NOTES
<u>FUEL YARD</u>					
Maintenance/Operation of New Station	\$ 10,373	\$ 3,020	\$ 7,353		Fuel Force software maintenance price change
Electricity	\$ -	\$ 32,000	\$ (32,000)		Allocated to Operations fuel costs
Equipment, Material, & Supplies	\$ 1,500	\$ 10,000	\$ (8,500)		Incidentals not covered by Facility Maint Fund
<u>FACILITIES</u>					
Property Insurance	\$ 21,305	\$ 19,584	\$ 1,721		
Facility Misc. Maintenance & Repairs	\$ 5,000	\$ 10,000	\$ (5,000)		Minor repairs/maint. Major repairs funded by Maint Fund
Electricity	\$ 120,500	\$ 60,000	\$ 60,500		Increased electricity rates
Water	\$ 14,200	\$ 14,000	\$ 200		
Waste	\$ 2,700	\$ 2,000	\$ 700		
Gas	\$ 32,000	\$ 41,800	\$ (9,800)		
TOTAL	\$ 207,578	\$ 192,404	\$ 15,174	8%	

REVENUES

	FY19\$	FY18\$	Incr/(Decr)	%	NOTES
TOTAL	\$ -	\$ -	\$ -	-	

NET EXPENSE

	\$ 207,578	\$ 192,404	\$ 15,174	8%
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SUBSIDIES

LTF OPERATING

	FY19\$	FY18\$	Incr/(Decr)	%	NOTES
TOTAL	\$ 207,578	\$ 192,404	\$ 15,174	8%	

CAPITAL PROJECTS

Funding Sources								FY19
	Sect. 5307	Sect. 5339	CMAQ	LTF	STAF	LCTOP	Other	TOTAL
Bus Facility Capital Lease	\$ 1,108,494			\$ -	\$ 277,124		\$ 16,000	\$ 1,401,618

Other = Reserve fund interest income
Funding from CSI Solar Rebates/ CNG Excise Tax Credit

DEPT: ADMINISTRATION

EXPENSES	FY19\$	FY18\$	Inc/(Decr)	%	NOTES
Salaries	\$ 1,476,512	\$ 1,264,329	\$ 212,183		Compensation level realignment/ 1 Position Incr
Benefits	\$ 637,551	\$ 636,387	\$ (846)		Decrease in Medical/Dental Insurance cost
Contract Services	\$ 54,190	\$ 93,550	\$ (39,360)		
I.T. Services	\$ 136,552	\$ 111,907	\$ 24,645		Software License fees Incr/ new programs
Phone/Internet	\$ 16,080	\$ 12,120	\$ 3,960		
Office Expense	\$ 23,400	\$ 14,400	\$ 9,000		
Marketing	\$ 45,000	\$ 65,200	\$ (20,200)		
Public Liability Insurance	\$ 52,234	\$ 48,611	\$ 3,623		
Professional Development	\$ 68,500	\$ 68,500	\$ -		
Dues and Subscriptions	\$ 35,635	\$ 35,635	\$ -		
Miscellaneous Expense	\$ 21,320	\$ 17,120	\$ 4,200		
TOTAL	\$ 2,556,974	\$ 2,359,769	\$ 197,205	8%	

REVENUES	FY19\$	FY18\$	Inc/(Decr)	%	NOTES
Interest Income	\$ 25,000	\$ 25,000	\$ -		
TOTAL	\$ 25,000	\$ 25,000	\$ -		

NET EXPENSE	\$ 2,531,974	\$ 2,334,769	\$ 197,205	8%	
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SUBSIDIES	FY19\$	FY18\$	Inc/(Decr)	%	NOTES
LTF OPERATING	\$ 2,531,974	\$ 2,266,769	\$ 265,205		
TOTAL	\$ 2,531,974	\$ 2,266,769	\$ 265,205	12%	

CAPITAL PROJECTS	Funding Sources					FY19
	Sect. 5307	Sect. 5339	CMAQ	LTF	STAF	TOTAL
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

No capital projects budgeted for FY18-19

Notice of Public Hearing for Program of Projects for Fiscal Year 2018/19

FTA Sections 5304, 5307, 5310, 5311, 5339, 5339(c) and CMAQ, other federal, state and local grants and the Regular Meeting of the Board of Directors.

Date: Monday, July 16, 2018 Place: VVTA Board Room, 17150 Smoke Tree St., Hesperia

Time: 9:30 a.m.

The Victor Valley Transit Authority is or may be applying for operational and capital grants under Sections 5304, 5307, 5309, 5310, 5311, 5311(f), 5339, Low or No Emission Vehicle Deployment Program (LONO) of the Federal Transit Act, and Congestion Mitigation and Air Quality Improvement (CMAQ) grants following FTA guidelines. Other grants including but not limited to Low Carbon Transit Operations Program (LCTOP) and California Air Resources Board (CARB).

