



Board of Directors Meeting Agenda

VICTOR VALLEY TRANSIT AUTHORITY

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 27, 2018, 9:00 A.M.

Victor Valley Transit Authority
17150 Smoke Tree Street, Hesperia, CA 92345

Victor Valley Transit Authority Board of Directors

Rich Harpole, Chair, City of Barstow
Barb Stanton, Vice-Chair, Town of Apple Valley
Larry Bird, Director, City of Hesperia
Rich Kerr, Director, City of Adelanto
Robert Lovingood, Director, County of San Bernardino
James Ramos, Director, County of San Bernardino
Gloria Garcia, Director, City of Victorville

Mission Statement

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

Agenda

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: **Wednesday, June 20, 2018.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

ITEM 1: PAGE 9 – Minutes from Regular Meeting of The Board of Directors Conducted on May 21, 2018.

- Recommendation: Move for approval.
- Presented by: None.

ITEM 2: PAGE 19 – Warrants, April 2018.

- Recommendation: Move for approval.
- Presented by: None.

REPORTS

ITEM 3: PAGE 25 – Meeting Notes from The Technical Advisory Committee Meeting Conducted on June 6, 2018.

- Recommendation: Information item only.

ITEM 4: PAGE 31 – Management Reports for Hesperia and Barstow Divisions – Verbal Report from Executive Director.

- Recommendation: Information item only.
- Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

ITEM 5: PAGE 77 – Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.

- Recommendation: Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include a Project for Bus Surveillance Camera Upgrades.
- Presented by: Nancie Goff, Deputy Executive Director.

ITEM 6: PAGE 81 – Amend the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).

- Recommendation: Approve amendment to the VVTA Fiscal Year 2017-18 Annual Operating Budget, Short Range Transit Plan and TDA Claim to Amend the Capital Project to Increase Project Funding for Paratransit Replacement Buses (2).
- Presented by: Nancie Goff, Deputy Executive Director.

ITEM 7: PAGE 85 – Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.

- Recommendation: Amend the VVTA Fiscal Year 2017-18 Annual Operating and Capital Budget and Short-Range Transit Plan to Include a Project for Battery Electric Bus (BEB) Infrastructure.
- Presented by: Nancie Goff, Deputy Executive Director.

ITEM 8: PAGE 93 – VVTA RFP 2018-02 Security Services Award.

- Recommendation: Award contract to American Guard Services, Carson, CA.
- Presented by: Christine Plasting, Procurement Manager.

ITEM 9: PAGE 101 – VVTA RFP 2018-08 Audio Visual Award.

- Recommendation: Award contract to EIDIM Group, Inc., Buena Park, CA.
- Presented by: Christine Plasting, Procurement Manager.

ITEM 10: PAGE 109 – VVTA RFP 2018-11 Computer Network Support Award.

- Recommendation: Award contract to Sonic Systems, Victorville, CA, and delegate authority for executing and overseeing the contract to the Executive Director.
- Presented by: Christine Plasting, Procurement Manager.

ITEM 11: PAGE 113 – Exercise Option year for Contract 2015-05, Southern California Fleet Service, Inc. to Provide Nonprofit Partner Vehicle Maintenance for One Twelve (12) Month Period.

- Recommendation: Exercise Option year for Contract 2015-05 Southern California Fleet Services, Inc. to provide Maintenance for VVTA’s Non-Profit Partners Vehicles for One Twelve (12) Month Period.
- Presented by: Aaron Moore, CTSA Director

ITEM 12: PAGE 117 – Continuing Resolution for Fiscal Year 2018-19 Operating Budget.

- Recommendation: Approve Resolution 18-05 and a spending level of 1/12 of Fiscal Year’s 2017-18 budget for the month of July or until the Board approves the Fiscal Year 2018-19 Operating and Capital Budget and Short-Range Transit Plan (SRTP).
- Presented by: Steven Riggs, Finance Director.

ITEM 13: PAGE 123 – Draft Budget FY18-19.

- Recommendation: Publish the Program of Projects for the Draft Fiscal Year 18-19 Capital and Operating Budget for 30 days of public review and comment. 2) Receive any input and public testimony.
- Presented by: Steven Riggs, Finance Director

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, July 16, 2018, 9:30 A.M.

Victor Valley Transit Authority

17150 Smoke Tree Street, Hesperia, CA 92345

ADJOURNMENT