



Board of Directors Meeting Agenda

VICTOR VALLEY TRANSIT AUTHORITY

PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF DIRECTORS
January 16, 2018, 9:30 A.M.

Victor Valley Transit Authority
17150 Smoke Tree Street
Hesperia, CA 92345

Victor Valley Transit Authority Board of Directors

Gloria Garcia, Chair, City of Victorville
Rich Harpole, Vice-Chair, City of Barstow
Jermaine Wright, Director, City of Adelanto
Larry Bird, Director, City of Hesperia
Robert Lovingood, Director, County of San Bernardino
James Ramos, Director, County of San Bernardino
Barb Stanton, Director, Town of Apple Valley

Mission Statement

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

Agenda

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VFTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: **Monday, January 8, 2018.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VFTA.

ACTION ITEM NUMBER 1

- **ITEM 1: Page 9** – Election of Chair and Vice-Chair for Calendar year 2018.
 - Recommendation: Pursuant to Section 1.0024, nominate and elect a Chair and Vice Chair to fill the terms of office through December 31, 2018.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

- **ITEM 2: Page 13** – Minutes from Regular Meeting of The Board of Directors Conducted on November 20, 2017.
 - Recommendation: Move for approval.
 - Presented by: None.
- **ITEM 3: Page 19** – Warrants, October and November 2017.
 - Recommendation: Move for approval.
 - Presented by: None.
- **ITEM 4: Page 29** – VVTA Annual National Transit Database (NTD) Statement for Fiscal Year Ending June 30, 2017 Completed by Vavrinek, Trine, Day and Company, LLP.
 - Recommendation: Receive and File.
 - Presented by: None.
- **ITEM 5: Page 43** – VVTA Site Visit Completed by California Governor's Office of Emergency Services (Cal OES).
 - Recommendation: Receive and File.
 - Presented by: None.
- **ITEM 6: Page 49** – Consider Approval of the Updated MOU between VVTA and SCAG.
 - Recommendation: Approve the MOU between SCAG and VVTA.
 - Presented by: Kevin Kane, Executive Director.

REPORTS

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- **ITEM 7: Page 67** – Meeting Notes From The Technical Advisory Committee Meeting Conducted on January 3, 2018.
 - Recommendation: Information item only.
- **ITEM 8: Page 73** – Management Reports for VVTA and BAT – Verbal Report from Executive Director.
 - Recommendation: Information item only.
 - Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

- **ITEM 9: Page 135** – Approve the VVTA Consolidated Transportation Services Agency (CTSA) Subrecipient Monitoring, Driver Training, Vehicle Maintenance and Transit Ambassador Program Policies.
 - Recommendation: Approve the CTSA Subrecipient Monitoring, Driver Training, Vehicle Maintenance and Transit Ambassador Program Policies.
 - Presented by: Aaron Moore, CTSA Director.

- **ITEM 10: Page 147** – VVTA RFQ 2018-01 CEQA Process for Barstow Facility - Award.
 - Recommendation: Award the Contract to Carpenter/Robbins subcontractor Advanced Geo Environmental, Stockton, CA.
 - Presented by: Christine Plasting, Procurement Manager.
- **ITEM 11: Page 151** – Release of RFP 2017-21 for the Provision of Vanpool Services.
 - Recommendation: Authorize the Executive Director to release RFP 2017-21 for the Provision of Vanpool Services.
 - Presented by: Aaron Moore, CTSA Director.
- **ITEM 12: Page 159** – Authorize the Filing and Submittal of Fiscal Year 2017-18 State of Good Repair (SGR) Certifications and Assurances, Authorized Agent, and Project List.
 - Recommendation: Approve Resolution #18-01 to Authorize Submittal of FY 17/18 1B SGR Certifications and Assurances, Authorized Agent form and approval of the project list.
 - Presented by: Nancie Goff, Deputy Executive Director.
- **ITEM 13: Page 177** – VVTA FY17-18 Compensation policy review.
 - Recommendation: Receive and File.
 - Presented by: Kevin Kane, Executive Director.

COORESPONDENCE & PRESS CLIPS

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

The next VVTA Board of Directors Meeting is scheduled for **9:30 a.m., Tuesday, February 20, 2018** at the **Barstow City Council Chamber, East Mountain View Street, Barstow, CA 92311**.

ADJOURNMENT