FY 2018- 2019 Project Descriptions		SECTION 5307	SECTION 5311	SECTION 5339	CMAQ	TOTAL PROJECT COST
FY 2018-19 5307 Estimated Apportionment		\$ 6,932,681				
FTA Operating Assistance		\$ 2,650,000				\$ 5,300,000
Rural Operating Assistance Unincorporated Areas of SB County			\$ 671,949			
Bus Facility Capital Lease		\$ 1,108,494				\$ 1,401,618
Paratransit vehicle rplc (10)		\$ 1,329,400				\$ 1,564,000
On Board Security Cameras		\$ 69,327				\$ 86,659
Regional buses rplc Hsp 40' (2) BEB		\$ -		\$ 357,000	\$ 1,345,000	\$ 1,940,000
Regional buses rplc Hsp 35' (5) BEB		\$2,273,750		\$ 892,500	\$ -	\$ 3,739,171
Midlife overhauls (5)		\$ -		\$ 496,000	\$ -	\$ 620,000
Garage and shop equipment		\$ -		\$ 31,472	\$ -	\$ 39,340
Total Operating and Capital - Federal and Local Match Funding		\$ 7,430,971	\$ 671,949	\$ 1,776,972	\$ 1,345,000	\$ 14,690,787

Those interested in commenting on the program of projects are encouraged to attend this public hearing and are invited to provide input or to seek further information. Questions prior to the hearing may be directed in writing or by phone to the Clerk of the Board at 760.995.3588 (TDD 760.948.3990), at 17150 Smoke Tree St., Hesperia, CA 92345. The program of projects will become final with no further posting, unless amended.

**CORRESPONDENCE
/PRESS CLIPS**

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VICTOR VALLEY TRANSIT AUTHORITY

Representing the Communities of Adelanto, Apple Valley, Barstow, Hesperia,
Victorville and San Bernardino County

May 24, 2018

The Honorable Holly Mitchell, Chair
Senate Budget and Fiscal Review
Committee
State Capitol, Room 5019
Sacramento, CA 95814

The Honorable Phil Ting, Chair
Assembly Budget Committee
State Capitol, Room 6026
Sacramento, CA 95814

The Honorable Bob Wieckowski, Chair
Senate Budget and Fiscal Review –
Subcommittee No. 2
State Capitol, Room 5019
Sacramento, CA 95814

The Honorable Richard Bloom, Chair
Assembly Budget Committee –
Subcommittee No. 3
State Capitol, Room 5019
Sacramento, CA 95814

RE: Support Zero-Emission Bus Deployment in FY 2018-19 Cap and Trade Expenditure Plan

Senators Mitchell and Wieckowski and Assembly Members Ting and Bloom:

As the CEO of the Victor Valley Transit Authority (VVTa), I write to you today to urge you to include \$250 million for the Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) in this year's Cap and Trade Expenditure Plan. We request that this investment include a set-aside for zero-emission buses and supporting infrastructure of at least \$70 million. Additionally, we request that the Legislature include language in the appropriation which allows this incentive funding to be used to meet future regulatory obligations.

By investing in HVIP, which provides transit agencies, like ours, with point-of-sale vouchers for cleaner technologies and supporting infrastructure, you will support our efforts to retire conventionally-fueled buses and purchase new zero-emission buses that offer zero tailpipe emissions and improve local air quality. Based on the average voucher amount recorded statewide in Fiscal Year 2017-18, we project that establishing a funding floor for buses of \$70 million would support the deployment of approximately 420 zero-emission buses, or about half of the procurements expected to take place in the state. The continued availability of this funding, and the planning certainty that a consistent appropriation level and directive language provides, will support our work to

implement a progressive plan for a VVTA fully zero-emission bus fleet. Finally, this level of accessible funding will be critical to meeting the California Air Resources Board's goal of a 100% zero-emission bus fleet statewide by 2040.

You might be interested to know that at its May 21, 2018 meeting, VVTA's Board passed a resolution for the VVTA fleet to be 100% Battery Electric by 2040. The capital plan for this small agency includes the purchase of seven (7) battery electric buses in fiscal year 2019. This procurement will represent approximately 10% of VVTA's entire full-size bus fleet.

Thank you for your consideration of our request. If you have any questions about the importance of HVIP to our agency 760-948-4021 x114.

Thank you for considering our request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Kane', with a long horizontal flourish extending to the right.

Kevin Kane
Executive Director
Victor Valley Transit Authority

cc: Members, Senate Budget and Fiscal Review Committee
Members, Assembly Budget Committee
Assembly Jay Obernolte
Senator Scott Wilk
VVTA Board