

**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS**

MONDAY, MARCH 19, 2018, 9:30 A.M.



Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345

SUPPLEMENTAL AGENDA

<p>ACTION ITEMS</p>

- Item #14: Release IFB 2018-07 Renewable Liquid Natural Gas (RLNG).**
Recommendation: Authorize Staff to Release IFB 2018-07 Renewable Liquid Natural Gas (RLNG) for delivery to its Barstow Fueling Station.
Presented by: Christine Plasting, Procurement Manager

VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Release IFB 2018-07 Renewable Liquid Natural Gas (RLNG).

SUMMARY STATEMENT

During the May 2017 Board Meeting, the Board of Directors were notified by staff that VVTA awarded a Request for Quote to Applied LNG for the purchase of RLNG. The current contract for RLNG expires on May 31, 2018.

On March 7, 2018, VVTA was notified by the current contractor of a price increase in their fee to VVTA which amounts to approximately 20% of the contract price. VVTA staff is currently negotiating a month to month contract with the current contractor to expire on June 30, 2018, to give enough time to solicit and award the new contract.

Upon review of the current usage, VVTA has expended approximately \$160,000.00 for the delivery of RLNG to its Barstow fueling station. This dollar amount indicates that VVTA is required to follow the formal procurement process which requires approval of the Board of Directors to release the IFB.

Staff recommends the Board authorize staff to release VVTA IFB 2018-07 Renewable Liquid Natural Gas (RLNG.)

This service is funded with LTF funds.

RECOMMENDED ACTION

Authorize Staff to Release IFB 2018-07 Renewable Liquid Natural Gas (RNLG) for delivery to its Barstow Fueling Station.

PRESENTED BY
Christine Plasting
Procurement Manager

FISCAL IMPACT
To be
determined

MEETING DATE
March 19, 2018

ITEM NUMBER
14

VVTA IFB 2018-07 RENEWABLE LIQUID NATURAL GAS (RLNG) ATTACHMENT A – SCOPE OF WORK

VVTA seeks bids from Liquid Natural Gas (LNG) suppliers for delivery of LNG and/or Renewable Liquid Natural Gas (RLNG) to:

100 N. Sandstone Court, Barstow CA, 92311

VVTA requires the following:

- Delivery must be completed on the scheduled delivery date;
- Delivery during regular business hours of Monday through Friday, 8:00 AM to 5:00 PM, as well as weekends and holidays; and
- Billing must be a monthly statement.

The storage tank at the LNG/CNG Fueling Station in Barstow holds approximately 15,000 gallons.

The station consumes approximately 425,000 Gas Gallon Equivalent (GGE) per year.

The Bids request should include the price per gallon for LNG; the price per gallon for RLNG; less any Low Carbon Fuel Standard (LCFS) credits and/or any government rebates available; and applicable delivery fees.

Please include pricing on Attachment F for FY 2018/2019, FY 2019/2020, and FY 2020/2021. There will an option to extend the contract for two additional option years.

The resulting Contract is expected to commence on July 1, 2018.